

**Library Board of Trustees Retreat**  
Billings Public Library - Yellowstone Board Room  
Saturday, January 17, 2015, 8:30 am – 3:30 pm

**AGENDA**

**1. Public Comment**

*Citizens may address the Board regarding any item of Library business on the agenda, with the duration of comment for an individual speaking permitted to exceed one minute only at the discretion of the Board.*

*Citizens may address the Board regarding any item of Library business not on the agenda, with the duration of comment for an individual speaking permitted to exceed three minutes only at the discretion of the Board*

**2. Board Operation**

a. Board responsibilities

- i. Advocacy
- ii. Strategic planning
- iii. Public service policies
- iv. Support group and grant funding review
- v. Input on Library Director evaluation

b. Board member orientation and professional development

c. Committees

- i. Ad Hoc Nominating
- ii. Ad Hoc Strategic Planning
- iii. Programming
- iv. Art
- v. High Plains Book Award
- vi. Ad Hoc Time Capsule

d. Meetings and agendas

**3. Year in Review**

- a. Review last year's retreat goals
- b. Strategic Plan review
- c. Statistical trend lines

**4. Strategic Planning FY2017-2019**

- a. Types of planning for upcoming years
- b. Funding
- c. Capital plan for future
- d. Demographic analysis and market segmentation
- e. Development of RFP

**5. Adjournment**

**Proposed next regular meeting: Thursday, February 12, 2015**