

Regular Meeting of the Community Development Board

April 1, 2014

Board Members Present: Patt Leikam, Kamber Kelly, Fred Button, Martha Sanford, Michele Zahn, Katrina Kruger, Kathleen Candelaria

City Council Members Present: Becky Bird

Excused Board Members: Neil Kiner, Trent Currie

Staff Present: Brenda Beckett, Lynda Woods, Dina Harmon, Candi Millar

Welcome / Introductions / Announcements: The Community Development Board met at its regular monthly meeting located in the 6th Floor Conference Room, Miller Building, 2825 3rd Ave North, Billings, Montana. Chair Kamber Kelly called the meeting to order at 3:00 p.m.

Public Comment: None.

Meeting Minutes: *Patt Leikam moved that the minutes of the March meeting be approved as written. Fred Button seconded. Motion carried.*

Staff Reports: The monthly reports were sent out from February which everyone received. Staff reviewed and there were no questions from the Board.

- **Billings Metro VISTA Project:** A picture from space was taken by Google Earth of a VISTA promotional event to expand food security in the Billings area!
- **First Time Homebuyer:** Currently approximately seven more households can be assisted through HOME funds which have \$105,335 available and there is \$123,000 in CDBG funds which will assist approximately 12 more households.
- **Home Repair Programs:** The Housing Rehabilitation program funding is 85% committed and the Manufactured Housing Rehabilitation is 65% committed.
- **Foreclosure Acquisition / Rehab Program:** Construction has begun and going well on the new property at 2101 10th Avenue North.

Drafted FY2014-2015 Annual Action Plan: Several new sections of the draft consolidated plan. The draft document is currently online until April 28th for the 30 day public review. Community Development will continue working to expand housing choices, continue to work with enforcement agencies like Montana Fair Housing.

Martha Sanford moved that the draft annual plan be approved. Patt Leikam seconded the motion. Motion carried.

Budget Recommendations:

- For CDBG, Administration would be \$118,175, Housing Rehabilitation Loan Program would be \$375,176, Minor/Manufactured Home Repair would be \$50,000 and VISTA Administration would be \$50,000. Total funded in CDBG would be \$593,351.
- For HOME, Administration would be \$30,171, \$45,257 would be Set-Aside for CHDOs, \$55,000 for Affordable Housing Development and \$542,008 is recommended for First Time Home Buyer Program. Total funded in HOME would be \$672,436.

Fred Button moved that the budget recommendations be approved. Kathleen Candelaria seconded the motion. Motion carried.

Neighborhood Concerns & Happenings: None.