

Regular Meeting of the Community Development Board

February 4, 2014

Board Members Present: Patt Leikam, Kamber Kelly, Trent Currie, Fred Button, Neil Kiner, Michele Zahn, Kathleen Candelaria

Excused Board Members: Martha Sanford

Unexcused Board Member: Katrina Kruger

Staff Present: Brenda Beckett, Lynda Woods, Dina Harmon, Gina Simonetti, Candi Millar

Welcome / Introductions / Announcements: The Community Development Board met at its regular monthly meeting located in the 6th Floor Conference Room, Miller Building, 2825 3rd Ave North, Billings, Montana. Chair Kamber Kelly called the meeting to order at 3:00 p.m. New board members Neil Kiner and Michele Zahn introduced themselves to Kathleen Candelaria.

Public Comment: None.

Meeting Minutes: *Patt Leikam moved that the minutes of the January meeting be approved as corrected. Trent Currie seconded. Motion carried.*

Staff Reports: The monthly reports were sent out from December which everyone received. Staff reviewed and there were no questions from the Board.

- **Billings Metro VISTA Project:** Ten VISTA's travelled from all over the nation and began their service on January 25th after Pre-Service Orientation in Helena and five days of On-Site Orientation Training in Billings.
- **First Time Homebuyer:** There is currently \$165,335 available for assistance in HOME funds which will assist approximately 13 households. There is also \$140,000 available in CDBG funds which will assist approximately 11 more households.
- **Home Repair Programs:** Five loans for the Housing Rehabilitation program closed in January so funding for this program is 85% committed. Two loans for the Manufactured Home Repair program closed in January so funding is 50% committed.
- **Foreclosure Acquisition / Rehab Program:** Construction has begun on the new property at 2101 10th Avenue North.

Preliminary Budget Review: Staff recommends funding administration the maximum capacity allowed which is \$120,905 for CDBG Administration and \$32,000 for HOME Administration.

CDBG recommendations: VISTA would be funded at \$50,000; Manufactured Rehab would be funded at \$50,000; and then the remaining amount of \$386,094 for Housing Rehab.

Home recommendations: Affordable Housing Development would be funded at \$55,000; CHDO would be funded at \$48,000; and First Time Homebuyer would be funded at \$555,724.

Task Force Meetings: Please see attached list for dates and locations of the Task Force Meetings.

Neighborhood Concerns and Happenings: None.

Kamber Kelly adjourned meeting and the next meeting is set for March 4th.

Task Force	Date	Time	Address	Staff	Board
West End <i>3rd Tuesday of each month</i>	February 18	7:00 pm	Faith Evangelical Church <i>3145 Sweetwater Drive, Room 128</i> <i>NW Corner of Building</i> <i>Use Main South Entrance</i>	Dina	Trent Currie
South Side <i>3rd Thursday of each month</i>	February 20	7:00 pm	Southside Senior Center <i>901 South 30th Street</i>	Lynda	Patt Leikam
Central Terry <i>2nd Thursday of each month</i>	March 13	6:30 pm	Terry Park Fire Station <i>Terry Avenue and 5th Street West</i>	Dina	Patt Leikam
North Elevation <i>3rd Tuesday at as needed</i>	March 18	7:00 pm	McKinley School Gym <i>820 North 31st Street</i>	Dina	Neil Kiner & Fred Button
Heights <i>4th Tuesday at of each month</i>	March 25	7:00 pm	Oasis Community Center <i>543 Aronson Avenue</i>	Lynda	Kamber Kelly
Southwest Corridor <i>4th Thursday at of each month</i>	March 27	7:00 pm	Moose Lodge <i>121 Calhoun Lane</i>	Lynda	Patt Leikam

*Kamber Kelly will try to attend them all.