

Regular Meeting of the Community Development Board  
June 4, 2013

**Board Members Present:** Emily Shaffer, Trent Currie, Kamber Kelly, Kathleen Candelaria

**Excused Board Members:** Cindy Sanders, Fred Button, Katrina Kruger, Patt Leikam

**Unexcused Board Members:** Martha Sanford

**Staff Present:** Brenda Beckett, Candi Beaudry, VISTA Leader Aundi Hunter, Lynda Woods, Dina Harmon, Gina Simonetti

**Welcome / Introductions / Announcements:** The Community Development Board met at its regular monthly meeting located in the 4<sup>th</sup> Floor Large Conference Room, Parmly Billings Library, 510 North Broadway, Billings, Montana. Chair Kamber Kelly called the meeting to order at 3:00 p.m. Fourteen new summer VISTA's were sworn in.

**Public Comment:** None.

**Meeting Minutes:** Kathleen Candelaria was listed as present for the May 7<sup>th</sup> minutes but is actually excused for that meeting.

*Minutes will be acted on during the next meeting since there was a lack of quorum.*

**Staff Reports:** Reports were sent out from January which everyone received. Staff reviewed and there were no questions from the Board.

- **Neighborhood Stabilization:** Conway House in the Heights is complete and will be closing on June 12<sup>th</sup>.
- **First Time Homebuyers and Minor Home Repair:** HUD changed the allocations for the HOME program by a few hundred dollars so Brenda Beckett will be changing the documents for the submission to HUD which can take up to 45 days to approve. This may lead to a suspension of programs until around August 1<sup>st</sup> but lenders will be notified of the start dates of the programs.
- **Billings Metro VISTA Project:** The play "And I Know..." was viewed by 500 people in town. It raised over \$8,000 from ticket sales and \$6,000 was raised through sponsorships. Two financial aid funds were set up to support Billings Community Connect, which has a fund of \$1,000, and the Youth Conservatory Program which has \$1,600 in dedicated financial support.

**Presentation on Homelessness Data:** A presentation was given by Lynda Woods highlighting the data collected from January's Point in Time count (a census of homelessness in the Billings area). There is a 5% increase in homeless since last year's survey was conducted. 17% of Montana's overall homeless population lives in Billings. 225 people under the age of 17 are homeless out of the total 338 homeless people. The information and statistics shared was very impressive and thought-provoking.

**Presentation on Conway House:** Conway House was purchased in October. Before and after pictures of the house and property was shown. Laminate flooring was done throughout the house to improve accessibility, there was an increase of doorways to standard heights and widths, new windows, and new trim among other changes.

**July's Meeting:** *Trent Currie made a motion that the Board cancel the July meeting and meet again in August. Kathleen Candelaria seconded. Motion carried.*

**Neighborhood Concerns and Happenings:** None.

Kamber Kelly adjourned meeting and the next meeting is set for August 6th.