

Regular Meeting of the Community Development Board
January 8th, 2013

Board Members Present: Patt Leikam, Emily Shaffer, Cindy Sanders, Martha Sanford, Fred Button, Kathleen Candelaria, Kamber Kelly, Katrina Kruger

Excused Board Members: Trent Currie

Staff Present: Brenda Beckett, VISTA Leader Aundi Hunter, Candi Beaudry, Lynda Woods

Welcome / Introductions / Announcements: The Community Development Board met at its regular monthly meeting located in the 4th Floor Large Conference Room, Parmly Billings Library, 510 N. Broadway, Billings, Montana. Chair Kamber Kelly called the meeting to order at 3:00 p.m.

Public Comment: None.

Meeting Minutes: *Martha Sanford moved that the minutes of the December 04, 2012 meeting be approved as written. Kathleen Candelaria seconded. Motion carried.*

Election of Officers: Martha Sanford nominated Kamber Kelly for Chair and the nomination was seconded. Motion carried. Martha Sanford nominated Pat Leikam for Vice Chair. Fred Button seconded. Motion carried.

Staff Reports: Brenda Beckett reported Gina Simonetti will start with Community Development on January 18th. The position will be moving towards more of a Grants Technician position.

- **First Time Home Buyer** – CDBG funds have been completely committed. HOME funds that were set aside for King's Green may be released for immediate use.
- **Billings Metro VISTA Project** – Brenda Beckett reported there will a total of 11 new VISTA's coming to Billings in January. A synopsis of where they are coming from what they will be doing was handed out. Jackie Girard has asked that Community Development develop some Economic Development type VISTA positions for July.

Estimated Revenues - Review: Brenda Beckett explained the budget estimates for HOME and CDBG. We have received approximated \$54,000 in Housing Rehab repayments. We have received over \$120,000 in first time homebuyer repayments over the past six months. There will be about \$645,000 in new CDBG funding for upcoming year. HOME revenue will be approximately \$289,000 directly from HUD. HUD does not want the City to pay for maintenance with CDBG on the 7 lots on South 27th any longer.

Community Development Applications Review for FY 2013-2014: CDBG & HOME Application Guidelines & Application: Brenda Beckett went over programs City Staff will be applying for. Staff will be applying for funding for the First Time Homebuyer program and Housing Rehab program, as well as Administration, NSP, VISTA and CHDO. There will also be an application for the Manufactured Home Repair Program. The Special Assessment Grant will be re-evaluated. Applications are due January 16th. HUD has started a new system of red flagging programs in their information disbursement system when there has not been a draw or performance measurements reported in recent months.

Neighborhood Concerns and Happenings:

Emily Shaffer is concerned the North Park Children's Center would use a section of North Park for their center. Candi Beaudry explained the city has listened to the idea but has not condoned it. Kathleen Candelaria announced the Southside Task Force will be having a pot luck at their Thursday, January 17th meeting at 6:30 p.m. Lynda Woods announced Billings Community Connect is Friday, January 25th from 9:00 a.m. – 4:00 p.m. at the Shrine. If you would like to volunteer you can go to youcanvolunteer.org to sign up.

Kamber Kelly adjourned the meeting.