

# **COUNCIL ACTION SUMMARY**

## **CITY OF BILLINGS**

**CITY OF BILLINGS MISSION STATEMENT:**  
**TO DELIVER COST EFFECTIVE PUBLIC SERVICES**  
**THAT ENHANCE OUR COMMUNITY'S QUALITY OF LIFE**

---

## **AGENDA**

**COUNCIL CHAMBERS**

**August 13, 2007**

**6:30 P.M.**

**CALL TO ORDER – Mayor Tussing**

**PLEDGE OF ALLEGIANCE – Mayor Tussing**

**INVOCATION – Councilmember Boyer**

**ROLL CALL – Councilmembers present were Ronquillo, Gaghen, Stevens, Veis, Ruegamer, Ulledalen, Boyer, and Jones. Councilmembers Brewster and Clark were excused.**

**MINUTES – July 23, 2007, approved as distributed.**

**COURTESIES – Mayor Tussing displayed a “Preserve America” certificate the City of Billings received from First Lady Laura Bush designating Billings, Montana, as a 2007 Preserve America Community “in recognition of its continuing commitment to preserving and using its cultural and natural resources for the benefit and enjoyment of the public.”**

**PROCLAMATIONS - none**

**ADMINISTRATOR REPORTS – Tina Volek**

- City Administrator Tina Volek referenced revised Agenda Item 1B, Airport Master Plan, included in Friday's packet, recommending Mead & Hunt in the amount of \$543,791.
- Ms. Volek referenced a letter from Sheryle Shandy, Executive Director of the Billings Food Bank, and a staff memorandum pertaining to Agenda Item 5.
- She noted a copy of an e-mail received from Stanley McIntire asking Council to reconsider its approval of the Emma Jean Subdivision at the last Council meeting.
- Ms. Volek referenced an agenda add-on request, included in Friday's packet, from the Police Department to accept a DUI Task Force donation to purchase two ICOP digital in-car video systems in the amount of \$11,977.20. Ms. Volek asked the Council to add the item to that evening's agenda in order to have the quote honored by August 15, 2007. (Councilmember Veis moved to add the request to the Consent Agenda as Item 1U, seconded by Councilmember Ruegamer. The motion was unanimously approved.)

- Ms. Volek reminded the Council the Agenda Review meeting for the August 27<sup>th</sup> agenda was scheduled for tomorrow at 5:30 p.m. in the City Hall Conference Room.

**PUBLIC COMMENT on “NON-PUBLIC HEARING” Agenda Item: 1 ONLY.**

**Speaker sign-in required.** (Comments offered here are limited to 1 minute per speaker. Please sign up on the clipboard located at the podium. Comment on items listed as public hearing items will be heard ONLY during the designated public hearing time for each respective item.)

*(NOTE: For Items not on this agenda, public comment will be taken at the end of the agenda. Please sign up on the clipboard located at the back of the room.)*

- JEFF BOLLMAN, 1371 Rimtop Drive, said he worked for the Department of Natural Resources and would like to comment on Consent Agenda Item S, the preliminary major plat for Skyview Ridge Subdivision. Mr. Bollman stated Council approved first reading for Zone Change #814 at the last Council meeting, and the preliminary plat follows up from the zone change. Mr. Bollman thanked the efforts of the Planning Department, Public Works, and Parks in working through the issues and challenges with the plat and urged the Council to follow the Planning Board recommendations.

**CONSENT AGENDA:**

**SEPARATIONS: E, F, J**

**1. A. Bid Awards:**

**(1) New Landfill Compactor.** (Opened 7/24/07) Recommend Tractor & Equipment, \$584,929.00.

**B. Airport Improvement Program (AIP) Airport Master Plan Update Request for Proposals.** Recommend Mead & Hunt, \$543,791.

**C. Approval** of two-year service contract with Big Sky Linen Supply for uniform rental/purchase and laundry services. \$65,130.00.

**D. Approval** of one-year agreement to provide library services to Golden Valley County. \$6,874.80 annual revenue.

**E. Approval** and award of field light salvage from the existing Cobb Field to the Billings American Legion Baseball organization. **Delayed until August 27, 2007**

**F. Approval** and award of red dirt and sod salvage from the existing Cobb Field to the Billings Heights National Little League in conjunction with Little League Baseball Montana District #1 and Billings American League Baseball. **Delayed until August 27, 2007**

**G. Approval** of Assignment and Transfer of the West End Hangar Ground Lease from Martin Elshire to Steve Vold.

**H. Approval** of 3-year Park I Lease Agreement with Budget Instant Print, Inc., \$39,241.80 3-year total revenue.

**I. Approval** and acceptance of Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant 32.

**J. Memorandum of Understanding** with BikeNet for Pepsico Grant Application for Bike Lanes. **Approved**

**K. Easement** from Yellowstone County for installation of a gateway monument located on Lot 24, Block 182, of Billings Original Town at 5<sup>th</sup> Avenue South and South 27<sup>th</sup> Street at no cost to the City.

**L. W.O. 04-33: Lake Elmo Drive (Hilltop Road to Wicks Lane) Right-of-Way Acquisition**

(1) Parcel 23: Portion of Lot 14, Josephine Subdivision, Scott M. Longman and Elmer L. Rudolph & Lavonne K. Rudolph. \$8,800.00.

(2) Parcel 46: Portion of Tract 1-B of Amended Tract 1 of Certificate of Survey 332, John M. Wiesner & Deborah K. Wiesner. \$1,950.00.

(3) Parcel 51: Portion of Lot 21, Block 2 of Broadmoor Subdivision, Shane Headlee and Hope Headlee. \$9,600.00.

**M. Street Closures:**

(1) Billings Central High School Homecoming Parade, 5:00 p.m. to 6:15 p.m., September 29, 2007, leaving Central High School onto Division Street; west on Broadwater Avenue; north on 5<sup>th</sup> Street West; through the intersection at Grand Avenue; ending in the Senior High School parking lot.

(2) Skyview High School Homecoming Parade, 12:30 p.m. to 2:00 p.m., September 14, 2007, leaving Skyview High School; proceeding east on Wicks Lane; ending at St. Bernard's Church.

(3) YMCA 2007 Marathon, 5:30 a.m. to 1:30 p.m., September 16, 2007, leaving Molt, MT, east to Sam Snead Trail and Walter Hagan Drive, south on 54<sup>th</sup> Street West, east on Rimrock Road, south on 46<sup>th</sup> Street West, east on Rangeview, north on 38<sup>th</sup> Street West, east on Poly Drive, south on Patricia Lane, east on Colton Boulevard, south on 17<sup>th</sup> Street West, east on Parkhill Drive, south on 3<sup>rd</sup> Street West, ending at Daylis Stadium.

**N. Approval of Library Donation** of 40 plastic chairs to Friendship House.

**O. Resolution #07-18582** expanding the boundaries of Special Improvement Lighting Maintenance District 288 to include four existing street lights near the intersection of Wentworth Drive and Glenhaven Drive.

**P. Resolution #07-18583** authorizing the issuance and calling for the public sale of \$168,000 pooled special improvement districts bonds (SID 1375 and SID 1377).

**Q. Resolution #07-18584** temporarily suspending Section 24-411, BMCC, Parking for Camping Purposes, in the Shrine Auditorium parking lot during the Billings Big Sky Polka Fest, September 1-3, 2007.

**R. Second/Final reading Ordinance #07-5425 for Zone Change #814:** A zone change from Residential 9,600 to Community Commercial, Neighborhood Commercial, Residential Professional, Residential Multi-family Restricted, Residential 6,000, Residential 7,000 Restricted, and Public generally located south of Wicks Lane, west of Governors Boulevard, and north of Constitution and Kootenai Avenues, State of Montana, owner.

**S. Preliminary Major Plat** of Skyview Ridge Subdivision, 1<sup>st</sup> Filing, generally located south of Wicks Lane, west of Governors Boulevard, and north of Constitution and Kootenai Avenues in Billings Heights; approval of a trail on the south side of Swift Current Drive, the northeast side of Keno Street, and the southeast side of Targhee Avenue in lieu of sidewalks; and conditional approval of the plat and adoption of the Findings of Fact.

**T. Bills and Payroll.**

- (1) July 17, 2007
- (2) July 20, 2007
- (3) May 1 – May 31, 2007 (Municipal Court)
- (4) June 1 – June 30, 2007 (Municipal Court)

**U. Donation** from DUI Task Force for two ICOP Digital In-Car Video Systems, \$11,977.20.

**(Action:** approval or disapproval of Consent Agenda.) **APPROVED**

**REGULAR AGENDA:**

**2. PUBLIC HEARING AND RESOLUTION #07-18585** approving Council Contingency Fund appropriation in the amount of \$12,500 for the City Website Renovation project. Staff recommends approval. **(Action:** approval or disapproval of staff recommendation.) **APPROVED.**

3. **PUBLIC HEARING AND RESOLUTIONS** – Special Improvement District 1379, King Avenue West from South 31<sup>st</sup> Street West to Shiloh Road.
  - (a) **Resolution # 07-18586** creating Special Improvement District 1379, King Avenue West from South 31<sup>st</sup> Street West to Shiloh Road. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.) **APPROVED.**
  - (b) **Resolution #07-18587** authorizing construction bids for Special Improvement District 1379, King Avenue West from South 31<sup>st</sup> Street West to Shiloh Road. Staff recommends approval (**Action:** approval or disapproval of staff recommendation.) **APPROVED.**
4. **PUBLIC HEARING AND RESOLUTIONS** creating Light Maintenance District 301 - Josephine Crossing Subdivision (**Resolution #07-18588**) and Light Maintenance District 302 – Grand Avenue, 8<sup>th</sup> to 12<sup>th</sup> Streets West (**Resolution #07-18589**). Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.) **APPROVED.**
5. **PUBLIC HEARING AND RESOLUTION #07-18590** vacating the north/south alley located on Lots 1A-12A, Amended Plat of a Portion of Lots 1 through 12, Block 38, Town of Billings; and Lots 13-24, Block 38, Town of Billings, for a value of \$25,500.00. Billings Food Bank, petitioners. Staff recommends approval (**Action:** approval or disapproval of staff recommendation.) **APPROVED WITH THE DONATION OF THE VACATED PROPERTY.**
6. **PUBLIC HEARING AND FIRST READING ORDINANCE** adopting the International Fire Code (IFC), 2006 Edition, as the Billings Fire Code. Staff recommends approval. (**Action:** approval or disapproval of staff recommendation.) **APPROVED.**
7. **PUBLIC COMMENT on Non-Agenda Items -- Speaker sign-in required.**  
*(Restricted to ONLY items not on this printed agenda; comments limited to 3 minutes per speaker. Please sign up on the clipboard located at the back of the Council Chambers.)*
  - **STAN MCINTIRE, 1425 BITTERROOT**, asked the Council to reconsider their approval of the Emma Jean Heights Subdivision and the location of Anchor Street, due to traffic issues.
  - **ANGIE BRODMERKLE, 296 MONROE**, asked the Council for help with cleaning up the drug use, underage drinking, and vandalism in her neighborhood.
  - **JACK JOHNSON, 2303 VIRGINIA LANE**, said he would like to see the police officers, firemen, security officers, and code enforcement officers in full uniform to include hats. He said hats would stand out and make them easier to recognize. Mr. Johnson also commented the reception of the council meetings on Channel 7 was very poor.

## **Council Initiatives**

- **Councilmember Stevens MOVED to have staff look into the development of a TIFD district for the Heights, seconded by Councilmember Veis. APPROVED**
- **Councilmember Veis suggested inviting Yellowstone County and state legislative representatives to Council Work Sessions for discussion on various topics and to foster better ideas. A committee to include Councilmembers Veis, Ulledalen, Boyer, and Ruegamer was formed to establish a plan.**
- **Councilmember Gaghen commented about the long lines of passengers that form while waiting to pass through security at the Airport and asked if there was a solution.**

**ADJOURN:** The meeting adjourned at 8:50 p.m.

**(NOTE: Additional information on any of these items is available in the City Clerk's Office)**

**Visit our Web site at:  
<http://ci.billings.mt.us>**