

# City Council Work Session

5:30 PM  
Council Chambers  
February 21, 2012 (Tues.)

## ATTENDANCE:

Mayor/Council (please check)  Hanel,  Ronquillo,  Cromley,  Cimmino,  Pitman,  McFadden,  Bird,  Ulledalen,  McCall,  Astle,  Crouch

ADJOURN TIME: 8:00 p.m.

## Agenda

<b>TOPIC #1</b>	<b>911 Interlocal Agreement</b>
<b>PRESENTER</b>	Tina Volek
<b>NOTES/OUTCOME</b>	

- Tina: reports on a new email from Deputy County Attorney Schwarz received after 5:04 PM this afternoon. County does not intend to terminate the 911 agreement this year and asks for information on revenues and expenses.
- Ulledalen: Could the Council make regular, periodic reports to County Commission on revenues and expenses?
- Tina: Council could do that or staff can handle it.
- Ronquillo: Commissioner Reno doesn't like having to ask you for equipment for the Sheriff's department?
- Tina: Three (3) requests: police radios, denied; Sheriff MDTs were approved; enhanced GIS funding was approved. Review of the revenue/funding schemes and some of the expenses that come from the 911 Fund. It's a City fund, so Administrator has to approve expenditures.
- Public comments:
- None

<b>TOPIC #2</b>	<b>Electronic Devices</b>
<b>PRESENTER</b>	David Watterson
<b>NOTES/OUTCOME</b>	

- David Watterson: outlines his presentation. Reviews Android operating system devices. Reviews Apple products iPad 2 and iPad 3 devices. Reviews netbooks and laptops. Reviews Wi-Fi and broadband communication connectivity.
- Bird: broadband wireless, can a customer start small at the low capacity and move upward if needed?
- Dave: contracts can be modified at any time. Reviews screen comparisons. Presented model specifications, features and prices. Smart Phone information was also discussed.

- McFadden: emails on Droid? I'll let you program it.
- Dave: yes, it can be programmed to access City emails.
- McCall: iPhone and iPad have amazing features and capacity.
- Tina: reviews reasons for the presentation. Council wants better citizen communications, available with these devices. Funding for devices and services could be a one time purchase from unexpended travel funds.
- Pitman: background, especially for new councilmembers, electronic agenda was to save money and Council passed resolution controlling what is allowed during Council meetings.
- Tina: staff can provide that resolution in the Friday packet.
- Ulledalen: any connectivity problems with any of the devices?
- Dave: no problems. iPad is more stable but less flexible and Android is flexible but so much that it may hang you. Shows a preview of the website/webpage design update.
- Pitman: bring some basic stats about website usage when you come back to present the final design.
- Dave: yes, will do it.
- Public comments:
- Joe White, Billings MT: very interesting presentation. Concerned for a long time; some city offices are using too many electronic devices and that will cause serious diseases. Laptops may cause Parkinson's disease. Caution about how many devices you buy. Not needed on every desk. Employees can share machines.

TOPIC #3	<b>Rush Park</b>
PRESENTER	Mark Jarvis
NOTES/OUTCOME	

- Mark Jarvis: reviews the presentation outline. Park development initially tied to Poly Drive completion, to be included with SID for park development and also triggered by the number of housing completions. Staff started talking with neighborhood in 2008. Public Works used funding other than SID to complete the street, saving homeowners some money. Second meeting, decided to do a survey about how much development was desired. Straw Poll was conducted in 2010. Proposal to remove Goodman Subdivision 3<sup>rd</sup> and 4<sup>th</sup> filings from the SID. Survey results showed about ½ want minimal level of development, which is primarily turf, trees and irrigation, piping ditch and second Big Ditch crossing. Showed a map of the proposed SID boundaries (Benefit District).
- Ulledalen: Jarvis was diplomatic about reviewing the last four (4) years of history. Nine (9) filings with 15-18 agreements. Very complex issue and one that will generate a lot of public feedback if the Council tries to create the SID.
- Astle: orient the map.
- Mark: couple years old estimate is \$386,000 for minimal improvements; 238 property owners; \$1600/lot; \$188/year.
- Bird: lots of vacant property?
- Mark: no, most is developed. Park maintenance expansion estimated to be \$85-\$110/year, in addition to the SID annual cost. Will need to create the SID and expand the PMD, hire a designer, complete construction in late 2013.
- Tina: have to go through the normal SID creation process?

- Mark: yes, even though there are waivers for most of the lots.
- Pitman: do we really want to develop this park?
- Ulledalen: lots of people will protest, no one will be happy. People who live close want a nice park and are willing to pay for it. Those who live far away can't get directly to the park and don't want to pay. An early proposal was to sell the park land but heard loud protests from nearby owners. City needs to reexamine why we want all of the parks in this area of city – park planning standards.
- Astle: already have a PMD?
- Mark: paying for trail maintenance and very small pieces of public right of way maintenance.
- McCall: Survey; people who live near the park, if it's not developed, they still want it left as open space.
- Pitman: SID and PMD costs, along with citywide PMD will raise annual mortgage rates by \$200 - \$500.
- McFadden: did the straw poll vote take place before the citywide park district was created?
- Mark: yes, well before.
- Ulledalen: 550 people already paying into a PMD; should they be exempted from the new park levy or from their old PMD and what about the undeveloped parks like Rush? Work with nearby owners to pay for the park (would have to pay more) and exempt the other more distant owners?
- Hanel: have to leave meeting, hand the meeting off to Deputy Mayor Ulledalen.
- Astle: what is full development?
- Mark: describes the improvements which include: sidewalks, play structure, parking lot, picnic shelter, site furnishings in addition to turf, irrigation, trees, piping ditch and Big Ditch crossing. Alternatives for future action include proceeding with minimal development, delay the development for 3-5 years or not develop it at all.
- McCall: should move ahead but work on relieving the doubling up of fees.
- Tina: March 5<sup>th</sup> continues the discussion on the citywide district. If Council thinks it will discuss relief for existing PMD owners, may want to do that before starting the SID for this park. Want a work session later?
- Ulledalen: agree. Put the SID on an agenda after we decide who pays the citywide assessment.
- Pitman: need to prepare these people that they may still have to pay both assessments because citywide levy is to correct deferred maintenance, not maintain existing PMD parks.
- Cimmino: survey showed 137 responses and 98 want some level of development. Developer responsibility to do the improvements?
- Mark: 137 responded but many more surveys were sent.
- Ulledalen: developers met responsibilities, but there are a lot of landmines waiting for us to discover and deal with, including in the Heights.
- McCall: staff will update us on Yellowstone Family Park? Written report is OK
- McFadden: Frisbee golf or restroom in that park?
- Mark: no, average length of stay in neighborhood park is 1½ hours and no need for a restroom.
- Ulledalen: disc golf course is 1½ miles away at Phipps Park.

- Public comments:
- None

TOPIC #4	<b>Zoning Amendments</b>
PRESENTER	Nicole Cromwell
NOTES/OUTCOME	

- Nicole Cromwell: November 2011 staff presentation to Council about many zoning code amendments, Council initiated them and forwarded them to the Zoning Commission. Zoning Commission met in February and recommends the zoning code amendments. Council actions are scheduled for the next three (3) months. Three (3) reasons for amendments; council initiatives and housekeeping (March), legislative changes which include Municipal zoning and County zoning (April) and neighborhood manners and discretionary items including fence height, RV parking and clear vision driveways and alleys (May).
- Reviews the initiatives that prompt some of the code changes, legislative changes and the others.
- Ulledalen: question about covenants.
- Bird: civil enforcement for covenants? Nicole: yes. Brent: yes and gives more details.
- Bird: covenants and homeowners associations are usually adopted with new subdivisions?
- Nicole: depends on the subdivision but usually done when the subdivision is created. Continues her presentation regarding neighborhood manners such as setbacks, noise, lighting, signage and outdoor activities.
- Ronquillo: still working on cleaning up boarded up houses?
- Candi: yes, it's in Legal.
- Public comments:
- None

8 minute break, meeting resumes at 7:15.

TOPIC #5	<b>Quarterly Updates</b>
PRESENTER	Tina Volek, Greg Krueger, Lisa Harmon, Rich St. John
NOTES/OUTCOME	

- Tina: budget updates. Initiatives update. McCall: keep a listing of initiatives that are completed? Tina: yes, can do that.
- Greg Krueger, Downtown Billings Partnership (DBP) update: project updates and five (5) charts including Fund 203 FY 2012; Fund 203 Expenditures; Revised Proforma for Empire Garage; Revised Projections for growth of Fund 203; and DBP Operations as of 1/1/2012. Also discussed Empire Garage updates and Windsor Court property management.
- Lisa Harmon: BID activities. Started with TIF funding but is now fully on its own. TIF pays part of the police officers' wages for greater security. Redoing some of the rod iron planters on Montana Avenue and snow routes in downtown proposals are coming

forward. Coal Train Symposium on March 9 and 10. Business plan competition – pay one (1) year of rent for winning proposals.

Ulledalen: any more thought about pocket parks in downtown?

- Lisa: will meet with Ron Burnham next week about the space next to the Congregational Church.
- McCall: niche businesses on the Empire Garage 1<sup>st</sup> floor – natural for the business plan competition.
- Bird: appreciate the energy, enthusiasm and passion that Lisa and Greg bring to the downtown.
- McCall: Park 4 status? Effect on funding for new parking garage? Comments at the Parking Advisory Board. Send written report consistent with verbal response.
- Tina: brief report on the status of the community investment plan.
- Ulledalen: why now calling it the community investment plan rather than Strategic Plan. Reading about strategic planning and we seem to have ½ to ¾ of a plan, lacking strategies and tactics.
- Tina: Priority Based Budgeting will provide new priorities.
- McCall: how long since last strategic planning meeting? Last year. Need to consider meeting again.
- Ulledalen: new facilitator?
- McCall: Leadership Montana staff has volunteered people.
- Ulledalen: ongoing discussions with Stefan Streeter. Need to work on next transportation planning piece. Need staff presentation on transportation funding and commitments. MDT has a training module on state planning issues.
- Tina: met with Dylan Laslovich from Senator Tester's office earlier today. Discussed planning issues with him. Mumford memo – request Legislative support for MDT to work differently with city – city does the design but state does the construction.
- McCall: makes sense for us to work on a statewide fix to the MDT/city construction problem. Talk more at the next work session?
- Tina: next session is already full. March 19<sup>th</sup> possibly.
- Chief St. John: cell phone report – 90 days of enforcement effort. Will answer questions. Traffic unit started on January 1 and they are very active
- Public comments:
- Kevin Nelson, 4235 Bruce Avenue: transparency and conflict of interest. Pam Busy, Asst. Attorney General, memo of 2003. MT Code of ethics applies to local government officials. Code applies to staff members serving on boards. Heard tonight from DBP, City Administrator is a director of the DBP, a private corp. Conflict of interest.

#### Additional Information:

Public comments on any matter:

- Kevin Nelson, 4235 Bruce Avenue: new members wonder what I'm all about. 2007, Councilman said that "you're blighted and I'm not." That became personal. Will continue attending the RTIC when I think there are irregularities in TIF.
- Amy Aguirre, 1504 Lewis: taco truck across from City Hall. Want you to understand that no malice intended. Tried to use the proper avenues and not interfere with existing businesses. Quiet and cleaning up after ourselves.

- Francisco Aguirre, 1504 Lewis: Taco truck owner.
- JD Covert, 2230 Hyacinth : Taco truck owner.
- Ronquillo: you got the required bags and permits. Don't see any laws being violated. What problems will occur if you move to non-metered spaces or in private lots? Need to head that off. Other vendors do the same selling after hours and we don't hear complaints. You're not the only vendors doing what you do. Sidewalk vendor at the courthouse takes up two (2) spaces also. Bring up the topic at future community conversations?
- Amy: putting out petitions and over 100 signatures supporting what we do. Want to share culture with others.
- Ulledalen: city in the box that it built itself. Dilemma for downtown businesses is that there are lots of mobile vendors and if they try what you're doing, what problems will we encounter? Your activity impacts others.
- Francisco: never intended to use the spot indefinitely. Will be gone for about a week.

Adjourned at 8:00 but will conduct an executive session to discuss ongoing litigation.



**FROM THE DESK OF...**

**Tina Volek**  
**City Administrator**

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## MEMORANDUM

**To:** **Mayor & City Council**  
**Date:** **Sunday, February 19, 2012**  
**Subject:** **9-1-1 Interlocal Agreement**  
**CC:** **B. McCandless; P. Dextras; P. Weber; A. Kindness; R. St. John**

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On Feb. 14, the County Commissioners notified the City of its intent to terminate the Interlocal Agreement for Joint Communications/Dispatch Services as of March 1, 2012. The County invited City representatives to the Commissioners' meeting at 9:30 a.m. Feb. 21 at which the termination would be voted upon. Because the notice was received the day after the last City Council meeting, County Commission Chairman Ostlund agreed to postpone the decision until Feb. 28 in order to give the City Council time to discuss the proposed termination.

City staff now seeks Council direction on a response to the notice of intent to terminate, which Section 8 of the Interlocal Agreement (attached).

**Impact of Termination**

Having to dispatch only for Billings Police and Fire would simplify training issues for the 9-1-1 Communications Center, where staff now must be familiar with many emergency operations in the County. But it could complicate decisions in the field, at least until the County establishes its own Public Safety Answering Point (PSAP).

The Interlocal Agreement states that, upon termination, the personal property purchased solely by either the City or the County shall revert to that entity. For items purchased with 9-1-1 funds or jointly, the entity wishing to retain the property shall pay the other the depreciated value of its share of the ownership. Unspent 9-1-1 funds will be distributed to the entities.

As noted in a July 15, 2011, memo to the Council (attached), 9-1-1 fees are collected from County residents and the County pays for the five individuals needed to staff one dispatch position. This accounts for about 25% of the revenue and the County receives about 25% of the operations for the 9-1-1 Communications Center. The Center currently has one position open, and it will not be filled until a decision is made on the termination, to avoid the need for layoffs.

When the Center was created, the City of Billings installed the trunks and equipment necessary to receive emergency calls. That equipment is, of course, located in the basement of City owned Fire Station #1. The County owns its own radio towers and in-car equipment, which it would take with it in the event it does decide to terminate the agreement. The City, however, would

retain more than adequate equipment and staffing to continue to provide effective 9-1-1 service to the residents of the City of Billings.

Certainly, a joint 9-1-1 operation is more efficient because employees from both jurisdictions work face-to-face in the Communications Center. The Federal government also encourages interoperability available through the joint Communications Center. This provides seamless coverage in the event of multi-jurisdictional issues, including fires and vehicle chases. A change would primarily affect the County, which otherwise would have to provide support to rural fire departments and other jurisdictions outside the Billings City limits. The City also covers the 657-2800 non-emergency telephone for the County, which it would presumably not do if the County withdraws its funds.

Not addressed by the Commissioners in their request is what would happen to the Billings Urban Fire Safety Area (BUFSA), in which the County pays the City about \$1 million per year to fund 10 positions to fight fire in a ring immediately outside the City limits.

#### Funding

City staff remains concerned about the County's request that it be directly given 9-1-1 funds raised within the County limits to spend as it chooses, because the City is the fiduciary with responsibility for those funds under State law. MCA Section 10-4-303 states that 9-1-1 funds "may be used only to pay for installing, operating and improving a basic 9-1-1 emergency telephone system." Further, Section 10-4-302 of State statutes provides that if the State "determines that a 9-1-1 jurisdiction is not adhering to an approved plan, is not using funds in the manner prescribed in 10-4-303, or has failed to provide information as provided in 10-4-102(3) the department may, after notice and hearing, suspend payment to the 9-1-1 jurisdiction. The jurisdiction is not eligible to receive funds until the department determines that the jurisdiction is complying with the approved plan and fund usage limitations or has provided the requested information." This could mean the City would not receive 9-1-1 funds required to operate the Center if the County failed to comply with the State statutes with the money it would receive.

In the County's notice of termination, Chief Civil Deputy County Attorney Dan Schwarz noted that the County believes 9-1-1 funds can be sent directly to the City or County where the fee is paid, and not have to go through the PSAP, which in this case is the City of Billings. The City staff has rechecked with the State of Montana Public Services Bureau and determined that is not the case. A member of the staff from that agency has expressed willingness to come to Billings and further discuss the issue with one or both entities.

In fact, the Bureau staff has confirmed that the following would have to take place before Yellowstone County would be eligible to receive funds

In order for an entity to become eligible for the direct distribution of 9-1-1 funds, that entity must submit a plan to establish an emergency 9-1-1 telephone system to the State of Montana Department of Administration for review and approval. At minimum, a 9-1-1 plan must provide the following information.

A description of proposed telephone system, its implementation and operation to include:

- A. Define the geographical location of the proposed 9-1-1 jurisdiction; identify the political and jurisdictional boundaries; provide the telephone company central office boundaries.
- B. Plan for assigning physical addresses within the jurisdiction.
- C. Plan for conversion to dedicated trunking and call routing configurations.
- D. Plan for addressing E9-1-1 cellular/wireless emergency calls.
- E. Plan for automatic number identification (ANI and automatic location identification (ALI) for all central offices within the jurisdiction.
  - a. Customer Premise Equipment Requirements
  - b. Data base design
  - c. Data base provider
  - d. Software requirements
  - e. Plan for data base management
- F. List of central offices that will require selective routing or class marking.
- G. Schematic of the proposed E 9-1-1 routing configuration.
- H. A description of telecommunicator training and the costs of such training.
- I. A list of capital and recurring E9-1-1 system costs.
- J. Written approval from all public safety agencies within the proposed jurisdiction.

The County also would need to develop its own operating center, since its contributions to the current Communications Center would cease. This would be similar to the 2005 situation in which the County withdrew from the Animal Shelter and relocated its operations to a veterinarian's office and local volunteer groups.

#### Recommendations

The County Commission requested the following in a November letter to the staff:

- 1) Set aside 25% of the 9-1-1 funds collected from customer telephone bills to build a new 9-1-1 Communications Center. As a corollary to this, the County wishes to discuss ownership of a new center, on-going maintenance and the method to determine ownership if the Interlocal Agreement is terminated by either entity.
- 2) Split the remaining 75% of the 9-1-1 money among the City and County, with each jurisdiction being allowed to use the funds for whatever purposes it intends, consistent with restrictions on the type of expenditures that are allowed.
- 3) Have the City bill the County annually for personnel and operating costs.
- 4) Have the City and County proportionally share new equipment purchases.
- 5) Modify the Interlocal Agreement so that decision making outside of day-to-day operations would be shared by the City and County.

Of these items, the City staff's recommendation is that the Council might wish to consider annual billing to the County for services. Otherwise, the staff recommendation is that the Interlocal Agreement remains the same and, if the County Commissioners wish to terminate it, they be allowed to do so, regretfully.

Attachments: Interlocal Agreement

July 15, 2011, Memo to Council

Feb. 9, 2012, Letter to Board of County Commissioners

DEC 9 2000

**BILLINGS - YELLOWSTONE COUNTY INTERLOCAL AGREEMENT  
JOINT COMMUNICATIONS / DISPATCH SERVICES**

This Interlocal Agreement made and entered into this 14<sup>th</sup> day of Dec, 2000, by and between the City of Billings, Yellowstone County, Montana, hereinafter designated "CITY", and the County of Yellowstone, Montana, hereinafter designated "COUNTY".

**WITHNESSETH:**

WHEREAS, a joint Communication Center was established by BILLINGS-YELLOWSTONE COUNTY INTERLOCAL AGREEMENT, JOINT COMMUNICATIONS SERVICES in April, 1985, and

WHEREAS, it is a financial and operational advantage to both the CITY and the COUNTY government and its taxpayers to establish a joint communication center, and

WHEREAS, the CITY and the COUNTY are empowered to enter into agreements to provide services pursuant to Title 7, Chapter 11, Part 1, MCA.

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NOW, THEREFORE, the parties hereto, in consideration of the mutual benefits to be derived, state, covenant and agree as follows:

1. PURPOSE: The purposes of this agreement are to set forth the operation and financing of a joint communications center referred to as the "CITY-COUNTY COMMUNICATION CENTER"; to set forth the relationship of the City-County Communication Advisory Board to the parties hereto, and to define the line of authority for the administration of the staff furnishing the communication services to the CITY and COUNTY.
  
2. GOALS: The goals are to constantly evaluate operations, to jointly solve combined short and long-term communication problems, and to continually pursue better communication techniques, state of the art equipment, and better utilization of the personnel resources in an effort to make City-County dispatching safer, easier, faster and more cost effective. Meeting these goals will be based on realistic community

needs, user safety, public safety, financing, and mutual agreement between the CITY and the COUNTY.

3. DURATION: This agreement shall continue until modified or terminated by the parties hereto as hereinafter provided.
4. CITY-COUNTY COMMUNICATIONS ADVISORY BOARD: The line of authority for this Board is to the City Administrator and City Council as established in the City Charter. This Board shall be composed of the following seven members: the City Fire Chief; the City Police Chief; the City Assistant Police Chief, the City Communications Center Supervisor (non-voting); the County Sheriff; the County Under Sheriff; and the County Disaster and Emergency Services Director, or their designees. The Board may be expanded by a majority vote of the existing Board. The National Crime Information Center (NCIC) requirements stipulate a membership of 51% Law Enforcement. Administrative organization, meetings, and order of business of the Board shall be as established in the By-Laws which shall recommend the development and implementation of operational guidelines for the efficient and effective function of the City-County Communication Center. The Board shall serve in an advisory capacity to the parties of this agreement.
5. FINANCING: The CITY and COUNTY shall be responsible for acquisition of and payment for all equipment required for CITY and COUNTY dispatching in the City-County Communications Center beyond any joint financing such as 9-1-1 monies.  
On an ongoing basis, the CITY shall be responsible for the operation of the facility. The COUNTY shall reimburse the CITY for all direct costs incurred in providing the COUNTY with dispatching services including, but not limited to, personnel, administration, space and utility costs, operations and maintenance costs including fixed phone and radio communications equipment.

The COUNTY'S share of these costs shall be computer as follows:

- A. The average annual pay of FIVE (5) non-supervisory employees (one position staffed 24 hours/day) which includes wages, longevity, clerical prem., lead worker, shift differential, Teamster

overtime, holiday hourly worked. Average derived by dividing Budget amount by 24 FTE's.

- B. Twenty-five percent (25%) of the annual pay of supervisors, including the three (3) SHIFT SUPERVISORS salaries, longevity shift differential and overtime.
- C. Thirty percent (30%) of the total of "A" plus "B" for payroll benefits.
- D. *TWENTY-FIVE (25%)* of the total of "A" plus "B" for operations and maintenance.
- E. Total COUNTY costs = A + B + C + D. See attachment A for an example computation.

The actual annual assessment to the COUNTY will be based on the above formula using the prior year's actual costs. One half of the actual amount computed by December 1 shall be paid on/before December 31, with the second half to be paid on/before June 30.

All 9-1-1 monies received by the CITY and the COUNTY shall be deposited in the City Treasury. The City-County Communications Advisory Board, a.k.a. the City-County 9-1-1 Committee will make recommendations to the City Council on capital and other expenditures. If emergency costs are incurred during the fiscal year, then the COUNTY shall reimburse the CITY as mutually agreed. Either entity may add capital equipment that will be paid for exclusively by that entity only after unanimous approval by the City-County Communications Advisory Board.

- 6. COMMUNICATIONS CENTER STAFF: The personnel of the Communications Center shall be CITY employees under the supervision and direction of the City Administrator and shall be governed as a CITY division under provisions of the City Charter.
- 7. PROPERTY INTEREST: All property necessary for functioning of the Communications Center shall be owned by the entity that has paid for the purchase of those items. Ownership of jointly purchased property shall be joint with the respective ownership rights being based on the portion of the original purchase price paid by each entity. Revenue and expenditure of all 9-1-1 funds will be tracked per entity by the City finance department.

8. TERMINATION: Either party to this Agreement may terminate the same by giving to the other written notice of the intent to terminate. The termination shall be effective for the next immediate fiscal year, provided that the notice is given prior to March 1 of the fiscal year. Upon termination, all personal property purchase solely by either the CITY or the COUNTY shall revert to the entity, which paid for the purchase of the equipment. For those items purchased with 9-1-1 funds or otherwise purchased jointly by the entities, ownership shall be joint with the respective ownerships to be determined based on the portion of the original purchase price paid by each entity. In the event of termination of this agreement, that entity wishing to retain jointly owned property shall pay to the other entity the depreciated value of the other entity's share of the joint ownership. Unspent 9-1-1 funds will be distributed to the participating entities.
9. ARBITRATION: Should any question arise as to the meaning of any provision of this agreement or to the scope of this agreement, the same may be submitted to an Arbitrator. Both parties must agree to arbitration and the decision of the arbitrator is not binding on either party. The request to arbitrate shall be submitted in writing by the party desiring to arbitrate. Within 10 days after receipt of a request to arbitrate, the party receiving the request shall submit a written response stating whether or not it agrees to arbitrate the matter. Within 10 days after the parties mutually agree to arbitrate, the party requesting arbitration shall provide a list of five arbitrators from either the American Arbitration Association or the State of Montana Board of Personnel Appeals. Upon receipt of said list, each party shall commence striking names, with the party not requesting arbitration having the first right to strike a name. The parties shall then continue striking names until one name is left. The person left shall be the Arbitrator.
10. AMENDMENTS AND MODIFICATIONS: Amendments and modifications to this Interlocal Agreement shall be in writing and modifications shall not become effective until approved by both parties.

11. EFFECTIVE DATE: This Agreement shall be effective after approval by the respective governing bodies. It is the intent that said Agreement shall be effective July 1, 2000.
12. RECORDATION: This Agreement shall be recorded with the Clerk and Recorder of Yellowstone County, Montana, as provided by law.

THE CITY OF BILLINGS  
 BY: Charles J. Tailey  
 MAYOR

ATTEST:

BY: Marita Herold  
 MARITA HEROLD  
 CITY CLERK

BOARD OF COUNTY COMMISSIONERS  
 THE COUNTY OF YELLOWSTONE, MONTANA

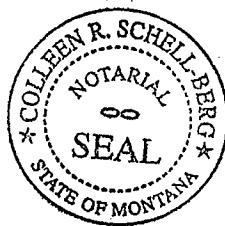
BY: James A. Zygo Jr.  
 CHAIR  
Bill Kennedy  
 MEMBER  
J. P. Herold  
 MEMBER

ATTEST:

BY: Tom Lee  
 CLERK AND RECORDER  
 YELLOWSTONE COUNTY

STATE OF MONTANA )  
 COUNTY OF YELLOWSTONE ) : SS

GIVEN UNDER my hand and official seal the day and year in this certificate above written.



Colleen R. Schell-Berg  
 NOTARY PUBLIC in and for the  
 State of Montana  
 Residing at Billings

## ATTACHMENT "A"

5. Financing: The County's share of costs shall be computed as follows:

### SECTION A

#### Average Annual Pay of FIVE EMPLOYEES

Wages, Longevity, Clerical Prem., Lead Worker, Shift Differential, Teamster Overtime, Holiday Hourly Worked, And Call Out Hourly

Budgeted Amount = \$759,755  
Budgeted Amount Divided by 24 FTE = \$ 31,656  
TIMES 5 Positions = \$158,282

Total Section A = \$158,282

### SECTION B

Twenty-five percent (25%) of the Average Annual Pay for Supervisors INCLUDING THE 3 SHIFT SUPERVISORS Salaries, Longevity, Shift Differential, Overtime

Budgeted Amount = \$ 128,744  
Times 25% = \$ 32,186

Total Section B \$ 32,186

### SECTION C

Thirty percent (30%) of the Total of Section A + B for Payroll Benefits

Section A	\$ 158,282
Section B	\$ 32,186
A+B	\$ 190,468
Times 30%	\$ 57,140

Total Section C \$ 57,140

### SECTION D

TWENTY-FIVE (25%) of Section A + B for O&M

Section A + B	\$ 190,468
Times 25% =	\$ 47,617

Total Section D \$ 47,617

### SECTION E

Section A + B + C + D (Total County Costs)

Section A	\$ 158,282
Section B	\$ 32,186
Section C	\$ 57,140
Section D	\$ 47,617

Total Section E \$ 295,225

**TOTAL COUNTY COSTS** \$ 295,225



***FROM THE DESK OF . . .***

***Tina Volek  
City Administrator***

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email: volekc@ci.billings.mt.us***

## **MEMORANDUM**

**To: Mayor & City Council**  
**Date: Friday, July 15, 2011**  
**Subject: 9-1-1 Funding**  
**CC: Bruce McCandless; Paul Dextras; Pat Weber; Anne Kindness**

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At the last City/County joint meeting, Commissioner Reno proposed that a committee be formed to consider updating the attached 2000 Billings-Yellowstone County Interlocal Agreement on Joint Communications/Dispatch Services.

The County has appointed three staff members – Sheriff Mike Linder, Department of Emergency Services Director Duane Winslow and Chief Civil Deputy County Attorney Dan Schwartz – to serve as its representatives on the committee. Mr. Schwartz has asked that the City appoint a similar committee of staff members to meet about the agreement.

City staff requests discussion by the Council at its July 18 work session as to whether there is interest in reviewing the agreement? City staff has severe concerns about any significant change to the agreement, since the City is the fiduciary that receives all funds passed through the State from telephone users.

Proposed topics of discussion are to include ownership of a potential new 9-1-1 Center Building, proposed new decision-making over funds, provision of 9-1-1 tapes to the Office of the Public Defender, and budget reporting to both the Council and the Commissioners, according to Mr. Schwartz.

Below is a brief history of 9-1-1 funds from 9-1-1 Center Manager Anne Kindness. It shows that, while Yellowstone County contributed about 25% of the total annual budget for the joint dispatch center, the City provided the largest part of the Fiscal Year (FY) 2011 budget of \$2,775,494, and is the fiduciary responsible for the public safety answering point (PSAP).

**9-1-1 Funds**

As outlined in MCA Title 10, Chapter 4, Section 2 all registered telephone users in the State of Montana are assessed a monthly fee to support the 9-1-1 system in each jurisdiction as follows:

- Landline telephones are assessed \$0.50 each month; and

- Wireless telephones are assessed \$1.00 each month (wireless providers get a cut of that to cover their 9-1-1 service related expenses).

Telephone carriers collect these funds from customers through their billing systems and deposit them in a special revenue fund with the state treasury. On a quarterly basis, the funds are distributed to the dedicated PSAP in each 9-1-1 jurisdiction.

MCA limits the use of these funds to the installation, operation, and improvement of an emergency 9-1-1 telephone system. Guidelines developed by the State of Montana 9-1-1 Advisory Board have allowed the use of these funds for equipment and services directly related to: PSAP Operation, Enhanced 9-1-1, Dispatch of Emergency Responders, Training, PSAP Building Requirement and Moving Expenses, Public Education, Addressing, etc. All expenditures using 9-1-1 Funds must be pre-approved by the state.

When basic 9-1-1 services in the greater metro (US West/Qwest) service area became available it was the City of Billings that installed the trunks and equipment necessary to receive emergency calls. 9-1-1 calls from county residents were either transferred or relayed to the Yellowstone County dispatcher who was located in the Sheriff's Office. After the devastating 1984 Hawk Creek fire overwhelmed Yellowstone County's ability to provide safe and effective communications for a multi-agency, multi-jurisdictional event, Yellowstone County and the City of Billings entered into an Interlocal Agreement for Joint Communications/Dispatch Services in 1985.

The existing Interlocal Agreement was last updated in 2000 and it identifies the City of Billings as the responsible in the operation of the facility (PSAP). It further directs that all 9-1-1 Funds received shall be deposited in the City treasury. The Communications Division is, as provided under the provisions of the City Charter, under the direction and supervision of the City Administrator. The line of authority for the City County Communications Advisory Board is to the City Administrator and the City Council. As such, the authority regarding the use of 9-1-1 Funds rests with City Administrator, subject to approval of the State of Montana and the City Council.

Until recently, the unwritten philosophy of the Communication Advisory Board has been to use 9-1-1 Funds for capital that mutually benefits both city and county agencies and residents. Without exception, the City Administrator and the City Council have accepted the Advisory Board's recommendation with respect to the expenditure of funds. The limitation of 9-1-1 funds to capital projects has allowed major and necessary purchases like the Computer-Aided-Dispatch system and 9-1-1 telephone system. Through careful budgeting and running a frugal operation, the Communications Center has set aside nearly two million dollars in a reserve fund for the purpose of building a new 9-1-1 facility.

During the past couple of years, County officials have made comments about delineating County 9-1-1 funds from City 9-1-1 funds. County representatives on the Communications Advisory Board created in the interlocal agreement have indicated the County would consider pulling out of the agreement if funds were not made available for projects for County operations, such as a new radio system for the County or an annual contribution to the County GIS Department.

Yellowstone County's annual share of costs is calculated on a formula based on staffing one dispatch position 24 hours a day. The 2011 dispatch charges for service to Yellowstone County were \$512,363.

The City of Billings is responsible to provide the facility, all administrative support, IT support, training, supervision, equipment, public safety data management and certifications.

Additionally, the City of Billings provides additional personnel that serve as 9-1-1 operators and radio dispatchers providing communications for county fire and EMS responders and agencies. These additional personnel are not calculated into the formula that determines the annual charge for Yellowstone County dispatching services.

The Communication Center operates with two budgets:

- The Public Safety Fund budget primarily addresses the costs associated with personnel and a small portion of the operations and maintenance (O&M). The FY 11 Public Safety Budget was \$2,070,166.
- The 9-1-1 Grant budget covers the bulk of O&M and reoccurring expenses such as telephone bills, maintenance and software contracts, IT charges, and contingency funds for emergency equipment replacement. The 2011 225 9-1-1 Grant budget was \$705,328.

9-1-1 Fund revenues for 2011 were \$1,020,980. A quarter of that amount (\$246,662) went directly into the Building Reserve fund, leaving \$774,318 available to meet operational budget needs.

The portion of 9-1-1 Funds that are received from Yellowstone county residents is typically 25% of the total distribution from the State of Montana.

The current Building Reserve Fund is \$1,918,349, with approximately \$479,587 from county 9-1-1 fees.

The total 2011 operating budget for the 9-1-1 Center was: \$2,775,494. Between the annual charges to Yellowstone County for dispatching services and the 9-1-1 revenue from county residents, Yellowstone County contributes approximately 25% of the total annual budget for a joint communications operation.



# CITY OF BILLINGS

## OFFICE OF CITY ADMINISTRATOR

P.O. BOX 1178  
BILLINGS, MONTANA 59103  
(406) 657-8433  
FAX (406) 657-8390



Feb. 9, 2012

Hon. John Ostlund, Bill Kennedy & Jim Reno  
Yellowstone County Board of Commissioners Office  
Yellowstone County Courthouse  
217 N. 27<sup>th</sup> St.  
Billings, MT 59101

Gentlemen:

Last July, the County Commissioners suggested a renegotiation of the Interlocal Agreement on Joint Communications and Dispatch Services last amended in December 2000. At that time, the City Council indicated that it wished to continue with the current agreement.

In November, the County Commissioners again requested an amendment of the Interlocal Agreement. The County continues to propose to:

- 1) Set aside 25% of the 9-1-1 funds collected from customer telephone bills to build a new 9-1-1 Communications Center. As a corollary to this, the County wishes to discuss ownership of a new center, on-going maintenance and the method to determine ownership if the Interlocal Agreement is terminated by either entity.
- 2) Split the remaining 75% of the 9-1-1 money among the City and County, with each jurisdiction being allowed to use the funds for whatever purposes it intends, consistent with restrictions on the type of expenditures that are allowed.
- 3) Have the City bill the County annually for personnel and operating costs.
- 4) Have the City and County proportionally share new equipment purchases.
- 5) Modify the Interlocal Agreement so that decision making outside of day-to-day operations would be shared by the City and County.

Yellowstone County and the City of Billings have enjoyed a progressive partnership in the delivery of essential services associated with the 9-1-1 Communications Center since 1985. Prior to that time, the City of Billings had installed the trunk lines and equipment necessary to receive 9-1-1 calls from County residents. Those calls were transferred or relayed to the Yellowstone County Sheriff's Office. However, in 1984, the 148,000-acre Hawk Creek fire that began near Roundup overwhelmed the County's ability to provide stand-alone, safe and effective

*BillingsPride*  
City-wide

communications for a multi-agency, multi-jurisdictional event. It was at that time that the City and County entered into the Interlocal Agreement.

The 9-1-1 Communications Center is funded from two sources:

- The City's Public Safety Fund, which primarily covers costs of personnel and a small proportion of the Center's operations and maintenance; and
- The 9-1-1 Grant, paid for through State-authorized fees on telephone services countywide, including cell phone calls.

Section 5 of the Interlocal Agreement defines the City of Billings as the responsible party associated with the operation and oversight of the Public Service Answering Point (PSAP). Billings also has been recognized as the PSAP by the State of Montana Public Safety Services Bureau.

#### Dispatch Center

A new 9-1-1 Center to replace the current outmoded and over-crowded facility in Fire Station #1 has been planned for a number of years by the City in cooperation with County representatives assigned to the 9-1-1 Communications Advisory Board. That Board and its membership are established in the Interlocal Agreement, Section 4.

Given the City's primary role associated with this service as well as its designation as the PSAP, this project has been placed on the City's capital improvement project for Council consideration for Fiscal Year 2013. If approved, the project would be constructed with \$2 million in cash from 9-1-1 Center reserves and a loan of about \$2.3 million. The loan would be paid off from annual payments of about \$250,000 from 9-1-1 funds, as well as funding of \$24,000 from dispatching payments from AMR, the city's private paramedic service. The primary site under consideration has been on City-owned land at North 22<sup>nd</sup> Street and 8<sup>th</sup> Avenue North, site of the former Naval Reserve Center.

The City continues to support the established Interlocal Agreement (Section 5), which designates responsibility for the operation of the facility to the City.

#### Split of Remaining 9-1-1 Funds

As you undoubtedly are aware, MCA 10-4-303 limits the use of 9-1-1 funds to purposes specifically related to the emergency telephone system. MCA 10-4-302 further states that if a 9-1-1 jurisdiction is not using funds in the prescribed manner, the State may suspend payments to the jurisdiction until it is satisfied that the jurisdiction is complying with the approved plan.

As the fiduciary responsible for those funds, the City would not be comfortable in distributing revenues to another governmental unit and risking State sanctions. Changing this would require approval of the State as well as the City.

The City has attempted to extend every courtesy to the County in using 9-1-1 funds for related expenses. For example, the City has agreed to Communications Center Advisory Board recommendations to fund mobile data terminals for the Sheriff's Department from 9-1-1 reserves; the City paid for its comparable system through a Federal grant, and is scheduled to replace that system this year on a lease-purchase basis using City funds only. The City has never used 9-1-1 funds to fund positions, yet, when the County expressed difficulty in funding a position on the County GIS department and sought 9-1-1 funds to offset the cost of that position, the use of 9-1-1 funds to assist the County in preserving one of the GIS positions was approved.

#### Annual Billing for Personnel and Operating Costs

The current arrangement is that the County's personnel costs are billed on a six months' basis. If the payments are not made in that fashion, the City would have to use its reserves to support the operations a year in advance, including any unanticipated costs attached to the position during the balance of the year. That is an unnecessary financial burden on the City, which prefers to continue the current arrangement.

#### Proportionally Sharing Equipment Purchases

Based on questions raised in a Board of Commissioners' letter, it appears that the funding costs versus the benefit to the County of the services provided through the PSAP may not have been clearly defined in the past.

The County does compensate the City from County revenues for one dispatch position for the Sheriff's radio. It takes six dispatchers to staff that position 24 hours a day, 7 days a week. Through that funding, the PSAP also provides the following services associated with the overall management, maintenance, and operation of the 9-1-1 dispatch center PSAP:

- 24/7 Dispatch Service – Unit deployment, unit status tracking, unit support.

One dispatcher handles law enforcement radio communications at a dedicated console.

However, the City of Billings assigns a *second*, City-paid dispatcher, who supports Yellowstone County radio communications by handling all County Fire/EMS deployment and tracking. In addition, the City hosts the controller for the County-wide siren system and is responsible to activate and monitor that system.

The City also provides the radio dispatch console, UPS, emergency generator, standard utilities, and facility.

Yellowstone County Government is not assessed directly for any of the PSAP costs related to 9-1-1 services, including the purchase of large ticket pieces of equipment and systems that are necessary to provide 9-1-1 services to County residents. Instead, Yellowstone County residents contribute through a fee assessed on their basic telephone accounts to the 9-1-1 Fund. Revenues from that fund are distributed to the City as the dedicated PSAP to offset the expense of installing, maintaining, and upgrading 9-1-1 telephone systems and services.

The following 9-1-1 expenses are covered by a combination of the 9-1-1 funds *and* the City's General Fund:

- Full Time Employees (FTE):
  - Personnel dedicated to answering 9-1-1 and non-emergency public safety lines.
  - These 9-1-1 operators are responsible for gathering the information from callers and composing the dispatch reports.
  - Wages & benefits
  - Costs associated with Communications Officer Training (CTO)
  - CPR certifications
  - Emergency Medical Dispatch certifications
  - Other training programs/seminars
- Computer Aided Dispatch System:
  - Mainframe and redundant mainframe
  - City IT support
  - Database management
  - Software and interface maintenance agreement
  - ESRI mapping licenses
- 9-1-1 Telephone System:
  - Telephone bills and trunk charges - Century link, Nemont, Triangle, Mid Rivers
  - 9-1-1 ANI/ALI corrections and database management
  - System replacement expenses
  - Maintenance and support agreement
  - Reverse 9-1-1 service for both landline and cellular telephones
  - Statutory 9-1-1 recording system with user license for county Sheriff personnel
- Operations and Maintenance:
  - On-going PC replacement
  - Cyclical UPS battery replacement
  - Emergency recovery and contingency expenses

Residents solely in the County contribute about 25% of the 9-1-1 funds, and receive about 25% of the services.

Shared Decision-Making

The Commissioners have asked for shared decision making on items that are not related to day-to-day operations of the Communications Center. The County has nearly equal representation with the City on the Advisory Board, and the recommendations of the Advisory Board are given great credence.

On the other hand, requiring both agencies to be involved in the decision-making seems to add a layer of bureaucracy and additional time to any decision. Is it broken? If the Commissioners can provide some additional information on their concerns, perhaps those issues can be addressed directly.

In Conclusion

The City feels that the distribution of revenues associated with the delivery of the 9-1-1 service is the most effective and efficient allocation of the associated revenue.

The City of Billings values the current partnership and looks forward to discussing any issues that the County has regarding the delivery of the essential 9-1-1 services at the joint City/County meeting scheduled for Feb. 9.

Sincerely,



Tina Volek  
City Administrator

CC: Billings City Council  
Dan Schwarz, County Attorney's Office

# Mobile Computing Options

City Council Work Session  
February 21, 2012

# Mobile Computing Options

Tablet



iPad2



Netbook



Laptop



Smart Phones



# Android Tablets

## Overview

- Android 3.x (Honeycomb) and Android 4.x (Ice Cream Sandwich)
- 10.1" Touch 1280 x 800 LCD (7" – 9" models available)
- Front and back cameras
- Processor: 1.xGHz Dual-Core Nvidia Integra 2.
- Drive capacity: 16GB, 32GB, & 64GB
- Wi-Fi 802.11 b/g/n (Verizon 3G/4G optional)
- Bluetooth 2.1 + EDR
- Weight: 1.25 – 1.5lbs
- Battery Life: 8 – 9.5 Hours

## Office:

### DocumentsToGo:

- Free Version – View Word, Excel & PowerPoint files.
- Full Version (\$15) – Edit Word, Excel and PowerPoint files. Enhanced PDF viewing.

## PDF:

- qPDF Notes (many free PDF apps available)

Samsung Galaxy Tablet



Demo Unit Provided by:

**Verizon Wireless**

# Apple iPad2

## Overview

- Apple IOS5
- 9.7" Touch 1024 x 768 LCD
- Front and back cameras
- Processor: 1.xGHz Dual-Core
- Drive capacity: 16GB, 32GB, & 64GB
- Wi-Fi 802.11 a/b/g/n (Verizon 3G optional)
- Bluetooth 2.1 + EDR
- Weight: 1.33 lbs
- Battery Life: 10 Hours



## iPad2 Tablet

Shown w/optional keyboard  
& Apple Smart Cover

## OFFICE:

- Pages (Word) and Numbers (Excel) \$ 20

## PDF:

- Standard on all iPAD2 (many free PDF apps available)

# Apple iPad3 Rumors

## Rumored Enhancements:

- A6 Quad Core Processor (dual core)
- 9.7" Touch Retina Display 2048 x 1586 (1024 x 768 LCD)
- Battery Life: 16 hours (10 hours)
- Wireless Charging (wired)
- Rumored Announcement Date: March 7<sup>th</sup>, 2012
- Price: ??



# Netbook Computers

## Overview

- Win 7 Starter or Win 7 Professional
- 10" – 12" (no touch)
- Front camera
- Memory: 1 - 4GB of RAM
- Processor: Intel Atom
- Drive capacity: 250GB+
- Wi-Fi 802.11 b/g/n (Verizon 3G/4G optional)
- Bluetooth is Optional
- Weight: 2.8 – 3.5lbs
- Battery Life: 5 - 8 Hours
- LAN 10/100/1000
- USB & SD Card Reader

Dell Netbook



Acer Aspire One Netbook



## Office:

- MS Office Home - \$ 119
- Open Office – Free

## PDF:

- Adobe Acrobat

# Laptop Computers

## Overview

- Windows 7 Professional
- 13" – 17" (no touch)
- Front camera (optional)
- Memory: 4GB+ RAM
- Processor: Intel Dual Core, i3, i5, i7, AMD A-Series, Athlon, etc..
- Drive capacity: 250GB+
- Wi-Fi 802.11 b/g/n (Verizon 3G/4G optional)
- Bluetooth is Optional
- Weight: 3.5 lbs & Up
- Battery Life: 6 - 8 Hours
- LAN 10/100/1000
- USB & SD Card Reader
- CD/DVD-RW Drive

## Office:

- MS Office Home - \$ 119
- Open Office – Free

## PDF:

- Adobe Acrobat





- All models shown have Wi-Fi built in.
- Available in all City offices.
- We can assist you in installing Wi-Fi at your home.
- Commonly available and generally free.

## Broadband Wireless

- Allows connection from Verizon's entire coverage area.
- 2GB = \$24/mth
- Unlimited = \$ 42/mth
- Broadband capable models are more \$



# Connectivity Options:

## Tablets/iPad2

- All models shown have multi-touch screens.
- Screens auto-rotate to wide or narrow display
- User can zoom in/out
- Use finger or stylus to select

## Netbook/Laptop

- No touchscreen
- Screen doesn't rotate
- Must use browser feature to zoom
- Use traditional mouse or touchpad to select

## Screen Comparison:

# Model Comparisons

Features	Samsung Galaxy Tab	Asus Tablet	iPad2	Netbook	Laptop
Operating System	Android	Android	iOS5	Win 7 Starter/Pro	Win 7 Pro
Storage	16/32GB	16/32GB	16/32GB	250GB+	250GB+
Weight	1.25lbs	1.25lbs	1.33lbs	2.8-3.5lbs	3.5-8lbs
Battery Life (Est.)	8 Hours	8 Hours	10 Hours	4 – 8 Hours	4 – 6 Hours
Price (Wi-Fi Only)	\$450/\$550	\$435/\$500	\$499/\$599	\$350/\$600	\$600+
Options (sample list)	Keyboard \$ 50 Doc To Go \$ 15	Keyboard & Dock \$ 149 Doc To Go \$ 15	Keyboard \$ 69 Smart Cover \$ 39	MS Office \$ 119	MS Office \$ 119

# Smart Phones

## All Smart Phones:

- Easy access/sync to City E-mail/Calendar/Contacts
- Equipped with Bluetooth, Wi-Fi, & Cellular Broadband
- Require a Data Plan in Addition to Calling Plan
  - \$ 24/mth for 2GB
  - \$ 42/mth for Unlimited
- Full Internet Browsing Capability
- Full Multi-Media
- 1,000's of Free and Inexpensive Apps
- Prices Ranging from \$ 0 - \$ 399.99 w/ 2 yr Agreement

# Smart Phone Examples:

## iPhone 4s – 16GB

- IOS 5
- 3G
- 3.5" Touch
- 8MP Camera w/HD Video
- Keyboard: Virtual Qwerty
- Weight: 4.9 ounces
- \$ 199.99 w/2 yr Contract

## Blackberry Bold 9930 – 8GB

- Blackberry 7 OS
- 3G
- 2.8"
- 5MP Camera w/HD Video
- Keyboard: Full Qwerty
- Weight: 4.59 ounces
- \$ 229.99 w/2 yr Contract

## Droid RAZR by Motorola – 16GB

- Android 2.3.5 (Gingerbread)
- 4G LTE
- 4.3" Touch
- 8MP Camera w/HD Video
- Keyboard: Virtual Qwerty
- Weight: 4.48 ounces
- \$ 199.99 w/2 yr Contract

## Galaxy Nexus by Samsung – 32GB

- Android 4.0 (Ice Cream Sandwich)
- 4G LTE
- 4.65" Touch
- 5MP Camera w/HD Video
- Keyboard: Virtual Qwerty
- Weight: 5.1 ounces
- \$ 299.99 w/2 yr Contract

# Questions?

Presented by:  
David Watterson  
Chief Information Officer



SEARCH

GO

Departments

Agendas &amp; Minutes

Employment

FAQs

City Code



Online Services



Report A Concern



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City of Billings  
210 N. 27th St  
Billings, MT 59101

# THE CITY OF BILLINGS, MONTANA

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**Welcome to Billings, Montana** - a vibrant community known for its quiet neighborhoods and bustling business districts. With many community groups and recreational and cultural activities, we offer something for the entire family.

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Check out the features and user-friendly navigation of our new website and take our survey to let us know what you think.

[Website Survey](#)

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**May 12 - May 16**

[Bike, Walk, Bus Week](#)

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*Morbi commodo rhoncus rhoncus.* Maecenas ultricies felis vel dui mollis venenatis. Aenean volutpat ullamcorper metus. [Read More](#)

*Maecenas et orci id nibh* faucibus pulvinar eget accumsan dui. Nam ac turpis leo scelerisque porta. Etiam scelerisque nisi in purus placerat commodo. [Read More](#)

*Vestibulum est diam*, tincidunt ac luctus sit amet, auctor non nibh. Sed elit felis, eleifend dignissim vehicula sed, tristique nec purus. [Read More](#)

*Vestibulum est diam*, tincidunt ac luctus sit amet, auctor non nibh. Sed elit felis, eleifend dignissim vehicula sed, tristique nec purus. [Read More](#)

*Star of the Big Sky Country*

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City of Billings: 210 N 27th St. | Billings, MT 59101 | Phone: 406-657-8330

## Updated City Website: Coming Soon

# RUSH PARK

February 21, 2012



# Review of the Rush Park Project

- History of the Project
- Straw Poll Results
- Benefit District
- What is next?

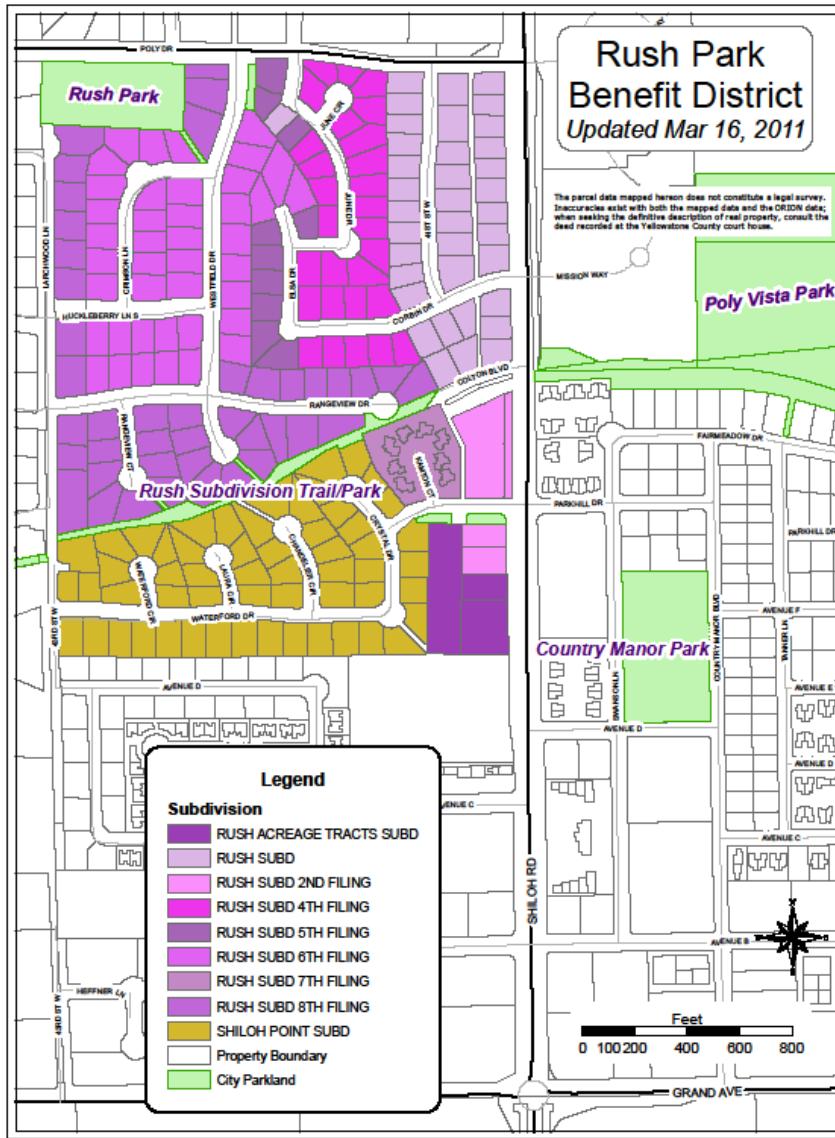
# Project History

- Public Meeting #1 November 19, 2008
  - SID to fund park and Poly Drive extension
  - Discussed various park options
  - Concerns over the economy
- Public Meeting #2 December 17, 2008
  - Discussed 2 development options
- Straw Poll September 2, 2010
- Benefit District Adjusted – Removal of Goodman 3<sup>rd</sup> and 4<sup>th</sup> Subdivisions

# Straw Poll Results

- 137 Responses
- 30 in Favor of Full Development
- 68 in Favor of Minimal Development
- 39 did not indicate a Preference

# Rush Park Benefit District



# Development of Rush Park

Illustration Purposes Only – This is an ESTIMATE

- Minimal Park Development \$385,834
  - Elements:
    - Turf, Irrigation and Trees
    - Piping Ditch
    - Big Ditch Crossing
  - Potential Property Owners: 238
  - Estimated Assessment Costs \$1,630.00
  - Cost Per Property Owner Per Year: \$188.00

# Expansion of Park Maintenance District (PMD)

- First Year Estimated Costs \$85 to \$110 per Year

# Steps Left to Take

- Creation of a Special Improvement District (SID) and Expansion of the Park Maintenance District (PMD), 3 to 6 months.
- Consultant selection, 2 to 3 months.
- Design and Construction Documents, 3 to 4 months.
- Bidding and awarding contract, 1.5 to 2 months.
- Construction, 2 to 3 months (anticipated completion fall 2013).

# What is Next?

- Alternatives:
  - Proceed to develop Rush Park (estimated completion Fall 2013)
  - Delay park development for 3 to 5 years
  - Not develop Rush Park at this time

# Questions?

# Development of Rush Park

Illustration Purposes Only – This is an ESTIMATE

- Full Development of Master Plan \$838,214
  - Elements:
    - Sidewalks
    - Play Structure
    - Parking Lot
    - Turf, Irrigation and Trees
    - Picnic Shelter
    - Site Furnishings (Picnic Tables, Benches, Bike Rack, Trash Receptacles, Etc.)
    - Piping Ditch
    - Big Ditch Crossing
  - Potential Property Owners: 238
  - Estimated Assessment Costs \$3,530.00
  - Cost Per Property Owner Per Year: \$408.00



# Rush Park And Nearby Parks

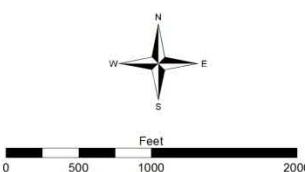
- ParksPts
- School
- Park
- Billings City Limits
- Yellowstone County

**Park Administered Properties**

- Natural or Undeveloped Parkland - Includes City Owned Cemeteries
- Rush Park 1/4 Mile Buffer
- Parks 1/4 Mile Buffer
- Parks 1/2 Mile Buffer

Quarter and half mile park buffers were generated from a point in the approximate center of the parks. Distances from the borders of the parks are less than one quarter or one half mile.

The parcel data mapped hereon does not constitute a legal survey. Inaccuracies exist with both the mapped data and the CMA data; when seeking the definitive description of real property, consult the deed recorded at the Yellowstone County court house.





# Zoning Regulations Proposed Amendments Synopsis and Timeline

City Council Work Session  
February 21, 2012



# Proposed Changes



City Zoning Commission formally initiated all the proposed amendments on February 7, 2012

- Council Initiatives & Housekeeping
- Legislative Changes
- Neighborhood Manners & Discretionary



# Proposed Changes Scheduled for March 2012

- City Council Initiatives and Housekeeping Changes
  - Vertical Siding – CM Pitman
  - Correctional Facilities – CM Ronquillo & CM Ulledalen
  - Livestock and Poultry
  - Area for residential zones – clarification of required area for 1 or 2 dwellings on a single parcel
  - References to Fees – artifact
  - Subsections for accessory buildings – City & County
  - North and South Shiloh Corridor – housekeeping



# Proposed Changes Scheduled for April 2012



## ➤ Legislative Changes

- Municipal zoning
  - Removing conflicting definitions & provisions – unit ownership pages 33 – 34
  - Review criteria for zone changes and method of protest for unit owners – condos and townhomes pages 35 – 37
- County zoning
  - Review criteria for zone changes, public notice provisions for zone changes and enforcement of zoning pages 38 – 40



# Proposed Changes Scheduled for May 2012



- Neighborhood Manners and Discretionary
  - Fence height in front yard – max 3 feet – suggest 4 feet
  - RV parking standards – front yard setback = 20 feet – suggest 8 feet
  - Update clear vision for driveways and alleys – suggest elimination of 5-foot minimum along property frontage
- Neighborhood Manners
  - Additional setbacks from residential zones
  - Noise generation
  - Lighting
  - Signage
  - Outdoor activity – loudspeakers, concerts, merchandise storage, waste handling



## QUARTERLY REPORT TO CITY OF BILLINGS COUNCIL

*End of Second Quarter – FY 2012 - DOWNTOWN BILLINGS PARTNERSHIP, INC.*

*FUND 203 – Contract Services Agreement*

**October 1, 2011 to December 31, 2011**

The Downtown Billings Partnership, Inc., working with the Downtown Billings Association and the Downtown Billings Business Improvement District (The Alliance), continues to assist the City of Billings with the management and project implementation of Fund 203, the North 27<sup>th</sup> Street (Expanded) TIFD.

Fund 203 is functioning within the FY 2012 Budget parameters as detailed in the attached Chart 1 with details in Chart 2. Below, please find a list of FY 2012 Fund 203 Projects as well as project current status:

<b><u>PROJECT</u></b>	<b><u>STATUS</u></b>
<b>Pedestrian Wayfinding</b>	All seven kiosks are in place. The kiosk at 4 <sup>th</sup> and Broadway received extensive damage due to a recent vehicular accident. We are working on the repair with our insurance company and our local resources.
<b>Gateway Billboard branding</b>	The billboard remains in place and continuing rental is funded via Fund 203.
<b>Mixed Use Parking Facility</b>	The DBP has agreed to manage the Windsor Court Building until we either sell it or demolish it. The DBP has recommended to the City that they move forward immediately with an RFP for a management entity that would lead to an RFP for a design-build agreement. We still hope to begin construction this late spring or early summer. The DBP received a qualified response to our developer RFP regarding ownership of the Montana Avenue street level retail of the project. We will continue to negotiate with that developer in order to arrive at a private sector participation in this project. We continue to explore various funding scenarios that would add to the TIFD Bond contribution for the main structure (parking) portion.
	The DBP has revised the Proforma for the Empire Garage project to reflect our anticipated private participation, parking funding reimbursement (land assemblage) as well as the potential bond amount (see Chart 3). At this time, we would anticipate that the sale of Park IV could more than offset the need for a Fund 203 reimbursement to Parking and thus would not require a Fund 203 transfer. It

is the opinion of the DBP that the City of Billings should fully pursue that sale.

### Revolving Loan Fund

All loans are current, with the exception of Venture Theatre, and there is just under \$2 Million in available credit. The inter-creditor loan rate to the City continues to be 4% and the City charges 5% to the borrowers.

### Cooperative Security and Railroad QZ

This program will continue to be a budget line item for Fund 203. To date, we have billed the City for just over \$32,500 in expenses for this line item of \$35,000. See Chart 1.

### Development Committee

The DBP maintains a standing Development Committee that reviews funding assistance applications and potential Urban Renewal programs that will assist the TIFD in taxable value growth. The Committee has approved for funding an assistance package for the Old Town Works Project (Minnesota Avenue development) as well as a Business Plan/Retail Recruitment program (See DBA/BID update). Projections for Fund 203 through 2018 show growth and opportunity for public reinvestment to stabilize and grow the city center as a densely populated tax base asset for the community.

### Please find the Fund 203 FY 2012 as of February 20, 2012 (Chart 1)

#### Fund 203 Budget NORTH 27TH STREET TIFD

APPROVED  
BUDGET

	FY2011	FY2012	FY2012
	Actual	Budget	ACTUALS
\$558,674	\$177,166	\$177,166	
\$1,772,973	\$1,600,000	\$944,637	
Sale of Empire Parking Properties	\$0	\$0	
	\$2,331,647	\$1,777,166	\$1,121,803

	Approved Projects Expenses	Approved By Council	FY2011 Actuals	Approved Budget	Approved ACTUALS
1	DBP Management Service	1-Feb-11	(\$172,000)	(\$225,000)	\$ (56,250.00)
2	City Cost Allocations	1-Feb-11	(\$16,884)	(\$30,000)	\$ -
3	Historic District	1-Jul-09	(\$3,000)	\$0	\$ -
4	Pedestrian Wayfinding	11-May-09	(\$1,477)	(\$2,000)	\$ (801.72)
5	ABT Branded Banners	13-Oct-09	\$0	\$0	\$ -
6	Gateway Signage/Billboard	13-Oct-09	(\$3,600)	(\$3,600)	\$ (900.00)
7	Urban Renewal Projects Pre-Devel.	2011	(\$49,417)	(\$10,000)	\$ -
8	Street Kit of Parts/Approved Proj.	2011	(\$40,500)	\$0	\$ -
9	Development Projects	2011	(\$1,839,201)	(\$1,000,000)	\$ (913,686.92)
10	TIFD Public Safety Projects	2010	(\$17,439)	(\$35,000)	\$ (32,564.08)
11	Other City Expenditures/Projects	2010	(\$10,963)	\$0	\$ -
	Total Allocated		(\$2,154,481)	(\$1,305,600)	\$ (1,004,202.72)
	Balance		\$177,166	\$471,566	\$117,600

## **Details of FY 2012 Fund 203 Expenditures (Chart 2)**

## **FY2012 EXPENDITURES**

Date	Item	Amount	Submitted	Paid
10/1/2011	First Quarter	\$ 56,250.00	YES	YES
1/1/2012	Second Quarter	\$ -	YES	YES
4/1/2012	Third Quarter	\$ -	NO	NO
6/30/2012	Fourth Quarter	\$ -	NO	NO
<b>TOTAL</b>		<b>\$ 56,250.00</b>		

Date	Item	Amount	Submitted	Paid
<b>TOTAL</b>				

Date	Item	Amount	Submitted	Paid
8/3/2011	Kiosks Lettering	\$ 520.00	NO	NO
8/18/2011	Kiosk Panel Art	\$ 76.82	NO	NO
10/25/2011	Kiosk Panel Art	\$ 204.90	NO	NO

Date	Item	Amount	Submitted	Paid

lboard	Date	Item	Amount	Submitted	Paid
	8/30/2011	Sept.-Nov Billboard	\$ 900.00	NO	NO
<b>TOTAL</b>			\$ 900.00		

## 7 PREDEVELOPMENT EXPENSES

## 8 OLD APPROVED PROJECTS

Date	Item	Amount	Submitted	Paid
<b>TOTAL</b>		<b>\$</b>	<b>-</b>	

## 9 DEVELOPMENT PROJECTS

Date	Item	Amount	Submitted	Paid
6/13/2011	Empire Garage Legal	\$ 6,512.28	YES	YES
9/13/2011	Empire Garage Legal	\$ 93.80	NO	NO
10/7/2011	Empire - pre design	\$ 2,000.00	NO	NO
10/28/2011	Pedestrian Bridge	\$ 20,000.00	YES	YES
10/28/2011	Transit Study	\$ 8,000.00	YES	YES
10/28/2011	Clocktower Façade	\$ 35,000.00	NO	NO
1/26/2012	Publish RFP Devel.	\$ 2,080.84	NO	NO
6/31/2012	To Parking Fund	\$ 590,000.00	NO	NO
6/31/2012	Encumber to Empire	\$ 250,000.00	NO	NO

**TOTAL**

Date	Item	Amount	Submitted	Paid
10/14/2011	MRL QZ Repair	\$ 3,403.24	YES	NO
1/1/2012	BD Safe Zone	\$ 25,000.00	NO	NO
1/19/2012	MRL QZ Maint. 40%	\$ 2,958.65	YES	YES
2/20/2012	MRL QZ Repair	\$ 1,202.19	NO	NO
<b>TOTAL</b>		<b>\$ 32,564.08</b>		

### Revised Proforma for Empire Garage (Chart 3)

## **Mixed use parking structure on Montana Avenue**

Sources of Funds		
NEED TO BOND		\$11,900,000
<b>Unencumbered Cash in Fund 203</b>		\$200,000
Sale of 1st Floor Commercial		\$1,155,000
Commercial On Top		\$0
<b>Cash from Parking Fund</b>		\$0
<b>Sale of Park IV</b>		\$0
Sale of Parking to Zootist		\$804,100
Sale of Parking to Alley Cat		\$107,500
<b>Total Sources</b>		<b>\$14,166,600</b>

Term of Bonds	25
Coverage Rate	1.80
Interest Rate	5.50%
<b>Available for Bond Payment</b>	<b>\$1,600,000</b>
Max Bond Payment Allowed with coverage	\$888,889
<b>TOTAL BOND CAPACITY</b>	<b>\$11,922,495</b>

<b>Number of Parking Spaces</b>	533
<b>Confirmed Construction Cost Per Space</b>	(19,440.00)
<b>Uses of Funds</b>	
<b>Bonding Expenses</b>	(\$476,000)
Parking Construction	(\$10,361,520)
Cold White Box Commercial Included Above	\$0
Construction Loan Interest	(\$113,663)
Demolition	(\$1,000,000)
Design and other Soft Costs	(\$1,500,000)
<b>Temporary Parking if needed</b>	(\$200,000)
<b>PROJECT MANAGEMENT</b>	(\$332,032)
<b>Total Needed for Project</b>	(\$13,983,215)
<b>Balance</b>	183,385

<b>Total Bond Amount</b>	<b>\$11,900,000</b>
<b>Total TIFD Cash</b>	<b>\$200,000</b>
<b>Total TIFD/Parking Land</b>	<b>\$2,435,000</b>
<b>Total Public Investment</b>	<b>\$14,535,000</b>

Total Cost of Complete Project: \$16,601,600

Construction Loan Amount **\$2,066,600**  
6% (\$113,663.00)  
12 Months

## Revised Projections for growth of Fund 203 (Chart 4)

Fund 203 Projections NORTH 27TH STREET TIFD		Annual Revenue Growth		5.00%	Babcock Theatre Stockman Bank		Northern Hotel			
		Annual Expense Growth		3.50%						
		Projected bond payment		\$1,200,000						
1	Estimated Revenue	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	
2	PROJECTED ANNUAL INCREMENT	\$1,772,973	\$1,600,000	\$1,680,000	\$1,911,735	\$2,120,197	\$2,226,207	\$2,337,517	\$2,454,393	
3	COMPLETED NEW DEVELOPMENT	\$0	\$0	\$140,700	\$107,500	\$0	\$0	\$0	\$0	
4	Total Annual Increment	\$1,772,973	\$1,600,000	\$1,820,700	\$2,019,235	\$2,120,197	\$2,226,207	\$2,337,517	\$2,454,393	
5	Annual BASE Expenses									
6	DBP Management Service	(\$172,000)	(\$225,000)	(\$232,875)	(\$241,026)	(\$249,462)	(\$258,193)	(\$267,229)	(\$276,582)	
7	City Cost Allocations	(\$16,884)	(\$30,000)	(\$31,050)	(\$32,137)	(\$33,262)	(\$34,426)	(\$35,631)	(\$36,878)	
8	Appraisals/Pre-Development	(\$49,417)	(\$10,000)	(\$10,350)	(\$10,712)	(\$11,087)	(\$11,475)	(\$11,877)	(\$12,293)	
9	Bond Payment/Bond Reserve	\$0	\$0	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)	(\$1,200,000)	
10	TIFD Public Safety Projects	(\$17,439)	(\$35,000)	(\$36,225)	(\$37,493)	(\$38,805)	(\$40,163)	(\$41,569)	(\$43,024)	
11	Sub Total BASE Balance	\$1,517,233	\$1,300,000	\$310,200	\$497,868	\$587,581	\$681,950	\$781,211	\$885,616	
12	Development Agreement Projects									
13	Northern Hotel Agreement	0%	0%	0%	0%	45%	(\$224,040)	45%	(\$264,412)	45%
14	Stockman Bank Agreement	0%	0%	X	(\$50,000)	15%	(\$46,530)	15%	(\$74,680)	15%
15	Transfer to Parking Fund	0%	0%	X	(\$590,000)	0%	0%	0%	(\$88,137)	15%
16	Fund 203 Sub Total	\$1,517,233	\$660,000	\$263,670	\$199,147	\$235,033	\$272,780	\$312,484	\$354,246	
17	Estimated Unencumbered carryover	\$558,674	\$177,166	\$571,566	\$535,236	\$434,383	\$369,416	\$342,195	\$154,680	
18	Balance Available for Annual Programs	\$2,075,907	\$837,166	\$835,236	\$734,383	\$669,416	\$642,195	\$654,680	\$508,926	
19	Other Projects and Programs									
20	Expansion of Historic District	(\$3,000)	\$0							
21	Pedestrian Wayfinding	(\$1,477)	(\$2,000)							
22	ABT Branded Banners	\$0	\$0							
23	Gateway Signage/Billboard	(\$3,600)	(\$3,600)							
24	Street Kit of Parts	(\$40,500)								
25	Empire Garage Pre-Development	(\$1,839,201)	(\$200,000)							
26	Other Development	(\$10,963)	(\$60,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$300,000)	(\$500,000)	(\$500,000)	
27	Balance	\$177,166	\$571,566	\$535,236	\$434,383	\$369,416	\$342,195	\$154,680	\$8,926	

Below, please find an update of our Exhibit A – Annual DBP Operations Budget that includes projections through FY 2017. As you know, in FY 2011, the DBP Board voted to allocate any and all carryover balances in our account BEFORE calculating the “service fee” to be charged to the Fund 203. It is our policy to maintain a “reserve balance” of no more than \$40,000 to cover “surprises” such as repair work that will need to be done on the pedestrian kiosk that was damaged on 4<sup>th</sup> and Broadway. In addition, the Board wants to begin to fund a “severance” line item as part of a Director’s Agreement package. It should be noted that the DBP staff consists of 1 full time director and that position salary has not had any increase since FY 2009.

## DBP Operations as of January 1, 2012 – Exhibit A Document – (Chart 5)

Approved DBP Operations	Budget	Actual	Budget	Actual	Projected	Projected	Projected	
	FY2011	FY2011	FY2012	FY2012	FY2013	FY2014	FY2015	FY2016
Carry Over Balance	\$ 54,553.73	\$ 54,553.73	\$ 46,685	\$46,684.74	\$ 36,369	\$18,028	\$35,142	\$16,055
Interest & Other Income	\$ -	\$ -	\$ -					
<b>Annual Services Fee From Fund 203</b>	<b>\$ 172,000.00</b>	<b>\$ 172,000.00</b>	<b>\$ 225,000</b>	<b>\$112,500.00</b>	<b>\$ 196,506</b>	<b>\$241,026</b>	<b>\$214,319</b>	<b>\$258,193</b>
Total Income	\$ 226,553.73	\$ 226,553.73	\$ 271,685	\$159,184.74	\$232,875	\$259,054	\$249,462	\$274,247
<b>Staffing &amp; Occupancy (Alliance)*</b>	<b>1</b>	<b>\$ (138,547.00)</b>	<b>1</b>	<b>\$ (138,620.00)</b>	<b>1</b>	<b>\$ (142,591)</b>	<b>1</b>	<b>\$ (106,943)</b>
Professional Services	2	\$ (29,800.00)	2	\$ (37,878.22)	2	\$ (39,000)	2	\$ (13,466)
Postage	3	\$ (500.00)	3	\$ (962.61)	3	\$ (600)	3	\$ (410)
D & O Liability Insurance	4	\$ (2,500.00)	4	\$ (1,352.00)	4	\$ (2,000)	4	\$ 0
Safety and Street Expenses	5	\$ (2,000.00)	5	\$ (1,056.16)	5	\$ (2,000)	5	\$ (1,997)
Severance	6	\$ -	6	\$ -	6	\$ (20,000)	6	\$ 0
<b>Total Expenses</b>	<b>\$ (173,347.00)</b>	<b>\$ (179,868.99)</b>	<b>\$ (206,191)</b>	<b>\$ (122,816)</b>	<b>\$ (214,847)</b>	<b>\$ (223,912)</b>	<b>\$ (233,407)</b>	<b>\$ (223,352)</b>
Balance	\$ 53,206.73	\$ 46,684.74	\$ 65,494	\$ 36,369	\$ 18,028	\$ 35,142	\$ 16,055	\$ 50,895

**COMMUNITY INVESTMENT PLAN**  
**City of Billings**  
**City Council & Staff Strategic Priorities**  
**2/21/12**

**HONEST, RESPONSIVE GOVERNMENT**

**GOAL:** Striving to be a principle-centered organization that promotes responsibility, accountability, trust and open accessible government

**Priorities:**

- Create a comprehensive "Communications Plan"
- Understand and develop the "electronic democracy"
- Develop a highly interactive web site
- Explore new media options and new audiences
- Hold ongoing and regular community conversations that explore specific issues (while "inviting the stranger")
- Better utilize existing media - TV, web, social networking sites, newspaper to share information and increase understanding.
- More accessibility and transparency
- Explore options for a public information function (cost neutral)
- Create a friendlier environment for public access
  - Change room set up for Work Sessions
  - Change protocol to make process less intimidating
  - Plan to take Work Sessions out to different wards

**Results:**

- Communications Plan, including PIO option, presented 8/1/11. No additional Council comment received. Recommend redistributing for new Council Member review and then adding to future work session for final determination
  - Web site continuously being updated
  - Staff is investigating on-line, commercial programs that provide forums for public comment/questions/suggestions on issues
  - Community Conversations held June and November 2011
  - Work sessions relocated to Council Chamber for television viewing ease. Work sessions in wards are difficult for cable channel to cover
  - Comments added to end of each work session item to encourage public participation; ex-parte notebook at business sessions and on-line agenda items and Friday packets provide information to residents

## **COMPREHENSIVE, ORDERLY GROWTH**

**GOAL:** Careful consideration and management of the process of Community growth

### **Priorities:**

- Infill
- Annexation
- Proactive Zoning
- Roads
  - Inner Belt Loop
- Modeling Future Income
- Careful crafting of the "Community Investment Plan"
- Identify future community & regional parks and recreational facilities, locations

### **Results:**

- Infill policy adopted 12/19/11
- Revised annexation policy adopted 5/23/11
- Zoning amendments to meet Council initiatives, State legislative changes and community needs are being forwarded to Council for action; work session scheduled 2/21/12
- Inner Belt Loop divided into two phases; redesign underway
- Priority Based Budgeting workshop held 1/17/12
- Community survey planned in Spring 2012, followed by Community Conversations in June 2012
- Park land dedication or payment in lieu of dedication remains a requirement for developers under State law. With adoption 12/19/11 of Parks Maintenance District, City focus has shifted to improving existing facilities; Parks, Recreation & Cemetery Board subcommittee is looking at disposal of unused park land; efforts to acquire Federal funding for additional park land acquisition were unsuccessful

## **TRANSPORTATION LINKAGES**

**GOAL:** Development of a comprehensive, multi-modal transportation system

### **Priorities:**

- Continuously evaluate Public Transportation funding, ridership and routes for efficiencies and alternatives
- Collaboration and celebration of successes
- Multi-modal and "complete streets"
- Enforcement and Safety
- Balance of limited resources and priorities
- Multi-use trail development and connectivity

**Results:**

- Circulator bus route for downtown currently under study. Bus routes reviewed every February, however, 2009 Transit study resulted in routes being balanced and redesigned; so requests for new service could be accommodated only with reductions in other segments
- Swords Park 2-mile trail addition celebrated with December 2011 opening
- Billings Area Bikeway & Trail Master Plan Policy adopted 8/8/11, although references to complete streets were removed
- Trail Asset Management Plan that involved City Parks & Recreation, Chamber of Commerce & private partners was approved by Policy Coordinating Council in June 2011
- 2011 CTEP plan adopted 2/13/12

## **PRESERVATION OF RESOURCES**

**GOAL:** Preservation of Billings' abundant resources

**Priorities:**

- Learn from "like cities" with effective plans (Fargo, Rapid City, Sioux City, especially in parks and trails)
- Trail development, maintenance and connectivity
- Options for a "city wide special park district"
- Finalization of a viable plan for the Library

**Results:**

- Billings Area Bikeway & Trail Master Plan Policy adopted 8/8/11
- Trail Asset Management Plan that involved City Parks & Recreation, Chamber of Commerce & private partners was approved by Policy Coordinating Council in June 2011
- Citywide Park Maintenance District approved 12/19/11
- \$16 million Library construction bond approved November 2011

## **ECONOMIC DEVELOPMENT**

**GOAL:** Economic vitality that fosters community partnerships, and ensures a strong and efficient infrastructure

**Priorities:**

- Continue work with and support the vision, mission and work of community partners i.e., Big Sky EDA/EDC, Chamber of Commerce and others
- Ensure appropriate, full municipal costs are charged for services:
  - Street maintenance fees
  - Park fees

- o In fill fees

**Results:**

- Joint meeting held in June with Chamber, BSEDA and Downtown Billings Partnership
- Quarterly meetings held with County Commissioners and City of Laurel, as well as with School District No. 2 Board, in 2011 and 2012
- Fees for street maintenance, arterial snow removal and PAVER program were increased 6/27/11 to improve services
- Other fees, including Parks and Planning fees, are reviewed annually and slight increases are recommended each year as needed to keep up with increasing costs

**INVOLVED, UNITED COMMUNITY**

**GOAL:** Community-wide investment in visioning and planning for the future

**Priorities:**

- Be a city that finds ways to solve old and new problems
- Celebrate our successes/changes in tone
- Careful crafting of the "Community Investment Plan"
  - o Broad ownership
  - o "Make it work" is not good enough anymore
  - o Embrace learning in public
  - o Create environments where diversity and differences result in positive, creative solutions

**Results:**

- Community Conversations held June and November 2011, scheduled again for June 2012
- Community survey scheduled for Spring 2012, with City investigating potential first use in nation of using survey questions to validate Priority Based Budgeting work
- Year-end review of City's significant achievements of past eight years received coverage

DATE	LOCATION	ISSUE	WARNINGS	CITATIONS	OTHER CITATIONS	WARRANTS	ARRESTS
1/25/2011	Walgreens (Wicks/Main)	Traffic Cutting Across Lot	0	14	0	2	0
1/24/2012	Skyview High School	Speeding	4	9	0	0	0
1/25/2012	54th Street/Rimrock	Speeding	0	4	0	0	0
1/25/2012	Skyview High School	Speeding	2	5	0	0	0
1/31/2012	Montana Ave Overpass	Speeding	0	4	5	0	0
1/31/2012	Meadowlark School	Speeding	7	6	0	0	0
2/1/2012	Central/24th	Cell Phone	6	21	31	0	2
2/1/2012	Walgreens (Wicks/Main)	Traffic Cutting Across Lot	0	6	0	0	0
2/7/2012	Orchard School	Speeding	3	4	14	0	0
2/9/2012	54th Street/Grand	Speed Zone Change	11	0	9	0	0

#### JANUARY STATS

OFFICER	Moving Citations	Non-Moving Citations	Warnings
Weinreis	36	69	49
Idhe	173	245	102