

Community Development Board  
Meeting Minutes  
October 5, 2010

Present: Tom Mahlen, Duane Loken, Emily Shaffer, Kathleen Candelaria, Sandy Weiss

Not Present/Excused: Kamber Kelly, Jim Hartung, Dave Goodridge

Staff Present: Brenda Beckett, Lynda Woods, Dina Billington, Dani Reisbig, Jill Bunge, Hanna Noel

The meeting was called to order by Chairperson Sandy Weiss at 3:00 p.m. There was no public comment.

Minutes were delayed until Emily Shaffer arrived to achieve a quorum.

**Comprehensive Annual Performance Evaluation Report (CAPER):** Beckett passed around the final CAPER and the HUD IDIS (financial reporting) report. The CAPER will be on the website ([www.ci.billings.mt.us/caper](http://www.ci.billings.mt.us/caper)). Using a PowerPoint presentation, she discussed the goals accomplished over the last five years. She discussed leveraging of all programs and noted that more attention was spent on leveraging this year than in the past. She noted that leveraging was approximately \$40 million, a 1:5 ratio, and discussed the funding sources. She then discussed the CDBG/HOME budget and rehab and HOME projects as well as the demographics of those we serve.

**Minutes:** Loken moved to accept the minutes as written, seconded by Shaffer. Minutes were approved unanimously.

**Update on Business Consortium for Social Change Request for Proposals:** Beckett discussed the proposal received by The Salvation Army and Rimrock Foundation to utilize \$300,000 in federal funding from HUD Economic Development Initiative for housing and a business. The Salvation Army is proposing to employ chronically homeless individuals in a composting business and purchase to pieces of commercial grade equipment: a forklift and a bobcat. Rimrock Foundation would receive \$200,000 to purchase and rehab a housing unit to house the individuals. This project will go before the Mayor's Committee on November 4<sup>th</sup> and to City Council by the end of the year. This project is part of the Mayor's Committee on Homelessness initiatives that are managed through the city. This is a pilot project with cost-benefit reporting requirements.

**Staff Reports / Neighborhood Stabilization Properties Review:** Beckett again reported that three houses have been purchased and rehab has begun in all three units, with a target completion date of the beginning of the year. Noel reported that she and Bunge are working on a USDA grant to place gardens in the Title I schools. This grant will take at least a month or two to complete. They have had several meetings with the

School District 2 to discuss how the program is to be run. It will be a year-round project with summer and school year programs. There are four Title I schools targeted for this project: Orchard, Ponderosa, Washington, and McKinley. The hope is to expand the program into the other four elementary schools and one middle school in the future. Woods noted that this is a two-year USDA grant and that School District 2 and The Salvation Army are also collaborating on this project.

**Neighborhood Concerns & Happenings:** None

**Set Next Meeting Agenda & Adjournment:** Next meeting will be November 9<sup>th</sup> in the small conference room. Meeting adjourned at 4:00 p.m.