

Community Development Board
Meeting Minutes
May 4, 2010

Present: Emily Shaffer, Jim Hartung, Kamber Kelly, Uriah Edmunds, and Sandy Weiss

Not Present and Excused: Duane Loken and David Goodridge

Staff Present: Candi Beaudry, Brenda Beckett, Dina Billington, Joanna Culver, and Doris Cole

The meeting was called to order at 3:00 p.m. by Sandy Weiss, chairperson.

Announcements: None.

Public Comments: None.

Staff Reports / Neighborhood Stabilization Program (NSP) Properties Review: Woods is out of town for training this week. Billington noted that she has identified a buyer for the CDBG-R program. She noted that she is also working on the agreement for homeWORD's project. She noted that she has 77 approved applications for the First Time Home Buyer program and will have no trouble spending the funds allocated for FY2010-2011. Beckett gave an update on NSP, noting that three properties have been identified as possibilities utilizing a portion of the \$1.5 million earmarked by the state for Billings. After completing a walk through of the property, she requested funds for 1039 Custer. She passed around the file of this property and also a file on 904 South 34th and noted that a third choice, 1114 Howard Avenue has been placed on hold as it is only 576 square feet and has been vacant and available for over a year. Inspections for plumbing will be conducted by the Building Division. Three contractors, two plumbers, and two electricians have been approved to work in this program.

Minutes: *A motion was made by Hartung, seconded by Shaffer, to approve the minutes of the April 6, 2010 meeting as corrected. Motion passed unanimously.*

Consolidated Plan Review and Approval: Beckett noted that the Consolidated Plan would be sent to HUD-Denver by the end of the following week. She also noted that Joanna Culver performed a comprehensive review of the Five-Year Consolidated Plan and the One-Year Action Plan and made good comments which were incorporated into the plans. ***Shaffer moved to accept the Five-Year and One-Year Plans as written. Kelly seconded the motion and it passed unopposed.*** Staff will bring the full submitted packet to the next meeting.

Allocation Review: Hartung recommended one day for budget hearings during the allocation process. Edmunds suggested marketing to the community for public service applications now that two rounds of the new allocation process have been completed. Beckett noted that the request for proposal (RFP) goes to 33 members of the BARN and 20 members of the Mayor's Committee on Homelessness, in addition to all present and past applicants and grantees. The

application is also publically advertised. She also noted that the national average allocation for public services is 11%, however the City has allocated a full 15% of new CDBG funding to public services. She suggested the board think outside the box and think about community needs they may want to target for next fiscal year, such as a staff fair housing program or homeless education program.

Neighborhood Concerns & Happenings: Weiss reported that trees have been a problem in her neighborhood.

Adjournment: The next meeting is scheduled for June 1, 2010. Meeting adjourned at 3:30 p.m. on a motion by Shaffer and seconded by Kelly.