

Community Development Board  
Meeting Minutes  
May 5, 2009

Members Present: Jim Hartung, Sandy Weiss, Emily Shaffer, Kamber Parker, Uriah Edmunds and Duane Loken.

Members Absent and Excused: David Goodridge

Members Not Excused: Kathy Walters

Staff Present: Brenda Beckett, Dina Billington, Candi Beaudry

The meeting was called to order at 3:15pm by Weiss.

***Public Comment Period***

No public comment was made.

***Meeting Minutes***

A motion was made by Hartung to approve the minutes as written for the March 10, 2009 and April 7, 2009 meetings. The motion was seconded by Edmunds. ***The motion passed unopposed.***

***Affordable Housing Development Program Guidelines / Application***

Questions were answered regarding additions to the application and Davis-Bacon wage rates. Comments were made on the improved application and shorter length of the application.

Public Comment on action item: No public comment was made.

***A motion was made by Hartung to approve the new affordable housing guidelines and application and was second by Parker. The motion was passed unopposed.***

***Consolidated Plan Review and Approval***

Discussion on the Consolidated Plan ensued. Hartung questioned resale / recapture section of the Consolidated Plan.

Public Comment: No public comment was made.

***A motion was made by Hartung to approve the FY2009-2010 Consolidated Plan Action Plan, seconded by Edmunds. Motion passed unopposed.***

***Review Recusals***

Parker is recusing herself from voting on the First Time Homebuyer program and Loken is recusing himself from voting on the Volunteers of America grant.

Public Comment: No public comment was made.

***A motion was made to confirm the recusals by Shaffer and seconded by Hartung. Motion passed unopposed.***

### ***Budget Recommendations***

***Loken moved the approval of the budget recommendations for all items except HN-6 (First Time Homebuyer) and PS-11 (Volunteers of America). Parker seconded the motion.*** Discussion ensued regarding the differences between the preliminary recommendations and the final recommendations post receipt of HUD funding allocations. Other discussion took place regarding the first time homebuyer tax credit and how it is affecting Community Development programs. There are currently over 60 applications waiting for funding for the next fiscal year in First Time Homebuyer Program. Staff expects the funding to be utilized quickly.

Public Comment: No public comment was made.

### ***Motion passed unopposed.***

PS-11 (Volunteers of America) - Loken left the room. ***Parker moved to fund Volunteers of America as recommended and Edmunds seconded the motion. Motion passed unopposed.***

HN-6 (First Time Homebuyer) - Parker left the room. ***Edmunds moved to fund the First Time Homebuyer Program as recommended and Loken seconded. Motion passed unopposed.***

### ***Allocation Process Review***

Loken commented he was surprised there were not more complaints about fewer applications being funded through Public Services. The application process was simplified by removing additional questions prior to the budget hearings. The recommendations were received well by the City Council and the CD Board felt it went very smoothly.

One point of confusion existed regarding Housing and Neighborhood versus Public Services applications for funding amount and time period for the project. Staff will make changes to the drafted FY2010-2011 application to clarify the time periods and grant amounts.

### ***Staff Reports***

Staff reviewed the monthly report with the CD Board. Hard copies of the Workforce Housing Committee Report were available during the meeting. CD Board agreed the monthly report could be moved to a quarterly report and data points were discussed. They may be simplified in the future. The CD Board appreciates the reports.

### ***Neighborhood Concerns and Happenings***

Loken discussed CD Board attendance and the vacant position was discussed.

Note: Hartung will be absent for the next meeting.

### ***Set Next Meeting Agenda and Adjournment***

The next regular meeting is scheduled for June 2, 2009 at 3:00pm. The meeting was adjourned 4:10 pm.