

Billings City Administrator Weekly Report

January 23, 2026

- 1. Utility Payment Update** – This week we had 77 delinquent accounts that met the criteria for turnoff. Of those that were turned off, all but 24 have paid their balance and been reinstated. Next week, there are currently 131 accounts that meet the criteria for turnoff. We expect over the weekend that number will drop to below 100.
- 2. Family Justice Center (FJC)** – see the enclosed 2025 FJC Impact Report and their budget and expenditures for fiscal years 2025 and 2026. These will also be emailed separately to council this afternoon.
- 3. Council Orientation** – Monday's orientation session will focus on Code Enforcement and Aviation, 8:00 – 10:00 AM, 2281 Overlook Drive. The purpose of the orientation meeting is to provide newly elected councilmembers with an overview of city operations, including familiarity with city facilities and locations, and to introduce the functions, responsibilities, and organization of city departments. No formal action will be taken.



- 4. Park and Recreation News** – The Amend Recreation Center weekly update is attached.
- 5. Aviation News** - Q2 covered the annual air service development community meeting yesterday. There were 160 community members in attendance. Their coverage is at: <https://www.ktvq.com/news/local-news/billings-airport-officials-announce-110m-in-upgrades-to-boost-regional-growth>
- 6. Library News** - Last Thursday, the library began offering 10 passes to the Wise Wonders Children's Museum for checkout each month. This program is made possible through partnerships with Wise Wonders and the Friends of the Billings

Public Library. This program is an expansion of the library's culture pass offerings, giving Billings residents an opportunity to try a new experience in our community. More information about the program is available here: <https://billingslibrary.org/540/Wise-Wonders-Library-Pass>

The BPL is also launching its first cohort of participants in the Grow with Google/Coursera workforce development program. The library oversees the distribution of scholarships to participants enrolled in the courses, resulting in industry-recognized professional certificates in areas such as UX design, IT support, project management, digital marketing, and more.

Seed Library - The BPL hosts the [Community Seed Library](#), which had a strong year in 2025, with 7,710 seed packets checked out by 742 people. Most people checked out seeds for food gardening (63%), along with ornamental plants (30%) and pollinator support (26%). Community participation continues to grow, with 33 donors contributing 43 varieties of locally saved seed. A [Winter Sowing Workshop](#) on Feb. 4 will continue this education and outreach.

7. **Washington D.C. Visit** - Mayors and City Staff from Montana's largest cities visited Washington D.C. last week to visit Montana delegation regarding several issues. The first issue was Transportation funding. There is talk about reducing funding for transportation and we wanted to encourage our delegation to keep or increase transportation funding by discussing many of the needs. We would also like to see a higher percentage of federal transportation funds come directly to cities instead of

being routed through MDT. While our partnership with MDT has been improving, it will always cost more to complete a project if multiple agencies are involved in the process. Again, we discussed examples of transportation projects that were completed using federal dollars directly allocated to cities to show the increased efficiency and decreased cost. The most promising discussion revolved around permit reform which could greatly impact our ability to save time and money when doing transportation projects. The city contingent also talked with the Federal Railroad Administration regarding city rights as it relates to railroad rights of ways. The City of Billings staff took the opportunity to meet with our delegation regarding a FEMA grant as well as projects that could be submitted for Congressionally Directed Spending this year.



8. **2026 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. [\(BMCC 2-214\)](#) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

9. **Next Week's Meetings/Task Forces**

- a. Heights Task Force, Tuesday, January 27th 7:00 PM, Oasis Water Park, 943 Aronson.



Northern Lights
Family Justice Center

2025 Impact Report



28 BPD DVI Program / FJC collaborations

The DVI Program (1 full-time officer) moved into the YWCA Northern Lights Family Justice Center in May 2024. The DVI Program started tracking FJC collaborations that same year. Due to limited resources, though, the DVI was not able to work collaboratively on more than a few cases that year.

The 2nd full-time DVI started at the FJC in March 2025, increasing the number of cases involving teamwork between the DVI Program and the FJC. Guests at the FJC are **never** required to file a police report or to meet with the DVIs to receive services from other FJC partner providers.

Since 2024, the DVI Program has collaborated with the FJC on **28 cases** and **26 unique victims**. “Collaborations” include cases during which a DVI works with a victim and then, through a *warm handoff*, refers that person as a Guest to additional FJC services. “Collaborations” also include any FJC partners referring a Guest to the DVIs to file a report or to follow-up on an offense. DVI/FJC Collaborations often include multi-disciplinary meetings, allowing several FJC providers to staff a case and develop a safety plan and service plan for the Guest.

Both DVIs work full-time at the FJC, so office hours are Mon-Fri. DVI's work their own case load when not specifically collaborating on FJC cases.



68 City Attorney DV Unit / FJC collaborations

The City Attorney's Office DV Unit also moved into the FJC in early 2024. The City's 3 DV prosecutors alternate office days at the FJC, ensuring that a prosecutor is available 5 days a week. The City's 3 DV Victim-Witness Specialists (VWs) have office hours at the FJC 3 days a week (Mon, Weds, Fri). The City Attorney's DV Unit is available to meet with FJC Guests regardless of whether the Guest is involved in a pending criminal case. For example, the VWs frequently help Guests who are interested in obtaining civil orders of protection.

Since 2024, the City Attorney's Office DVU has collaborated with the FJC on **68 cases**, helping **54 unique victims**. Similar to the DVIs, “collaboration” includes Guests

referred to the DVU from FJC partners, as well as Guests referred from the DVU to additional FJC services. Guests are **never** required to meet with the DVU to receive services from other FJC partner providers. Like the DVI's, the City's DVU work independently on their own caseload when they are not assisting Guests.

Centrally located and with ample parking, the FJC also provides a convenient location for the DVU to meet with victims in criminal cases. This location can also offer a layer of protection for victims who are afraid to be seen in or near the courthouses downtown. The City Attorney's Office DVU strives to offer support during victim meetings, encouraging victims to provide input on pending cases and to identify barriers to their participation in criminal justice proceedings. When victim meetings take place at the FJC, the DVU can offer victims a warm handoff to the Service Navigators. The Navigators then provide pathways to additional support and resources. From 2023 through 2025, the DVU has more than doubled the number of victim meetings.



55 YCAO VW / FJC collaborations

Eight of the Yellowstone County Attorney's Office Victim Witness Specialists (VWs) rotate through the VW office at the FJC. The County VWs maintain office hours on Tues and Thurs, alternating with the City's 3 VWs. The County's VWs also began working at the FJC in 2024. They are available to assist FJC Guests with orders of protection, as well as meeting with Guests who have questions about felony cases or cases that occur in Yellowstone County outside of the City of Billings. Additionally, because the Yellowstone County Attorney's Office (YCAO) uses a separate case management system, the DVIs often rely on the County VWs with whom the DVIs staff felony cases.

In 2025 (Jan-Nov), the YCAO VWs have been involved in collaborations with other FJC partner providers **55 times**. "Collaborations," as tracked by the YCAO, include meeting with victims/ Guests referred from the FJC, as well as assisting other on-site FJC service providers. With both County and City VWs maintaining office hours, FJC service providers are able to refer Guests to the appropriate prosecutor's office, depending on the type and location of a case, so a Guest can receive accurate information and relevant assistance. As with the City VWs, FJC Guests are **never** required to report a crime before meeting with the County VWs, and County VWs also maintain their own caseload while working at the FJC.



The YWCA Northern Lights FJC facilitates Guests' access to the Criminal Justice System while respecting Guests' autonomy in deciding which FJC services to utilize. With the knowledge that the FJC collaborations cannot change the nature of the Criminal Justice System, the goal is to wrap victims/Guests in supportive services, helping them to navigate the system and helping eliminate the barriers that often prevent victims participating in criminal cases.

As a guiding principle and recommendation from the International FJC Alliance, participation in the Criminal Justice System is *never* mandatory for a Guest to receive other FJC services.



308 Northern Lights FJC Intakes

In July 2024, Northern Lights FJC officially became an International FJC Alliance **Affiliated center**. It is the **FIRST** affiliated FJC in Montana. To date, the Service Navigators have done **308** FJC Guest intakes. **91%** (280) of those intakes were Guests who did not access YWCA shelter services.

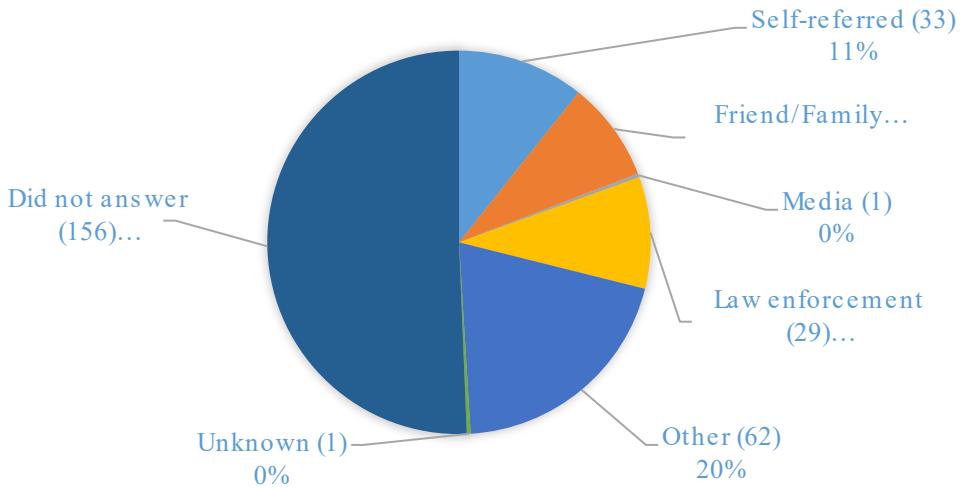
The intake process involves meeting with a Guest, either in person or by phone, and reviewing that Guest's individual circumstances. The Guest receives a Services Menu (attached as pages 13-14), and the Service Navigator helps him or her decide which of the available services might be helpful as the Guest works toward self-determined short- and long-term goals.

- Guests can be referred to the FJC from all on-site partner agencies, as well as from other organizations throughout the region.
- YWCA shelter residents receive an automatic referral to meet with a Service Navigator if they choose. Statistics related to service provision for shelter residents are tracked separately from non-resident FJC Guests.
- Victims referred to the YWCA help line via the Billings PD risk assessment process also receive an automatic referral to FJC service navigation.
- Word of mouth referrals and **walk-ins are welcome!**

FJC GUEST REFERRAL SOURCE

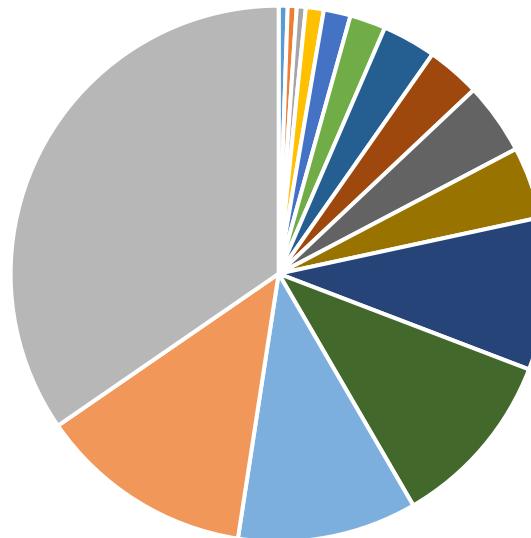
JULY 2024-DEC 2025

("WHO REFERRED YOU TO THE FJC?")



Updated Guest Referral Source

July 1, 2025-December 18, 2025

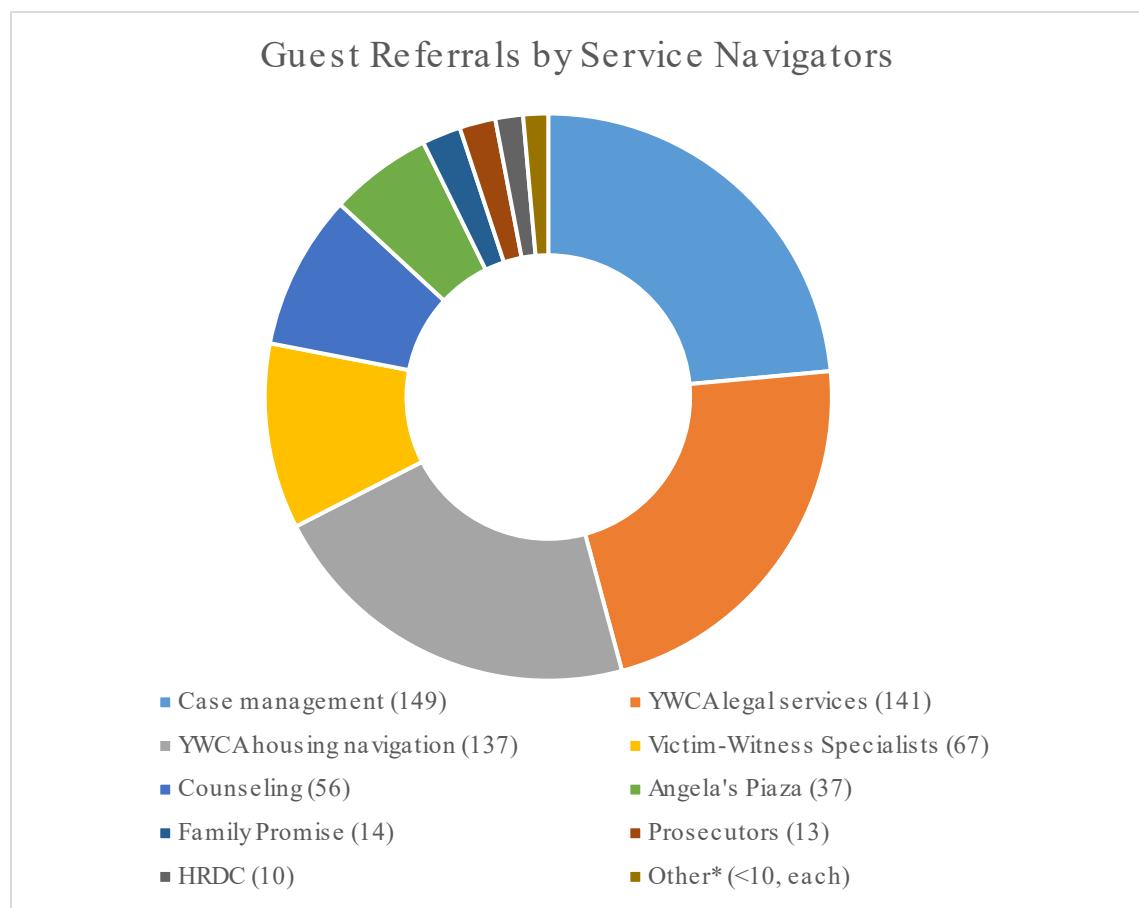


- Media/Ads (1)
- PR Products "poker chips" (1) ■ CPS (1)
- Prosecutor (2)
- Previous Guest (3) ■ Healthcare (4)
- Victim-Witness Specialists (6) ■ SelfHelp Law Center (6) ■ Web Search (8)
- Other Service Provider (8) ■ Law Enforcement (17) ■ Self-referral (20)
- Other (20) ■ Friend/family (24) ■ Did not answer (64)

What can Guests expect?

When an individual walks through the doors seeking resources, that person becomes a Guest in the FJC. They can expect to be treated with judgment-free care, dignity, and respect. Service Navigators work with that FJC Guest and make specific referrals based on Service Menu selections (see attached Service Menu). The Navigators are experienced professionals, skilled in helping Guests identify and prioritize their needs. While the goal is to help Guests increase their safety and independence, the journey to achieve that goal is different for everyone. FJC Guests are never required to participate in any service as a prerequisite to receiving other services.

FJC partner agencies maintain their own criteria for client/participant eligibility. However, FJC Guests can include victims of domestic and dating abuse, sexual violence, human trafficking, and family-involved elder abuse. The FJC can serve Guests living in Yellowstone County, as well as some surrounding counties, situation-dependent.



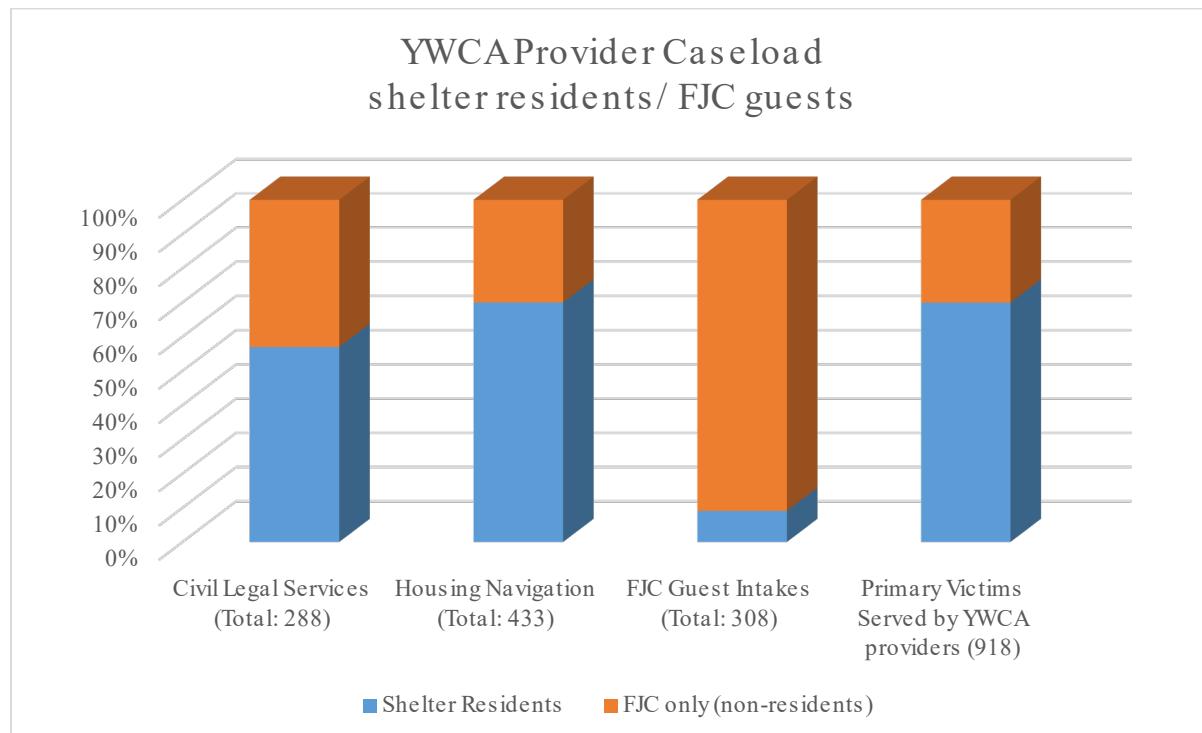
* Other referrals = fewer than 10 referrals, each, to Montana Rescue Mission, Salvation Army, Montana Legal Services, Family Service, Job Service, St. Vincent de Paul, Housing Authority of Billings, YWCA Gateway Horizons shelter, Riverstone Health, Off the Streets, Family Support Network, Family Tree, Law enforcement, Adult Education, & Community Crisis Center.

Have YWCA services changed?

YWCA still offers its core services, but capacity has expanded in some areas to meet the needs of FJC Guests! Traditional YWCA services include shelter, civil legal assistance, housing navigation, advocacy, and service navigation/case management. As with other human service organizations, providers already had full caseloads. Prior to the FJC collaboration, YWCA services were available to shelter residents only. With the FJC fully operational (July 2024), YWCA providers have extended their services, increasing their caseloads to include FJC Guests.

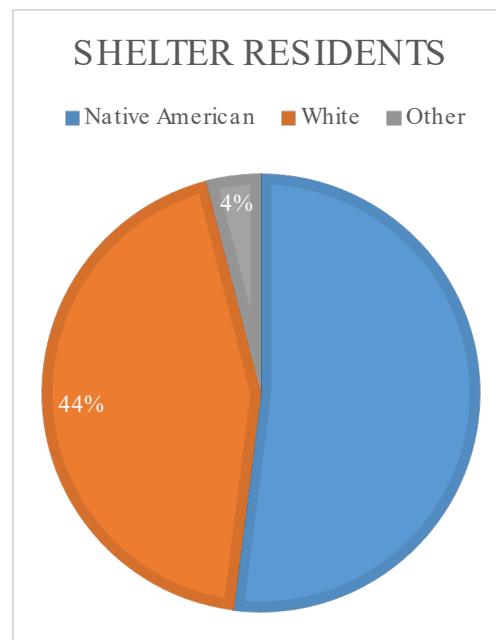
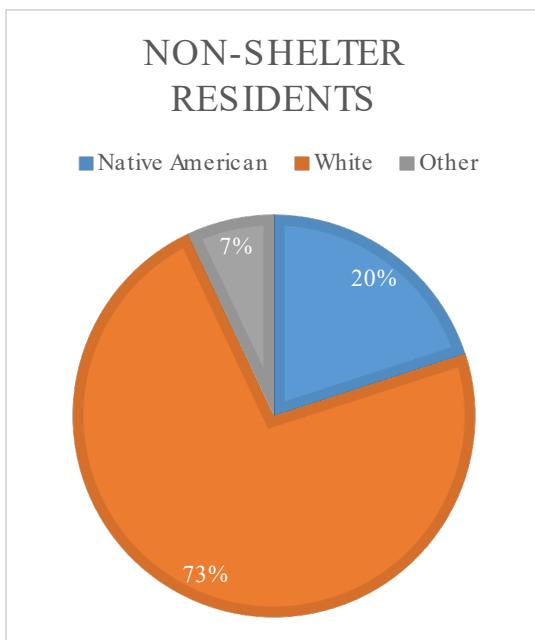
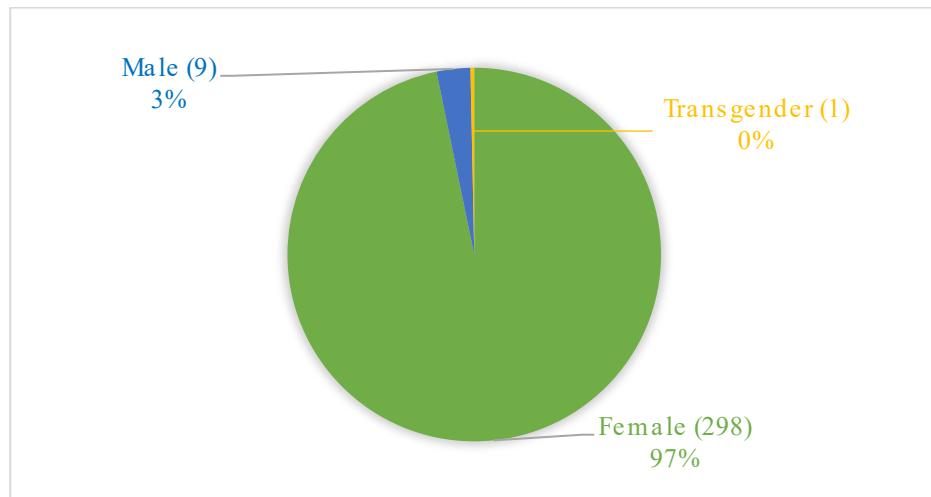
- 43% of the YWCA's civil legal caseload is from FJC referrals of non-shelter residents
- 30% of the YWCA's housing navigation caseload is from FJC referrals of non-shelter residents
- 91% of the YWCAs case management/service navigation** caseload is non-shelter FJC Guests
- 30% of primary victims served at the YWCA/FJC begin as non-shelter residents

**Funding from the City of Billings allowed the YWCA to add a 2nd case manager/service navigator.



FJC Guest Demographics

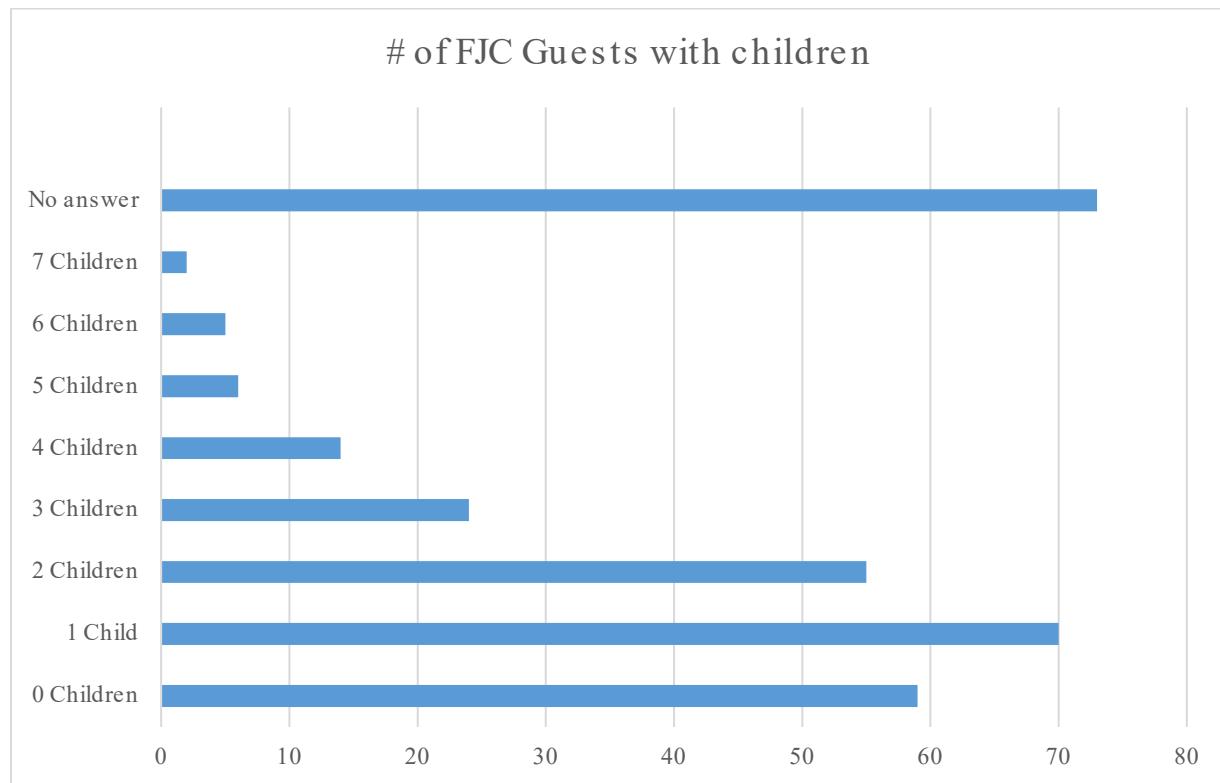
The FJC serves adult Guests regardless of their race, gender, age, religion, socioeconomic status, sexual orientation, or other social group identity. Demographic information is tracked for statistical purposes only.



What about children?

Northern Lights FJC currently does not have any on-site services specific to children as primary victims. The majority of FJC Guests, though, do have children who may be experiencing the trauma of living in an unsafe home. According to research by Kaiser Permanente in the mid-1990s, these child witnesses (referred to as secondary victims) tend to have more Adverse Childhood Experiences¹. People with higher ACE scores are at increased risk of social, mental, behavioral, and health problems into adulthood, up to and including premature death.

Since July 2024, the FJC has served 308 Guests (primary victims), and those guests were accompanied by a total of **382 children** (secondary victims).



¹ Center for Disease Control. (n.d.). *About the CDC-Kaiser ACE Study*.

<https://www.cdc.gov/violenceprevention/aces/about.html>



On-site service providers share intangible successes every day through streamlined communication and multi-disciplinary collaboration. While the providers can *feel* the difference, we believe FJC Guests simply experience the level of coordinated, wrap-around care that they deserve and should expect.

Guest Success Stories

“Suzanne”:

Suzanne reported a DV-related assault to a Billings PD patrol officer. The officer believed that Suzanne needed emergency shelter, but she was hesitant. The officer called one of the DV Investigators who spoke to Suzanne over the phone and helped her understand the benefits of temporary emergency shelter for herself and her child. Before the end of the call, the DVI had also confirmed with the YWCA Emergency Services Coordinator that a safe space could be available for Suzanne and her child if she wanted to take advantage of that resource. The patrol officer then helped Suzanne call the YWCA Gateway Horizons shelter advocate to complete the intake process.

After Suzanne moved into shelter and reviewed the FJC Services Menu, a Service Navigator helped her connect with the YCAO Victim-Witness Specialist who answered questions about her criminal case and assisted Suzanne with an order of protection application, a meeting that took several hours. Following that meeting, the YCAO VW provided a warm handoff to a DVI who took follow-up photos of Suzanne’s significant injuries.

Suzanne was able to receive shelter, safety planning, and criminal justice support, accomplishing all of that in a single afternoon, in one location, and with assistance for childcare.

“Christine”:

Christine learned about Northern Lights Family Justice Center when she went to Billings Clinic for a strangulation and SANE exam. She had been sexually assaulted and strangled by her partner several times, and he had hurt her children on different occasions, too. Christine arrived at the FJC and met with a Services Navigator who helped Christine complete a Danger Assessment. The Assessment showed that she

was in extreme danger from her partner. The Services Navigator completed a safety plan with Christine and provided her with a counseling referral list.

Christine had been too fearful to contact law enforcement for help because her prior experiences with police had not felt positive. The Service Navigator gave Christine the option to meet with one of the on-site DV Investigators, explaining that the meeting would be in the FJC's soft interview room. The Services Navigator's support put Christine at ease about speaking to law enforcement, and she was able to file a report against her abuser. Christine then met with a Gateway Horizons Shelter Advocate, completed an intake and was able to move into shelter with her children. Later, a City Attorney VW helped Christine complete an order of protection application, and Christine was supported at the court hearing by her Services Navigator and the YWCA Legal Services Provider. The Court granted a one-year order of protection, prohibiting Christine's abuser from contacting her in any way.

Christine is now working with the YWCA Housing Navigator and is hoping to move into a new, safe place soon.

“Amy”:

Amy arrived at the FJC with an appointment to meet with one of the DV Investigators for a follow-up interview regarding a criminal case. During the interview, Amy described ongoing abuse, threats, and manipulation by her abuser. His manipulation included attempts to leverage their shared child, creating a barrier to Amy leaving the relationship. Amy mentioned to the DVI that she had started the process of filing a parenting plan in District Court, but she found the process very confusing. Amy was fearful about the family law process, as she did not have money to hire an attorney. After Amy's follow-up interview, the DVI arranged for Amy to meet with a Services Navigator for an FJC intake. That was followed by a meeting with YWCA Legal Services so Amy could receive advice from an attorney on her upcoming court proceedings.

The resources Amy received at the FJC made her feel validated and helped remove one of the barriers that had kept Amy trapped in an abusive relationship.

Thank You! to all of the agencies, organizations, and individuals who have worked so hard to make Montana's first Family Justice Center possible. We have made great progress, and we are excited to see what the future brings for the FJC and the community.

The Northern Lights FJC Network

On-Site Partners:



Yellowstone County Attorney

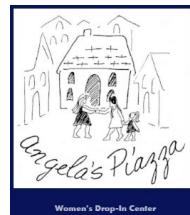


Montana State University TRIO

Supporting Partners:



Yellowstone County
Self-Help Law Center



Women's Drop-In Center

YWCA IS ON A MISSION



Northern Lights
FAMILY JUSTICE CENTER

Name: _____ Date: _____ Gateway Horizons Resident?

How do you want us to contact you? Phone Text Message Email

What is the best day and time to contact you? _____

Phone Number: _____ Safe to call Safe to text Safe to leave a voicemail

Email Address: _____ Safe to email

Services Navigation

- I want help getting my (circle all that apply): ID Birth Certificate Social Security Card
- I want help applying for (circle all that apply): SNAP TANF LIEAP Best Beginnings Medicaid
- I want help fixing or building my resume
- I want help applying for jobs
- I want to get my HiSET (GED)
- I want to learn about vocational training options
- I want to learn higher education options
- I want help goal planning
- I want help finding childcare for my children
- I want help finding resources to help my children
- I want help finding an appropriate counselor for myself
- I want help finding an appropriate counselor for my children
- I want help finding support groups that will meet my needs
- I want help finding other community resources that will benefit me
- I want help creating a safety plan
- I want help finding substance use/abuse or recovery resources
- I have concerns about my health or injuries I have
- I want help getting a primary care doctor for myself or my children
- I want help finding religious or spiritual care resources
- I am affiliated with the military and would like to learn about resources

Civil Legal Services

- I want help with legal questions I have
- I want help getting an order of protection (restraining order)
- I want help getting a parenting plan
- I want help with a dissolution (divorce)
- I want help with an immigration matter
- I want help preparing for a civil court hearing and/or someone to provide support at an upcoming hearing

Criminal Justice System

- I want help understanding the legal process before I make a report to law enforcement
- I want help understanding the legal process after I have reported to law enforcement
- I want help reporting my victimization to law enforcement
- I want help preparing for a criminal court hearing and/or someone to provide support at an upcoming hearing
- I would like to check on the status of a criminal case I am a victim in
- I would like to speak with the investigator assigned to my case

Housing

- I want help understanding what my rental barriers might be and how to overcome them
- I want help creating a housing action plan
- I want help with renter education
- I want help printing, filling out, and/or turning in rental applications
- I want help with finding appropriate rentals
- I want help with rental advocacy or an appeal
- I want someone to go with me for a rental walk-through
- I need help understanding a lease agreement
- I want help applying for Section 8 and/or Public Housing

Is there anything else you were hoping Northern Lights could help you with?

What else would you like us to know about how to best help you?

You can ask any questions you have here.

Northern Lights
FY25 Budget v Actual (7/1/24 - 6/30/25)

	FY25 Budget	FY25 Actual	
Revenues & Public Support			
City of Billings Contribution	\$200,000	\$200,000	
Foundation Grants	\$25,000	\$27,000	
Donations	\$10,000	\$34,154	
Total Revenues & Public Support	\$235,000	\$261,154	
Expenditures			Notes:
Personnel Expense	\$109,532	\$146,721	1 FTE coordinator, 1.23 FTE Services Navigator, .37 FTE Attorney
Audit, Accounting, and Legal Fees	\$4,667	\$4,082	Legal advice on LLC, 10% of annual audit
Office Expense	\$3,600	\$2,460	10% indirect + actuals
IT Services and Software Fees	\$2,798	\$3,772	10% of client database, donor management software, IT support
Public Relations and Outreach	\$7,500	\$6,016	actual gala costs, website, brochure printing, outreach, no indirect cost sharing
Travel and Training Expenses	\$10,000	\$4,957	two people to FJC conference
Yoga + VOICES	\$13,500	\$13,334	yoga classes, VOICES meals and incentives, yoga supplies
Utilities	\$10,694	\$12,880	47% of admin and services building internet, electricity, natural gas and water, 10% security and fire monitoring, two phone lines
Occupancy Supplies	\$6,000	\$2,682	47% of admin and services building occupancy supplies
Building Repair, Maint., and Janitorial	\$5,520	\$11,455	Soft interview room prep + 47% janitorial+ 10% of admin and services building maintenance
Equipment	\$16,786	\$1,622	computer/printer for Services Navigator, soft interview room furniture
Indirect costs	\$40,000	\$40,000	20% of total City contribution to cover services of CEO, office manager, finance manager, community outreach liaison, and shared outreach and fundraising
Dues	\$2,000	\$2,417	Alliance for HOPE dues
Insurance	\$0	\$4,780	10% of insurance
Total Expenditures:	\$230,597	\$257,176	
Net Revenues:	\$4,403	\$3,978	

*\$200,000 City contribution is 10% of total YWCA/FJC budget and FJC specific staff are 47% of the staff working in the services and admin building.
All shared costs apply only to expenses for the services and admin building, not the total buget for the shelter or other YWCA owned /operated spaces.

Northern Lights
FY26 Budget v Actual (7/1/25 - 12/31/25)

	FY26 Budget	FY26 YTD Actual	
Revenues & Public Support			
City of Billings Contribution	\$200,000	\$100,000	
Foundation Grants	\$25,000	\$5,000	
Donations	\$10,000	\$6,004	
Total Revenues & Public Support	\$235,000	\$111,004	
Expenditures			Notes:
Personnel Expense	\$115,723	\$65,851	1.25 FTE Services Navigator, .58 FTE Civil Attorney
Audit, Accounting, and Legal Fees	\$4,900	\$0	
Office Expense	\$4,800	\$1,020	10% indirect + actuals
IT Services and Software Fees	\$3,556	\$1,546	10% of client database, donor management software, IT support
Public Relations and Outreach	\$5,500	\$1,107	website, outreach materials printing, planning meeting
Travel and Training Expenses	\$10,000	\$608	danger assessment certifications, McGuire conference registration for Services Navigator
Yoga and Voices	\$10,500	\$434	yoga classes, VOICES meals and incentives
Utilities	\$18,909	\$9,274	47% of admin and services building internet, electricity, natural gas and water, 10% security and fire monitoring, one phone line
Occupancy Supplies	\$6,000	\$1,727	47% of admin and services building occupancy supplies
Building Repair, Maint., and Janitorial	\$5,520	\$4,492	47% janitorial+ 10% of admin and services building maintenance
Equipment	\$5,000	\$500	air conditioning units for soft interview room + two city offices
Indirect Costs	\$40,000	\$20,000	20% of total City contribution to cover services of CEO, office manager, finance manager, community outreach liaison, and shared outreach and fundraising
Dues	\$0	\$0	Alliance for HOPE dues are paid every other year
Insurance		\$2,611	10% of insurance costs
Total Expenditures:	\$230,408	\$109,169	
Net Revenues:	\$4,592	\$1,835	

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Amend Recreation Center: Weekly Update

1-23-2026

VP-Eastern District:	Jason Hubbard	jhub@langlas.com
Project Manager:	Rachel Guisti	rachelb@langlas.com
SR. Project Superintendent:	Lane Huffman	lhuffman@langlas.com
Field Engineer:	Si Ryan	sir@langlas.com

Progress Summary: Week of January 19th

- Langlas:
 - Quality Control and Schedule
 - Cleaning Gym Slab
- J & B Erectors: (True North)
 - I. M. P. (Insulated Metal Panels)
 - Northside is 98% complete
 - Starting to
- Central Electric:
 - Roughing In walls Administration Area
 - Roughing In Gym Ceiling
 - Working on Electrical Gear
 - Inspected and waiting for Northwestern Energy Meter to be set
- Air Controls:
 - Roughing In Administration Area
 - RAU's are delivered!!!!
- Silver Peak Framing:
 - Framing Soffit in the Lobby Area
- Weave:
 - Poured Mech Yard on the West
 - Prepping the North Mech Yards
- Tiensvold Fire
 - Administration Rough In
 - Gym Rough In



Schedule: Upcoming week of January 26th

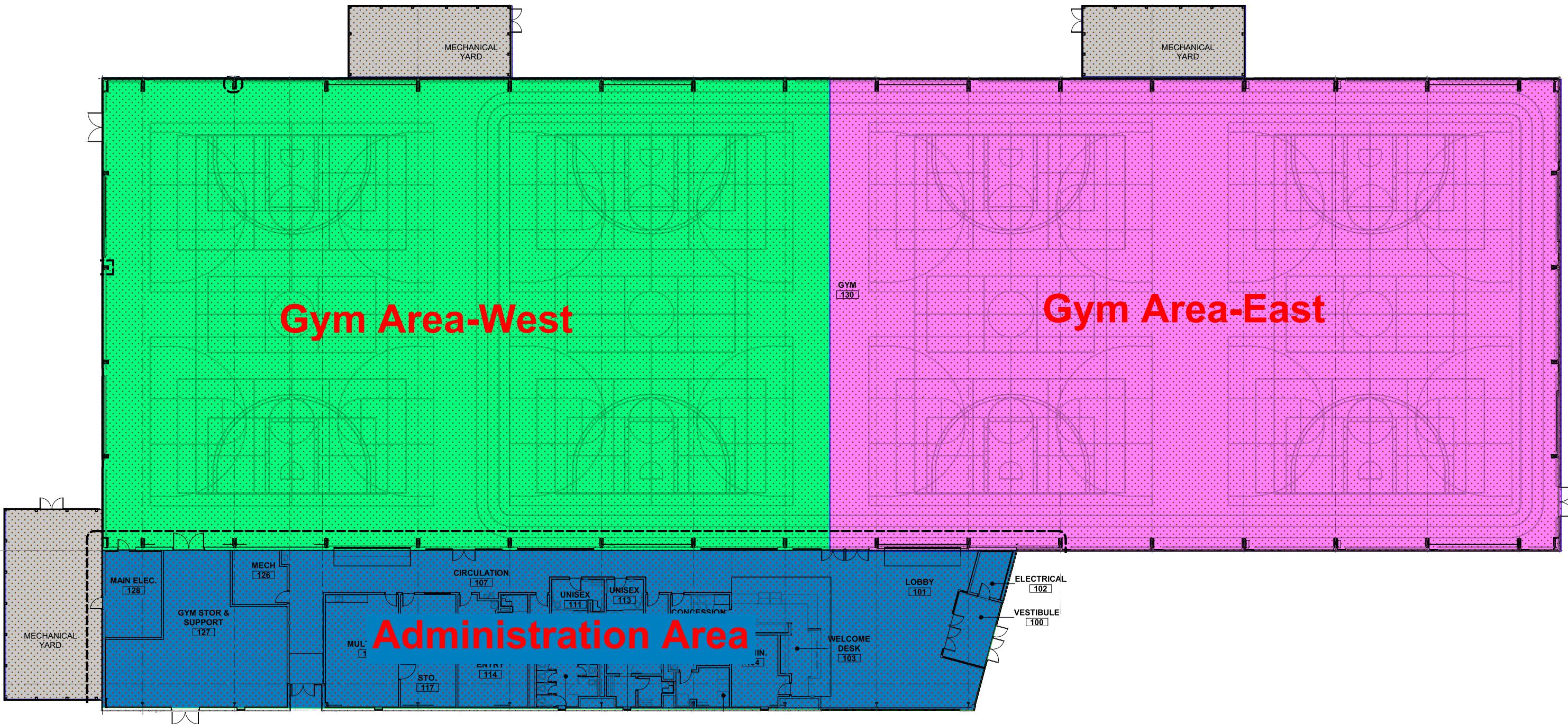
- Langlas:
 - Sheathing Interior Fur out walls
 - Setting Fence Posts Dumpster Areas
 - Laying out and installing secondary beams
- Air Controls:
 - RAU installing and hook ups
- Central Electric:
 - Pulling wire to panels in the Admin. Area
 - Humidity Sensor Rough In
- J & B Erectors
 - Finish IMP on the Northside
 - Start on ITP on the Northside
- Tiensvold Fire
 - Rough In Gym Area
 - Rough In Administration Area
- Weave
 - Forming and Pouring West and North Mechanical Yard



**Langlas
& Associates**
GENERAL CONTRACTORS



Billings
PARKS
AND RECREATION



2026

UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. (BMCC 2-214) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.

Thank you for your feedback!

January 26, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon January 8th/ Finals due Noon January 15th

CONSENT:

1. Boards and Commissions
2. W.O. 26-01, Contract 2: 2026 Sanitary Sewer Replacement; Morrison-Maierle
3. Amendment No. 33, Airport Drainage Pond E Design and Construction Management; Morrison-Maierle
4. Amend Park Development Council Budget
5. Exchange City Golf Club/Par 3 Budget
6. Billings American Legion Budget
7. Grant Funding from PP6 and Walmart to Fire Department
8. Approval of American Heart Association - endorsed Resuscitation Quality Improvement Program
9. Preliminary Major Plat - Copper Farms Sub.

REGULAR:

2. Public Hearing and Resolution setting Park Fees
3. Amendment No. 1, Northern Lights Family Justice Center

February 2, 2026 – WORK SESSION

Staff memos due Noon January 29th

(DAN CLARK, Local Government Center) Orientation – Board Training

February 9, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon January 22nd/Final due January 29th

CONSENT:

1. Boards and Commissions
2. Professional Services Contract, W.O. 26-19: Landfill Cell 6 Expansion
3. Purchase of One (1) Set Back Axle Flatbed Truck
4. Purchase of One (1) 2027 Single Axle Truck and Chasis
5. MOUs for Career Center and Central High for SRO's
6. 2023 Long Range Transportation Plan Project List / Metropolitan Planning Organization (MPO) Boundary Amendment
7. Anti-Graffiti donation from Rimrock Credit Union
8. Homestead Acres Subdivision, Preliminary Plat

REGULAR: No Items

February 17, 2026 (Tues) – WORK SESSION

Staff memos due Noon February 12th

1. Rimrock Road – 30% Design Update (Mac) (15 Min.)
2. Stagecoach Trail Update – WO 24-37 (Mac) (15 Min.)
3. Redesignation of the Billings MPO Discussion (30 min – Lora)
4. Building Permit Fees (Jessica)
5. Council Meetings (potential changes)
6. Citizen's Police Advisory Board (Kennedy) (St. John)

February 23, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon February 5th/Final due February 12th

CONSENT:

1. BID AWARD: Household Hazardous Waste Services Contract
2. Donations to Billings Public Library
3. MPO Redesignation Request Letter

REGULAR:

2. Public Hearing and Resolution approving 2026 Budget Amendments
3. Public Hearing and Resolution setting Building, Electrical, Plumbing, Mechanical, and Fire System Permit Fees
4. **Public Hearing and Resolution?** Airport Confiscated Firearms Storage Fees
5. PH and 1st Rdg. Ordinance - Aggressive Traffic and Excessive Noise (Rupsis Initiative) (Rich / Gina) If this is going it needs to be advertised 2 weeks ahead.

March 2, 2026 – WORK SESSION

Staff memos due Noon February 26th

1. Provisions for Water/Sewer and Annexations
 - a. Meadowlark Billings, LLC - Provision for Water and Annexation (Mac)
 - b. Gary Blain Property – YVAS - Provision for Sewer and Annexation (Mac)
 - c. McDougall Street Manufactured Homes - Provision for Water/Sewer and Annexation (Mac)
2. Draft Disposition Report – Parks Department (Gavin)

March 9, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon February 19th/Final due February 26th

CONSENT:

REGULAR:

March 16, 2026 (Tues) – WORK SESSION

Staff memos due Noon March 12th

1. Proposed Revisions to Article 2-200, BMCC, Mayor and City Council

March 23, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon March 5th/Final due March 12th

CONSENT:

REGULAR:

April 6, 2026 – WORK SESSION

Staff memos due Noon April 2nd

April 13, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon March 26th/Final due April 2nd

CONSENT:

REGULAR:

April 20, 2026 – WORK SESSION

Staff memos due Noon April 16th

April 27, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon April 9th/Final due April 16th

CONSENT:

REGULAR:

May 4, 2026 – WORK SESSION (Budget Only)

Staff memos due Noon April 30th

May 5, 2026 – WORK SESSION (Budget Only)

Staff memos due Noon April 30th

May 11, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon April 23rd /Final due April 30th

CONSENT:

REGULAR:

May 18, 2026– WORK SESSION (Budget Only)

Staff memos due Noon May 14th

May 19, 2026– WORK SESSION (Budget Only)

Staff memos due Noon May 14th

May 26, 2026 (Tues) REGULAR BUSINESS

Prelim Staff Memos due Noon May 7th /Final due May 14th

CONSENT:

REGULAR:

June 1, 2026 – WORK SESSION

Staff memos due Noon May 28th

June 8, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon May 21st /Final due May 28th

CONSENT:

REGULAR:

June 15, 2026 – WORK SESSION

Staff memos due Noon June 11th

June 22, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon June 4th /Final due June 11th

CONSENT:

REGULAR:

July 6, 2026 – WORK SESSION

Staff memos due Noon July 2nd

July 13, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon June 25th /Final due July 2nd

CONSENT:

REGULAR:

July 20, 2026 – WORK SESSION

Staff memos due Noon July 16th

July 27, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon July 9th /Final due July 16th

CONSENT:

REGULAR:

August 3, 2026 – WORK SESSION

Staff memos due Noon July 30th

August 10, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon July 23rd /Final due July 30th

CONSENT:

REGULAR:

August 17, 2026 – WORK SESSION

Staff memos due Noon August 13th

August 24, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon August 6th /Final due August 13th

CONSENT:

REGULAR:

September 8, 2026 (Tues)– WORK SESSION

Staff memos due Noon September 3rd

September 14, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon August 27th /Final due September 3rd

CONSENT:

REGULAR:

September 21, 2026 – WORK SESSION

Staff memos due Noon September 17th

September 28, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon September 10th /Final due September 17th

CONSENT:

REGULAR:

October 5, 2026 – WORK SESSION

Staff memos due Noon October 1st

October 12, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon September 24th /Final due October 1st

CONSENT:

REGULAR:

October 19, 2026 – WORK SESSION

Staff memos due Noon October 15th

October 26, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon October 8th /Final due October 15th

CONSENT:

REGULAR:

November 2, 2026 – WORK SESSION

Staff memos due Noon October 29th

November 9, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon October 22nd /Final due October 29th

CONSENT:

REGULAR:

November 16, 2026 – WORK SESSION

Staff memos due Noon November 12th

November 23, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon November 5th /Final due November 12th

CONSENT:

REGULAR:

December 7, 2026 – WORK SESSION

Staff memos due Noon December 3rd

December 14, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon November 25th (WED.)/Final due December 3rd

CONSENT:

REGULAR:

December 21, 2026 – WORK SESSION

Staff memos due Noon December 17th

December 28, 2026 REGULAR BUSINESS

Prelim Staff Memos due Noon December 10th /Final due December 17th

CONSENT:

REGULAR:

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CLERK'S NOTES

*Annual Items shown in Blue

January (First Work Session) after an election: Swearing in of new Councilmembers

January (First Regular Business Meeting): Nominations and Elections of Deputy Mayor Pro Tempore

January: Amend Park Development Council Proposed Budget

January: Beartooth RC&D MOU

February or March: Legislative Updates (ODD years only)

March: Budget Calendar

March: Council Priorities

September: City Administrator's Annual Review

October: TRP, ERP and CIP

October: Council Holiday Schedule for December

November (First Regular Business Meeting) after an election: Nominations and Elections of Deputy Mayor

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