

## Billings City Administrator Weekly Report

January 16, 2026

- 1. Utility Payment Update** – Approx. 98% of customers are either paid in full or are on an approved payment plan. Customers who meet the water shut-off criteria are down 70% from Dec. 12.

Shut-offs last week went relatively smoothly, especially considering these were the first shut-offs in over 18 months. We completed 132 shut offs by approximately 1:00 p.m. last Monday, and staff continued to prioritize turn-ons over other work throughout the week. As reflected in the update, our numbers are down significantly; however, we will continue with the same process, including extended hours and weekend work, to ensure all payments are received prior to Tuesday's shut offs. Tuesday, January 20 shut offs are for Cycle 4, which is our largest billing cycle. We are currently at 115 accounts meeting the shut-off criteria. For comparison, a typical Cycle 4 shut-off averages approximately 60 accounts.

Please find the update for January 16, 2026, attached.

- 2. Council Orientation** – Tuesday's orientation session will start:

- 8:00am Fire Station 1 – 2305 8<sup>th</sup> Avenue North Fire & the 911 Communications Center
- 9:00ish Library – 510 N. Broadway.

The purpose of the orientation meeting is to provide newly elected council members with an overview of city operations, including familiarity with city facilities and locations, and to introduce the functions, responsibilities, and organization of city departments. No formal action will be taken.

- 3. Budget and Finance Committee** – Aspenlieder was selected as chair, the meeting will remain on the same schedule as last year. We reviewed the monthly financial report and set the agenda for next month to include next steps on the budget review directed by the committee to fulfill last year's budget resolution.
- 4. Legislative and Local Affairs Committee** – Kennedy was selected chair. Future meetings have been moved out a week to the 3<sup>rd</sup> Wednesday at 4:00 pm so that they are not on the same day as Budget & Finance Committee. Our Helena lobbying team of Aimee Grmoljez, Brad Longcake and Madison Tyson will join the meeting via Zoom.

Andy Zoeller and I had a couple meetings with Senate President Matt Regier this week to discuss last year's tax legislation (231 & 542) and get ideas to help strengthen our local economy. Senator Emma Kerr-Carpenter, Rep. Baum and the Chamber also participated.

## 5. Library News –

**December Update** - Community engagement with the library remained strong as the year closed. In December, the library saw 22,064 visits, 57,977 items borrowed, and 977 participants in library programs.

**Makerspace Newsletter** - The Billings Public Library's CO+LAB makerspace supports hands-on learning and creativity for all ages through access to tools and services, including 3D printing, laser cutting and engraving, A/V production, cooking classes, and more. Upcoming programs are highlighted in the CO+LAB's winter zine: <https://heyzine.com/flip-book/e7757700d9.html#page/1>

**Library Community Survey** - The Billings Public Library is seeking public input on future services and priorities. Residents are invited to share what they value, what could be improved, and what they would like to see in the years ahead. Library users and non-users from Billings and Yellowstone County are encouraged to share their ideas. Survey link: <https://www.surveymonkey.com/r/GRMGJBR>

The community survey graphic is attached.

## 6. Park and Recreation News – The Amend Recreation Center weekly update, the 2026 Project Progress Report and Recreation 2026 By the Numbers are attached.

## 7. Planning News –

**Billings2045 Comprehensive Plan Update** - The Billings2045 Community Survey closed at midnight on December 31, 2025. A total of 1,169 survey responses were received from community members, providing valuable input to inform the growth policy update. Community members are encouraged to visit [Billings2045.com](https://Billings2045.com) to sign up for email updates and stay informed as the project moves forward.

**Amend Park City-Initiated Zone Change** - A city-initiated zone change is underway to rezone Amend Park from Open Space – P1 to Public, Civic, and Institutional – P2 to facilitate the operation of a new restaurant, including the sale of alcoholic beverages. A neighborhood meeting is scheduled for January 21, 2026, at 5:30 pm. in the Newman Elementary School gym, located at 605 S. Billings Blvd., Billings, MT 59101. The zone change application will be submitted on February 2, 2026, for staff review. The Zoning Commission Public Hearing is scheduled for March 3, 2026, followed by the City Council Public Hearing on March 23, 2026.

## 8. Semi-Annual Reports – Please see the attached Semi-Annual Reports for Bird, Downtown Billings Partnership and SBURA.

## 9. 2026 Council Meeting Schedule – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular

agenda, so your feedback will be incorporated with those code requirements in mind. [\(BMCC 2-214\)](#) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

#### **10. Next Week's Meetings/Task Forces**

- a. Martin Luther King Day, City offices will be closed.
- b. Westend Task Force, Tuesday, January 20<sup>th</sup> 7:00 PM, Connections Church, 56<sup>th</sup> Street West.
- c. Rimrock Neighborhood, Wednesday, January 21<sup>st</sup> 7:00 PM, Mayflower Church, corner of Rehberg and Poly.

## Weekly Delinquent Utility Bill Update

City staff continues to work on utility billing late fees and turnoffs in accordance with the plan discussed with City Council on September 15, 2025. The schedule that was discussed is below.

Cycle	Bill Date	Late Fee Assessed	Delinquent Letter	Phone Call /Email	Shut-off
Cycle 3	Monday, Nov 17, 2025	Monday, Dec 15, 2025	Tuesday, Dec 23, 2025	Tuesday, Jan 6, 2026	Monday, Jan 12, 2026
Cycle 4	Monday, Nov 24, 2025	Monday, Dec 22, 2025	Tuesday, Dec 30, 2025	Tuesday, Jan 13, 2026	Monday, Jan 20, 2026
Cycle 1	Wednesday, Dec 3, 2025	Tuesday, Dec 30, 2025	Tuesday, Jan 6, 2026	Tuesday, Jan 20, 2026	Monday, Jan 26, 2026
Cycle 2	Wednesday, Dec 10, 2025	Tuesday, Jan 6, 2026	Tuesday, Jan 13, 2026	Tuesday, Jan 27, 2026	Monday, Feb 2, 2026

Collection schedule for Sewer and Garbage customers				
Cycle	Bill Date	Late Fee Assessed	Delinquent Letter	Phone Call /Email
8	Monday, Dec 1, 2025	Monday, Dec 29, 2025	Monday, Jan 5, 2026	Friday, Jan 9, 2026
5	Wednesday, Dec 3, 2025	Tuesday, Dec 30, 2025	Tuesday, Jan 6, 2026	Tuesday, Jan 20, 2026

### Upcoming Shut-Offs

Cycle 4 customers who remain delinquent and are not enrolled in a payment plan will be subject to water service shut-offs for non-payment beginning Tuesday, January 20, 2026, at 8:00 a.m.

The Public Works Customer Service team has continued to do exceptional work assisting customers and significantly reducing the number of accounts at risk of shut-off. While customers must either be enrolled in a payment plan or have their past-due balance paid by 5:00 p.m. on Friday, January 16, 2026, to technically avoid shut-off, staff will again work over the weekend and early Tuesday morning to ensure all submitted payments are processed before shut-offs begin.

Below are the current shut-off figures as of 10:00a.m. on January 16, for the upcoming week:

	Accounts	Total \$	Average \$
<b>Total</b>	115	\$ 129,703	\$ 1,128
<b>Residential</b>	100	\$ 93,469	\$ 935
<b>Commercial</b>	10	\$ 25,261	\$ 2,526
<b>Multi-Family</b>	5	\$ 10,974	\$ 2,195

### Delinquent Account Summary

	12/12/2025		1/2/2026		1/9/2026		1/16/2026	
Account Status	Count	Total Amount Due	Count	Total Amount Due	Count	Total Amount Due	Count	Total Amount Due
Delinquent Accounts	5,894	\$3,584,689	5,079	\$3,097,502	4,964	\$2,836,465	4,503	\$2,618,362
Delinquent accounts on payment plans	99	\$157,210	385	\$474,638	617	\$719,172	786	\$957,997
Delinquent accounts that meet turnoff criteria*	2,959	\$2,340,622	1,945	\$1,726,192	1,392	\$1,227,747	896	\$698,005
Previous Week Disconnections	0	N/A	0	N/A	0	N/A	134	N/A

\*Accounts that do not meet criteria include accounts with a balance <\$100, inactive accounts, accounts with a payment plan, and non-water accounts.

	12/12/2025	12/19/2025	12/26/2025	1/2/2026	1/9/2026	1/16/2026
Past Due Amount	# of Accounts					
<\$100	1,625	1,602	1,750	1,464	1,612	1,475
\$101-\$500	2,418	2,288	2,166	1,949	1,717	1,565
\$501-\$1,000	889	877	839	764	753	667
>\$1,001	962	969	941	902	882	796

## Communication

Communication Type	Date of Contact
Notice on bill to all customers	Started 9/18 and was on for 3 months
Letter to all customers with any past due balance	December 5, 2025
Phone calls to cust starting with largest balances	October 1 through today
Mass phone calls to all customers with past due balances	December 16 – December 30
Delinquent letters – Cycle 3	December 23, 2025
Delinquent letters – Cycle 4	December 30, 2025
Delinquent letters for Cycles 1, 5, and 8	Week of January 5, 2026
Delinquent letter – Cycle 2	January 13, 2026
Phone calls and/or emails	January 6 – January 27

## Disconnection Plan

- First Disconnection Dates: January 12 – February 2, depending on cycle
- Criteria for Disconnection: Accounts with past due balances > \$100
- Suspended Disconnection: Disconnection for accounts with active payment plans will be suspended unless the terms of the payment plan are not met.
- Staff Resources: Staff will work extended 12-hour shifts on shut-off days to manage shut-offs and restore service once payment is received. Operational priority will be placed on restoring water service as quickly as possible.

## Financial Assistance for Customers

- Organizations that will provide utility bill assistance for customers include St. Vincent de Paul, Family Services, Salvation Army, Veterans Navigation Network (for veterans only), and local churches.
- St. Vincent de Paul has informed Public Works that in order to receive any financial assistance, a customer must have:
  - Received a disconnect notice
  - Been making some kind of monthly payments
  - Tried to set up a payment arrangement with the City.

# We're planning for the future, and you're a part of it.

Tell us how the library can improve, grow, and better serve our community.



**billingslibrary.org**

Billings Public Library | 510 N. Broadway



**Billings**  
PUBLIC  
LIBRARY



## Amend Recreation Center: Weekly Update

1-16-2026

VP-Eastern District:	Jason Hubbard	<a href="mailto:jhub@langlas.com">jhub@langlas.com</a>
Project Manager:	Rachel Guisti	<a href="mailto:rachelb@langlas.com">rachelb@langlas.com</a>
SR. Project Superintendent:	Lane Huffman	<a href="mailto:lhuffman@langlas.com">lhuffman@langlas.com</a>
Field Engineer:	Si Ryan	<a href="mailto:sir@langlas.com">sir@langlas.com</a>

## Progress Summary: Week of January 12<sup>th</sup>

- Langlas:
  - Quality Control and Schedule
  - Cleaning Gym Slab
- J & B Erectors: (True North)
  - I. M. P. (Insulated Metal Panels)
    - East Side 100% Installed
    - Starting on the North Panels
- Central Electric:
  - Roughing In walls Administration Area
  - Roughing In Gym Ceiling
  - Working on Concession Area
- Air Controls:
  - Roughing In Administration Area
  - Working on Delivery Dates for RTU
- Silver Peak Framing:
  - Fur out X Braces in the Gym
- Weave:
  - Pouring Sidewalks
  - Forming Mech Yard on the West
  - Prepping the North Mech Yards
- Tiensvold Fire
  - Administration Rough In
  - Gym Rough In
- Bighorn Drywall
  - Starting to Hang Sheetrock in all inspected areas



## Schedule: Upcoming week of January 19<sup>th</sup>, 2026

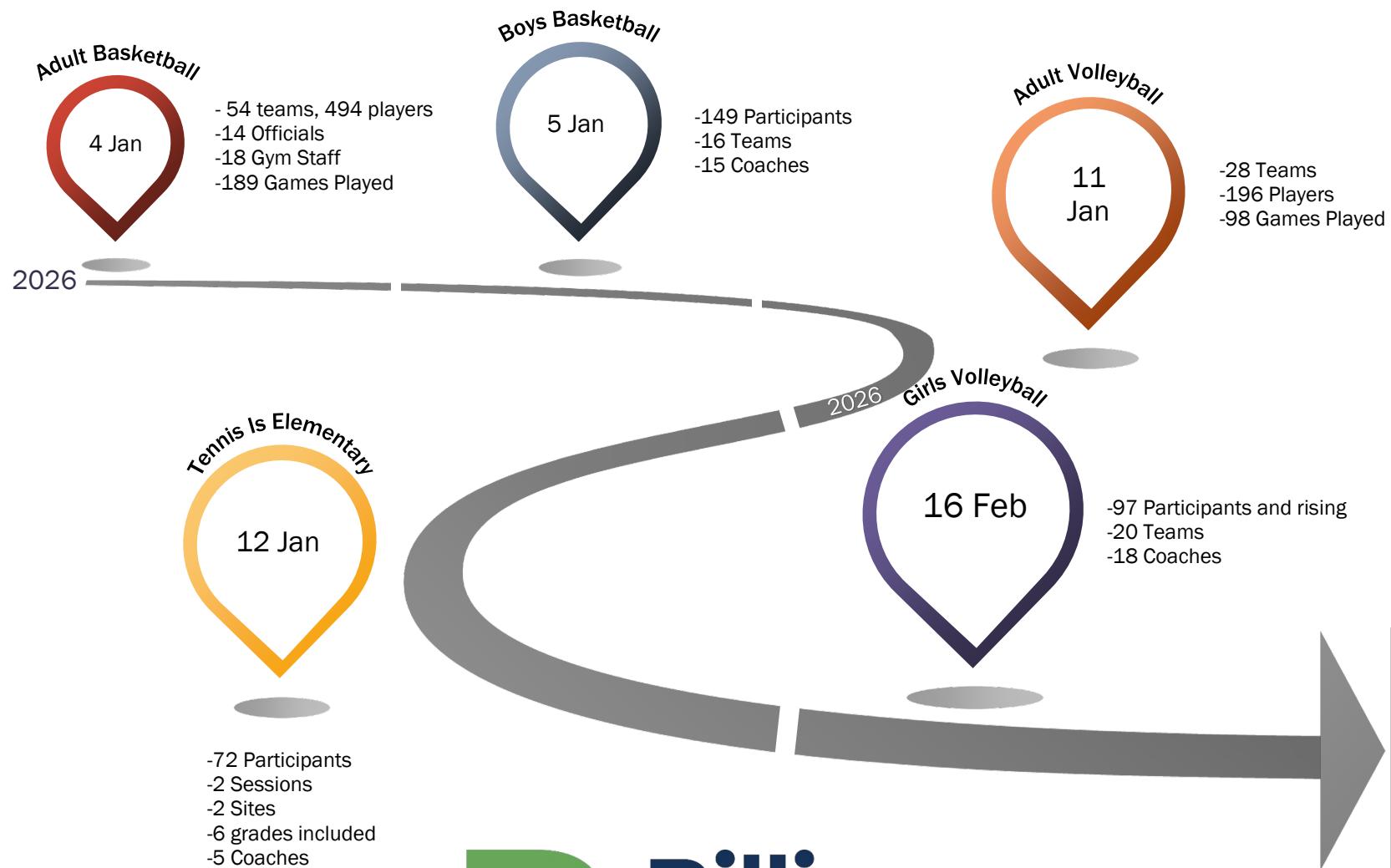
- Langlas:
  - Sheathing Interior Fur out walls
  - Setting Fence Posts Dumpster Areas
- Air Controls:
  - RAU Delivery on Monday 19th
- Central Electric:
  - Finishing off all the Parking Lot Lights
  - Trenching to the North Food Truck Power locations
  - Pouring Light Poles West side
- J & B Erectors
  - Installing Insulated Metal Panels Northside
- Tiensvold Fire
  - Rough In Gym Area
  - Rough In Administration Area
- Weave
  - Forming and Pouring West and North Mechanical Yard

2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088  
 4555 Valley Commons Drive Bozeman, MT 59718 P 406.585.3420 F 406.585.4110  
 4852 Kendrick Place Missoula MT, 59808 P 406.215.1356 F 406.926.2005  
 101 E. Park Street Butte, MT 59701 P 406.490.2824

# Parks and Recreation Projects

January 12, 2026 Progress Report

Park	Progress Started -----> Completed	Status	*Updated information for this week	*Newly added project
*Big Ditch Trail Ext.	<div style="width: 100%; background-color: #2e6b2e; height: 15px;"></div>		*Construction Complete, working on administrative closeout.	
*Lillis Park Senior Challenge Board Signage	<div style="width: 85%; background-color: #2e6b2e; height: 15px;"></div>		*Finalizing sign design with AARP.	
*Automate Millice Park Irrigation CIP2026	<div style="width: 70%; background-color: #2e6b2e; height: 15px;"></div>		*Project in winter shut down.	
*Skyline Shade Structure	<div style="width: 75%; background-color: #2e6b2e; height: 15px;"></div>		*Structures are ready. Concrete and post anchors will be installed week of 01/12/2026.	
*Pioneer Park Basketball Court	<div style="width: 75%; background-color: #2e6b2e; height: 15px;"></div>		*Goal/hoop installation is complete week of 01/12/26. Court surface coating is scheduled for the spring.	
*Coulson Pump Track and Bike Repair Station	<div style="width: 50%; background-color: #2e6b2e; height: 15px;"></div>		*Waiting on contractor/volunteer schedule.	
*Rose Park Pool Fence Replacement CIP2026	<div style="width: 100%; background-color: #2e6b2e; height: 15px;"></div>		*Fence is installed, waiting on panic hardware.	
*South and East Shop Roof Replacement CIP2026	<div style="width: 50%; background-color: #2e6b2e; height: 15px;"></div>		*Working on contract documents.	
*Swords/Rimrock Shade Structure	<div style="width: 30%; background-color: #2e6b2e; height: 15px;"></div>		*Reviewing new proposed location.	
*Wayfinding Signage Grant	<div style="width: 30%; background-color: #2e6b2e; height: 15px;"></div>		*PRPL is currently reviewing verbage, location, and any possible conflicts for signs.	
*Pioneer Park Bridge Replacement CIP2024			*Spring startup.	
*Rose Park Concrete Replacement			*Spring startup.	
CIP 2026				
River Front Trail Resurfacing (400K)				
Stewart Park Playground (400K)				
Various Trails and Sidewalks (100K)				
Completed Projects :				
Skate Park Lighting				
Arnold Drain Trail Renovations *PRPL received just over 93k in reimbursements.				



**Billings**  
PARKS  
AND RECREATION

Semi- Annual Report to Billings City Council

July 1, 2025 - December 31, 2025

Jan 1, 2026

**Crime Reduction & Major Clean-Up & District-Wide Beautification Push**

- The district focused heavily on visible, prevention-based safety work during the summer and fall months, prioritizing clean-up, activation, and environmental improvements that reduce nuisance activity.
- Project Green Light remains available and continues to be promoted as a low-barrier safety enhancement.
- A coordinated clean-up and safety effort was completed across the district over the summer and fall months.
- Crews removed seven (7) roll-away dumpsters worth of trash, abandoned items, and accumulated debris from the EBURD.
- These efforts improved district appearance, reduced attractants for loitering/dumping, and supported public perception of safety and investment readiness.

**TIF Projects and Development Activity:**

- Air Controls still in progress/ behind schedule due to unexpected issue
- Montana Tire TIF approved by council and in motion

Newly Submitted TIF Application:

- N/A

**TIF Inquiries & Early-Stage Projects:**

- Held 10 conversations with property and business owners regarding TIF availability, eligible uses, and project readiness during the reporting period.
- Two (2) TIF applications are scheduled to be submitted in January, both focused on new development.
- District staff continues to provide early-stage technical support to help projects align with the EBURD Urban Renewal Plan and City requirements.

**New development:**

- Billings Animal Family Hospital is well on its way to completion, bringing long-term commercial stability and expanded services to the district.
- The Food Truck Stop is up and running, adding consistent activity, supporting local vendors, and increasing positive use of the area.
- Montana Tire redevelopment continues to make steady progress and remains on track for an early summer opening, representing a major reinvestment and tax-base growth opportunity within the EBURD.

**Additional District Growth:**

- Several new businesses opened in the district during the reporting period, contributing to increased activity and continued momentum in the EBURD.
- Continued growth in community-building efforts, with a renewed focus on district identity, business engagement, and strengthening connections between property and business owners.
- Cleanliness and safety remained a top priority through summer and fall, with district-wide efforts aimed at improving appearance, reducing nuisance issues, and supporting positive perception.
- Planning is underway to resume the annual district meeting in the spring, and to expand district-wide events and activation programming to support ongoing revitalization.

**Infrastructure Improvements:**

- Completed paving on the last remaining unpaved road in the district, improving access, safety, and overall functionality.
- Worked in coordination with the City to have several alleys regraded to address drainage concerns and reduce ongoing pothole and maintenance issues.
- Began evaluating heavy-rain flooding issues on the east end of the district, with ongoing coordination and exploration of solutions to improve stormwater performance and reduce impacts to nearby properties.



## Semi-Annual Report to Billings City Council

July 1 - December 31, 2025

Monday, January 5, 2026

- Status of the Expanded North 27th Street Tax Increment Fund for FY 25 - see attached spreadsheet with fund line items
- DBP Highlights and other work in the Expanded North 27th Street Urban Renewal District
  - Maintain meeting with current & new businesses in the downtown area
  - Maintain providing education on TIF & RLF via phone calls, 1-on-1, & groups presentations
  - Facilitate processing CPTED grants
  - Facilitate surveying properties for CPTED reports
  - Facilitate processing Signage grants
  - Continue processing large TIF grants
  - Maintain regular communication with Government and news outlets
  - Maintain meeting with current & new property owners
  - Maintain meeting with current new investors & developers
  - Collaborate with the City's Parking Board & Department as needed
  - Collaborate with the DBA & BID to promote & market downtown as a destination
  - Maintain touring vacancies with prospective tenants
  - Maintain scoping & exploring properties for future developments
  - Maintain the distribution of education about the 2-way restoration efforts
  - Maintain collecting Placer. ai reports about downtown vitals
- New Business Activity
  - Dragon's Gate Studio opened at 2913 3rd Ave N | Q3
  - Morup Wellness relocated to 219 N Broadway | Q3
  - Epic Nutrition & Energy at 212 N 29th St | Q3
  - Doc Harper's The Waiting Room speakeasy opened at 118 N Broadway | Q3
  - CASA of Yellowstone County relocated to 550 N 31st St, Suite 240 | Q3
  - H&R Block opened at 3330 4th Ave N | Q3
  - Maple Moose took over Rail Line Coffee at 104 S 29th St | Q3
  - Buchanan Capital relocated to 490 N 31st St, Suite 240 | Q3
  - Rollhouse Bakery opened at 115 N 29th St | Q4
  - Rain Soul Studio relocated to 208 N Broadway, Suite 500 | Q4
  - Blueprint MT opened at 2923 Montana Ave | Q4
  - White Lotus Realty opened at 2513 Montana Ave | Q4
  - Stahly's Engineering & Associates relocated to 2817 2nd Ave N | Q4

- General Downtown Billings Work
  - Ongoing photography of downtown scenery, architecture, & activities during all four seasons & during signature downtown events
  - Successful renewal of the BID for a 3rd 10 years
  - Launch a new 3-tiered membership program
  - Finish Phase I of the Skypoint Glow Up project (paint and sails)
  - Host the 34th Anniversary Strawberry Festival
  - Inventory membership
  - Host the 21st Harvest Fest
  - Promote First Fridays & Art Walk nights
  - Host the Halloween Trick or Treat
  - Host the 40th Holiday Parade
  - Host the Holiday Stroll
  - Transform the east side of the alley between Wise Wonders Museum & Office of Public Assistance
  - Welcome the opening of Frae Collective, our business expansion category winner of the Battle of the Plans Award
  - Facilitate the approval, funding, and installation of four more RRFB crosswalks along Montana Ave
  - Facilitate the change of ownership of the Masonic Temple building
  - 5th Annual Holiday Free 2-hour parking
- Development Project Incentives (TIF grant projects)
  - Completed
    - Frontier Law Firm Signage \$8,650
    - Frae Collective Signage \$1,869
    - SK Security Signage \$6,300
    - Yellowstone Art Museum/Visible Vault Signage \$2,273.20
    - Montana Rescue Mission - 1st disbursement of \$210K
    - Rollhouse Bakery signage \$1,292.50
    - Head Concepts Signage- \$2,653.50
    - 2-way project
  - In Progress
    - Lincoln Apartments
    - Old Town Flats
  - On Deck
    - AC Marriott Hotel
    - Masonic Temple
    - Old Billings Hardware Building
  - TIF inquiries
    - 32 new TIF inquiries (large developments, facade improvements, signage, CPTED, energy efficiency, streetscaping & landscaping, change of use, housing)

## **INTERNAL MEMOPRANDUM**

**DATE:** January 15/2026

**To:** Billings City Council

**From:** Dick Zier

**Subject:** SBURA activity report from July 1/2025- December 31/2025

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The following is a report from the South Billings Urban Renewal Association (SBURA) related to activities in the South Billings Boulevard Urban Renewal District (“the district”) for the period from July 1/ 2025- December 31/2025.

### **Administrative:**

**The State of Montana passed a bill that required the City Council to appoint the TIF District Boards and include representatives from the city, County, and any school district that is located in the TIF District. As a result, an Advisory Committee was formed. It consists of 7 SBURA members and the 4 newly appointed members.**

### **SBURA Board is composed of the following:**

**Scott Hanser President**

**Andrew Houlihan Vice President**

**Mike Mayott Secretary Treasurer**

**Jeff Muri Billings Hotel and Convention Center**

**Kelphen Lienemann Southside Resident and Keller Williams Real Estate**

**Stefan Cattarin Erck Hotels (Hampton Inn)**

**Joseph Walsh School District #2 Principal**

**Advisory Committee is composed of the following:**

**Mark Morse Yellowstone County Commissioner**

**Jourdan Guidice School District #2 Trustee**

**Kari Boiter Elysian School District and Southside Resident**

**Kendra Shaw Billings City Council**

**Plus 7 Members of SBURA Board**

**In other action taking place, the Billings City Council is expanding the SBURA TIF District approximately 68%. The proposal is waiting approval from the State of Montana. This approval is expected by the end of January.**

**Current Projects:**

Mitchell Court Apartments TIF request in the Amount of \$500,000.00 was approved by the SBURA Board and the City Council. This project is under construction.

Billings Hotel and Convention Center requested \$463,065 in TIF Funds for an addition to their Convention Center. This request was approved by the SBURA Board and the City Council. This project has been completed, and the money has been released.

Mobile Star (Tim Compton) completed their project and their approved TIF funds of \$362,500.00 were released.

Torgerson's Real Estate Holdings, LLC had a TIF request in the amount of \$843,502.05 approved by the SBURA Board and the Billings City Council. This project is under construction at the current time.

Yellowstone ice foundation also had a TIF request in the amount of \$784,510.00 approved by SBURA and the Billings City Council. \$536,970 has been released and the balance will be paid upon completion of the project.

The Recreation Center is under construction. The Ice Arena is scheduled for completion by Mid-May, and the Courts should be completed in June. The annual Economic impact of this project is estimated to be approximately \$25,000,000/year by the Chamber of Commerce.

The Ice arena is now fully enclosed, and the outside walls of the Courts are being installed now. Billings Parks will have a 3-year contract to manage the Courts.

A naming rights proposal is being finalized also and should be made public soon.

The Tennis Association is in the process of raising money for a facility to be located on this site.

The SBURA Board and the City Council has approved issuing Grants for up to \$5,000 for property owners to hook up to City Water and Sewer. We have awarded 3 Grants as of this date.

SBURA will continue to work to remove Blight and create Business opportunities in our District to improve the quality of life.



Date: 1/15/2026

Dick Zier Consultant to SBURA

# 2026

## UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

*Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. (BMCC 2-214) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.*

*Thank you for your feedback!*

### January 20, 2026 (Tuesday) WORK SESSION

#### **Staff memos due Noon January 15th**

1. Energy and Conservation Commission Final Recommendations (Louis Engels / Glenn Foy, Chair) (20 min.)
2. MDT – MT3 Corridor Study and Access Management Plan Presentation (Jackson Lang) (20 min.)
3. 2023 Long Range Transportation Plan/MPO Boundary Amendment (15 min - Lora)
4. Part 1 - Timing of Traffic Study Submittals (Aspenlieder Initiative)

### January 26, 2026 REGULAR BUSINESS

#### **Prelim Staff Memos due Noon January 8<sup>th</sup>/ Finals due Noon January 15th**

Closed Executive Session (Litigation Update) 4:30 PM

#### **CONSENT:**

1. Boards and Commissions
2. W.O. 26-01, Contract 2: 2026 Sanitary Sewer Replacement; Morrison-Maierle
3. Amendment No. 33, Airport Drainage Pond E Design and Construction Management; Morrison-Maierle
4. Amend Park Development Council Budget
5. Exchange City Golf Club/Par 3 Budget
6. Billings American Legion Budget
7. Grant Funding from PP6 and Walmart to Fire Department
8. Approval of American Heart Association - endorsed Resuscitation Quality Improvement Program
9. Preliminary Major Plat - Copper Farms Sub.

#### **REGULAR:**

2. Public Hearing and Resolution setting Park Fees
3. Amendment No. 1, Northern Lights Family Justice Center

**February 2, 2026 – WORK SESSION**

**Staff memos due Noon January 29th**

**(DAN CLARK, Local Government Center) Orientation – Board Training**

**February 9, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon January 22<sup>nd</sup>/Final due January 29<sup>th</sup>**

**CONSENT:**

1. Boards and Commissions
2. MOUs for Career Center and Central High for SRO's
3. 2023 Long Range Transportation Plan Project List / Metropolitan Planning Organization (MPO) Boundary Amendment
4. MPO Redesignation letter (Lora Mattox)
5. Anti-Graffiti donation from Rimrock Credit Union
6. Homestead Acres Subdivision, Preliminary Plat

**REGULAR:**

2. **Public Hearing and Resolution?** Airport Confiscated Firearms Storage Fees

**February 17, 2026 (Tues) – WORK SESSION**

**Staff memos due Noon February 12<sup>th</sup>**

1. Rimrock Road – 30% Design Update (Mac) (15 Min.)
2. Stagecoach Trail Update – WO 24-37 (Mac) (15 Min.)
3. Redesignation of the Billings MPO (30 min – Lora)
4. Building Permit Fees (Jessica)
5. Council Meetings (potential changes)
6. Citizen's Police Advisory Board (Kennedy) (St. John)

**February 23, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon February 5<sup>th</sup>/Final due February 12<sup>th</sup>**

**CONSENT:**

1. BID AWARD: Household Hazardous Waste Services Contract
2. Donations to Billings Public Library

**REGULAR:**

2. Public Hearing and Resolution setting Building, Electrical, Plumbing, Mechanical, and Fire System Permit Fees
3. PH and 1<sup>st</sup> Rdg. Ordinance - Aggressive Traffic and Excessive Noise (Rupsis Initiative) (Rich / Gina) If this is going it needs to be advertised 2 weeks ahead.

**March 2, 2026 – WORK SESSION**

**Staff memos due Noon February 26<sup>th</sup>**

**March 9, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon February 19<sup>th</sup>/Final due February 26<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**March 16, 2026 (Tues) – WORK SESSION**

**Staff memos due Noon March 12<sup>th</sup>**

1. Proposed Revisions to Article 2-200, BMCC, Mayor and City Council

**March 23, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon March 5<sup>th</sup>/Final due March 12<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**April 6, 2026 – WORK SESSION**

**Staff memos due Noon April 2<sup>nd</sup>**

**April 13, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon March 26<sup>th</sup>/Final due April 2<sup>nd</sup>**

**CONSENT:**

**REGULAR:**

**April 20, 2026 – WORK SESSION**

**Staff memos due Noon April 16<sup>th</sup>**

**April 27, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon April 9<sup>th</sup>/Final due April 16<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**May 4, 2026 – WORK SESSION (Budget Only)**

**Staff memos due Noon April 30<sup>th</sup>**

**May 5, 2026 – WORK SESSION** (Budget Only)

**Staff memos due Noon April 30<sup>th</sup>**

**May 11, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon April 23<sup>rd</sup> /Final due April 30<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**May 18, 2026– WORK SESSION** (Budget Only)

**Staff memos due Noon May 14<sup>th</sup>**

**May 19, 2026– WORK SESSION** (Budget Only)

**Staff memos due Noon May 14<sup>th</sup>**

**May 26, 2026 (Tues) REGULAR BUSINESS**

**Prelim Staff Memos due Noon May 7<sup>th</sup> /Final due May 14<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**June 1, 2026 – WORK SESSION**

**Staff memos due Noon May 28<sup>th</sup>**

**June 8, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon May 21<sup>st</sup> /Final due May 28<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**June 15, 2026 – WORK SESSION**

**Staff memos due Noon June 11<sup>th</sup>**

**June 22, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon June 4<sup>th</sup> /Final due June 11<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**July 6, 2026 – WORK SESSION**

**Staff memos due Noon July 2<sup>nd</sup>**

**July 13, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon June 25<sup>th</sup> /Final due July 2<sup>nd</sup>**

**CONSENT:**

**REGULAR:**

**July 20, 2026 – WORK SESSION**

**Staff memos due Noon July 16<sup>th</sup>**

**July 27, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon July 9<sup>th</sup> /Final due July 16<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**August 3, 2026 – WORK SESSION**

**Staff memos due Noon July 30<sup>th</sup>**

**August 10, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon July 23<sup>rd</sup> /Final due July 30<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**August 17, 2026 – WORK SESSION**

**Staff memos due Noon August 13<sup>th</sup>**

**August 24, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon August 6<sup>th</sup> /Final due August 13<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**September 8, 2026 (Tues)– WORK SESSION**

**Staff memos due Noon September 3<sup>rd</sup>**

**September 14, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon August 27<sup>th</sup> /Final due September 3<sup>rd</sup>**

**CONSENT:**

**REGULAR:**

**September 21, 2026 – WORK SESSION**

**Staff memos due Noon September 17<sup>th</sup>**

**September 28, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon September 10<sup>th</sup> /Final due September 17<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**October 5, 2026 – WORK SESSION**

**Staff memos due Noon October 1<sup>st</sup>**

**October 12, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon September 24<sup>th</sup> /Final due October 1<sup>st</sup>**

**CONSENT:**

**REGULAR:**

**October 19, 2026 – WORK SESSION**

**Staff memos due Noon October 15<sup>th</sup>**

**October 26, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon October 8<sup>th</sup> /Final due October 15<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**November 2, 2026 – WORK SESSION**

**Staff memos due Noon October 29<sup>th</sup>**

**November 9, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon October 22<sup>nd</sup> /Final due October 29<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**November 16, 2026 – WORK SESSION**

**Staff memos due Noon November 12<sup>th</sup>**

**November 23, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon November 5<sup>th</sup> /Final due November 12<sup>th</sup>**

**CONSENT:**

**REGULAR:**

**December 7, 2026 – WORK SESSION**

**Staff memos due Noon December 3<sup>rd</sup>**

**December 14, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon November 25<sup>th</sup> (WED.)/Final due December 3rd**

**CONSENT:**

**REGULAR:**

**December 21, 2026 – WORK SESSION**

**Staff memos due Noon December 17<sup>th</sup>**

**December 28, 2026 REGULAR BUSINESS**

**Prelim Staff Memos due Noon December 10<sup>th</sup> /Final due December 17<sup>th</sup>**

**CONSENT:**

**REGULAR:**

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## **CLERK'S NOTES**

\*Annual Items shown in Blue

**January (First Work Session) after an election:** Swearing in of new Councilmembers

**January (First Regular Business Meeting):** Nominations and Elections of Deputy Mayor Pro Tempore

**January:** Amend Park Development Council Proposed Budget

**January:** Beartooth RC&D MOU

**February or March:** Legislative Updates (ODD years only)

**March:** Budget Calendar

**March:** Council Priorities

**September:** City Administrator's Annual Review

**October:** TRP, ERP and CIP

**October:** Council Holiday Schedule for December

**November (First Regular Business Meeting) after an election:** Nominations and Elections of Deputy Mayor

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