

Billings City Administrator Weekly Report

December 12, 2025

1. **City Hall Open House** – A big thank you to Tina, Liz and Toni and all the volunteer tour guides. The weather didn't help but we had about 150 citizens tour through the building.
2. **Council Orientation** – Monday's session will focus on land use; 8-10 in the Rimrock room.
3. **Leadership Billings** – Mayor Cole and I had a conversation with this year's Leadership Billings Class. Hot topics, form of government and our 5 strategic goals. Debi covered PW and Wyeth & Anna covered Billings 2045/planning.
4. **Park and Recreation News** –Billings Skate Park adds new lighting as community tackles systemic issues <https://www.ktvq.com/news/local-news/billings-skate-park-adds-new-lighting-as-community-tackles-systemic-issues> . Please see the attached Amend Recreation Center weekly update and the Parks Project Update Report.
5. **Library News** - Last week, the library celebrated 75 years of Bookmobile service to Billings and Yellowstone County with an open house and a display of historic photographs. The milestone received coverage from several media outlets, including the [Billings Gazette](#), [Cat Country](#), and [Yellowstone Public Radio](#). The November library statistics are attached.
6. **2025 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. [\(BMCC 2-214\)](#) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.
7. **Next Week's Meetings/Task Forces**
 - a. Westend Task Force, Tuesday, December 16th 7 PM, Connections Church, 56th Street W.
 - b. Southside Task Force, Thursday, December 18th 6:00 PM, Walla Walla University Auditorium, 2520 5th Avenue S.
 - c. City Hall Open House, Thursday, December 11th 4:00 PM, City Hall, 316 N. 26th Street



Amend Recreation Center: Weekly Update

12-12-2025

VP-Eastern District:	Jason Hubbard	jhub@langlas.com
Project Manager:	Rachel Guisti	rachelb@langlas.com
SR. Project Superintendent:	Lane Huffman	lhuffman@langlas.com
Field Engineer:	Si Ryan	sir@langlas.com

Progress Summary: Week of December 12th

- Weather: There is a lot of snow on the ground here. It is getting colder. Next week does look like it should clear up and warm up.
- Langlas: Flashing has been going on all week, we will continue to do flashing where we can to help out J & B to make sure the panels can, and do, go up as quickly as possible.
- Weave: Brought some equipment by on Monday but did not do any work this week.
- J & B Erectors: Finished the roof up on Wednesday night, spent the rest of the week getting it prepped for the snow.
- Central Electric: Hanging conduit inside the building, started to put conduit in the gym as well.
- Air Controls: Installing hangers and hanging duct work in the admin.



2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088
4555 Valley Commons Drive Bozeman, MT 59718 P 406.585.3420 F 406.585.4110
4852 Kendrick Place Missoula MT, 59808.P 406.215.1356 F 406.926.2005
101 E. Park Street Butte, MT 59701 P 406.490.2824

Schedule: Upcoming week of December 15th

- Langlas: We will install all the posts for the mechanical yards, both west and north.
- Weave: Back on site next week to continue with site concrete and get the site more applicable for the snow/rain we will inevitably get.
- Central Electric: Continue to hang conduit within the lobby and gym, work over to the light poles between the buildings.
- J & B Erectors: Panels begin to go up Monday and do not stop until completed.
- Air Controls: Will continue to hang ductwork, will get equipment connected into mechanical room.

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Parks and Recreation Projects

December 10, 2025 Progress Report

Park	Progress Started -----> Completed	Status	*Updated information for this week	*Newly added project
*Big Ditch Trail Ext.	<div style="width: 100%; background-color: #2e6b2e; height: 10px;"></div>		*Construction Complete, working on administrative closeout.	
*Lillis Park Senior Challenge Board Signage	<div style="width: 85%; background-color: #2e6b2e; height: 10px;"></div>		*Finalizing sign design with AARP.	
*Automate Millice Park Irrigation CIP2026	<div style="width: 70%; background-color: #2e6b2e; height: 10px;"></div>		*Project in winter shut down.	
*Skyline Shade Structure	<div style="width: 75%; background-color: #2e6b2e; height: 10px;"></div>		*Waiting on COB Planning approval.	
*Pioneer Park Basketball Court	<div style="width: 80%; background-color: #2e6b2e; height: 10px;"></div>		*Fence installation complete. Goal/hoop installation scheduled for the week of 12/08/2025	
*Coulson Pump Track and Bike Repair Station	<div style="width: 50%; background-color: #2e6b2e; height: 10px;"></div>		*Waiting on contractor/volunteer schedule.	
*Rose Park Pool Fence Replacement CIP2026	<div style="width: 60%; background-color: #2e6b2e; height: 10px;"></div>		*Project underway. Existing fence demo began 12/08/2025.	
*South and East Shop Roof Replacement CIP2026	<div style="width: 40%; background-color: #2e6b2e; height: 10px;"></div>		*Working on contract documents.	
*Swords/Rimrock Shade Structure	<div style="width: 20%; background-color: #2e6b2e; height: 10px;"></div>		*Reviewing new proposed location.	
*Wayfinding Signage Grant	<div style="width: 10%; background-color: #2e6b2e; height: 10px;"></div>		*Begin working with Planning on sign verbage and design.	
*Pioneer Park Bridge Replacement CIP2024			*Spring startup.	
*Rose Park Concrete Replacement			*Spring startup.	
CIP 2026				
River Front Trail Resurfacing (400K)				
Stewart Park Playground (400K)				
Various Trails and Sidewalks (100K)				
Completed Projects :				
Rose Park North Trail				
North Park Court Improvements				
Skate Park Lighting				
Arnold Drain Trail Renovations				

November 2025 Library Statistics



Checkouts

Patrons borrowed a total of **57,294** items.



Visitors

The library welcomed **20,571** visitors.



Programming

2,004 people attended library programs this month.



Stat of the Month

In the CO+LAB's first year of operation, patrons earned **1,101** maker space equipment certification badges.



Stat of the Month

The library's Technical Processing Department has repaired **314** books this fiscal year.