

Billings City Administrator Weekly Report

November 21, 2025

1. **2045 Community Planning Events** – Check out <https://www.billings2045.com/> and <https://www.youtube.com/watch?v=Ylpaa67qlfM>
2. **High Performance Organization (HPO) Team Mtg** – Our HPO team is made up of ~45 mid and upper managers throughout the entire organization. The six (6) newly elected officials introduced themselves to HPO and answered questions. Collaboration has been a core value of the city for decades, so we used this opportunity to begin building relationships. December 16th we will be inviting our six (6) outgoing elected officials to share their wisdom with the group.

Chief Hoppel also presented on his experience with ICMA's High Performance Leadership Academy (International City Management Association). The 12-week online program was created to equip local government professionals with leadership skills in organizational development and change management, negotiation and collaboration, effective communication, and how to deliver increased value from high performance management. Several employees throughout the city have taken the course.

3. **Council Orientation** – Orientation with our six (6) newly elected officials began on Wednesday. Gina, Kevin and I kicked off the process by listening to their ideas for an effective process. We set dates and times for the remainder of 2025 (Monday mornings 8-10 through Dec 15). Our next session will focus on finances.
4. **City/Heights Water District (HWD) Consolidation** – This afternoon staff will be meeting with representatives of HWD to review the Consolidation Study.
5. **Facility Manager Interviews** – We interviewed five (5) semifinalists.
6. **Library News** – The October 2025 Library Statistics are attached.
7. **Park and Recreation News** – Please see the attached Amend Recreation Center weekly update.

PRPL would like to highlight Billings TrailNet and their amazing partnership that has allowed the following projects to be realized in 2025:

1. Our Grants Committee is responsible for:
 - i. being awarded and providing the matching funds for the \$84,000 RTP Big Ditch Trail extension grant project
 - ii. being awarded and providing the matching funds for the \$43,444 TSP Black Otter Trail crack sealing and seal coating project
 - iii. being awarded and providing the matching funds for the \$59,000 RTP way finding signage
2. Our Fundraising Committee helped us raise enough to:

- i. give Public Works \$7,990 to purchase and install two bike lane counters on the downtown 2-way cycle tracks
 - ii. provide \$32,000 in matching funds for the Planning Department's \$150,000 RTP and TSP Rose Park Trails grant project
- 3. Our Events Committee
 - i. Hosted 3 trail cleanup events
 - ii. Educated bicyclists on how to use the 2-way cycle track with two rides: Great Downtown Bike Roll & Day of the Tread
- 4. Also, in coordination with the Planning Department, Billings TrailNet funded a \$50,000 feasibility study to determine the feasibility of the Yellowjacket Trail (27th from MSUB to the airport roundabout)



[Billings TrailNet 2025 Projects.pdf](#)

8. 2025 Council Meeting Schedule – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

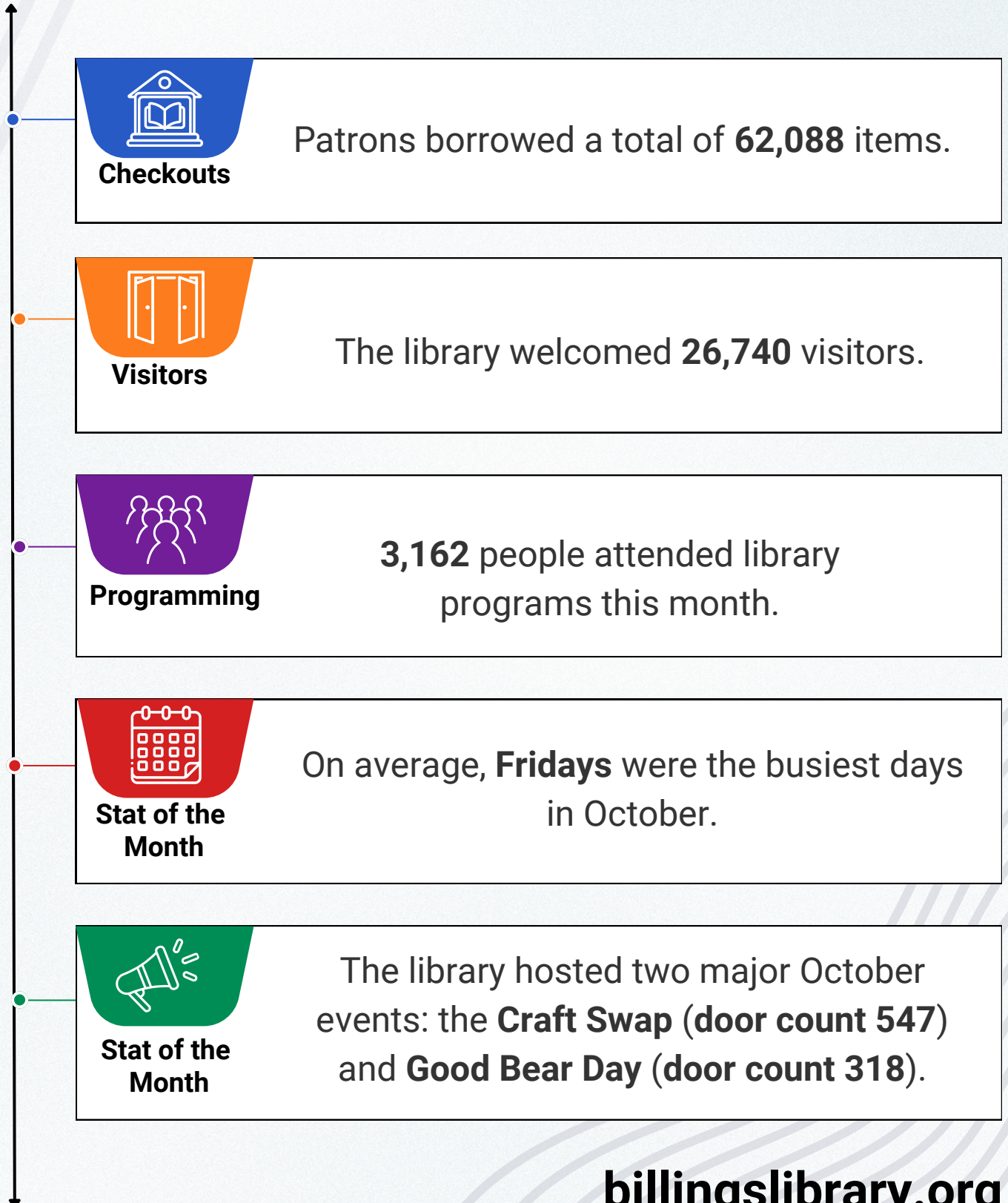
9. Next Week's Meetings/Task Forces

- a. Heights Task Force, Tuesday, November 25th 7:00 PM, Oasis Water Park, 943 Aronson.
- b. Thanksgiving, Thursday, November 27th – **CITY OFFICE ARE CLOSED.**
- c. Day After Thanksgiving, Friday, November 28th – **CITY OFFICES ARE CLOSED.**



Billings
PUBLIC
LIBRARY

October 2025 Library Statistics





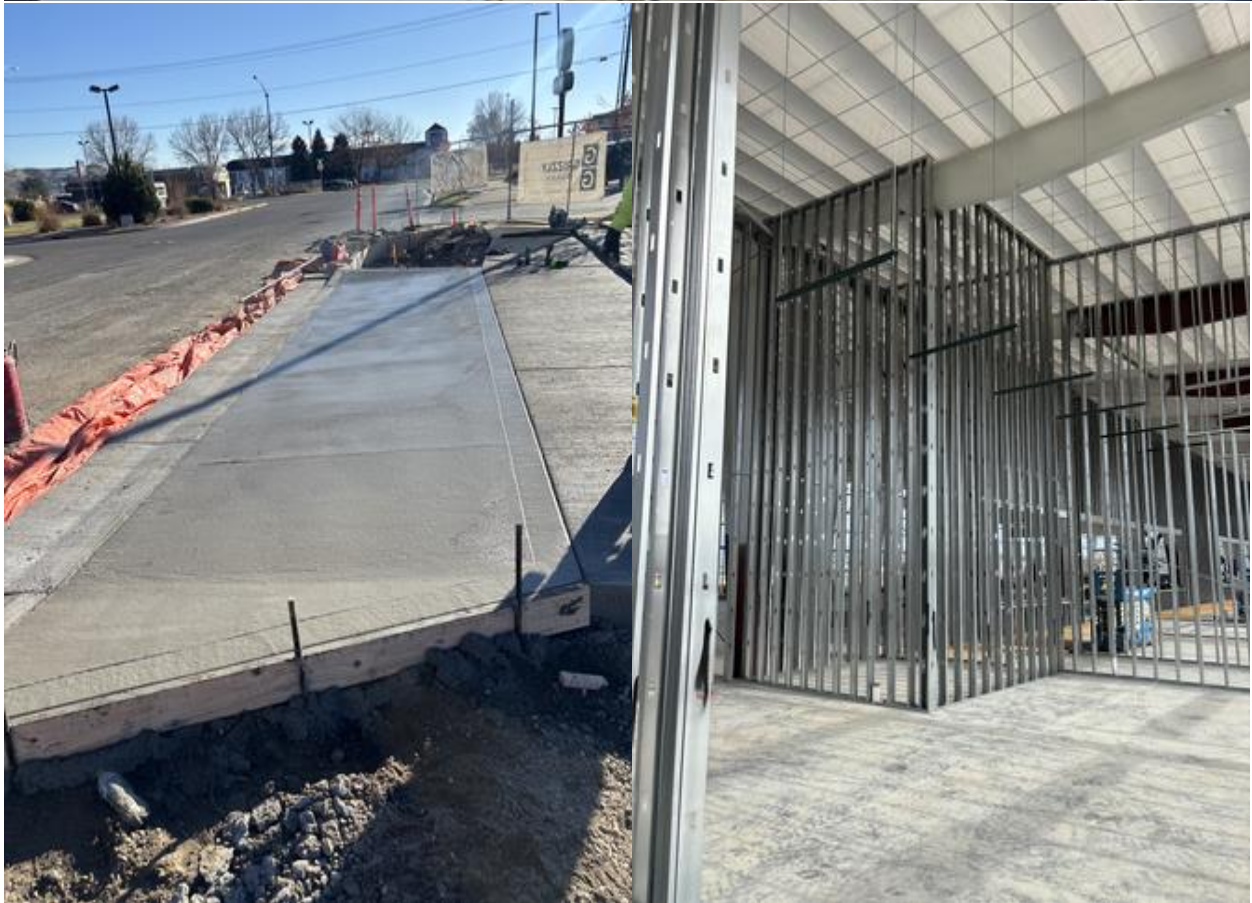
Amend Recreation Center: Weekly Update

11-21-2025

VP-Eastern District:	Jason Hubbard	jhub@langlas.com
Project Manager:	Rachel Guisti	rachelb@langlas.com
SR. Project Superintendent:	Lane Huffman	lhuffman@langlas.com
Field Engineer:	Si Ryan	sir@langlas.com

Progress Summary: Week of November 21st

- Weather: Weather still held strong this week, next week is supposed to drop temperatures a lot. Time to throw some extra layers on and hope to get the building enclosed as soon as possible and get as much done outside while we are still able to.
- Langlas: Laid out the posts areas for the mechanical yards that will get installed this upcoming week.
- Weave: Weave is getting all the site concrete that they can do. They got all the concrete in front of the buildings and all the islands in the parking lot. They are beginning to move around the west side of the basketball courts and are getting it to grade.
- J & B Erectors: Roofing insulation and metal roofing being put on, slow process, but need to ensure that nothing can leak through.
- Central Electric: Poured the light poles on the west side of the parking lot in front of the basketball courts and got the ones on the east ready to be poured next week.
- Silver Peak Framing: Began framing in the lobby and are close to finishing up.
- MDU: Finished up getting the gas meter installed.



2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088
4555 Valley Commons Drive Bozeman, MT 59718 P 406.585.3420 F 406.585.4110
4852 Kendrick Place Missoula MT, 59808.P 406.215.1356 F 406.926.2005
101 E. Park Street Butte, MT 59701 P 406.490.2824

Schedule: Upcoming week of November 24th

- Langlas: We will be laying out the light poles between the two building and to the north of the ice rink. Install the mechanical yard posts.
- Weave: Weave will complete the site work on the east side of the parking lot while continuing to wrap around the basketball courts so we can get the site concrete around the buildings complete.
- Central Electric: Pour the rest of the light poles in the parking lot and start moving their way around the basketball courts. Will pull conduit for light poles between buildings and north of the ice rink.
- J & B Erectors: Continuing putting the roof on, must finish up next week so we can move on to metal panels around building.
- Silver Peak Framing: Finish up framing in the lobby area.