

## Billings City Administrator Weekly Report

September 26, 2025

1. **Incinerator Incident** – We continue to work with DEQ, Northern Industrial Hygiene, Newman Restoration and Yellowstone Valley Animal Shelter to ensure the safe use of the Animal Control/YVAS building.
2. **Park and Recreation News** – Please see the attached Amend Recreation Center weekly update. The PRPL Project Progress Report is also attached.
3. **TDS/CEC Update 9/22/25 – 9/26/25**



### Update from CEC 9/22/2025

I wanted to provide you with an update following the repair work. The lines have successfully held full pressure during testing, and no issues have been observed since pressurization. We will continue to monitor the line throughout the day to ensure the integrity of the repair holds steady under sustained pressure. If the line continues to perform without issue through today's monitoring, we will move forward with backfilling and restoring the affected sections.

### PRPL Director update 9/22/2025

PRPL has directed CEC not to do any backfilling until lateral lines can be checked. Once lateral lines are pressurized there is a chance that the main may not hold. PRPL staff have been checking laterals today and will most likely finish this work on Tuesday. If all goes well, we plan to have water running Tuesday afternoon. I will provide more information tomorrow morning once I have been given an update from CEC and PRPL staff.



### PRPL staff update to CEC staff 9/22/2025

Parks staff is sending water into lateral lines this morning. The focus will be starting at Oly 5 where the meeting was held last week and have those zones operating by end of today. As staff activates and charges lateral lines, they will report any issues and then proceed to the next area. It will take staff a couple of days (end of Tuesday) to activate and check all the irrigation zones. It is recommended to wait for any restoration work until all areas are checked.

#### **Update from CEC 9/23/2025**

The Parks Department was able to begin cycling valves yesterday and made good progress. By 4:30, they had completed a large portion of the system. When the 3/4" lateral valve at 36th Street was turned on, however, the lateral line developed a leak. The good news is that the main line held pressure throughout 2 days without issue. The leak on the lateral is a small fix and will be completed this morning. Nearly all zones have been successfully fired off, and this was one of the last remaining sections.



#### **Update from CEC 9/24/2025**

The lateral line was repaired yesterday and allowed to sit throughout the day to let the glue cure. Parks will pressure the system back up this morning and will continue opening zones and testing integrity throughout the day. Thank you again for meeting with me on site yesterday. We plan to move forward with restoring all locations this week, provided the line continues to hold as expected.

#### **Update from CEC 9/25/2025**

The fitting replaced on Tuesday developed a small leak and was swapped out with a new one. We believe the issue was due to a manufacturing defect in the original fitting. We will pressure the line back up this morning. The plan is still in place to begin restorations this week.



#### **Update from CEC 9/26/2025**

I want to let you know that all zones have been tested and are holding. Sprinklers operated throughout the day yesterday without any issues. The lines were left pressurized overnight so we can walk them out this morning and confirm they held during that time. With everything performing as expected, we plan to begin restorations today.

#### **Update from PRPL Director 9/26/2025**

Oly 5 (location where City leadership met with citizen) is fully operational. Restoration of the area will proceed. Updates will continue until all work has been completed.



4. **2025 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC](#))

[2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

**5. Next Week's Meetings/Task Forces**

- a. North Park Task Force, Wednesday October 1<sup>st</sup> 7:00 PM, North Park Community Center.
- b. Council Operation Committee, Thursday, October 2<sup>nd</sup> 4:00 PM, Rimrock Conference Room, 316 N. 26<sup>th</sup> Street, 5<sup>th</sup> Floor.

## Amend Recreation Center: Weekly Update

9/26/2025

VP-Eastern District:	Jason Hubbard	<a href="mailto:jhub@langlas.com">jhub@langlas.com</a>
Project Manager:	Rachel Guisti	<a href="mailto:rachelb@langlas.com">rachelb@langlas.com</a>
SR. Project Superintendent:	Lane Huffman	<a href="mailto:lhuffman@langlas.com">lhuffman@langlas.com</a>
Field Engineer:	Si Ryan	<a href="mailto:sir@langlas.com">sir@langlas.com</a>

## Progress Summary: Week of September 22<sup>nd</sup>

- Langlas:
  - Schedule & Coordination with all Sub-Contractors
  - Quality Control
- Billings Concrete:
  - Administration Slab Pours
  - Prep Mechanical Slabs
- Castlerock:
  - Finishing all loose ends
- J & B Erectors: (True North)
  - Finishing all Columns and Girts
  - Building Trusses
- Central Electric:
  - Trenching for light poles and laying out







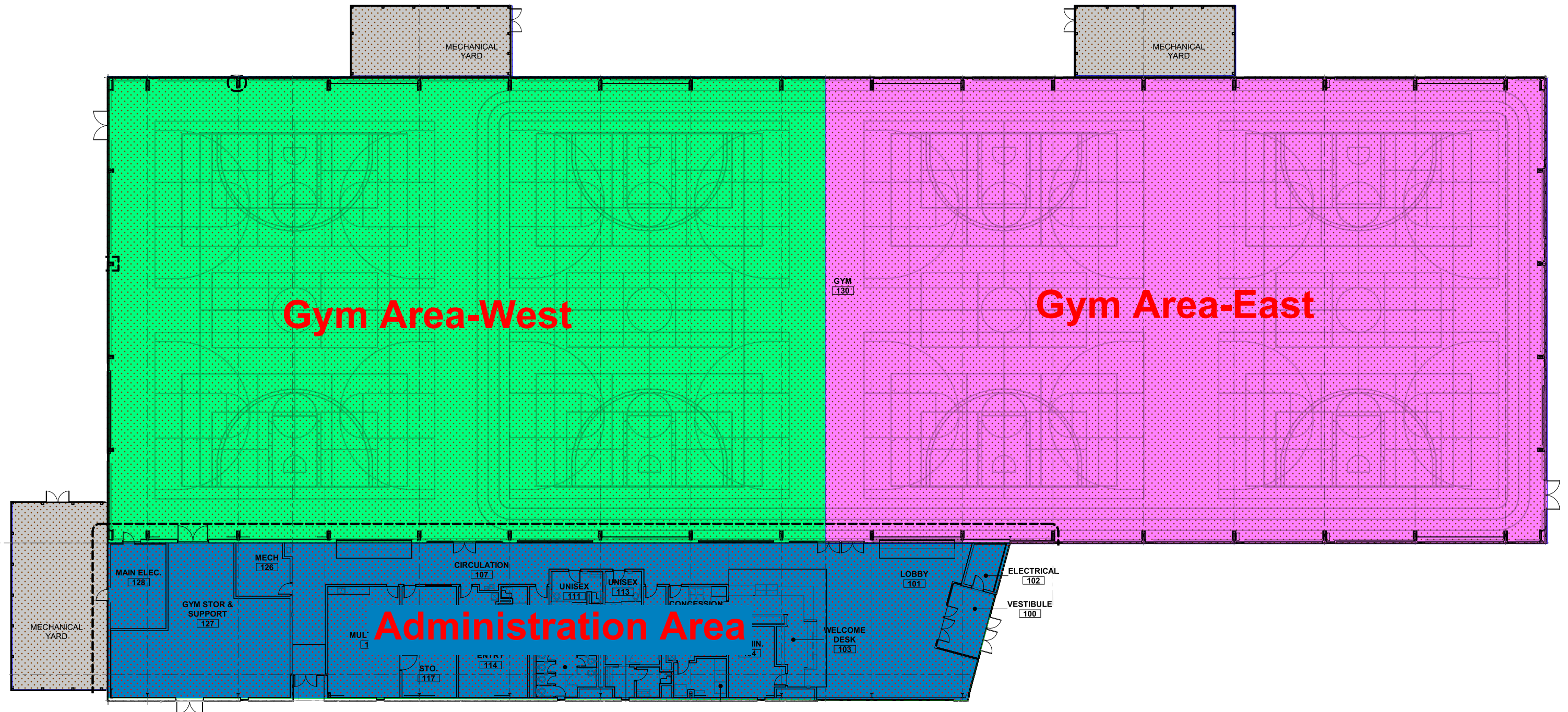
**FF/FL: FF=Floor Flatness      FL=Floor Levelness**

- Specification = 50/30
- Inspected = 73/62. Administration Slab

**Schedule: Upcoming week of September 29<sup>th</sup>**

- Langlas:
  - City/Special Inspections
  - Laying out-Gym Interior Walls and Openings
- Billings Concrete:
  - Pour Mechanical Slabs
- Weave:
  - Parking Lot Sub Grade
- Central Electric:
  - Rough-in Trusses
- True North Steel
  - Continue trusses and prepping for erection
- Silver Peak Framing:
  - Bringing material to the site for Gym fur out walls
- Painters Inc.:
  - Painting Trusses and Columns

2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088  
 4555 Valley Commons Drive Bozeman, MT 59718 P 406.585.3420 F 406.585.4110  
 4852 Kendrick Place Missoula MT, 59808.P 406.215.1356 F 406.926.2005  
 101 E. Park Street Butte, MT 59701 P 406.490.2824



# Parks and Recreation Projects

September 23, 2025 Progress Report		
Park	Progress	Project
	Started ----->	Completed
		Status <div>*Updated information for this week</div> <div>*Newly added project</div>
*Rose Park North Trail		*Trail is completed. Working on punchlist. ( Concrete repair)
*Pioneer Park Basketball Court		*Contract documents in progress.
*Coulson Park North & South Improvements		*Construction is complete. Working on substainial completion and punch list.
*Automate Millice Park Irrigation CIP2026		* Council Consent on Monday 09/22/2025. Notice to proceed will be issued.
*Rose Park Pool Fence Replacement CIP 2026		*Contract in place. Waiting on contractors schedule.
*Coulson Bike Pump Track		*On hold indefinitely
*North Park Court Improvement		*Benches have arrived. Confirming location and scheduling installation.
* Lillis Park Senior Challenge Board Signage		* Ordering signs week of August 4,2025.
*Arnold Drain Trail Renovation		* Trail is complete. Painter is expected to be completed by the end of week of September 29,2025
*Big Ditch Trail Ext.		*Contractor expected to begin work October.
*Swords/Rimrock Shade Structure		*New location has to be determined. New location may change the previously selected structure.
*South and East Shop Roof Repairs CIP2026		*Roofing contractors have been contacted. Waiting on a couple of bids to determine if it has to go out to public bid.
*Dehler Park Protective Netting		*Poles and cables are installed. Waiting on the net delivery. Completion is still scheduled for the end of September.
*Dehler Park Infield Sod		*Sod installation the week of 09/22/2025. Expected completion, end of September.
*Skyline Shade Structure		*Structures ordered. Still working on details with city permitting on permits.
*Pioneer Park Bridge Replacement		* Reviewing previous estimates and evaluating engineering requirements.
CIP 2026		Completed Projects
River Front Trail Resurfacing (400K)		Black Otter Trail Seal Coating.
Stewart Park Playground (400K)		Castlerock Restroom Renovation.
Various Trails and Sidewalks (100K)		Rose Park North Trail Lighting.
		South Park South Bball Court Resurfacing

## UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

*Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.*

*Thank you for your feedback!*

### **October 6, 2025– WORK SESSION**

1. Urban Renewal District Draft Service Agreement Review

### **October 13, 2025 REGULAR BUSINESS**

#### **CONSENT:**

1. PS Software License agreement w/Tyler Technologies
2. Purchase of Zoll monitors
3. Billings Community Foundation grant
4. DEQ grant for Airport shuttle
5. Final Plat, LJ Wells Subdivision
6. Preliminary Plat, Homestead Acres Subdivision
7. Resolution for Pedestrian Skyway Between Intermountain Health Hospital and Yellowstone Medical Center

#### **REGULAR:**

2. JOINT PH (Delayed from 9.22.25 meeting)
  - a. RES approving Annexation 25-04: Sunny Cove Fruit Farms
  - b. 1st reading ORD for ZC 1070
  - c. PH and 1<sup>st</sup> reading ORD expanding Ward boundaries
3. First Read and Public Hearing BMCC 22-406, Snow Removal
4. SBBURD Water and Sewer Utility Program Proposal

### **October 20, 2025– WORK SESSION**

#### **Executive Session 4:00 PM-5:30 PM**

1. Department Heads – City Residency (Kennedy Initiative)
2. **Chris Evaluation**

### **October 27, 2025 REGULAR BUSINESS Kevin Out**

#### **CONSENT:**

1. Council Meeting Schedule for December
2. Second and Final Reading Ord BMCC 22-406, Snow Removal

#### **REGULAR:**

1. Annexation 25-03, Resolution to Annex Mirco Circle
2. PH and First Reading ORD to Expand SBBURD



### **November 3, 2025– WORK SESSION**

1. Aggressive Driving and Excessive Vehicular Noise Reduction (Rupsis)
2. Codify HB231 (2025) Levy Adjustments (Rupsis)
3. TRP, ERP
4. CIP

### **November 10, 2025 REGULAR BUSINESS Kevin Out**

#### **CONSENT:**

1. Beartooth RC&D MOU
2. Library donation
3. Second and Final Reading ORD to Expand SBBURD

#### **REGULAR:**

2. Downtown Billings Partnership - Tax Increment Assistance Extension - Old Billings Hardware Building

### **November 17, 2025– WORK SESSION**

1. Energy and Conservation Commission (Louis Engels)
2. CIP
- 3.

### **November 24, 2025 REGULAR BUSINESS Kevin Out**

#### **CONSENT:**

- 1.

#### **REGULAR:**

### **December 1, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

1. Redevelopment Opportunities for 802 Yellowstone

### **December 8, 2025 REGULAR BUSINESS**

#### **CONSENT:**

1. Boards & Commissions Appointments
2. Adoption of TRP, ERP
3. Adoption of CIP
4. RES Establishing a Procedure for the Disposition of Unclaimed Property (Not submitted into routing in AQ)
- 5.

#### **REGULAR:**

### **December 15, 2025– WORK SESSION (Vacate???)**

December 22, 2025 **REGULAR BUSINESS** Kevin Out

**CONSENT:**

1.

**REGULAR:**

DRAFT

## **CLERK'S NOTES**

\*Annual Items shown in Blue

**January (First Work Session) after an election:** Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

**January:** Amend Park Development Council Proposed Budget

**January:** Beartooth RC&D MOU

**February or March:** Legislative Updates (ODD years only)

**March:** Budget Calendar

**March:** Council Priorities

**September:** City Administrator's Annual Review

**October:** TRP, ERP and CIP

**October:** Council Holiday Schedule for December

**November (First Regular Business Meeting) after an election:** Nominations and Elections of Deputy Mayor