

Billings City Administrator Weekly Report

September 12, 2025

1. **Parks & Rec - Summer 2025 Camp/Pool Statistics.** Summer 2025 was a great season for campers and swimmers. It was especially impactful for the families that utilized the FREE Rec2U program in parks across the city. Over 3,000 kid visits counted at Rec2U this summer, which is more than DOUBLE last year's attendance numbers. An average of 320 kids per week at Rec2U across 9 parks, translates to a free traveling day camp each week. Thanks to the dedicated and trained recreation, camp and aquatics staff, as well as generous volunteers for a great season!



Please see the attached Amend Recreation Center weekly update.

2. **Library News** - The CO+LAB Makerspace at Billings Public Library continues to grow in both use and impact across all age groups. A PDF of the most recent quarterly update is attached, and it can also be viewed or shared using this link: <https://heyzine.com/flip-book/b26cb91156.html>

3. TDS/CEC Irrigation Repair Update –



9/10/25 update from CEC

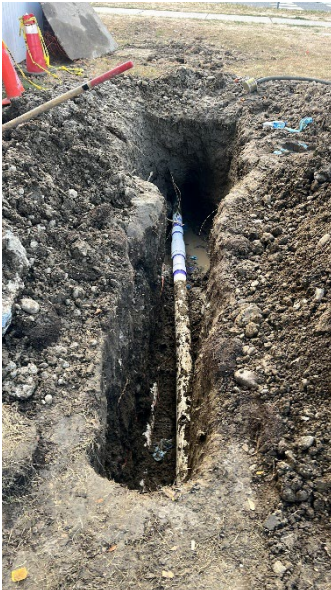
Yesterday we completed a repair to the 4" line running down Monad between 36th and 37th. Please see attached picture of repair. Today, we are charging the line to pressure test and check for more leaks. We will have 4 guys walking the park looking for new leaks if they arise. We will also be completing soft surface restoration on 36th st between Marathon and Monad. I will keep you updated if more leaks are found today.

9/10/25 update from PRPL staff

The repair from yesterday was completed and holding pressure until a previous repair at 36th & Monad failed. This is an example of how PRPL staff did not have a chance to pressure up the system and verify the repair before it was backfilled. This issue of proper inspection has been addressed with CEC. PRPL staff notified TDS/CEC of the break so it may be added to the list to address. On a positive note, the system did hold water for a much longer time period. This suggests that CEC is moving in the right direction fixing the located breaks.



9/11/2025 update from CEC



Yesterday morning, the irrigation system was activated and reached full pressure by approximately 11:00 AM. Initially, the system-maintained pressure, and restoration efforts commenced on 36th Street. However, during the restoration process, a leak was detected in a previously repaired section of the system. Upon investigation, the failure appeared to originate at one of the original break sites, with the affected area filled with water. To address this, we promptly turned off the system and excavated the line for further inspection. Additionally, we met with an irrigation contractor on-site while the system was holding pressure. The contractor confirmed that the system appeared stable at the time and agreed to remain on standby should further issues arise. We have engaged the contractor to repair the current leak and address any additional issues that may occur. The repair work is scheduled for completion today, with plans to recharge the system tomorrow. Yesterday's progress was encouraging, as the system held pressure for the first time. We are optimistic that today's repair will bring us close to fully resolving this matter.

9/12/2025 update from CEC

Yesterday, our team completed the excavation and successfully repaired the identified leak on 36th St near the intersection with Monad.

This morning, we will proceed with charging the system to test its integrity. If the system holds pressure throughout the day, we will shut it off over the weekend and repressurize it on Monday for a final leak inspection to confirm all repairs are secure. Should any additional leaks be detected during today's test, we will immediately begin excavation and repair upon discovery.



The excavated areas will be left unfilled but safely covered over the weekend to allow for reinspection under pressure on Monday morning. If all repairs hold and no new leaks are found during Monday's inspection, we will commence filling the holes and restoring the affected areas.

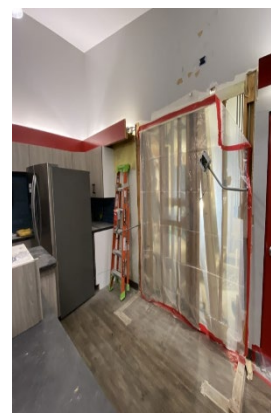
4. **Park and Recreation News** - Amend Park Community Garden - Amend Park Community Garden experienced another great gardening season amid all the construction in the area. All plots were purchased for the second season in a row, with an increased number of gardeners this summer, namely families with kids. In addition to the 2200 lbs. of produce recorded, PRPL estimates the value of this produce at \$9,350.



5. Fire Station 5 Interior Remodel Project Update –

Progress Summary: Week of September 8th

- All demolition completed
- Rough-In plumbing 75% completed
 - Passed rough-in plumbing inspection
- Electrical rough-in started
- HVAC duct work started



Upcoming Week Schedule:

- Concrete pour
- Framing backing and doors
- Continuing electrical and plumbing rough-in
- Continuing HVAC duct work
- Begin project programming for Lowe's Red Vest day



6. 2025 Council Meeting Schedule – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

7. Next Week's Meetings/Task Forces

- a. West End Task Force, Tuesday, September 16th 7:00 PM, Connections Church, 56th Street W. and Grand.
- b. Southside Task Force, Thursday, September 18th 6:00 PM, Walla Walla University Auditorium, 2520 5th Avenue South.



Amend Recreation Center: Weekly Update

9/5/2025

VP-Eastern District:	Jason Hubbard	jhub@langlas.com
Project Manager:	Rachel Guisti	rachelb@langlas.com
SR. Project Superintendent:	Lane Huffman	lhuffman@langlas.com
Field Engineer:	Si Ryan	sir@langlas.com

Progress Summary: Week of September 2nd

- Langlas:
 - Schedule & Coordination with all Sub-Contractors
 - Quality Control
- Billings Concrete:
 - Slab Pour #2 East side of the Gym
 - Slab Pour #3 East side of the Gym
 - Prep Slab #4 Rebar
- Castlerock:
 - Storm Drain to the East of the building coming from the South Boulder Pit is complete and turning the corner headed West on the North of the building
- Weave:
 - Administration Slab Prep
 - Mechanical Yard to the West Prep
- Tru North
 - Laying out Structural Steel
- Central Electric
 - Administration Underground Rough In
- Good Earthworks
 - Hauling off Topsoil Material to get it off site

FF/FL: FF=Floor Flatness FL=Floor Levelness

- Specification = 45/30
- Inspected = 68/55. Gym Slab #2
- Inspected = 67/57. Gym Slab #3

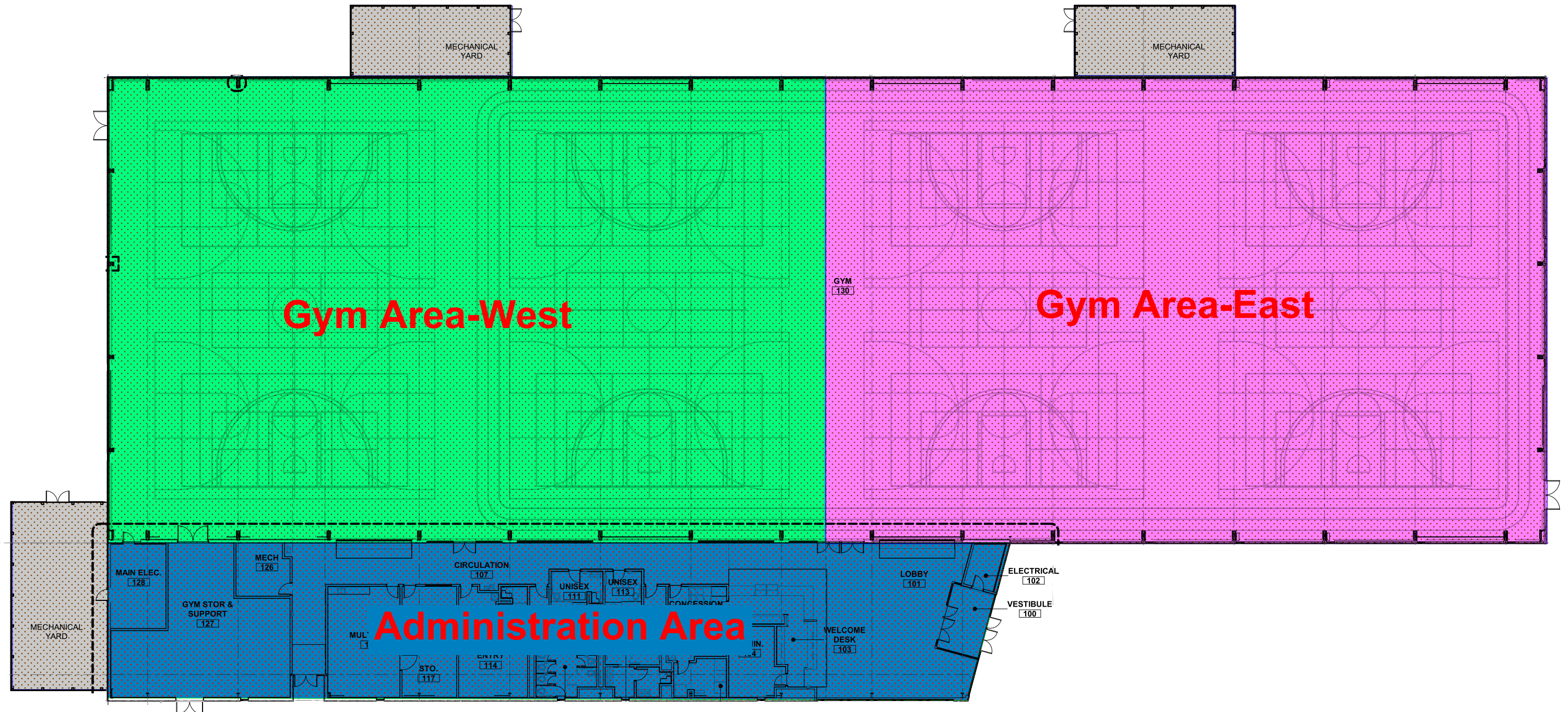
2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088
4555 Valley Commons Drive Bozeman, MT 59718 P 406.585.3420 F 406.585.4110
4852 Kendrick Place Missoula MT, 59808.P 406.215.1356 F 406.926.2005
101 E. Park Street Butte, MT 59701 P 406.490.2824



Schedule: Upcoming week of September 8th

- Langlas:
 - City/Special Inspections
 - Slab Pour on Tuesday September 16th & Thursday September 18th
 - Laying out Gridlines, Mechanical Yard, Double Checking all Plumbing & Electrical
- Billings Concrete:
 - Slab Prep Monday & Wednesday
 - Foundations for Mechanical Yards on North Wednesday
 - Slab Pour Tuesday 16th & Thursday 18th
- Weave:
 - Starting to grade Parking lot
- Plumb MT:
 - Cut all pipes $\frac{3}{4}$ " below grade for 18th Slab Pour
- Central Electric:
 - Transformer Pad Layout
 - Cut all pipes $\frac{3}{4}$ " below grade for 18th Slab Pour
- Castlerock:
 - North Storm Pipe and Roof Down spouts
 - Trucking Material Off Site
- Good Earthworks
 - Hauling Material Off Site
- True North Steel
 - Going Vertical with Iron-Gym Area East

2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088
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 101 E. Park Street Butte, MT 59701 P 406.490.2824



A makerspace for all.



Quarterly Update

May 2025 - Jul. 2025

Utilization Trends

930

Creators earned 930 CO+LAB badges from the opening in October to the end of July.

165

165 CO+LAB equipment reservations from May through July.

289

289 attendees at CO+LAB programming May through July.



at billings public library



**“WE ARE SO APPRECIATIVE OF
ALL YOUR HARD WORK AND
DEDICATION.”**



at billings public library

**“THE REPURPOSING OF THE SPACE
TO CREATE THE CO+LAB WAS
STRATEGIC AND IMPORTANT,
CONTRIBUTING TO THE LIBRARY’S
MISSION OF ENGAGEMENT,
LEARNING, DISCOVERY.**

**THANK YOU FOR SUCH AN
INVENTIVE SPACE WITH SUCH AN
ENGAGING INSTRUCTOR AS
TAYLOR.”**



at billings public library

CO+LAB Summer Highlights

New Programs

The CO+LAB offered 5 new courses including Mini Makers and Intro to 3D Modeling with Tinker Cad.

Outreach

The CO+LAB went on the road with the Bike Library for 3 programs, VR in the Park, Skypoint Stories, and the Commuter Challenge Kick-off.

New Equipment

The CO+LAB has added an Ashford e-Spinner to its list of reservable equipment.



at billings public library



**“I LOVE THE WAY YOU HELP KIDS
LEARN.”**



at billings public library



**“THE ONLINE COURSES
COVERED THE BASICS WELL
OF WHAT I NEEDED TO GET
STARTED AND THE LIBRARY
STAFF WAS HELPFUL WITH
ANY OF MY QUESTIONS.”**



at billings public library



Planning for the Future

Creator Input

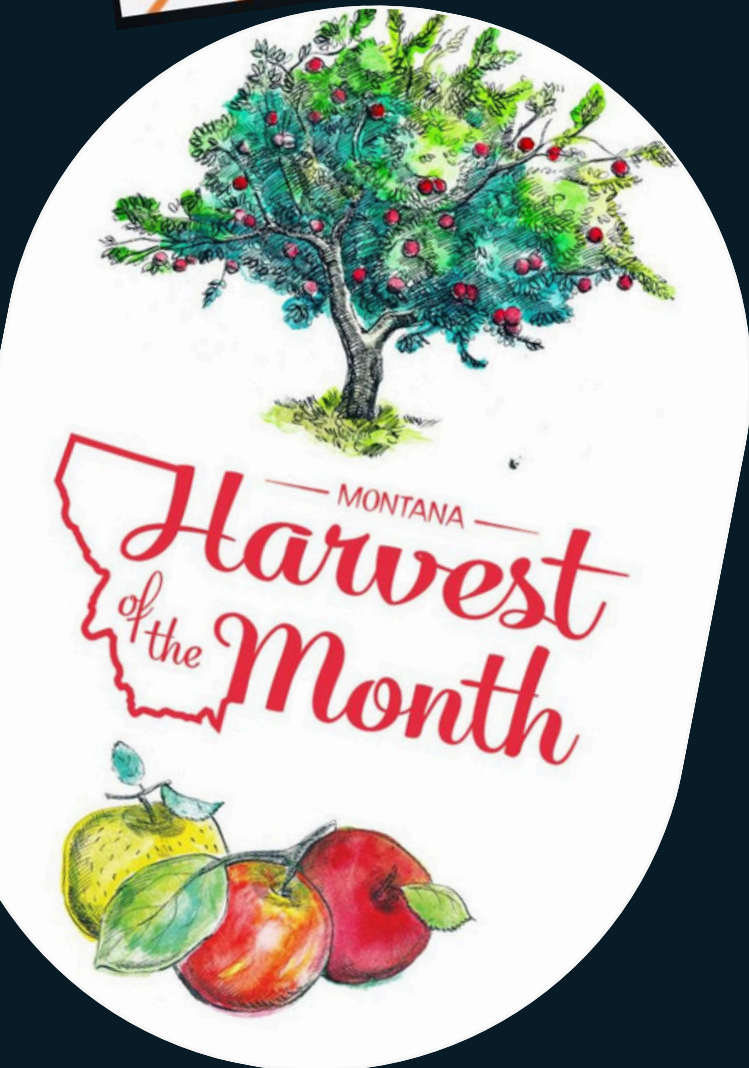
The CO+LAB is gathering feedback from creators about their experiences in the space and with CO+LAB2GO kits to help shape future offerings.

Broadening the Scope

The CO+LAB is partnering with other library departments and outside partners to expand the types of programs offered.

Montana Harvest of the Month

Through a partnership with Montana Harvest of the Month, future Charlie Cart programs will be centered around locally grown Montana produce. Featured themes will spotlight foods like apples, potatoes, and other seasonal crops.



at billings public library

“

**“YOU ALL ARE DOING A GREAT
JOB. WE LOVE THE ENVIRONMENT
AND THE STAFF!”**



at billings public library



**“SUPER HAPPY THE CO+LAB IS
HERE.”**



at billings public library

HELP SHAPE THE CO+LAB

TAKE OUR SURVEY!

SHARE YOUR IDEAS FOR
PROGRAMS, EQUIPMENT, AND NEW
WAYS TO USE THE MAKERSPACE





EXPLORELEARNCREATE.ORG



CO.LAB@BILLINGSMT.GOV



510 N BROADWAY



406.208.8861



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UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.

Thank you for your feedback!

September 15, 2025– WORK SESSION Kevin Out (Toni)

Litigation Update - Executive Session 4:30 P.M. – 5:30 P.M.

1. Snow Plowing Update
2. Utility Billing Update (late fees and reinstatement of service)
3. Amend Recreation Center (ARC) update

September 22, 2025 REGULAR BUSINESS Kevin Out

CONSENT:

1. Boards & Commissions Appointments
2. Bid Award: W.O. 25-31: WRF AFT Roof Replacement
3. Bid Award: W.O. 23-31: Millice Park Irrigation System Replacement
4. Bid Award: MET Transit Bus Wash Equipment Replacement
5. Purchase of Hydro Excavator
6. PS Software License agreement w/Tyler Technologies
7. GC/CM Contract - Phases I and II for the Airport Ticketing and Baggage Remodel
8. Contract w/Sanbell for W.O. 25-24: Safe Streets for All 2023
9. MOU between Riverstone Health, Yellowstone County, and the City of Billings
10. Agreement for Senior Medical Transportation for Allies in Aging w/MET
11. Airport Governance Consultant Selection – RFQ
12. Temporary Land Use Agreement with YC for Duck Creek Bridge Repair
13. Morledge property acquisition – Airport
14. Perpetual Right-of-Way Easements from MBA Properties, LLC
15. Preliminary Plat for High Sierra Subdivision, 23rd Filing
16. Final Plat for L.J. Wells Sub.
17. Final Plat for Annafeld Sub., 6th Filing
18. Resolution adopting Public Art Policy
19. Resolution of Intent to Expand the SBBURD and Set Public Hearing Date

REGULAR:

2. PH for FY24-25 Draft Comprehensive Annual Performance Evaluation Report (CAPER)
3. PH and RES approving Weed Abatement Assessments
4. PH and RES approving Nuisance Property Abatement Assessments
5. PH and RES or false alarm assessments
6. PH and RES re-levying SID 2925
7. PH Land Use Contrary to Zoning - Alkali Creek Elementary School - Allow an EMD Sign
8. PH and Special Review 1001: 1108 and 1110 S. 28th St.
9. JOINT PH

- a. RES approving Annexation 25-04: Sunny Cove Fruit Farms
 - b. 1st reading ORD for ZC 11070
 - c. PH and 1st reading ORD expanding Ward boundaries
10. Resolution to renew Citizens Police Advisory Committee

Council Initiatives

Aggressive Driving and Excessive Vehicular Noise Reduction (Rupsis)

October 6, 2025– WORK SESSION

1. RFP for Facilities Management Services
2. Urban Renewal District Draft Service Agreement Review

October 13, 2025 REGULAR BUSINESS

CONSENT:

1. Final Plat LJ Wells Subdivision
2. Preliminary Plat, Homestead Acres Subdivision
3. SBBURD Water and Sewer Utility Program Proposal
4. RES Establishing a Procedure for the Disposition of Unclaimed Property (Not submitted into routing in AQ)

REGULAR:

October 20, 2025– WORK SESSION

Executive Session 4:00 PM-5:30 PM

1. Department Heads – City Residency (Kennedy Initiative)
2. Chris Evaluation

October 27, 2025 REGULAR BUSINESS Kevin Out

CONSENT:

1. TRP, ERP and CIP?
2. *Council Meeting Schedule for December

REGULAR:

1. PH and First Reading ORD to Expand SBBURD

November 3, 2025– WORK SESSION

November 10, 2025 REGULAR BUSINESS Kevin Out

CONSENT:

1. Beartooth RC&D MOU
2. Second and Final Reading ORD to Expand SBBURD

REGULAR:

2. Downtown Billings Partnership - Tax Increment Assistance Extension - Old Billings Hardware Building

November 17, 2025– WORK SESSION

1. Energy and Conservation Commission (Louis Engels)

November 24, 2025 REGULAR BUSINESS Kevin Out

CONSENT:

- 1.

REGULAR:

December 1, 2025– WORK SESSION

Executive Session 4:30 P.M. – 5:30 P.M.

December 8, 2025 REGULAR BUSINESS

CONSENT:

1. Boards & Commissions Appointments

REGULAR:

December 15, 2025– WORK SESSION (Vacate???)

December 22, 2025 REGULAR BUSINESS Kevin Out

CONSENT:

- 1.

REGULAR:

CLERK'S NOTES

*Annual Items shown in Blue

January (First Work Session) after an election: Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

January: Amend Park Development Council Proposed Budget

January: Beartooth RC&D MOU

February or March: Legislative Updates (ODD years only)

March: Budget Calendar

March: Council Priorities

September: City Administrator's Annual Review

October: TRP, ERP and CIP

October: Council Holiday Schedule for December

November (First Regular Business Meeting) after an election: Nominations and Elections of Deputy Mayor