

Billings City Administrator Weekly Report

July 25, 2025

- 1. 2nd Quarter Updated on Adopted Goals and Objectives** – The 2nd Quarter Goals and Objectives 2025-2030 updates are attached. Notice that we took a different approach the update from Chief St. John. We appreciate feedback to improve the value of the information. Do you want to see these updates quarterly or would you prefer semi-annual? There is a lot of information for staff to put together as well as a lot to read.
- 2. State Mental Health Potential Site Tour** – Yesterday a group of state legislators, city council members, city staff, Commissioner Morse and others visited five (5) sites under consideration to locate a state mental health campus in Yellowstone County. Wilson Park, Lockwood TED, an area near Laurel Airport and two sites along Skyway Drive. The state has also been asked to look at the site in the BIRD where Rimrock Foundation planned to build their new campus. The state is collecting feedback from the tour to help determine their next steps. Any information shared will be passed on to the council.
- 3. Airport News** – The 2025 FAA annual airport inspection closeout letter is attached. There were no discrepancies identified during the inspection this year. This is the fifth of the past seven annual airport inspections with zero discrepancies.
- 4. Parks** – Billings Heights residents looking to rededicate ball park to softball legacy, Shari Clevenger <https://www.ktvq.com/news/local-news/billings-heights-residents-looking-to-rededicate-ball-park-to-softball-legacy-shari-clevenger>

Rec2U count for the week: New record of 440 kids, bringing the 6-week total to 2150 kids.

Shade structure to be installed at Coulson Park



Big Sky Hot Air Balloon at Amend Park



The Amend Park Update is attached.

The 2025 PRPL Projects Progress is attached.

5. Fire News – The timeline for the Fire Station #5 remodel is as follows:

1. The crews will be moved out of Station 5 no later than July 22nd.
2. The asbestos abatement is scheduled to begin on July 23rd.
3. The general contractor is scheduled to take possession of the building on August 1st.
4. The project should be near completion by November 14th.

The crews that typically operate out of Station 5 will be relocated as follows:

1. Engine 5 will be relocated to Station #4.
2. Squad-2, Tender-1 will be located to Station #7.
3. Brush-5 will be relocated to Station #3.
4. The hose van and air van will be stored at the hazmat shop.

There will be accommodation made for access to the shop for the Haz-Mat response equipment and parking for the crews. I have made contact with IT, and arrangements have been made to remove the computers from the station until the project is completed. While the station is out of service, I will have signs placed at the entrances to instruct the public on how to call for help or contact the fire department offices. We will also create an informational PR message for social media. I will keep you informed about any changes or challenges that may arise. Battalion Chiefs will monitor call volumes and move response equipment to Station 5's area as needed. Please forward all questions to Assistant Chief Bentz and me, and we will address them as quickly as possible.

6. Building News – Construction Noise Waiver Approved for St. Vincent Hospital Project located at 1233 N. 30th Street from Jessica Fust, Building Official:

The City of Billings has granted approval of a Noise Ordinance Waiver requested by Intermountain Health for construction of the new hospital project.

The waiver allows for construction activity to occur from 5:30am – 8:00pm, Monday – Saturday, from July 24, 2025, to September 5, 2025. After the waiver period, construction noise will be limited to the hours of 7:00am – 8:00pm unless a new waiver is approved.

The early start is necessary due to the size and scope of the project while they install the piers and piles for the deep foundation system.

The City noise ordinance can be found here:

https://library.municode.com/mt/billings/codes/code_of_ordinances?nodeId=CICO_CH17NO

The City reserves the right to void or amend the waiver if it is determined the activity is too disruptive to the surrounding neighborhood.

Please contact the Building Division with any questions or concerns regarding this waiver at 406-657-8270.

Building Division Statistics for June 2025 and CityView Project Status Report are attached.

7. Public Works News – Downtown 2-way Project Construction Progress Update.

- The chip seal and fog seal is mostly complete.
- On Tuesday, July 29, several one-way streets will start transitioning to two-way, starting with 3rd Avenue North, 2nd Avenue North, followed by north-south streets. Here's what to expect:
 - Crews will go street-by-street as they stripe the roadways in a two-way configuration, activate traffic signals, and install new signs. The transition is expected to take 2-3 days to fully implement.
 - Expect single-lane traffic and brief (less than one day) street parking restrictions in areas where the two-way conversion is happening. Parking and lane closures will be removed as work allows.
 - Please look for double-yellow pavement markings and new signs indicating two-way traffic. There will also be electronic message boards reminding drivers about the two-way transition.
 - It's especially important for pedestrians to use all designated crossings with two-way traffic. There is a new pedestrian crossing with a Rapid Rectangular Flashing Beacon (RRFB) just north of the YMCA's main entrance. Since this is a new feature that drivers are unaccustomed to seeing on North 32nd Street, please use caution and make sure traffic fully stops before crossing.

Staff and the project consultant have continued media outreach including radio, TV interviews, press releases, advertisements in the Gazette, and direct mailings on these topics.

8. 2025 Council Meeting Schedule – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular

agenda, so your feedback will be incorporated with those code requirements in mind. [\(BMCC 2-214\)](#) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

Billings Adopted Goals and Objectives 2025-2030 (Nov. 2024)

2nd Quarter Update

July 25, 2025

Vision: The Magic City - A diverse welcoming community where people prosper, and business succeeds.

Core Values: (SEE GOAL 5)

- ❖ Collaboration: We commit to provide opportunities to achieve common goals through positive communications and interaction with individuals, and with public and private organizations.
- ❖ Integrity: Through accessibility and transparency, we earn the trust of the community to which we are responsible.
- ❖ Service: We deliver services with courtesy and respect while meeting our customers' needs.
- ❖ Stewardship: We plan and manage resources effectively, responsibly, and efficiently.

Mission: To deliver cost effective public services that enhance our community's quality of life.

Goal #1: Improve the safety of Billings for all citizens

Objectives:

- A. Reduce Violent Crime
 - See attached Q2 Report.
- B. Reduce escalation of domestic violence
 - See attached Q2 Report.
 - This is a long-term objective, and we are working now with partner agencies to establish a baseline to measure from going forward. (BPD, YCSO, YCAO, YWCA, MBCC). Because this is a time-intensive project, it may take several months to complete.
- C. Reduce repeat victimization by the same or different offender
 - This is a long-term objective, and we are working now with partner agencies to establish a baseline to measure from going forward. (BPD, YCSO, YCAO, YWCA, MBCC). Because this is a time-intensive project, it may take several months to complete.
- D. Reduce property crime
 - See attached Q2 Report.

- E. Reduce the number of kids in the juvenile justice system through legislative action
 - HB 191 was signed by the governor April 7, 2025, and will go into effect October 1. This bill provides for a new criminal offense of endangering the welfare of a child when a person commits an assault against a partner or family member in the presence of a child less than 18 years of age.
 - Statistically, 25% of children today will witness domestic violence in their lifetime. Once we determine the general number of child witnesses in Billings, we should see a gradual decline in delinquency filings within about 5 years, according to the Family Justice Alliance.
- F. Reduce gaps in mental health services for victims/children through legislative action
 - By creating a new class of victims through HB 191, child witnesses will now be eligible for crime victim services, including mental health counseling, which is funded by the state. This was one of the major secondary benefits of passing that legislation.
- G. Reduce/eliminate victim self-harm, suicide and overdoses
 - See attached Q2 Report.
 - This is a long-term objective, and we are working now with partner agencies to establish a baseline to measure from going forward. (BPD, YCSO, YCAO, YWCA, MBCC, RIVERSTONE). Because this is a time-intensive project, it may take several months to complete.
- H. Reduce/eliminate intimate partner homicide
 - See attached Q2 Report.
 - This is a long-term objective, and we are working now with partner agencies to establish a baseline to measure from going forward. (BPD, YCSO, YCAO, YWCA, MBCC, RIVERSTONE). Because this is a time-intensive project, it may take several months to complete.
- I. Maintain code enforcement compliance rate of 90% or higher
 - Continue to implement proactive nuisance property abatement procedures to efficiently increase neighborhood safety – Ongoing.
 - Continue progression of the multi-discipline, multi-jurisdictional nuisance property team to improve neighborhoods – Continuing to meet quarterly and addressing critical nuisance properties.
 - Implement graffiti reduction program – Started 2024 and shared report with City Council in early 2025. Hiring seasonal for City property Maintenance again in 2025. Continuing private property and (MDT) cleanups and murals.
 - Propose ordinance amendments – Ongoing with amendments already approved by Council in 2024 and 2025.
 - Conduct 10 or more community outreach programs increasing community awareness of city codes – Staff has attended task force meetings on demand and presented at service clubs by invitation or outreach. CE participated in the

4th Annual Earth Day Downtown cleanup on April 22nd with the DBA. Upcoming events include the Phillips 66 Meet and Greet in September.

- Increase web, social media-based, neighborhood task force presence and information sharing on CE activities and seasonal concerns to improve compliance – CE Blog post is updated monthly with topics and information.
- Achieve division and individual staff development/training through AACE accreditations – Training process started in 2025.

J. Enhance downtown safety

- Painting program in progress – Maintaining visible lanes and crosswalks for all streets and pedestrian safety.
- Awarded a construction contract for the 2025 Missing Sidewalk and ADA projects.
- Awarded a design contract for the Rimrock Road, 54th to 62nd Street West Project.

K. Enhance traffic safety, increase traffic law compliance, and reduce traffic accidents

- Traffic safety - Final push to upgrade remaining signals to Gridsmart, aiming for completion this year.
- Awarded a contract and began work on the transportation corridor study.
- Added additional safety signing to Skyway Drive (aka Inner Belt Loop).
- Bid and awarded the 2025 Safe Routes to School Projects.
- Continued construction on the downtown 2-way restoration project, completing traffic signal bases, electrical work, ADA work and pedestrian crossings.
- Airport Police issued 96 traffic and parking warnings and citations this quarter.
- Crash Reports/Property Damage Response reduced from 17 last quarter to 10 this quarter.

L. Improve quality and resilience of medical response services

- Ongoing discussions with Riverstone Health to reimplement CRU. As this work is in progress, we have our CRU EMT conducting follow-up work on the high utilizer. This has paid dividends to keep our units in service. We are assisting these users in getting the correct help they need.
- Final Draft of AMR Agreement is complete. It will be sent to AMR for review and signatures next week. This agreement will benefit both the city and AMR, ensuring that EMS delivery is as efficient and highly effective as possible.
- Working with legal on a draft proposal to update a very dated EMS city ordinance. The goal is to have something before the council in the next few months.
- Discussions with Intermountain Health to help with county wide EMS.
- Initial discussions with both hospitals to form a Community Paramedicine partnership to decrease call recidivism.
- Added equipment to increase cardiac care capabilities.

- Updated protocols to better meet state and national standards.
- State influence at the Board of Medical Examiners (BOME).
- Ongoing discussions with other County agencies as it pertains to EMS delivery outside of our response area to reduce the impact on EMS services in our response area.

Goal #2: Sustain and Upgrade Critical Infrastructure

Objectives:

- A. Expand capacity and improve resiliency of water system
 - Bid the second Phase of the 36-inch water transmission piping that will connect the new water plant to the distribution system.
 - Continued construction of water main transmission along 58th Street West.
 - Bid and awarded the water replacement and sewer rehabilitation projects consisting of about 18,000 feet of piping rehabilitation or replacement.
 - Completed the Hesper Road gravity sanitary sewer extension from Shiloh Road west to the westerly edge of City-owned property near the new water plant site, allowing sewer service to the plant and adjacent properties.
- B. Increase the number of airport passengers
 - Began construction on BIL Runway 7-25 Reconstruction and Extension project to support larger business aircraft.
 - Participated in the Jumpstart Air Service Development Conference to meet with nine air carrier network planning representatives.
 - Increased air service opportunities with a new United Airline BIL – Chicago (ORD) route. Additionally, United Airlines added a 6th daily flight to Denver, American added a 2nd daily flight to Chicago, and Alaska Airlines added a 3rd daily flight to Seattle for the summer season.
- C. Increase BIL's air cargo nationwide position
 - Followed up with air cargo carrier representatives from last quarter's Air Cargo Conference.
 - BIL ranked 56th in the nation for air cargo operations in the FAA's preliminary air cargo report for CY 24.
- D. Optimize efficiency of the transportation system
 - Grand Avenue from 43rd to 62nd – Project added to Federal funding priority list with MDT/FHWA in April 2025.
 - Complete Transportation Corridor Plan Phase I – Consultant contract approved on June 9, 2025.
 - Completed design of the next phase of landfill gas collection lines for bidding, used for gas compliance and future gas collection by MDU.
 - Implement safe routes to school, traffic calming, intersection capacity improvements, missing sidewalks and other projects to improve safety and quality of transportation network – Planning/MPO working with Public Works in

multiple capacities – TA Grants, SS4All Grant, SRTS programmed projects in CIP, Trail and SRTS analysis work and Transportation Corridor Plan in 2026 UPWP. Working through Council inaction of 2025 Pedestrian Bicycle Plan Update regarding use of outdated 2017 plan and future grant/funding opportunities to serve the community.

- Kicked off a transportation corridor plan working group with Engineering, Planning, and the Montana Department of Transportation (MDT) to better understand which road design elements the Billings community would like us to prioritize and invest in.
- Completed chip seal and pavement preservation of Rimrock Road from Shiloh to Virginia, Southside streets, 8th Street West, Hallowell Lane and certain adjacent streets, remainder of 32nd Street overlay near Gabel Road and 29th Street west from Gabel Road to King Avenue West.

E. Build and upgrade effective storm sewer system

- Storm repairs underway – Actively replacing failed inlet lines identified through our CCTV inspection program.
- Continued construction of water intake #2 on the Yellowstone River, placement of the new precast building, screens, and catwalk foundation.
- Spring Cleanup complete – Removed over 4,200 yards of material, preventing it from entering the river.
- Bid and awarded miscellaneous storm improvement construction contracts.

F. Other

- Completed design of the next phase of landfill gas collection lines for bidding, used for gas compliance and future gas collection by MDU.

Goal #3: Foster Economic Vibrancy through Quality Designed Neighborhoods and Business Districts

Objectives:

A. Stimulate infill and redevelopment

- Implement the 2023 Montana Land Use Planning Act – Orion Planning and Design leading consultant team, Interim Planning Commission first meeting in May, Consultant Team on site in August to meet with Stakeholders. Statutory deadline is May 2026.
- Continue to implement Infill Policy and review policy strategies – Staff continues to use Policy in evaluating applications and projects but there is no staff capacity at this time to update policy.
- In partnership with architects, builders, developers and private and public utility providers, host education opportunities to make redevelopment in the downtown core less intimidating and more understandable – Launched listening session with development community in late 2024. Ongoing, but staff capacity and 2025 Legislative Session limited activity in early 2025.

B. Improve multi-modal transportation system

- MET ridership growth FY25 compared to FY24. April – ridership 52,914, up 21.32%; May – ridership 53,407, up 15.60%; June – ridership 48,820 up 20.85%; Total FY25 – ridership 576,933 up 34.36% overall.
- Kicked off the Transit Financial Sustainability and Governance Study.
- MET's four electric heavy duty transit buses went into service. Buses are currently able to make it through an entire service day on a single charge. Initial energy usage is currently showing about a \$20-dollar average savings vs running a diesel bus all day (this will most likely change as we get more data across the year).
- Complete two-way street conversion – Construction 2025.
- Complete road diet on Montana Avenue – Coordinating with MDT on improvements (RFB's for crosswalks being added), but no exact timeline determined for project work by MDT.
- Complete multi-use path installation along 6th Avenue North to connect Heights and Downtown areas – Not started.
- Examine improvements to 4th Avenue North and 6th Avenue North to meet safety and redevelopment goals – Not started.
- Continue implementing Complete Streets Policy – 2025 Policy Report underway with economic and financial analysis on transportation infrastructure being added to scope.
- Safe Routes to Schools Phase I and Phase II – Projects underway in 2025 and 2026 per CIP, SS4All Grant, TA Grant.
- Complete Transportation Corridor Plan.

C. Update subdivision regulations

- Completed late 2024.

D. Update neighborhood plans

- Neighborhood Planner will advance neighborhood plan updates - Position filled by Tate Johnson and training/onboarding started. Planner I hiring process underway.
- Completing West End and Heights in 2025.

E. Develop new land use plan and future land use map of Billings

- Orion Planning and Design is leading the consultant team and will visit in August to meet with community stakeholders. Interim Planning Commission conducted its first meeting in May. Statutory deadline is May 2026.

F. Develop housing strategies to address strengthening and stabilizing neighborhoods

- Support HomeFront's development of a housing strategy – Project status and schedule unknown.
- Ensure housing strategy aligns with the housing outcomes of Montana Land Use Planning Act and 2025 Consolidated Plan – Built into City Contract for this project.

- Include housing support programs in 2025-2029 Consolidated Plan for CDBG and HOME programs – Included in Con Plan approved by Council in April 2025.
- Support resource and program expansion to address housing needs and neighborhood stabilization – Council approved FY26 Budget Amendment on June 23, 2025, to research applicability of a city housing/community innovations team.
- Continue home buyer, repair, and housing development programs to provide housing opportunity for low-income households.

G. Determine application of cost-of-service study findings

- City Finance, Administration and GIX staff met in April and May to advance this.

H. Determine economic development, land use and infrastructure to serve Skyway Drive and the Billings bypass

- Underway in conjunction with Montana Land Use Planning Act work, IBLS/Hwy 3 area plan. Property owner meetings concluded in early April, Council, BSED and staff met in April. Ongoing.

Goal #4: Provide Exceptional Educational, Recreational, and Cultural Services and Amenities

Objectives:

A. Activate parks and public spaces to improve a sense of community, improve health and reduce crime.

- Apply CPTED principles in parks – Using limited CDBG funds in eligible parks in FY26 – No Council FY26 Budget allocation.
- Build new pool and community center in South Park – Pioneer Technical under contract support expansion of SBBURD in 2025 and analysis of blight underway. Returning to Council in August 2025.
- Automated Grandview Park irrigation system. As a result, the park waters at night instead of during the day allowing park users access to all areas (3.5 acres) of the park.
- Facilitate SD2 school lunch program at Pioneer, Castle Rock, Central and Veterans Park.
- Symphony in the Park at Pioneer, over two days 10,000+ in attendance.
- Castle Rock Park 4th of July with Harvest Church, 8,000+ in attendance.
- Shakespeare in the Park at Pioneer, 500+ in attendance; 2-day event.
- Memorial Day Ceremony – Cemetery hosted approximately 200 people at its yearly Memorial Day ceremony. Participants in the ceremony included members of the Young Marines, Friends of the Yellowstone National Cemetery, American Legion, Caledonian Pipes & Drums of Billings, and the Marine Corps League. Keynote speakers for the ceremony were US Rep. Troy Downing, and County Commissioner Mike Waters.

- Central Avenue beautification event – volunteers and staff planted flowers in the 12 newly placed concrete planters and 2 repurposed trailers along Central Avenue. The planters were placed along the veteran's section of the cemetery in response to car accidents destroying veteran's headstones.
- Girls Fastpitch Softball Tournament at Poly Vista Park (July 4-6) – This three-day tournament had a total of 45 teams representing Montana, Washington, Idaho, Colorado, Wyoming, and Saskatchewan and Alberta, Canada. Any estimated 800 players and fans attended the tournament.
- Rec2U had a total of 811 children participate during the first two weeks. The program started on June 16th and runs 5 days a week at Hawthorne, Castle Rock, South, Optimist, Veterans, Terry, Rose, Yellowstone Family and Pioneer Parks. Each park is visited once a week with the Recreation staff providing free games and activities for children for 90 minutes at each location.
- Picnic Shelter Rentals for April, May and June totaled 178.
- Park Permits/Events held in April, May and June totaled 46.
- Swimming Pool Attendance (June 14-30) – 10,171 at Rose and South Park Pools.

B. Maximize useful life of parks, recreation, and trail assets

- Replaced Grandview Park manual irrigation system which was installed 30+ years ago with an automated system.
- Replaced and upgraded South Park's 24-year-old pump station.
- Replaced and upgraded Optimist Park's 24-year-old pump station.
- Completed replacement of Sacajawea Park playground.
- Installed irrigation and seeded 1.25 acres of undeveloped Cemetery property; adding 800 new graves. At the current rate of grave sales, this added 20 years of grave inventory.
- Established a tree nursery at Mountview Cemetery to supply trees for additional canopy at the cemetery and to replace removed green ash trees.

C. Maximize neighborhood plans

D. Increase trail network

- Plans are underway to connect missing trail segments across the city, making our trail system easier to use.
- Beginning Rose Park Trail which includes Safe Routes to School.
- Centennial Dog Park sidewalks under construction, progress over 50% done.

E. Increase recreation participation

- Below are participation totals during the first two weeks of the summer season (June 16-27)
 - All-Day Summer Camp – 224 children ages 5-13 (max capacity 224) in Adventure Camp. Pioneer Playhouse, Magic City and Babysitter Training.
 - Sports Camps – 143 children ages 5-13 (max capacity 180) in volleyball, golf, soccer, and skateboarding
 - Tennis Instruction – 108 children ages 4-17 in Session 1.

- Specialty Camps – 28 children ages 8-16 in Rock Band Camp, Rocket Camp and Discover Scuba
- American Red Cross Learn to Swim – 186 children ages 4-13 in Sessions 1-2.
- Aqua Zumba – 21 adults.
- Adult Sand Volleyball League – 12 teams (max capacity 12) with over 50 players.
- Adult Soccer League – 13 teams (7 v 7 league) with a total of 117 players.
- Pickleball Instruction – 25 active adults.
- Pickleball Doubles Tournament – 21 teams participated with proceeds going to our Love Serving Autism program.
- 183 Seasonal/Temporary Employees currently providing recreational and aquatic facility programming (interns, pool manager, lifeguards, swim instructors, concessions, cashiers, camp counselors, sports camp/tennis instructors, and bus drivers.)
- Senior Wellness Program and Activity Participation in April, May and June – 7,344 active senior citizens.
- 1044 Lunches served in April, May and June at Community Center through the Adult Resource Alliance.

F. Create a 5-year growth plan for the Billings Public Library

- A professionally designed annual report is in development to highlight usage trends, community impact, and strategic priorities – demonstrating the library's value, support transparency, and engaging stakeholders.
- The annual report is scheduled for completion in late summer 2025.
- Researching consultants who specialize in library planning and collecting pricing and other relevant details for a market segmentation analysis (MSA), environmental scan, and potential feasibility study.
- Working with a Montana State Library (MSL) consultant to explore best practices for growth planning, feasibility studies, and long-term facility needs.
- Connecting with similar sized libraries that have recently renovated or expanded to gather insights on their processes and seek recommendations for consultants and project planning.
- Partnering with the MSL consultant to support the library's strategic planning process beginning in September 2025.
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Goal #5: Cultivate a High-Performance Organization

Objectives:

A. Refine the City's vision, mission, core values

- A team of 8 volunteers across the city have identified:

- Dedication: We work diligently to earn the trust of our community and provide excellent public service.
- Collaboration: We build connections and use all available resources to solve problems.
- Innovation: We embrace new ideas that create value and drive improvement.

Our next step is to share these DRAFT values and their descriptions throughout the organization and with the city council for feedback. They were presented to HPO in early July.

- Launched HPO team meetings to improve communications, train and improve collaboration across the organization. The group has held three meetings, planning and plans to meet at a minimum of every other month.

B. Strengthen citizen trust through effective communication and transparency

- Implemented comprehensive communication plan to inform the public about the new driver's license scan system at the Landfill scale house through social media, ads in the Gazette, and paid and earned media coverage.
- Worked with Billings School District on a Naming the Sweepers Contest for stormwater education.
- Participated in bi-monthly Billings CoC Air Service Development Committee meetings to keep the business community informed on Investments and activities in air service development to increase commercial passenger flight and air cargo opportunities at BIL.
- Finalized partnership with DBA to utilize one of their Placer A1 licenses to gather park usage data. This agreement is for 24 months.
- Establishing Adopt-a-Park and Adopt-a-Trail program.

C. Digitize records for proper storage, organization and retrieval.

- Working closely with the city Records Specialist to ensure that records scanned into Questys are complete, free of duplication, and easily searchable.
- Worked on a new utility bill template which will be rolled out in July to increase rate and billing transparency on the bill.

D. Increase city general fund reserves to 33% of GF expenditures, less capital.

- The City of Billings is projected to add to the reserves when the Fiscal Year 2025 budget is closed out.
- Proceeds from the sale of the old city hall and Park 1 retail spaces will be used to reduce the debt on the new city hall, reducing the lease financing cost to the general fund.



July 16, 2025

Re: Q2 statistical report

Honorable Mayor and Members of the City Council:

On behalf of the Billings Police Department, I am honored to submit the statistical report for the second quarter, concluding June 30, 2025. This document provides an overview of the department's operational metrics, including crime statistics, service calls, and outreach initiatives.

We remain steadfast in our commitment to public safety, transparency, and continuous improvement in service to the residents of our city. The data enclosed reflects both accomplishments and areas requiring further attention, and it is our hope that it will serve as a valuable resource in informing collaborative policy discussions.

EXECUTIVE SUMMARY

Content: Q2 analysis for 2025 was compared to similar time periods of the previous five (5) years. Up and down trends over time will be recorded. A link to the statistics portion of the department's website will provide you and the public access to interactive statistics allowing a view of crime broken down by date, type, and response. You will also find a series of maps. The maps provide a point and heat map of the city, and a breakdown of the crime categories. Individual map topics include general crime, violent crime, traffic, and theft. You will also see how crime is distributed across the city. Attached to the end of this report are static examples of the interactive report for your initial reference.

As you review this report, you will see "incidents" and "cases" referred to. For clarification, incidents are both citizen calls and officer-initiated activity. Cases confirm that a crime occurred requiring officers to act.

Findings and Observations: Incidents continue to trend downward for a third year, showing a 3.4% decrease over 2024. Resulting criminal cases also continued to trend downward, showing a 7% decrease over 2024. Note that the largest decrease is seen in the "other" category, which is largely petty crime and quality of life issues. This, coupled with a 62% "in-custody" percentage following arrest shows progress and that cooperative efforts with the jail are impactful.

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Arrest numbers remain consistent with 2024 with warrant arrests at 55% of the total and on-view arrests at 40%. The number of warrant arrests continues to highlight the high number of repeat offenders encountered by officers. 80% of all citations written in Q2 were traffic related. Of that number, 53% were for speeding.

Downtown and the surrounding neighborhoods remain hot spots¹ for criminal activity. Retailers in popular retail areas in the West End and along Main Street in the Heights are noticeable outliers. However, warmer weather has resulted in the diffusion of activity in what is usually geographically condensed. Officers are seeing individual spreading out, particularly along major routes, new hot spots appearing on King Ave and Grand Ave.

Q2 Key performance indicators:

- 3.4% decline in total incidents for third year.
 - 7% decrease in quality-of-life offenses (disorderly, disturbance, criminal mischief).
 - 35% decrease in unwanted persons (trespass).
- 4017 Criminal Cases. 6.9% decrease.
- 449 of 4017 (11%) total violent crime. 23% decrease from 2024.
- 2 Homicides (1 intimate partner).
- 225 of 449 (49%) total PFMA cases. 1.8% increase from 2024.
- 48 of 221 (21%) strangulation. 54% increase from 2024.
- Adult (2990) and juvenile (195) arrests are unchanged from 2024.
- 3650 total citations issued. 20% decrease from 2024.
 - 3,200 traffic citations. 29% decrease from 2024.
- 479 Thefts (All categories).

Q2 OPERATIONAL HIGHLIGHTS

¹ Hot Spot (policing). Hot spot policing is a crime prevention strategy focused on allocating police resources to specific, small geographic areas ("hot spots") where crime is highly concentrated. It's based on the idea that a disproportionate amount of crime occurs in a small number of locations, and by targeting these areas, law enforcement can more effectively reduce overall crime rates.



BPD Specialized units, partnering with department crime analysts and other law enforcement partners, utilized crime prevention strategies (hot spot, targeted², data-driven³) to identify and target problematic individuals and locations. Focused enforcement and aggressive prosecution resulted in the disruption and dismantling of several area gangs and drug traffic organizations. Result: Multiple arrests of gang members and aggressive prosecution have effectively dismantled one gang (name withheld). Interdiction and subsequent arrests by the drug unit resulted in confiscation of approximately 16K pills that tested positive for fentanyl and carfentanyl, both deadly illicit drugs. The seizure was the largest in the state and triggered a potential public health crisis. Information managed by the ODMAP (Overdose Map), a RMHIDTA (Rocky Mountain High Intensity Drug Traffic Area) funded overdose monitoring program.

Using highway safety grant money, the department's traffic unit (STEP) partnered with the drone team and extra-duty officers to utilize drones and unmarked cars to track and apprehend racing motorcycles and those who fled from attempted traffic stops. Utilizing data collected from earlier attempted stops and reported and know frequent locations, officers were able to focus enforcement. Result: The combination of drones, unmarked cars, and marked units was described as a gamechanger. Officers were able to coordinate arrests on multiple individuals and target the street racing and fleeing individuals. One male that has run from officers on his motorcycle on dozens of occasions the last month was caught due to the coordination of the drone team and unmarked units. The team was able to stop more motorcycles than the ones that got away. Numerous citations were written for racing and reckless driving.

Q2 patrol operations related to quality-of-life issues. Utilizing heat maps provided by the department's crime analyst, officers identified problematic areas and focused efforts there. Officers were instructed to take a firm approach and in cooperation with the jail, increased the number of individuals placed in jail. Result: Reduction of quality of life offenses by 7% and trespass complaints by 35%. 62% of arrests resulted in incarceration.

Utilizing light-duty and extra duty officers to augment DVI officers, extra PFMA and family crime follow-up resulted in approximately 100 additional cases, mostly protective order violations.

² Targeted policing refers to a law enforcement strategy that focuses police resources and activities on specific locations, individuals, or groups believed to be responsible for a disproportionate amount of crime. This approach aims to be more efficient by concentrating efforts where they are most needed, rather than distributing resources evenly.

³ Data-driven policing, also known as intelligence-led policing, is a law enforcement strategy that utilizes data analysis and interpretation to inform decision-making, optimize resource allocation, and improve public safety. This approach involves collecting and analyzing data from various sources, including crime reports, social media, surveillance systems, and community feedback, to identify patterns, predict future crimes, and develop targeted interventions.



The Citizen's Police Academy graduated over twenty students.

Billings Police Officers were instrumental in facilitating and hosting Montana's Special Olympics. School Resource Officers were recognized nationally for their innovation and dedication and support of education.

We are grateful for your continued support. Should you desire additional details or wish to have further dialogue, our department is ready to provide supplementary information or arrange a formal presentation.

Respectfully,

Rich St. John
Chief of Police

P.O. Box 1554 | **P** 406.657.8460
Billings, MT 59103 | **F** 406.657.8417

Rich St. John
Police Chief

Shawn Mayo
Assistant Chief

E bpd@billingsmt.gov
billingsmt.gov

BPD Crime Stats

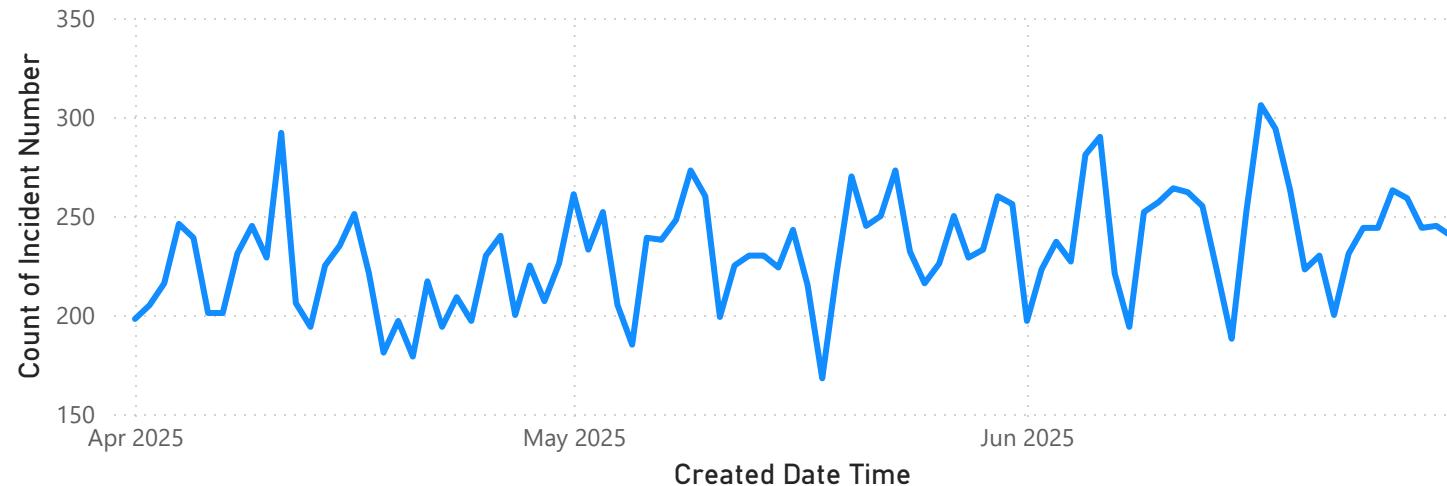
Q2 2025 Incidents

Total Incidents

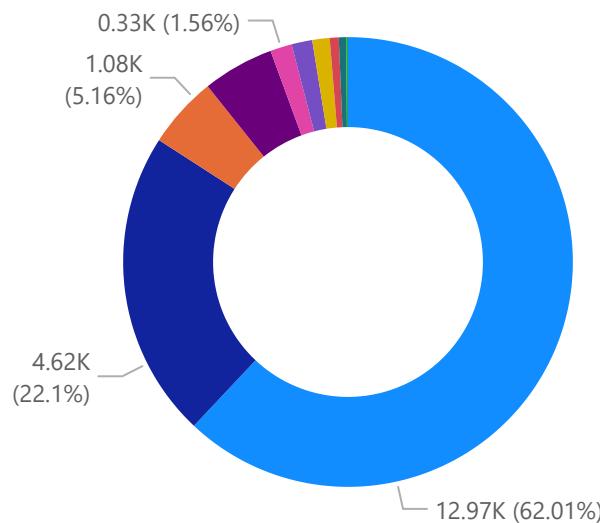
21.14K

Count of Incident Number

Count of Incident Number by Created Date Time

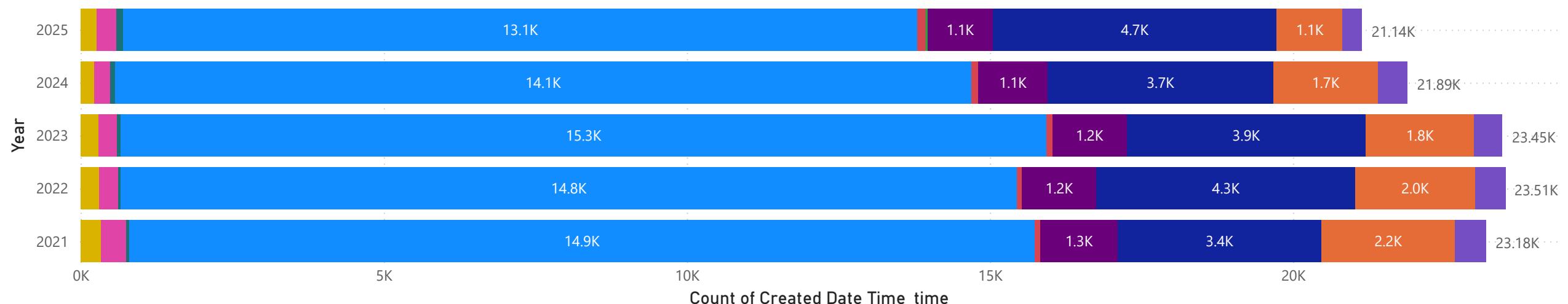


Incidents by Crime_Catagory



Count of Created Date Time_time by Year and Crime_Catagory

Crime_Catagory: DUI, Family, Missing Persons, Other, Sex Crimes, Suicide and Mental Health, Theft, Traffic, Unwanted Persons, Violent



BPD Crime Stats

Total Cases

4017

Total Violent Cases

176

Total PFMA Cases

225

Strangulation Charges

48

Q2 2025 Cases

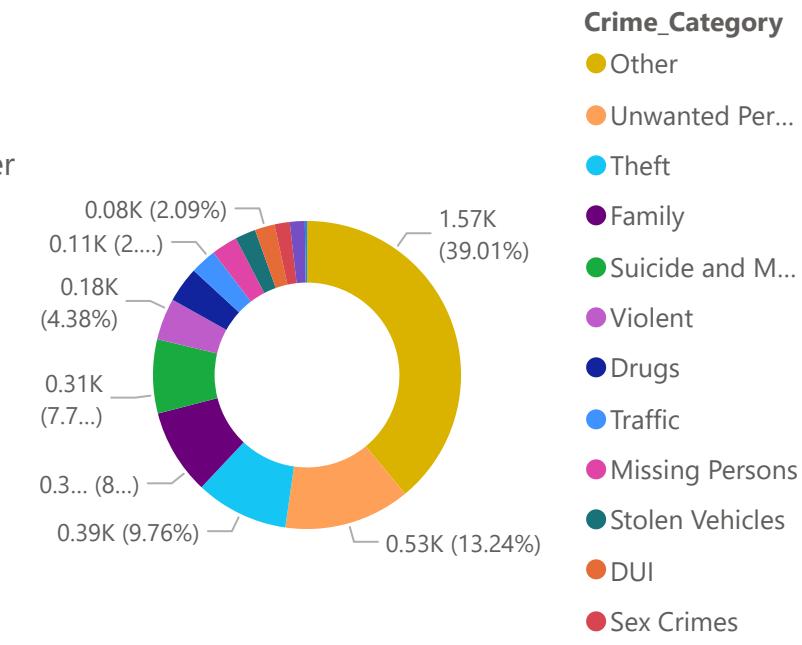
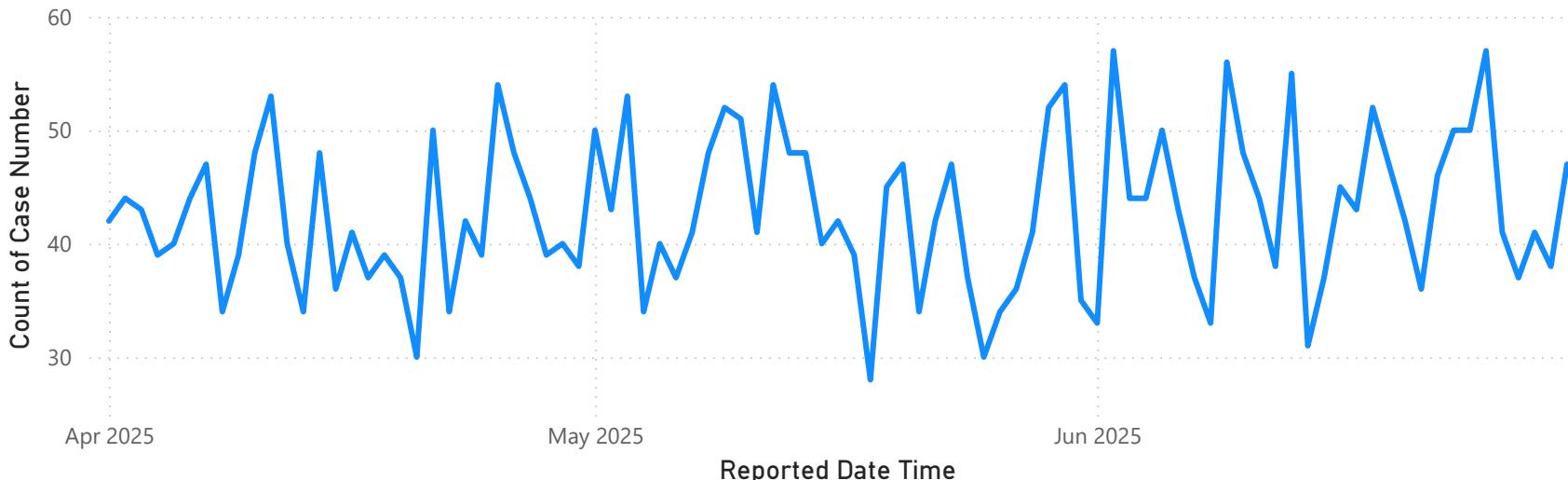
Count of Case Number

Count of Case Number

Count of Case Number

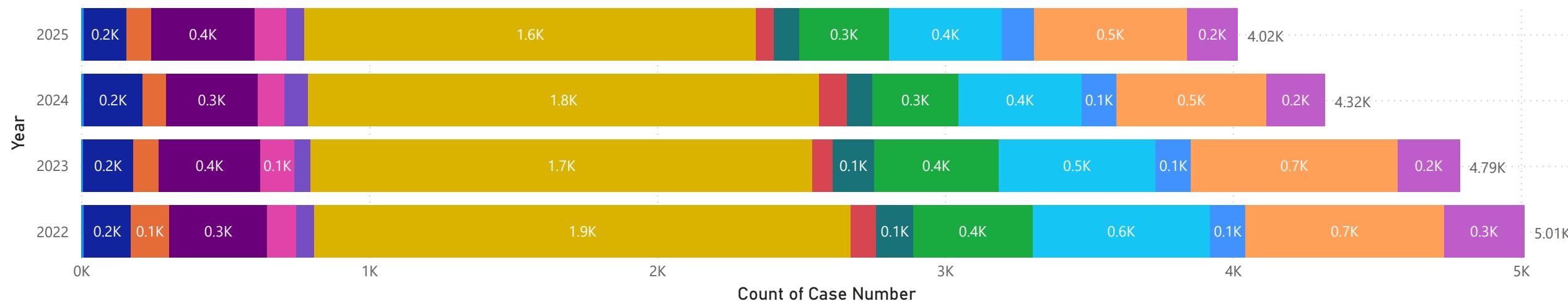
Count of Arrest Number

Count of Case Number by Reported Date Time



Count of Case Number by Year and Crime Category

Crime Category ● Arson ● Drugs ● DUI ● Family ● Missing Persons ● Obstruction ● Other ● Sex Crimes ● Stolen Vehicles ● Suicide and Mental Health ● Theft ● Traffic ● Unwanted Persons ● Violent



BPD Crime Stats

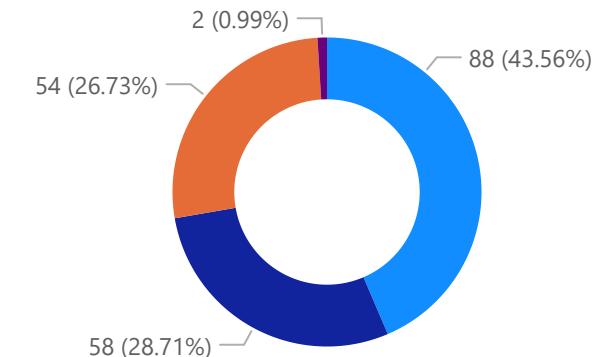
Q2 2025 Arrests

Total Arrests

3185

Count of Arrest Number

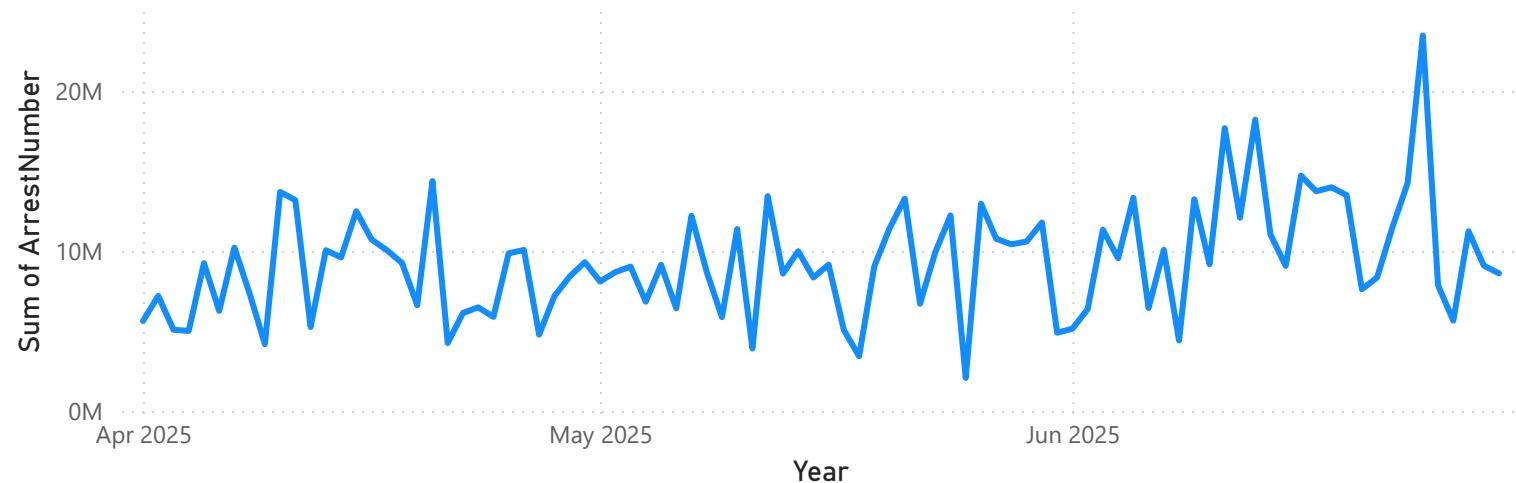
Count of Arrest Number by Crime Class



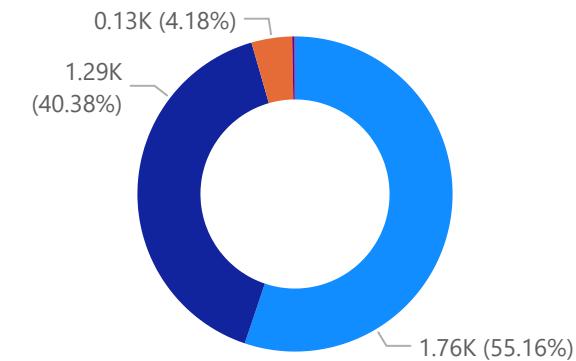
Crime Class

- Misdemeanor
- Warrant
- Felony
- Traffic

Sum of ArrestNumber by Year, Quarter, Month and Day



Count of Arrest Number by Arrest Result Of

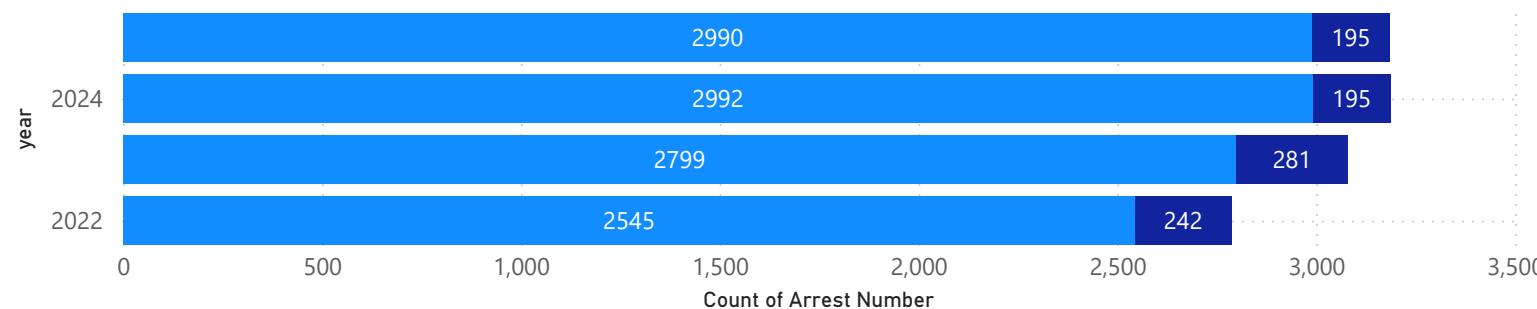


Arrest Result Of

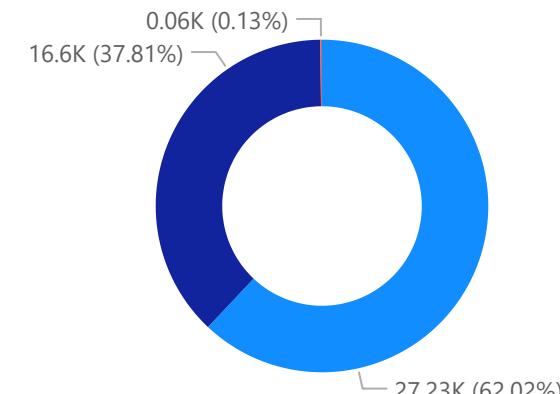
- Warrant/Summons ...
- Observed Criminal ...
- Traffic Stop
- JUDICIAL REVIEW

Count of Arrest Number by year and Juvenile Arrest

Juvenile Arrest ● NO ● YES



Count of Arrest Number by Arrest Status



Arrest Status

- In Custody
- Notice to Appear
- Released to Parent ...
- Other

BPD Crime Stats

Q2 2025 Citations/Tickets

Total Citations

3650

Total Traffic Citations

2949

Speeding Tickets

1566

Count of Ticket Number

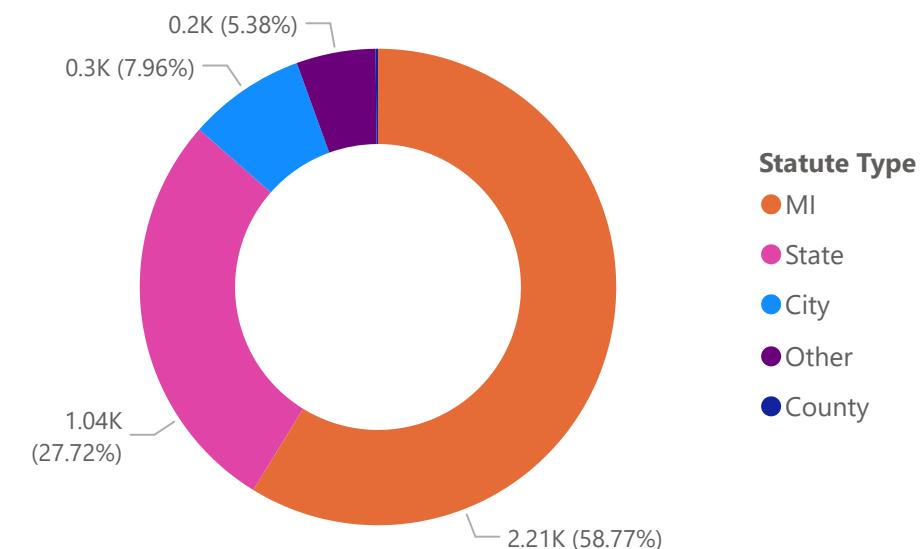
Count of Ticket Number

Count of Ticket Number

Count of Ticket Number by Year, Quarter, Month and Day

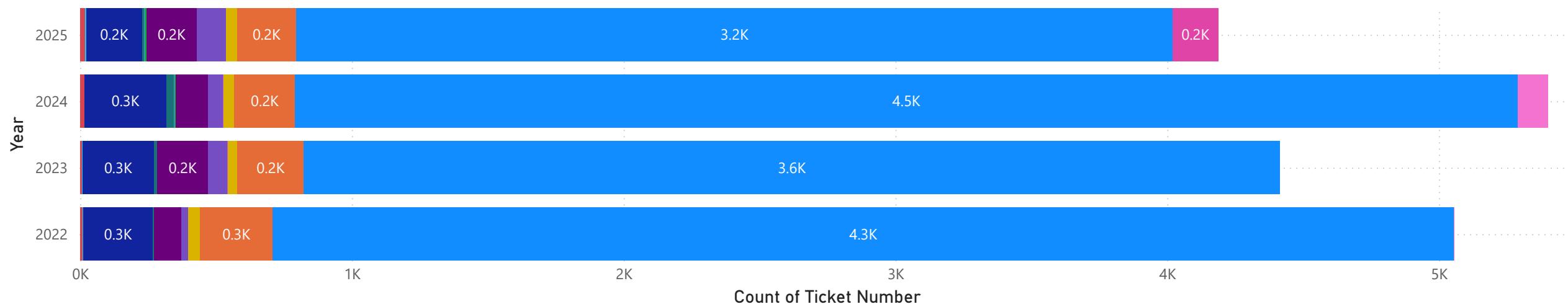


Count of Ticket Number by Statute Type



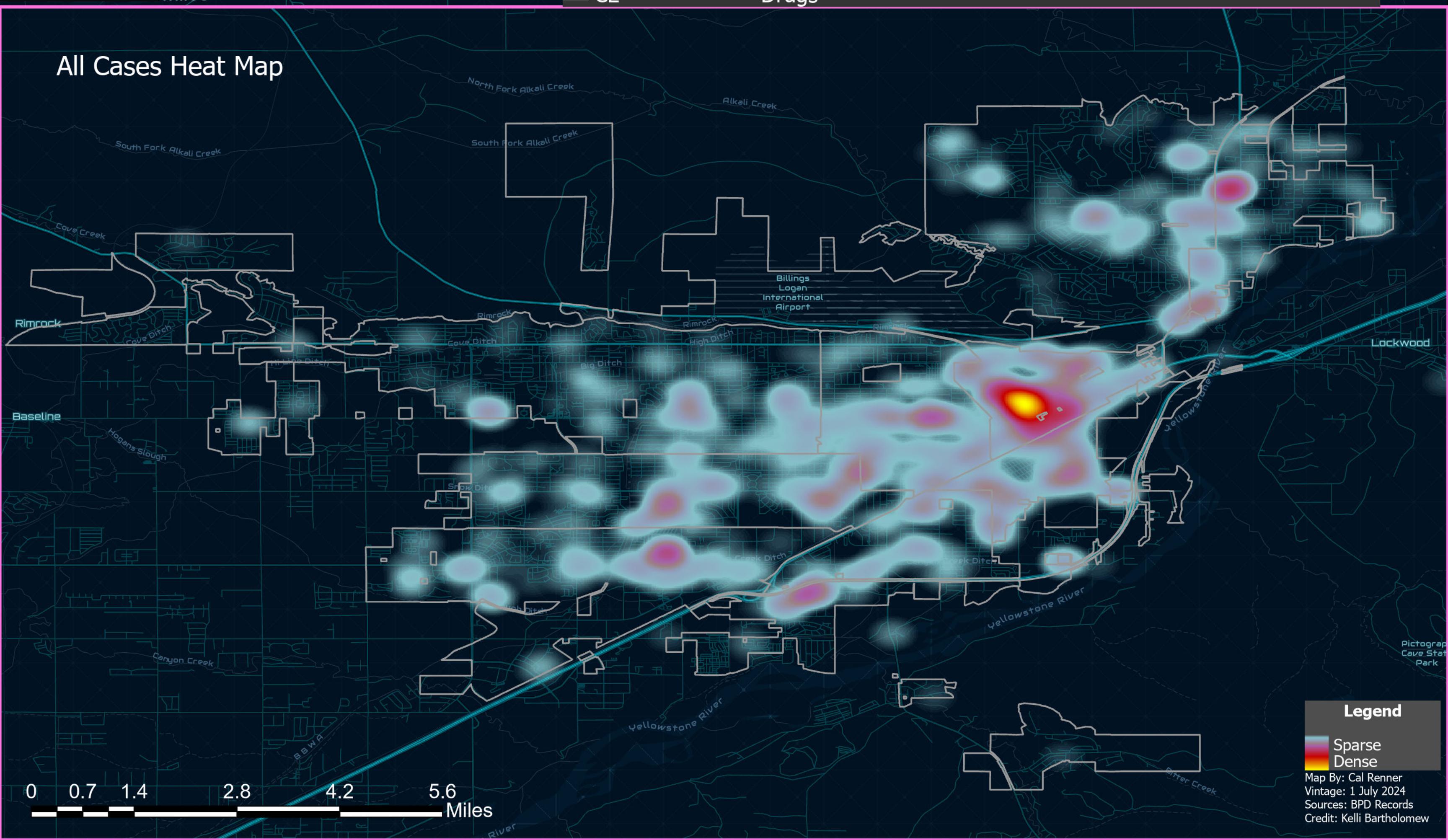
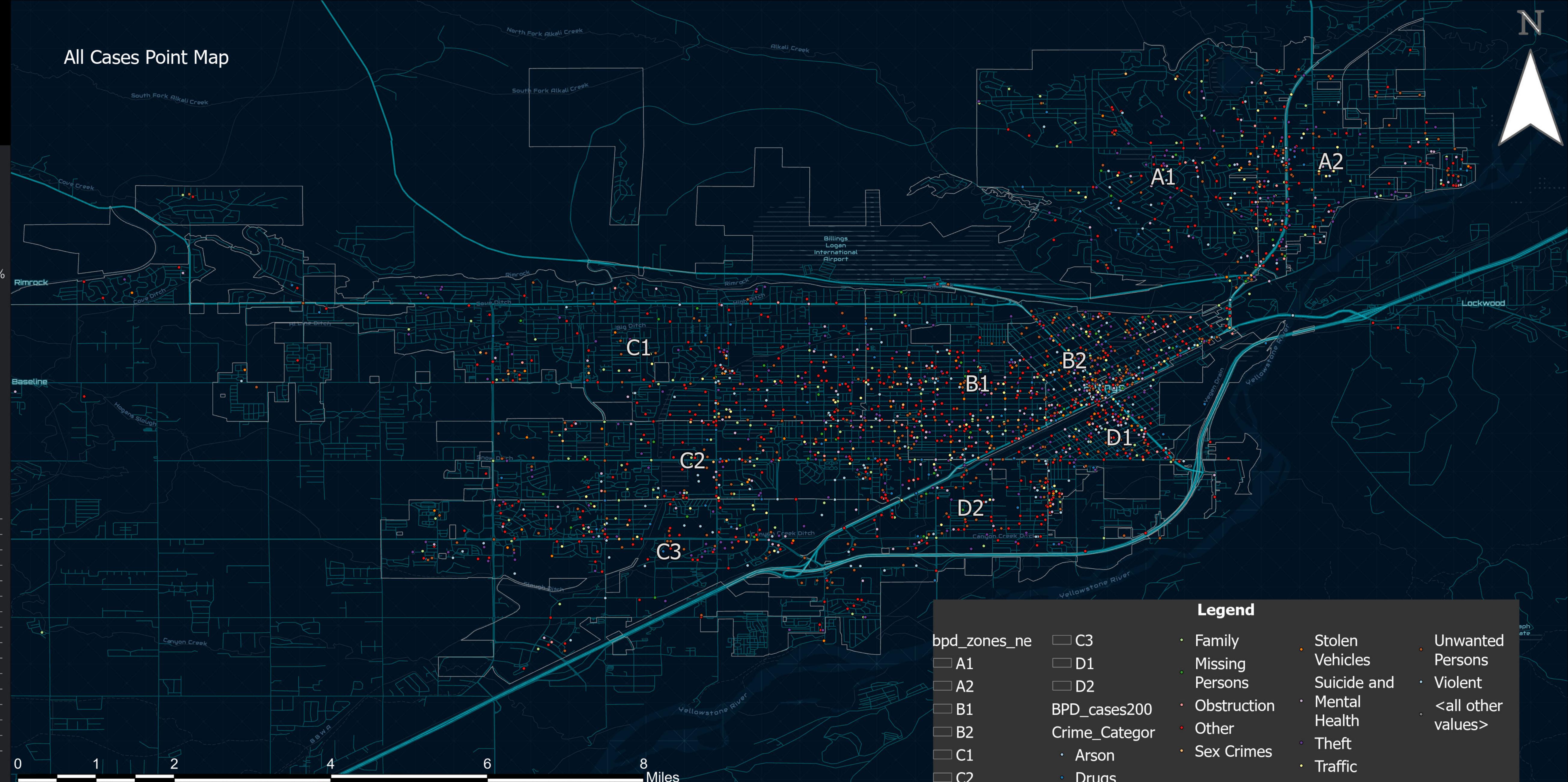
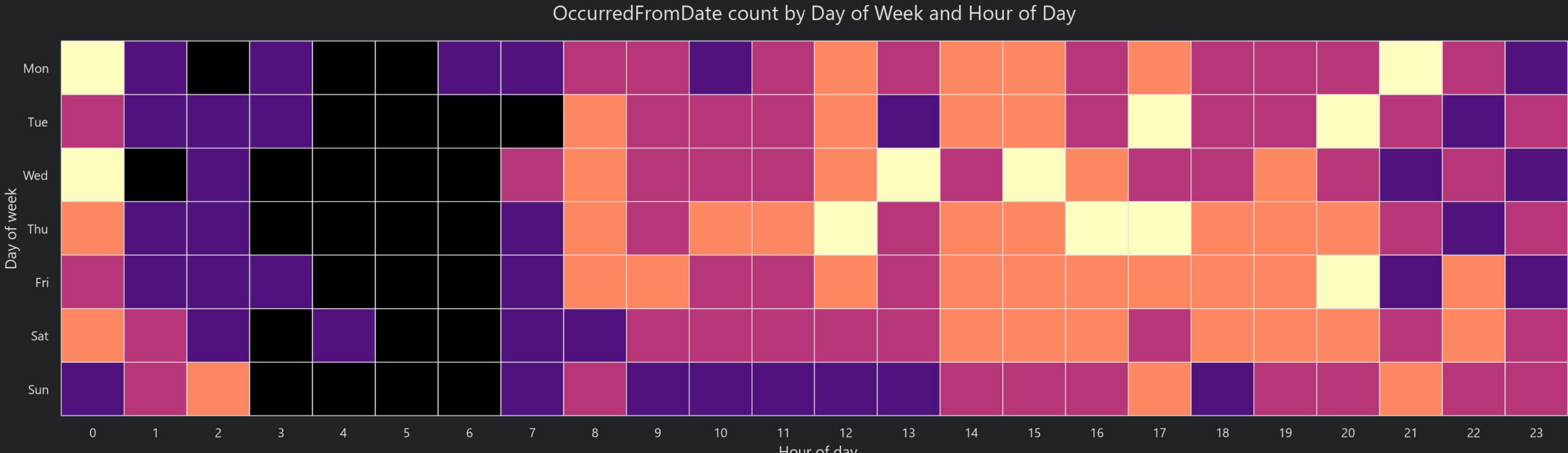
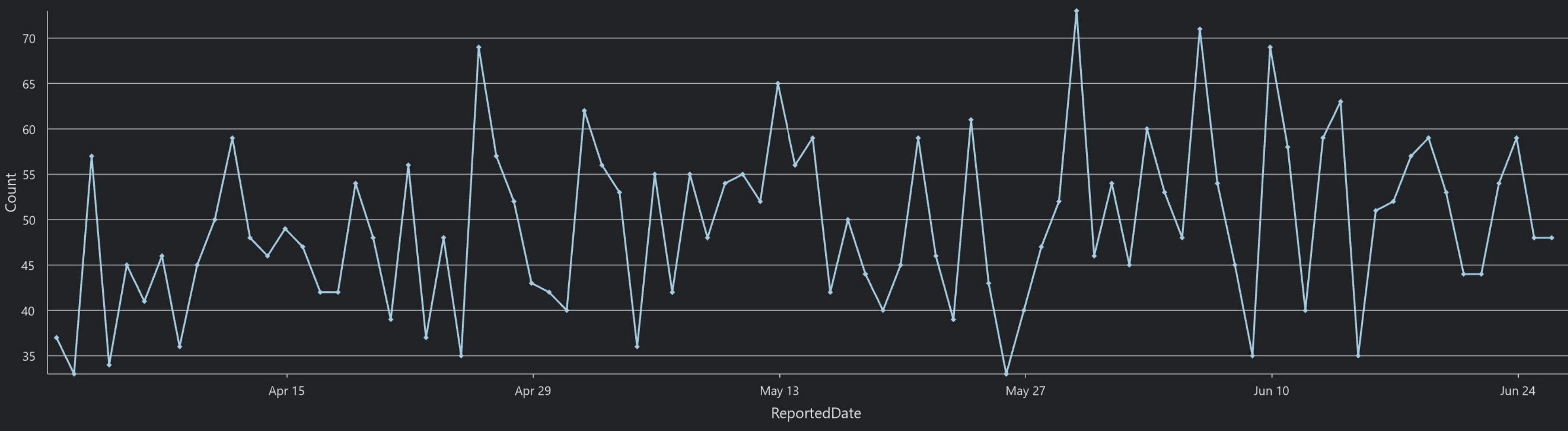
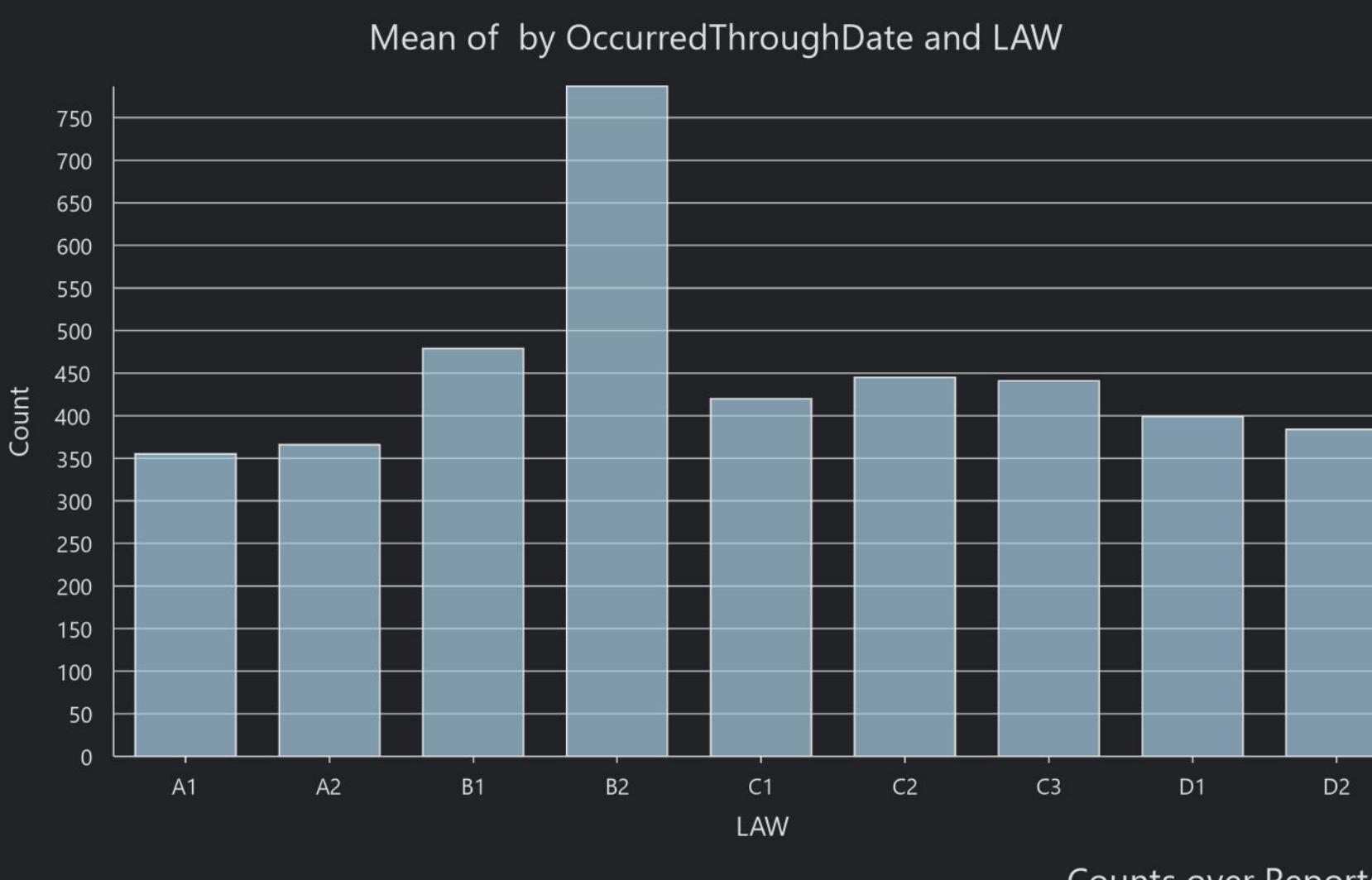
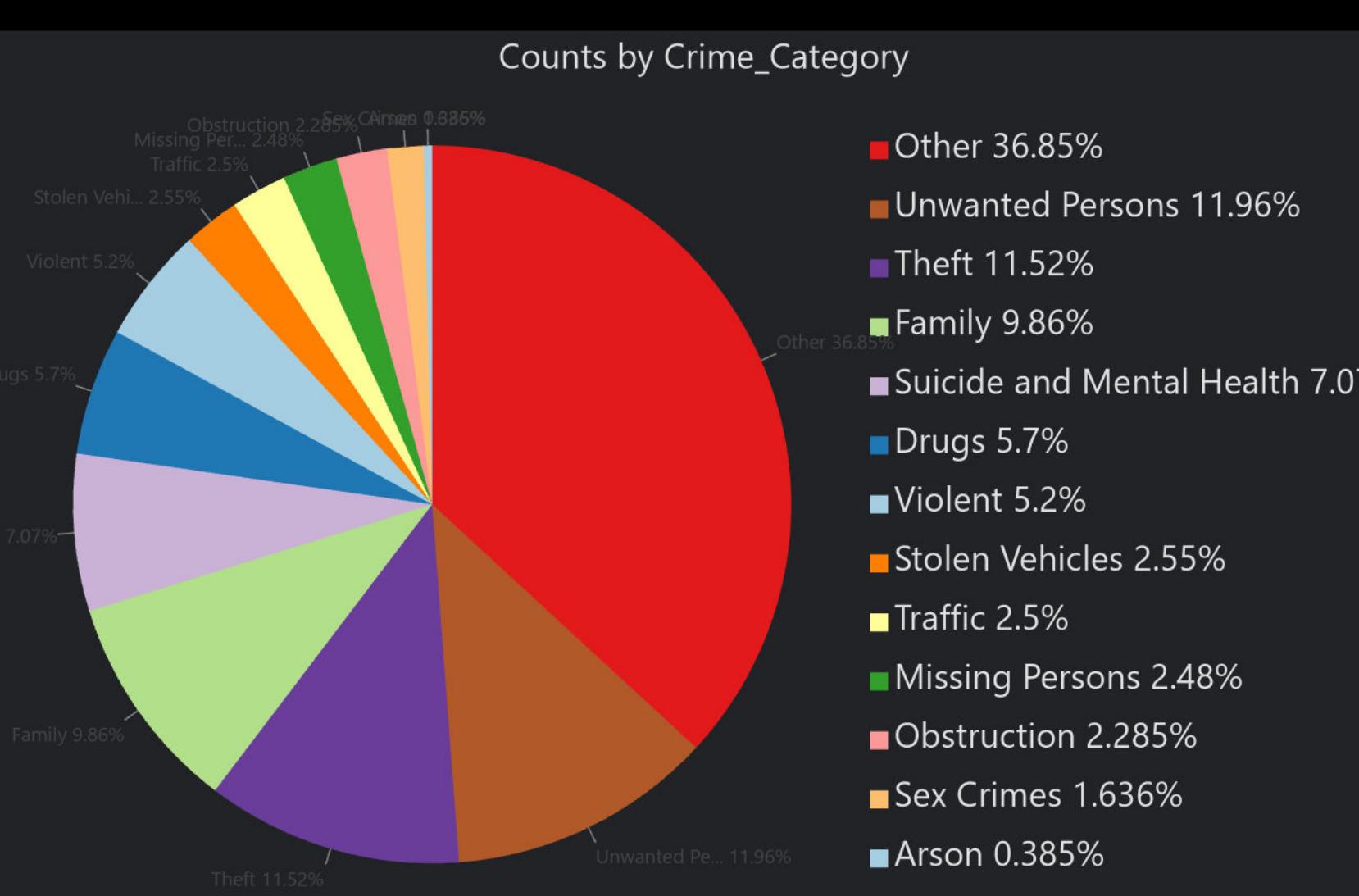
Count of Ticket Number by Year and Crime Description

Crime Description ● ALL OT... ● Animal ... ● ANIMAL ... ● CURFE... ● DISCHA... ● GARBA... ● Liquor L... ● LIQUOR ... ● OTHER ● POSSES... ● TRAFFIC ... ● TRAFFIC ... ● TRAFFIC ... ● TRESPA... ● TRESPA...



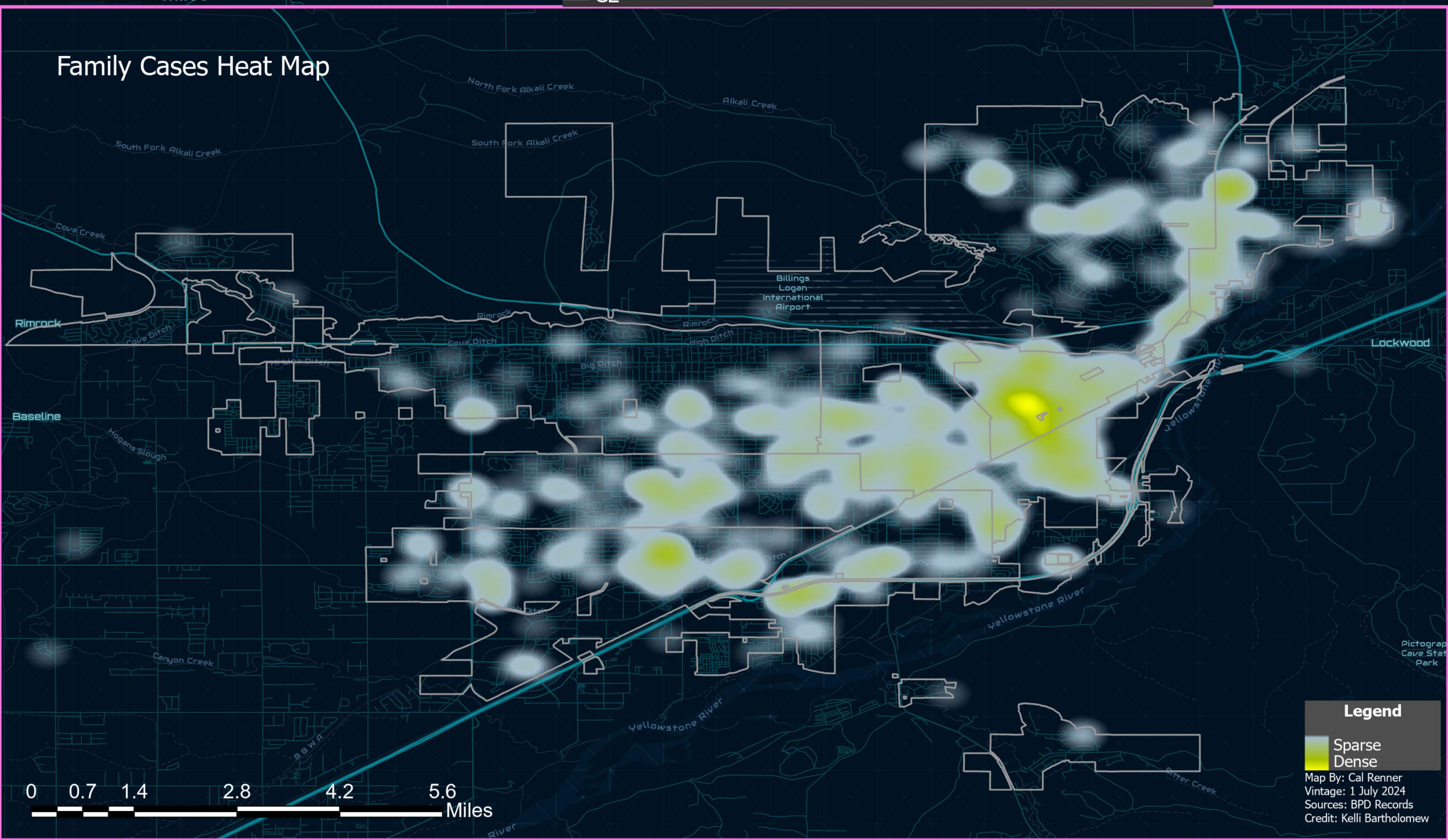
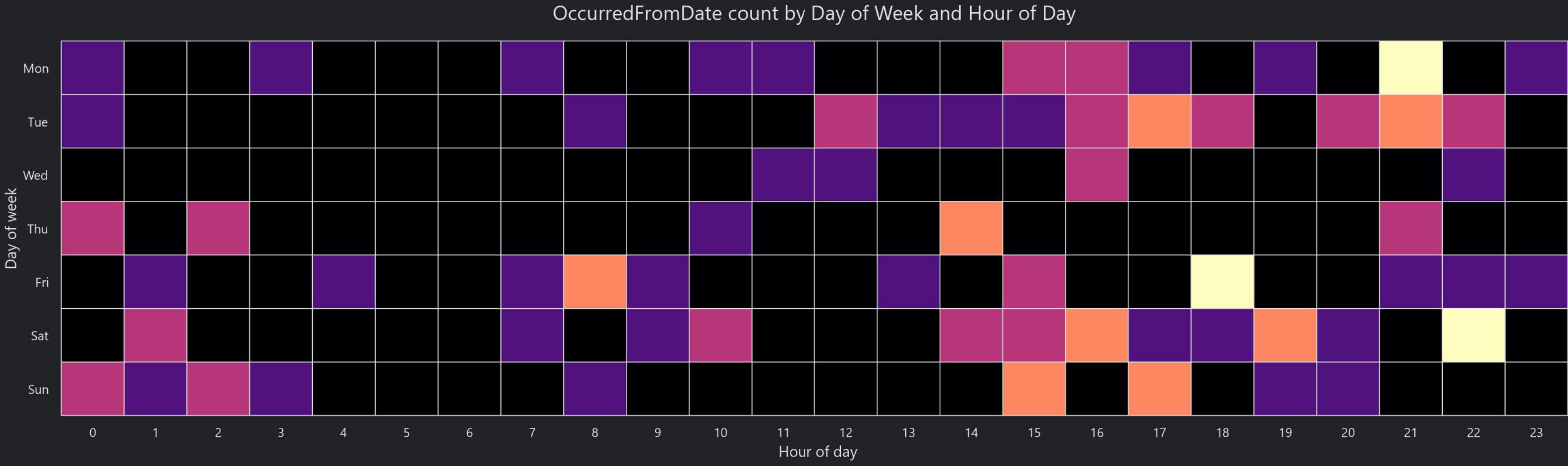
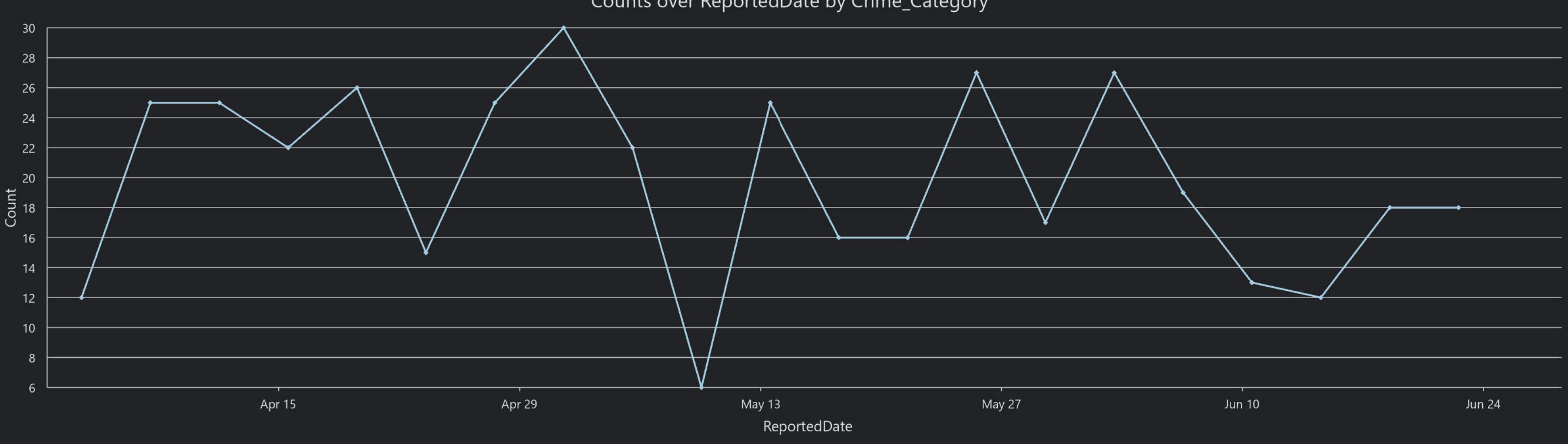
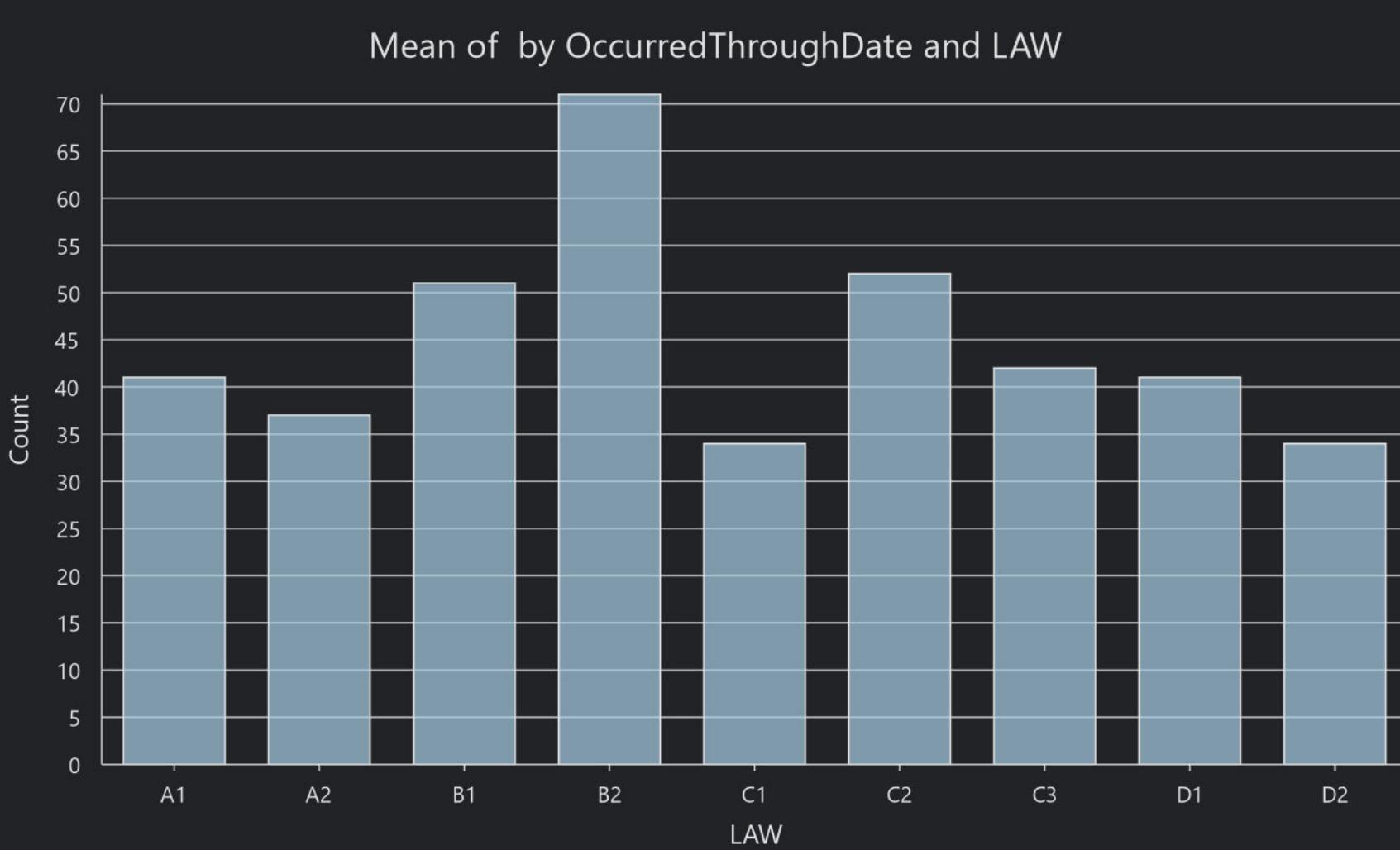
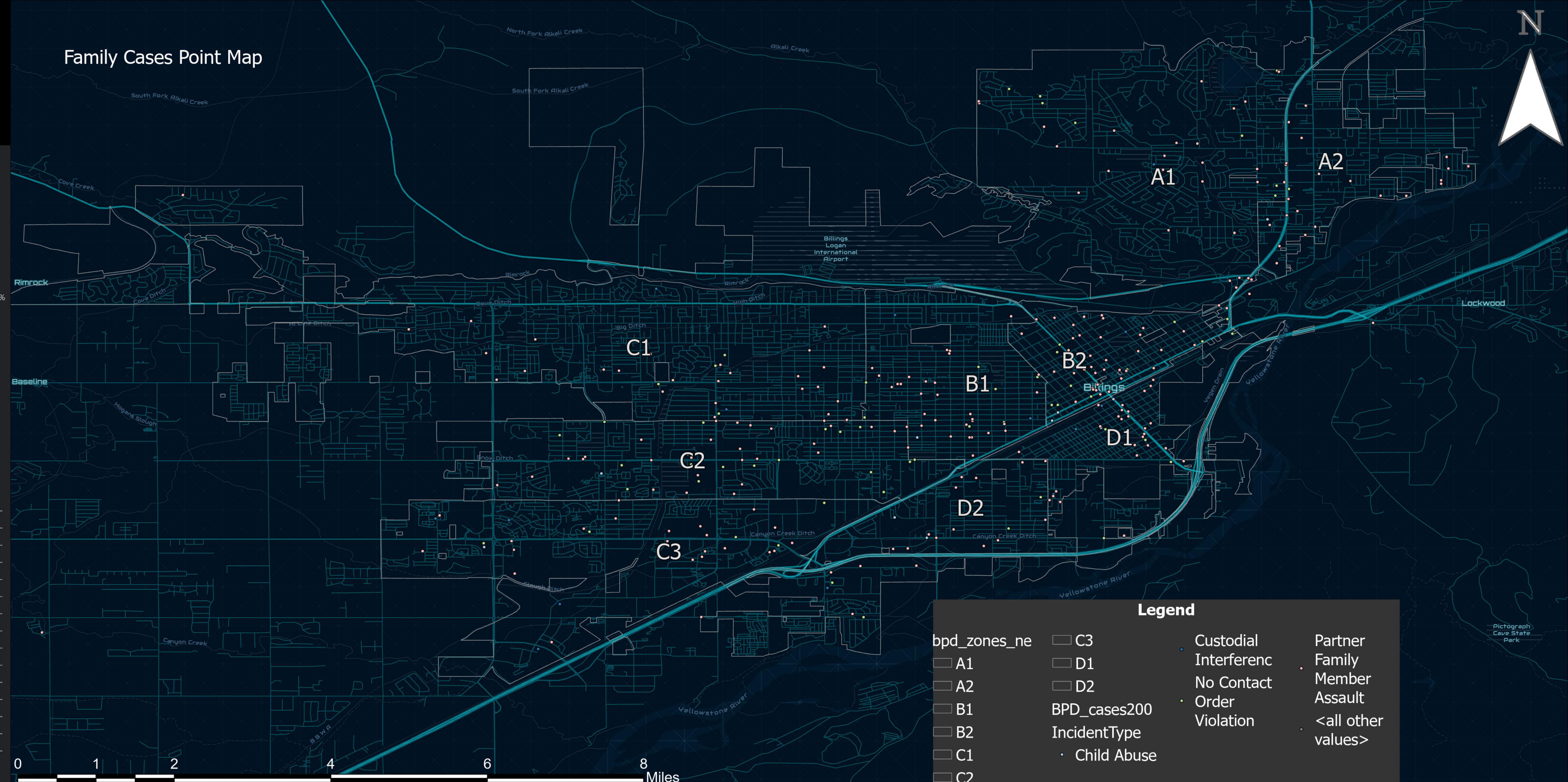
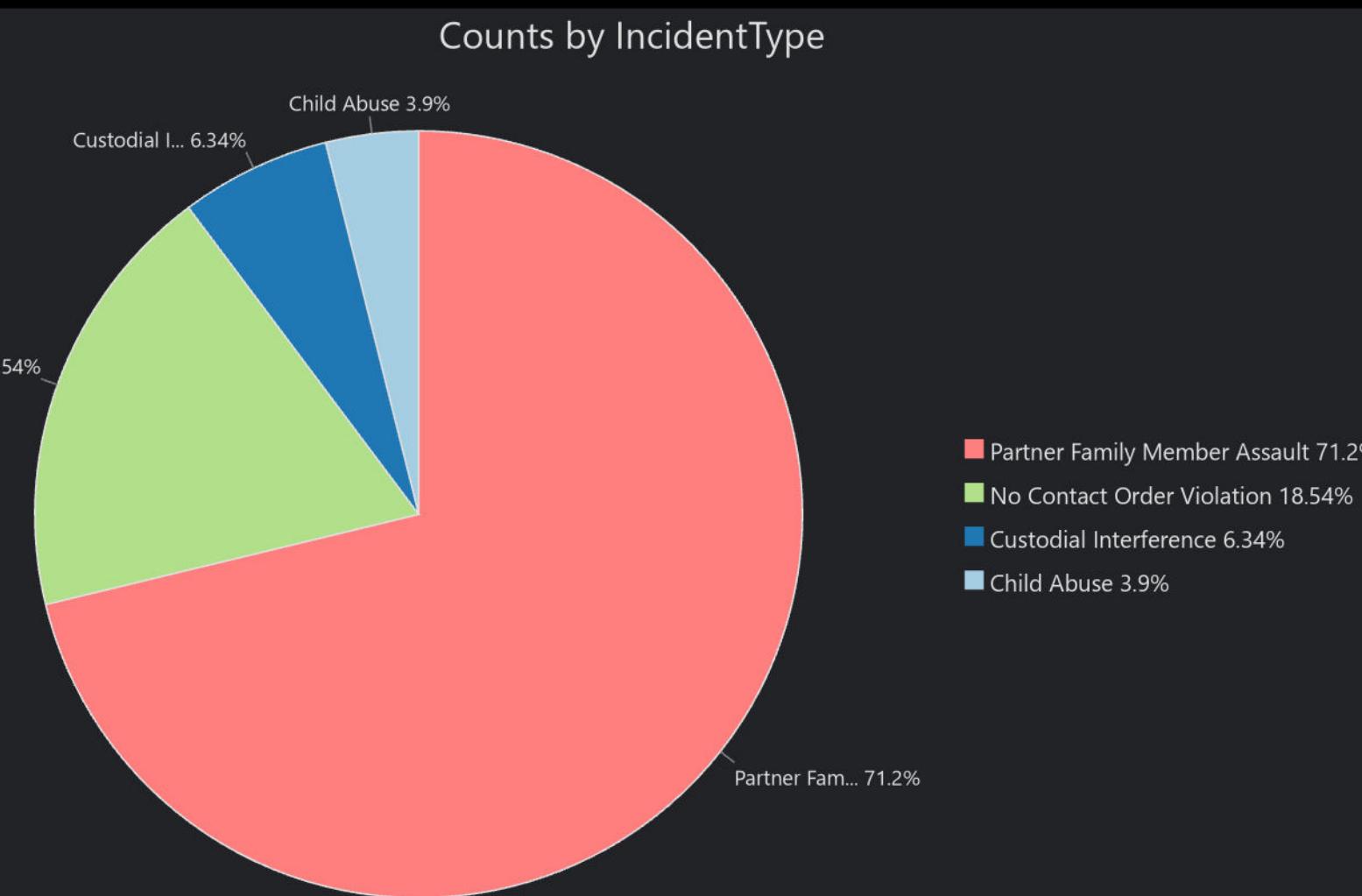
BPD All Cases

APR-JUN (Q2) 2025



BPD Family Cases

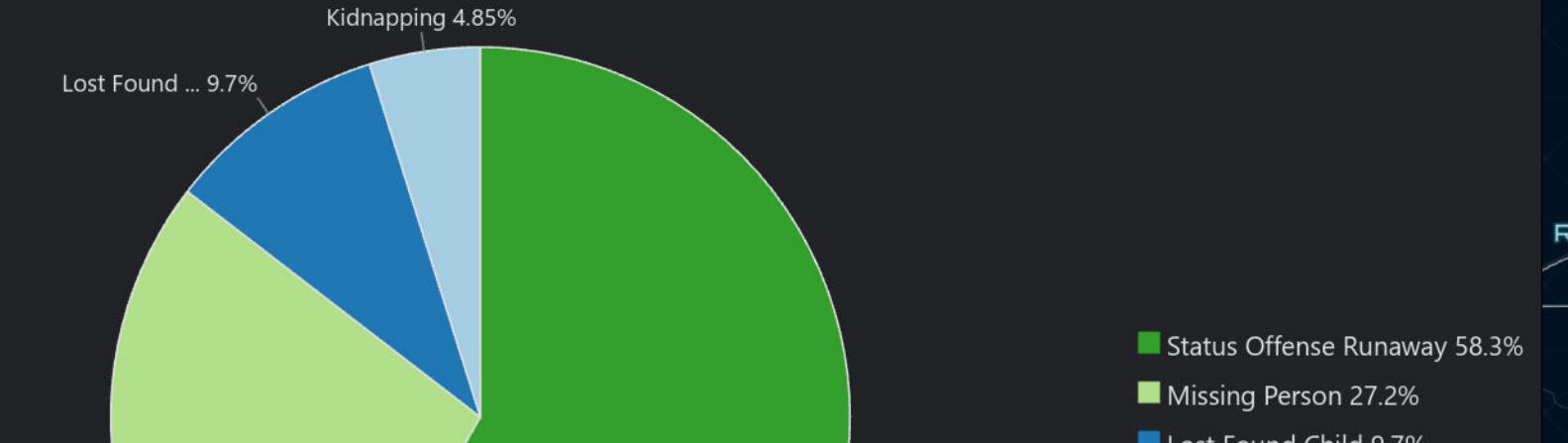
APR-JUN (Q2) 2025



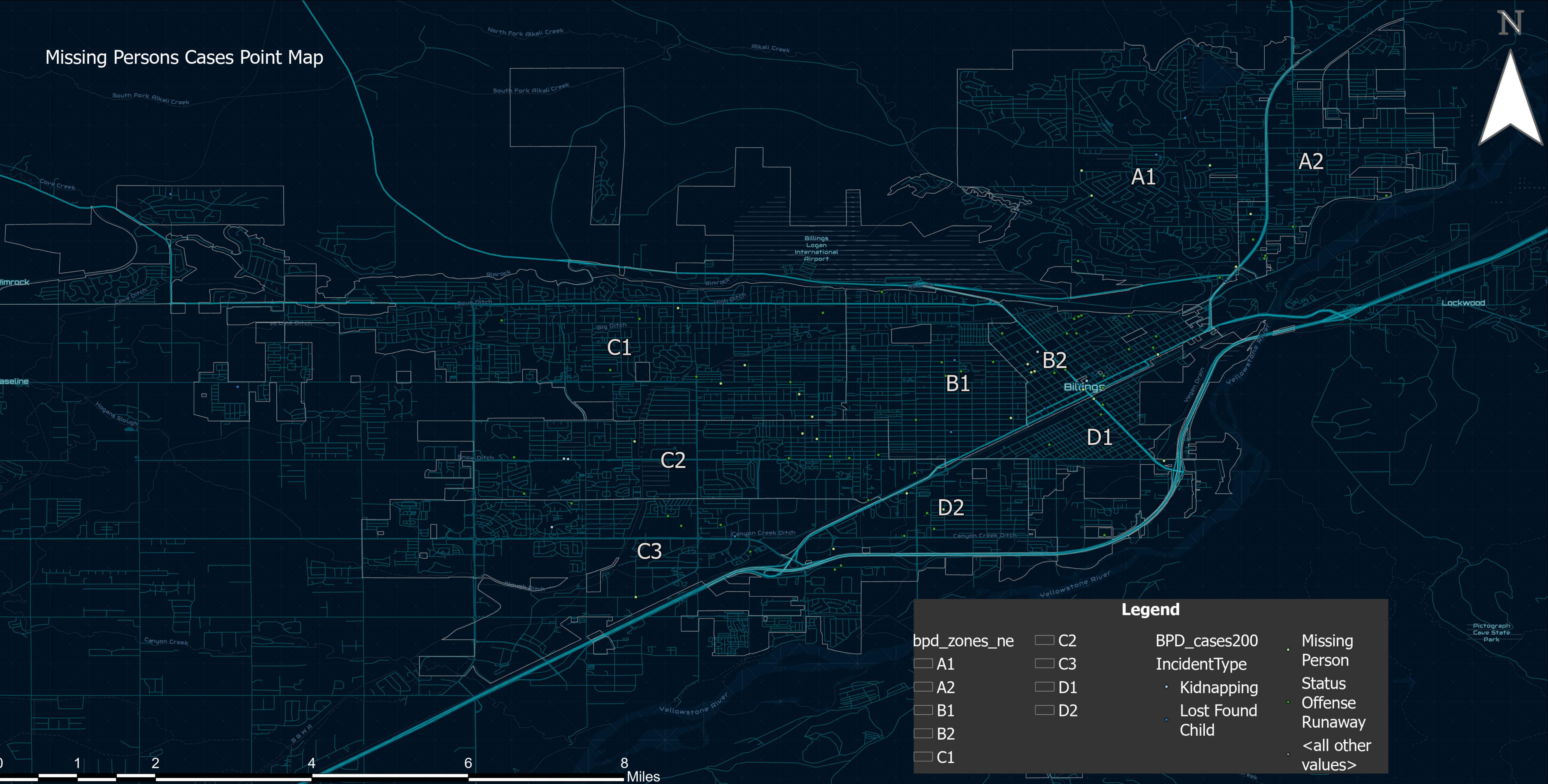
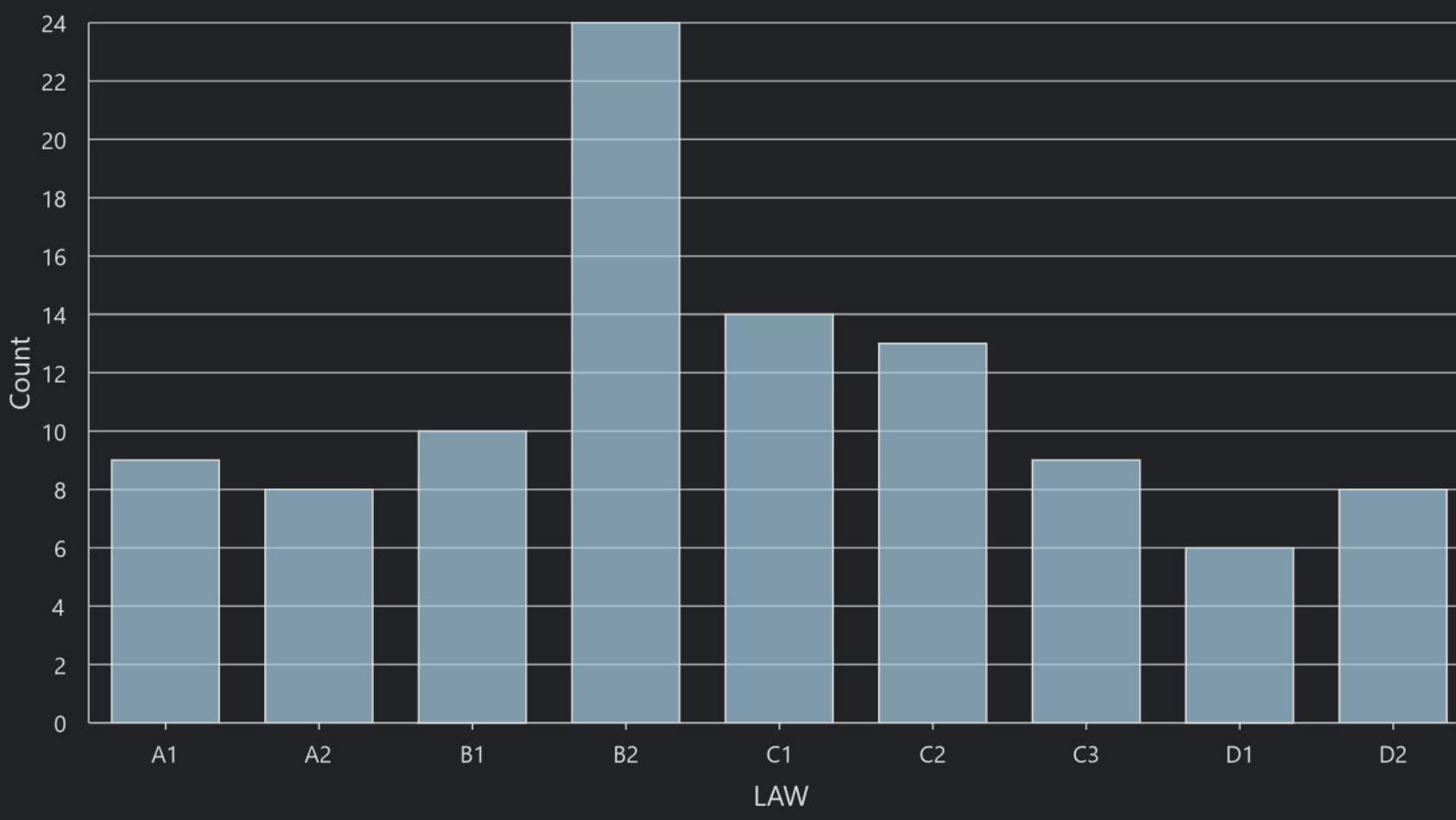
BPD Missing Persons Cases

APR-JUN (O2) 2025

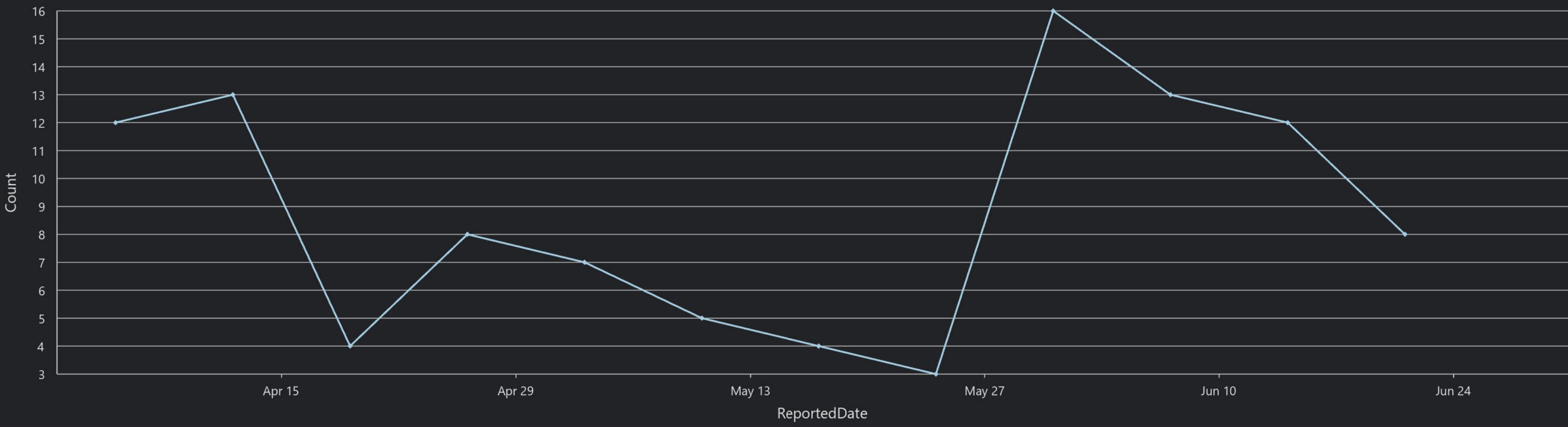
Counts by IncidentType



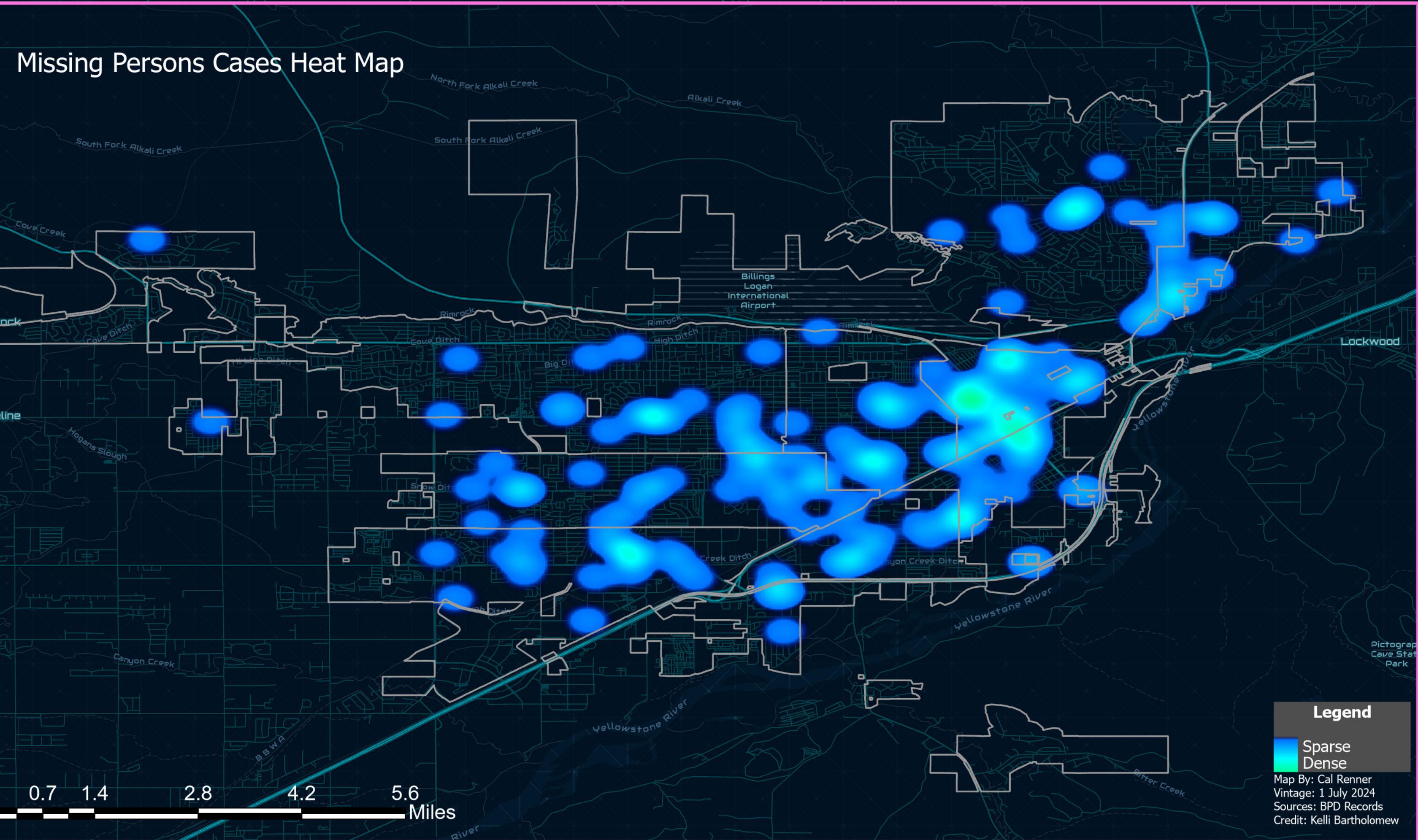
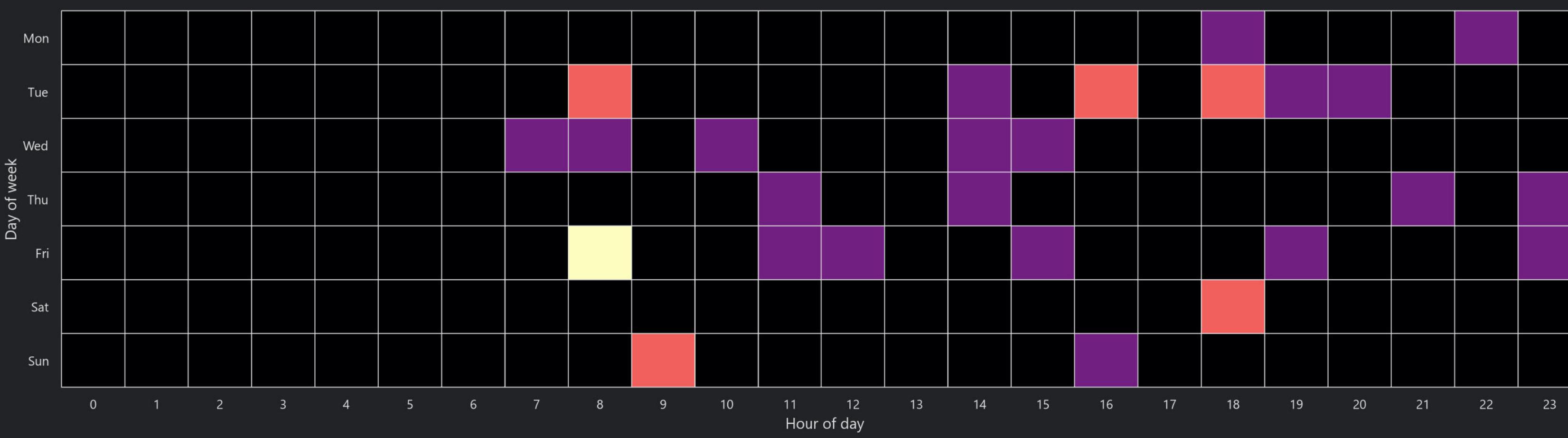
Mean of by OccurredThroughDate and LAW



Counts over ReportedDate by Crime_Category



OccurredFromDate count by Day of Week and Hour of Day



Legend

Sparse

Dense

Map By: Cal Renner

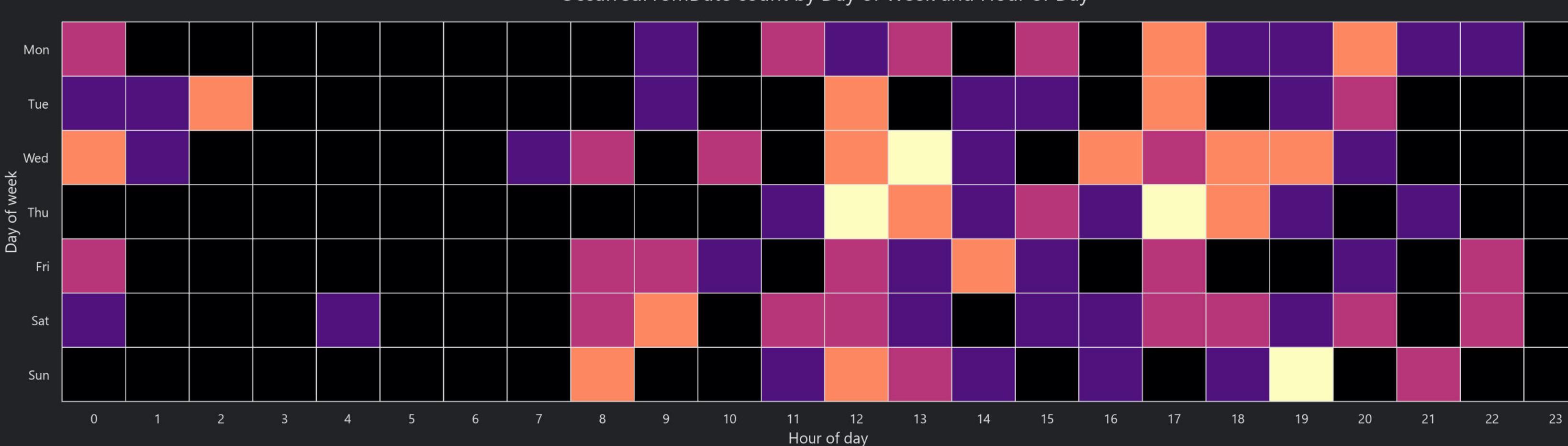
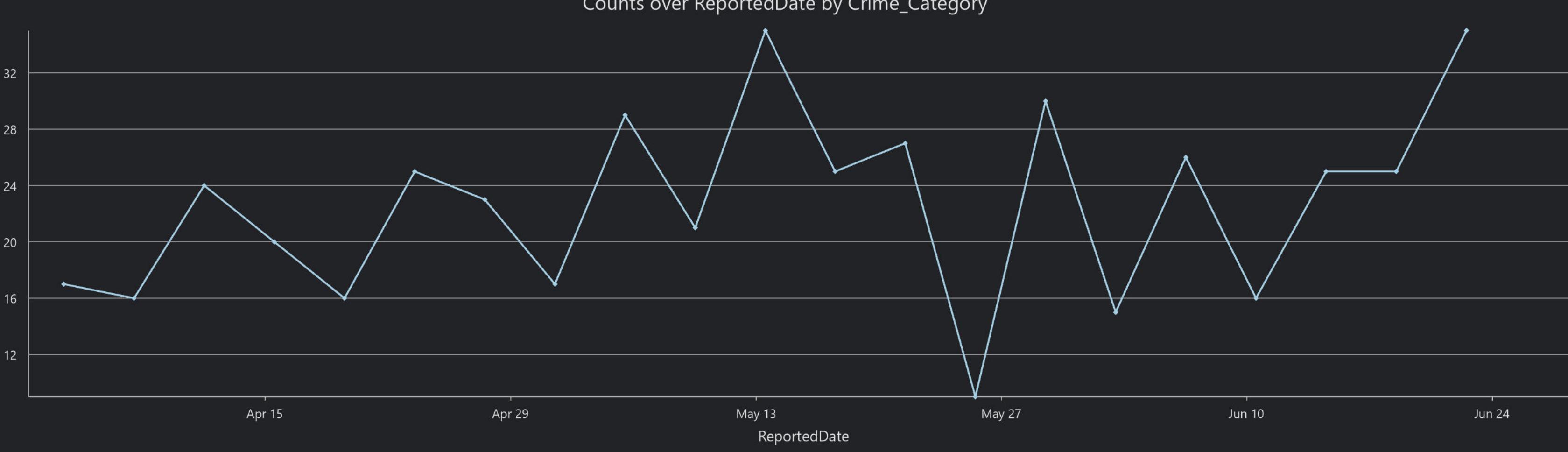
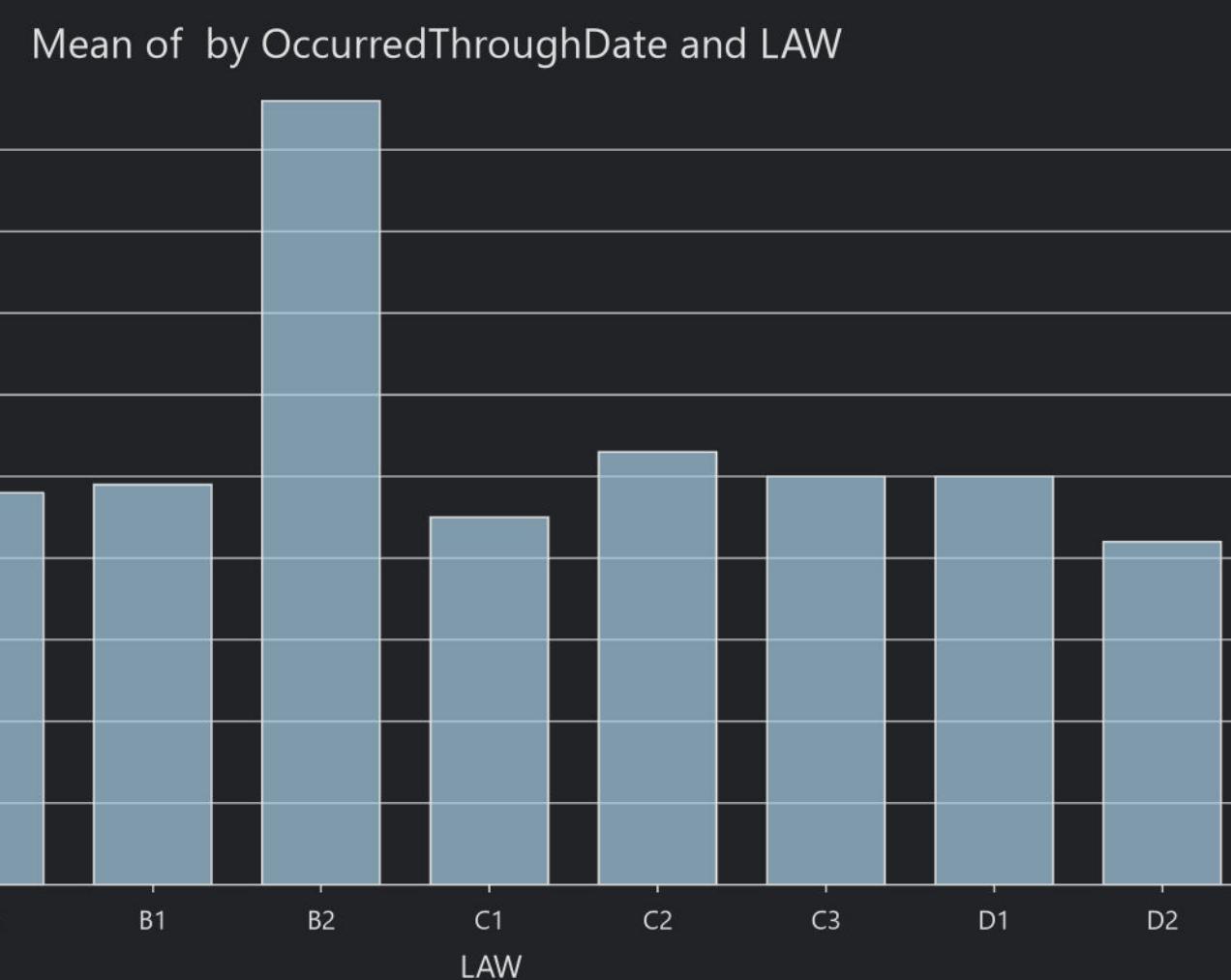
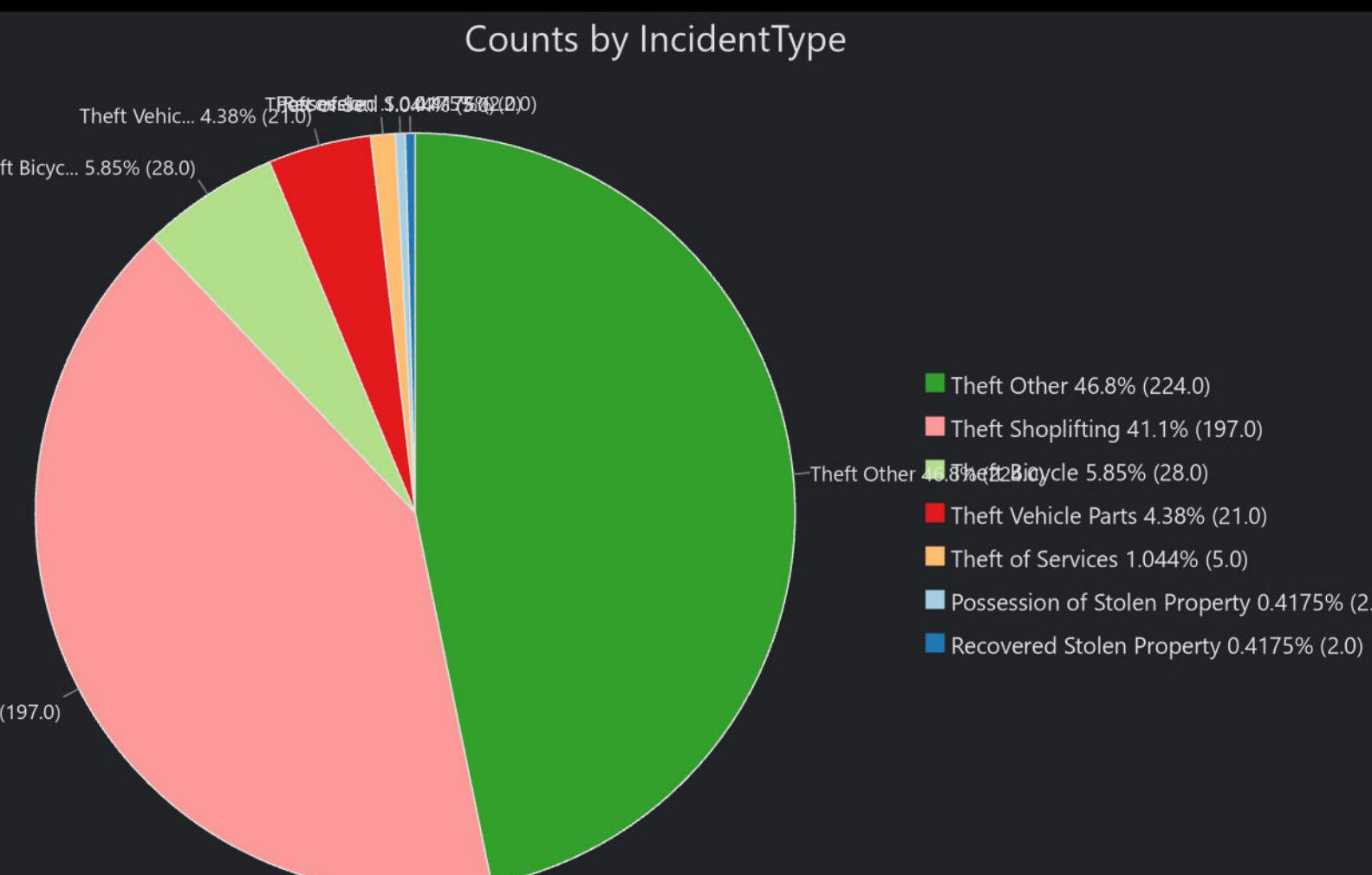
Vintage: 1 July 2024

Sources: BPD Records

Credit: Kelli Bartholomew

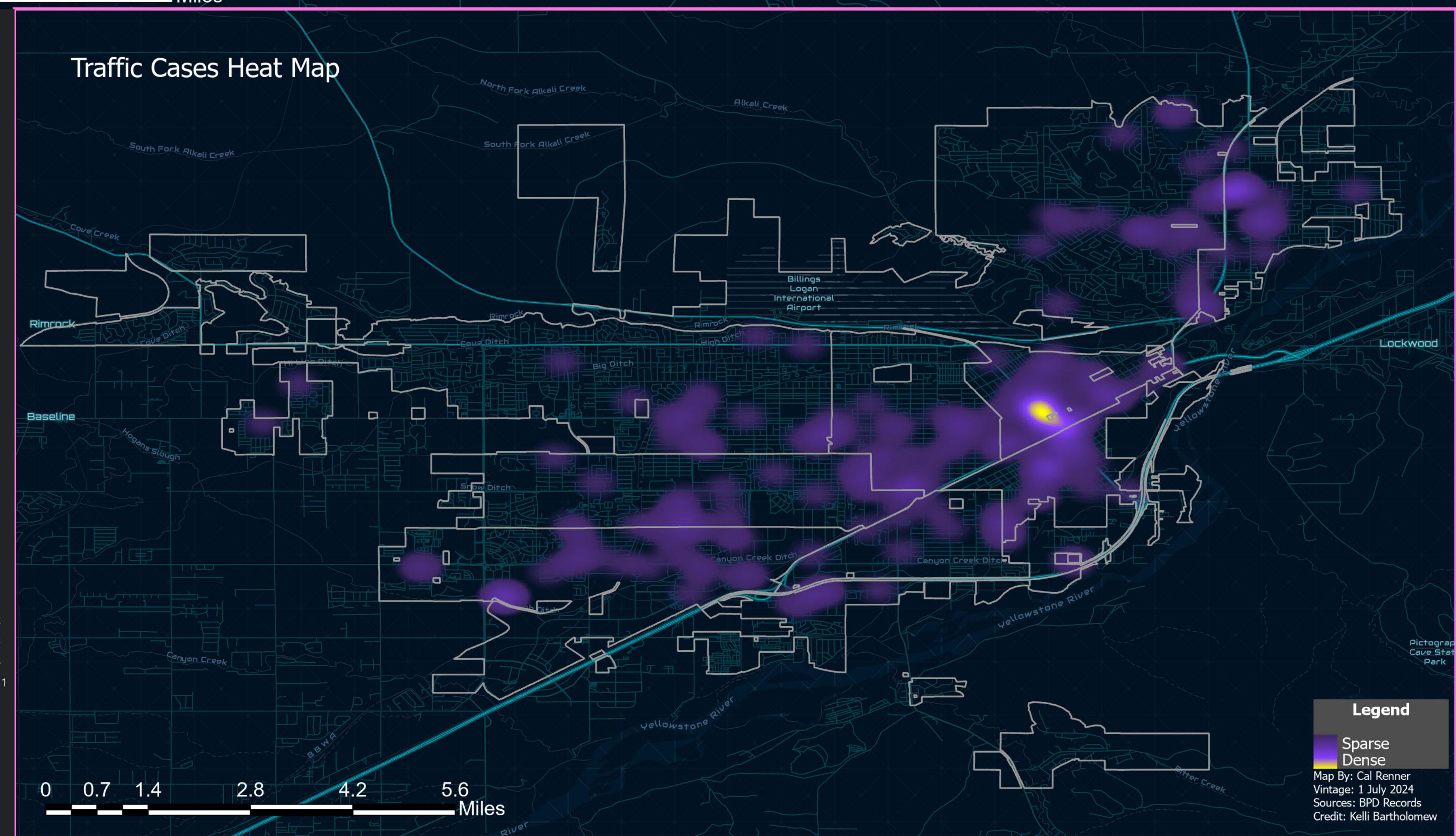
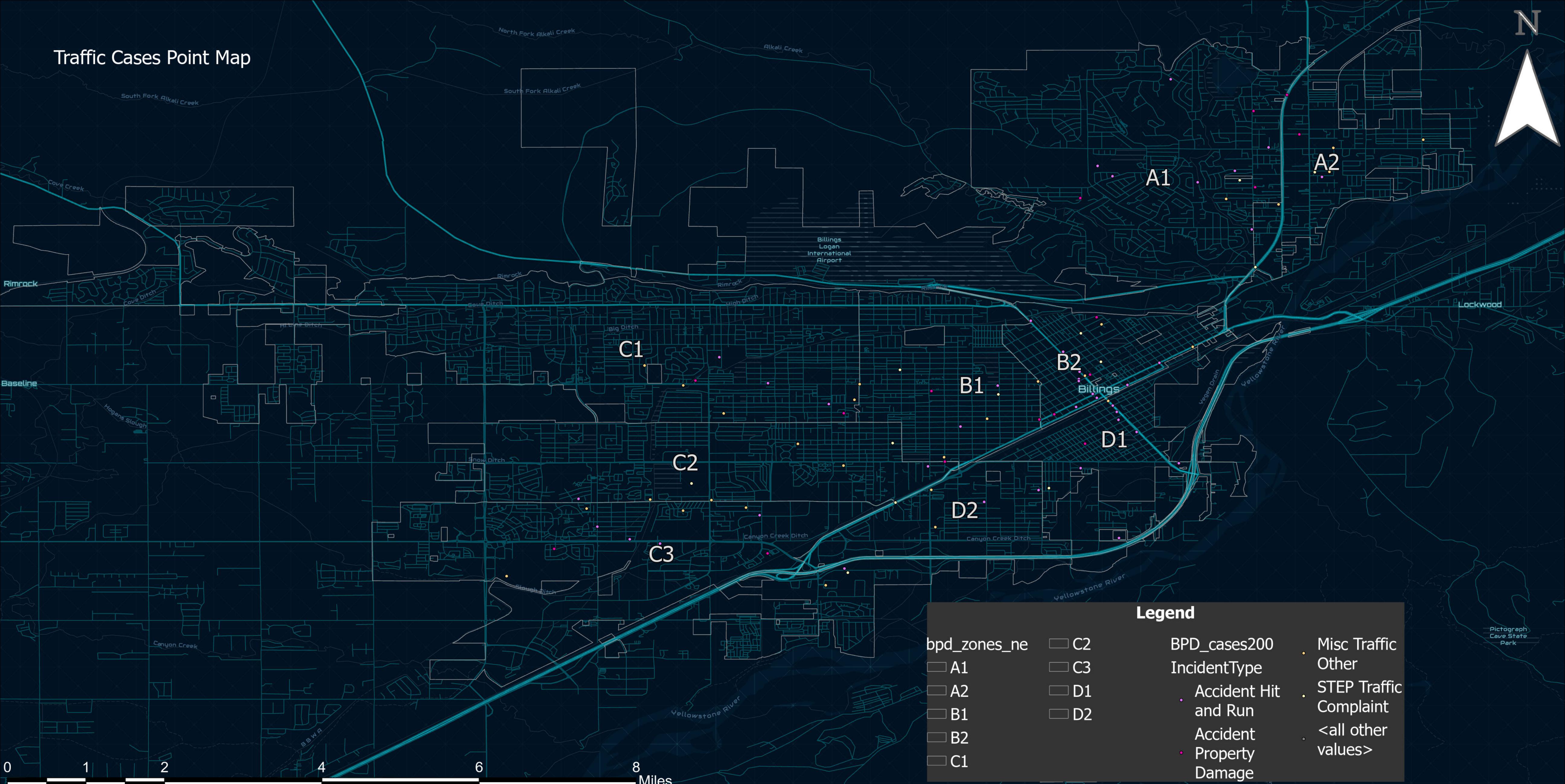
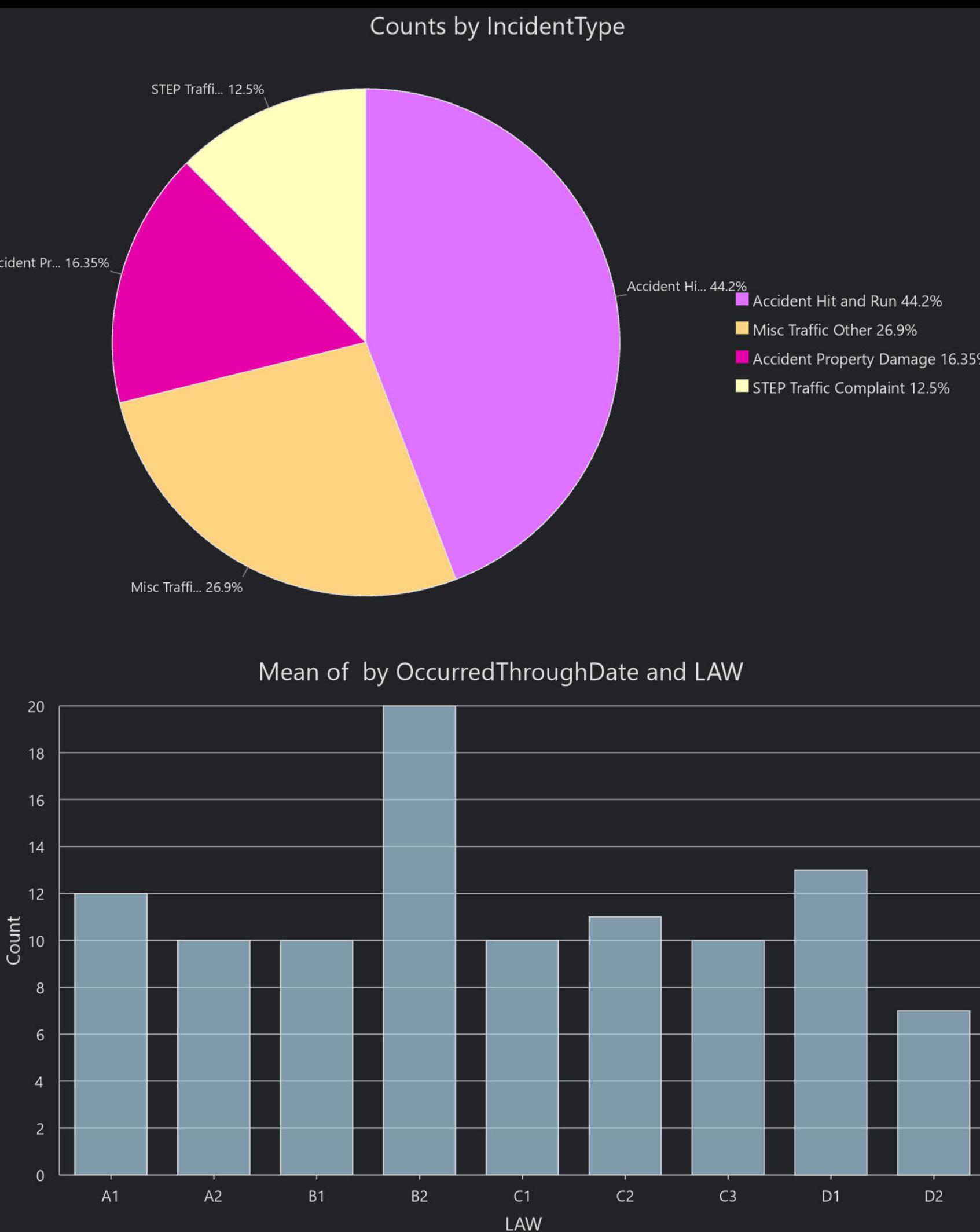
BPD Theft Cases

APR-JUN (Q2) 2025



BPD Traffic Cases

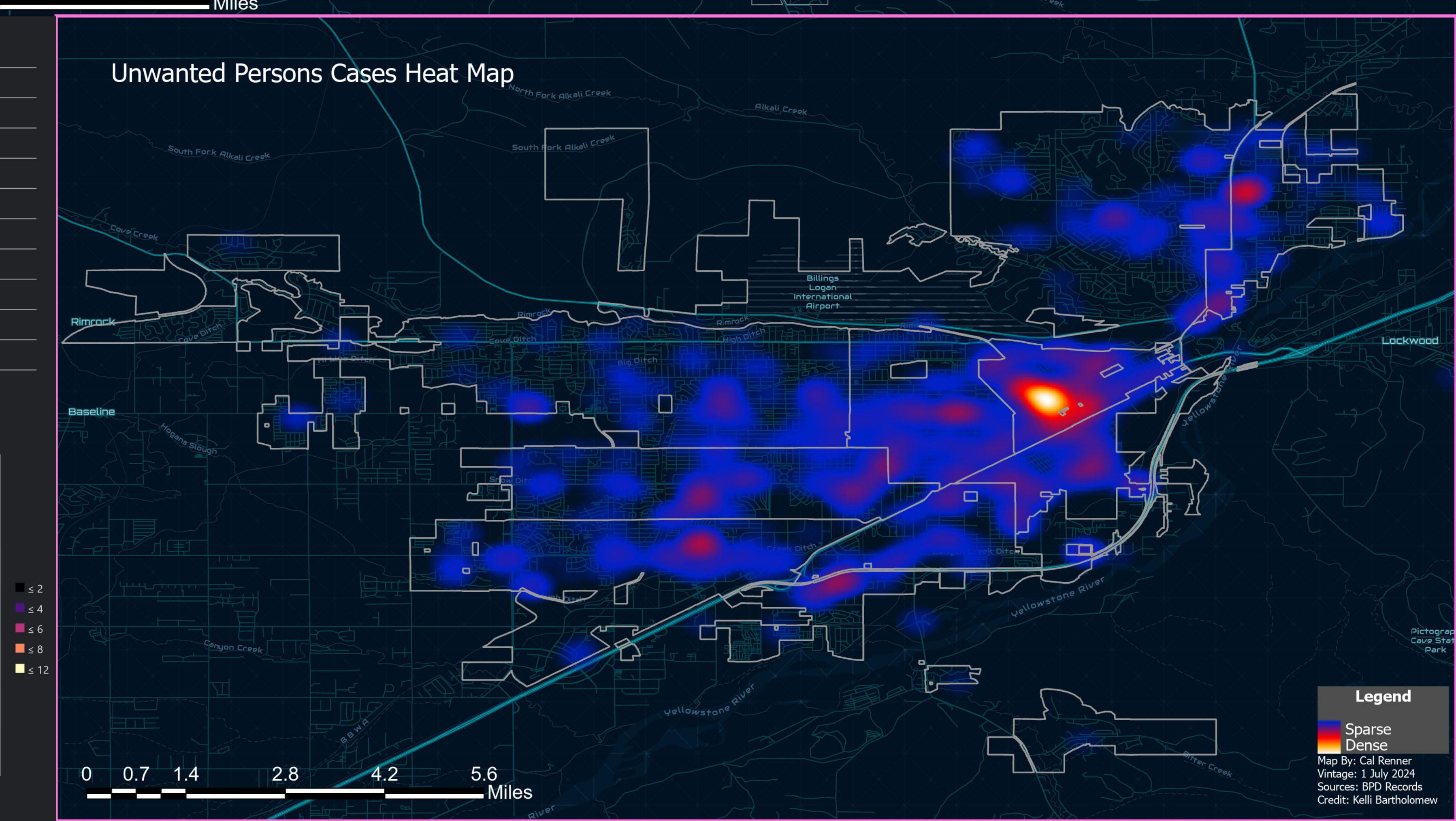
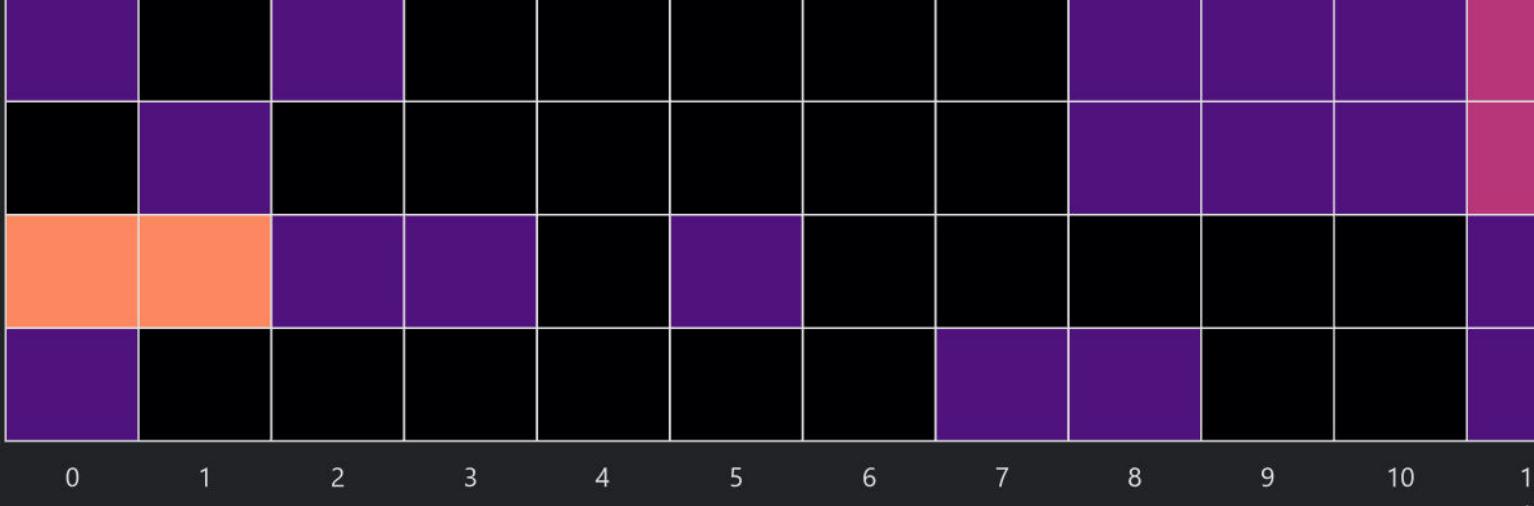
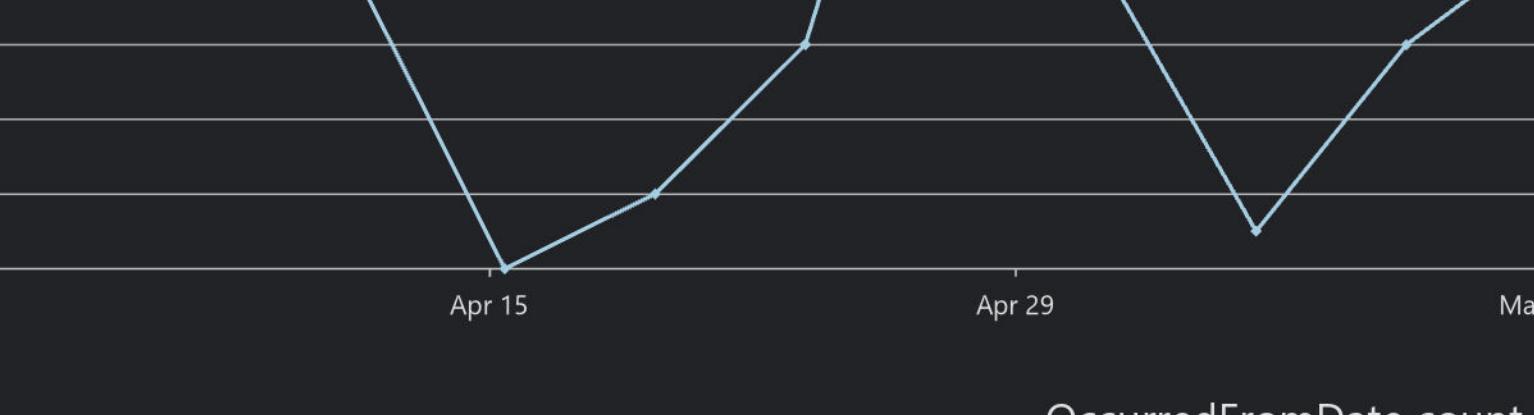
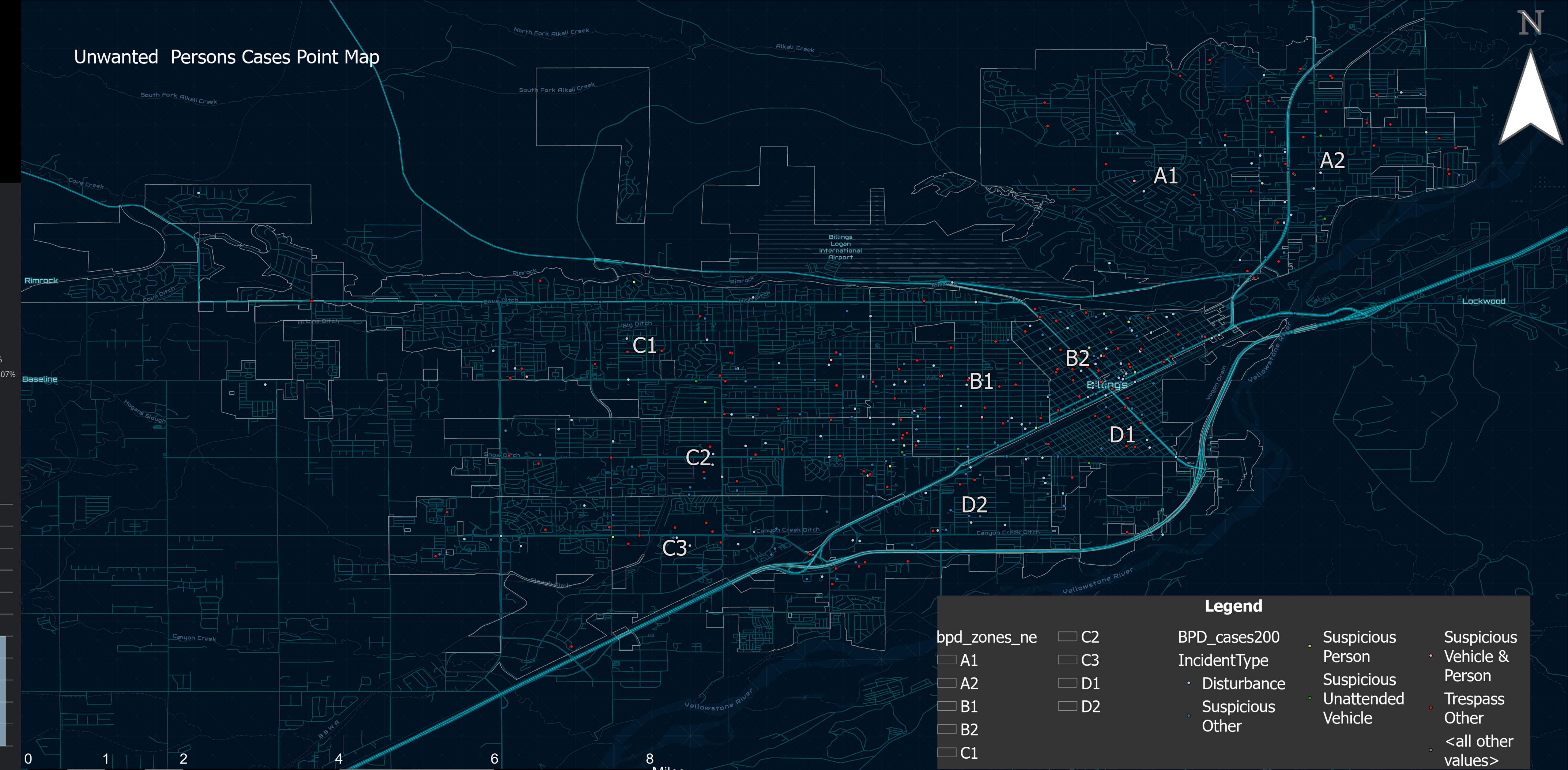
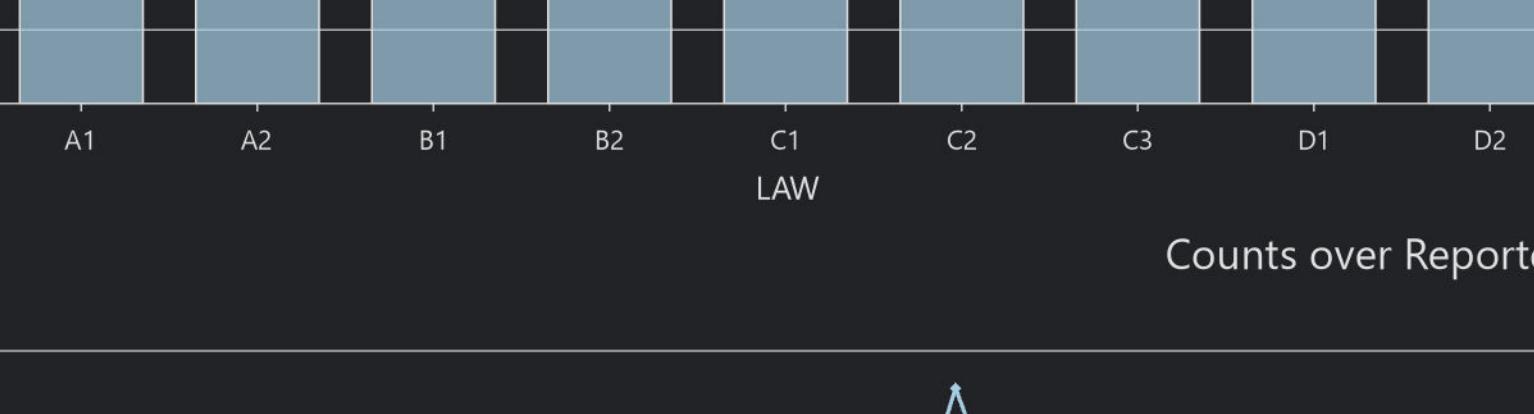
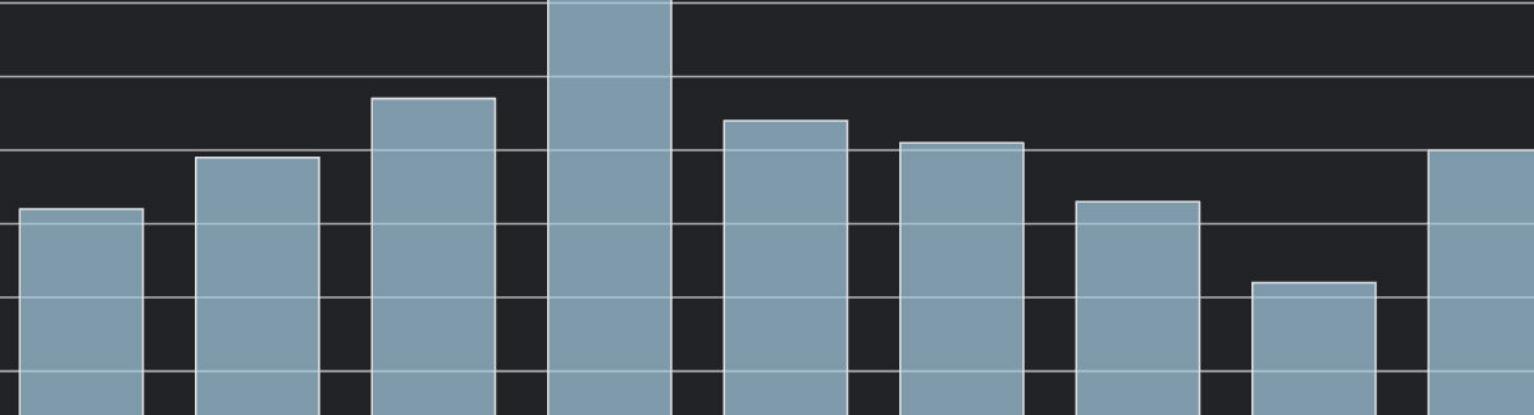
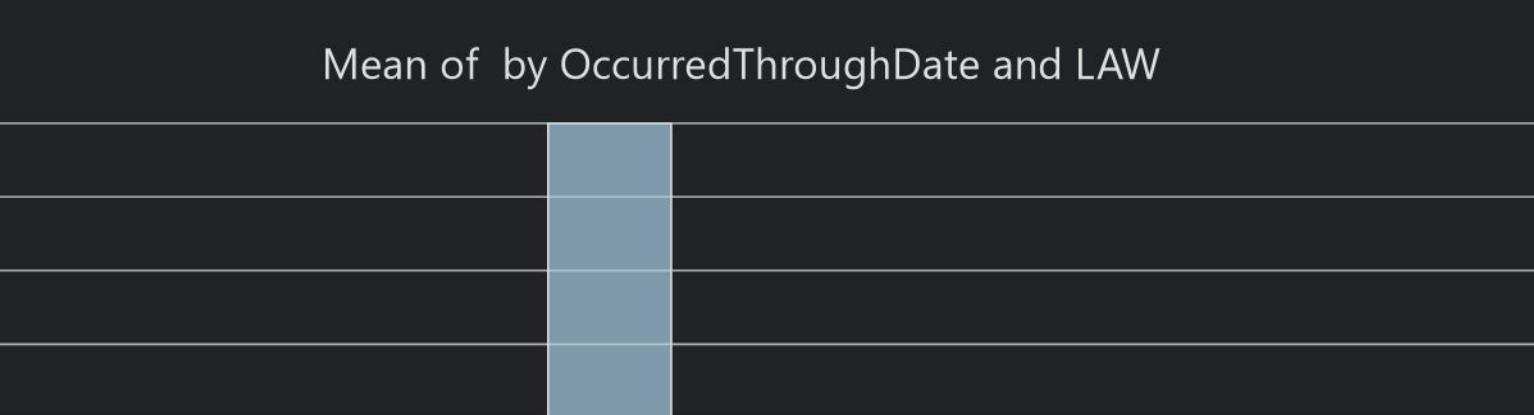
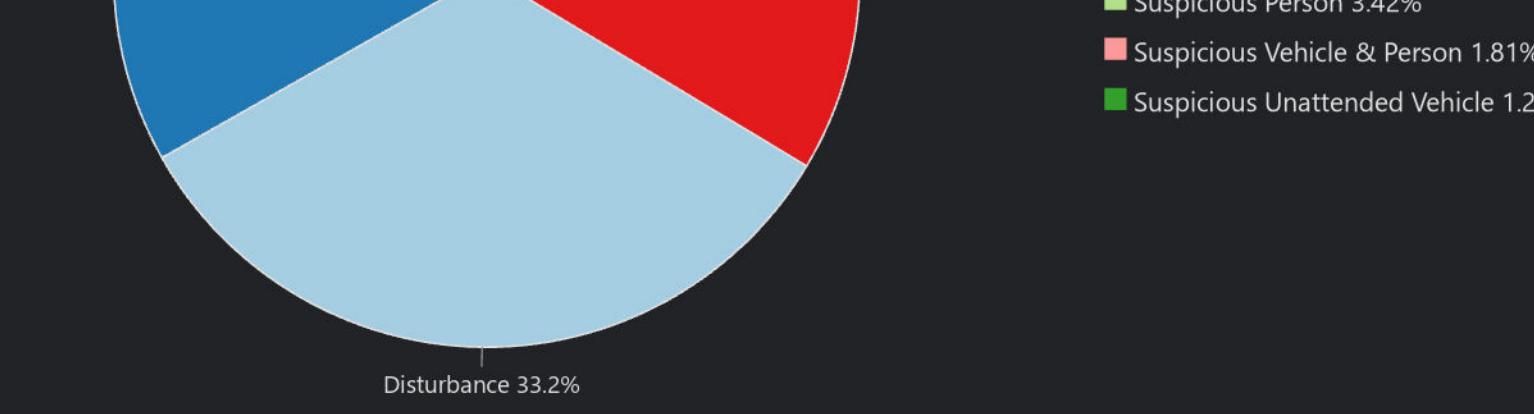
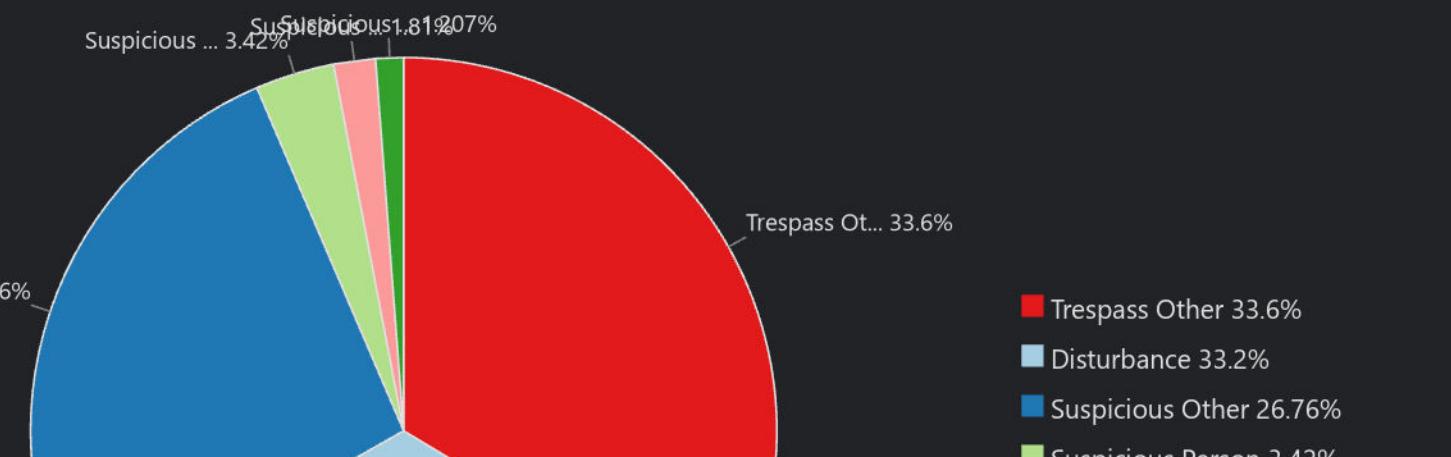
APR-JUN (Q2) 2025



BPD Unwanted Persons Cases

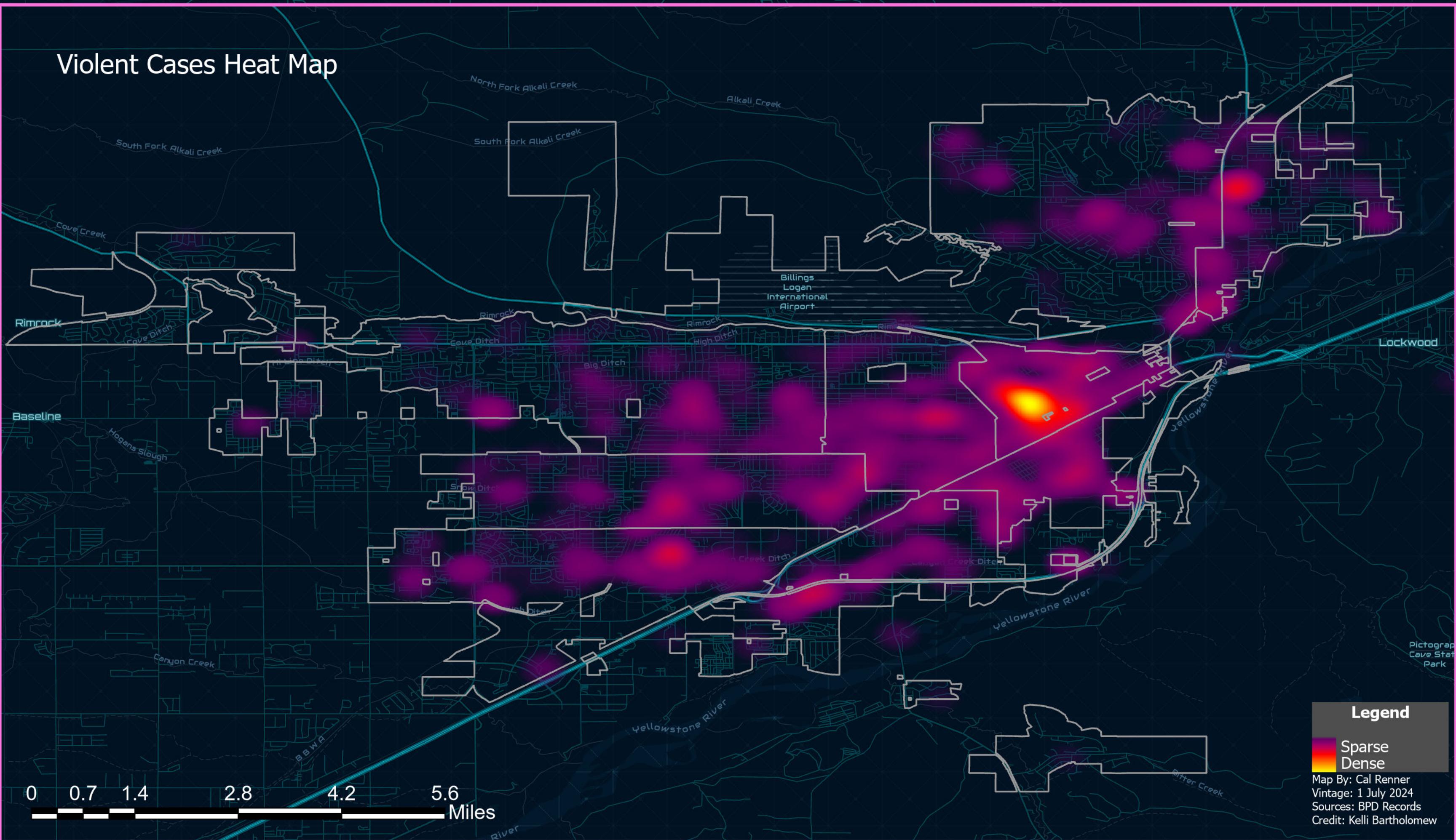
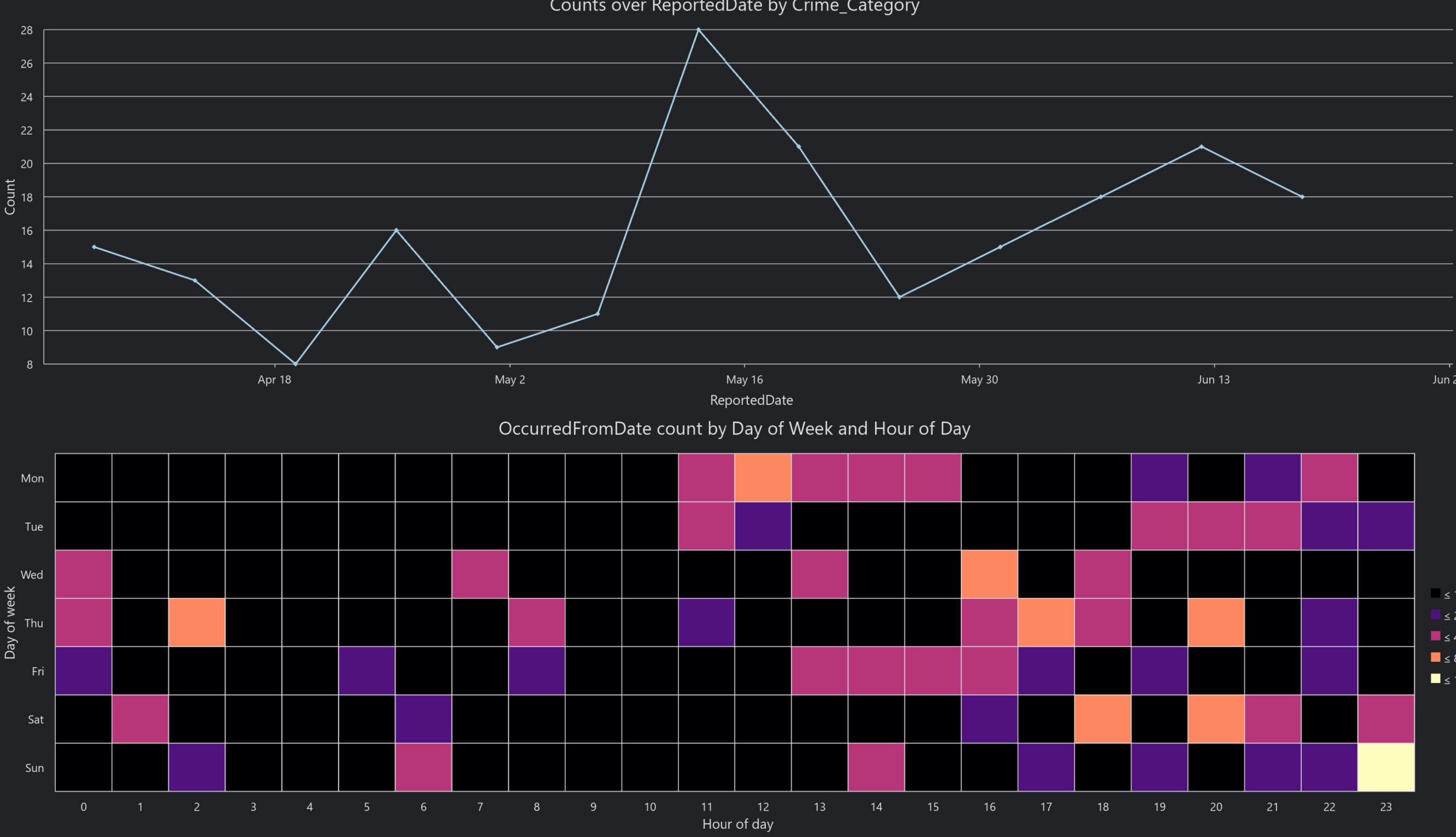
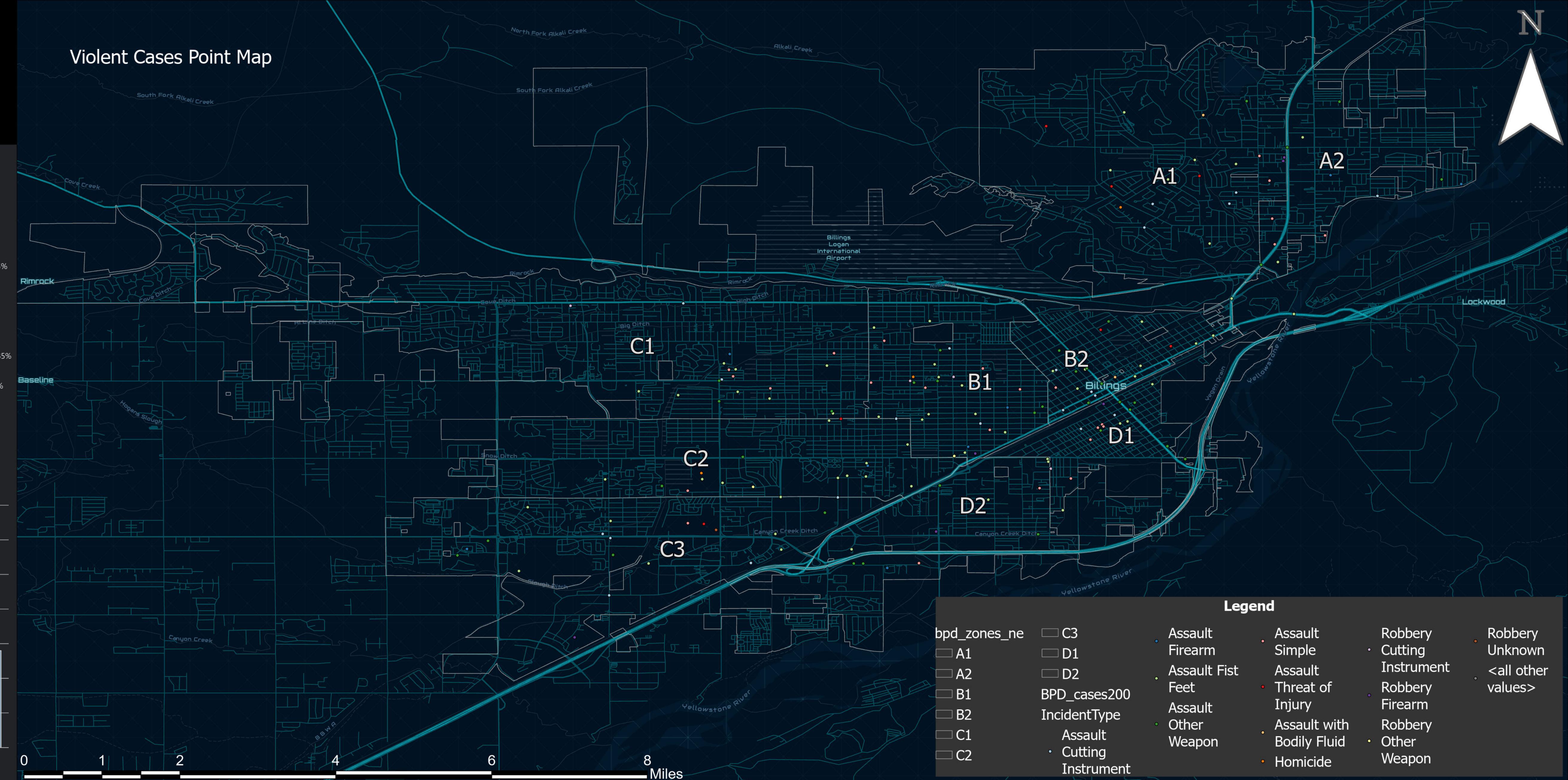
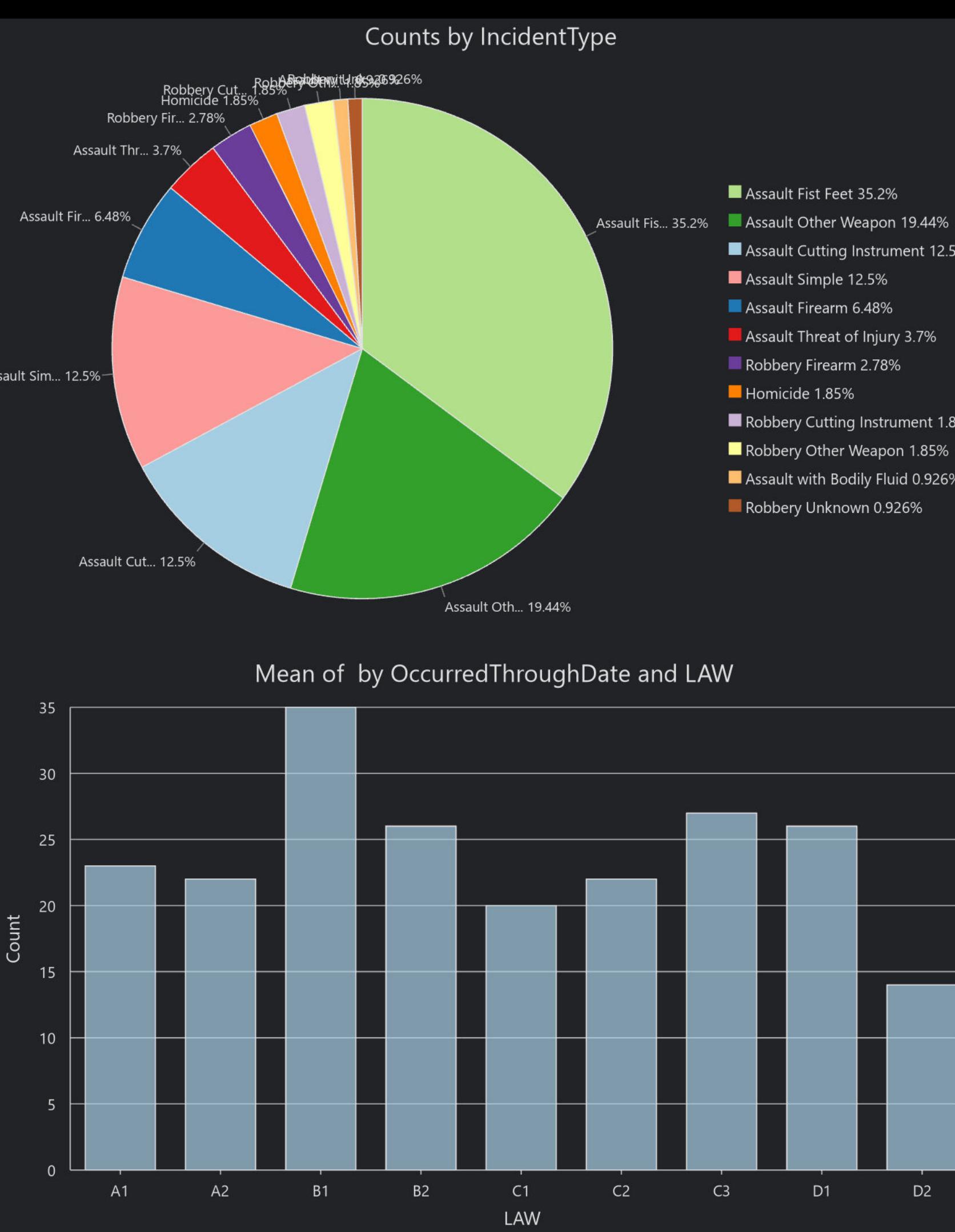
APR-JUN (O2) 2025

Counts by IncidentType



BPD Violent Cases

APR-JUN (Q2) 2025





U.S. Department
of Transportation
**Federal Aviation
Administration**

Airports Division, ANM-620
2200 S. 216th St.
Des Moines, WA 98198
Email: Michelle.L.Moshner@faa.gov
Phone: 206-231-9519

July 22, 2025

Mr. Paul Khera
Assistant Director
Billings-Logan International Airport
1901 Terminal Circle Dr., Room 216
Billings, MT 59105

Subject: Periodic Inspection Closeout

Dear Mr. Khera:

The periodic airport certification inspection of the Billings-Logan International Airport (BIL) was completed on July 17, 2025. The inspection revealed that the airport is being operated in compliance with 14 CFR Part 139, the Airport Certification Manual, and the Airport Operating Certificate.

If you have any questions regarding the inspection, please do not hesitate to contact our office. Thank you for your cooperation and commitment to safety.

Sincerely,

Michelle Moshner
Airport Certification Safety Inspector
FAA Northwest Mountain, Airports Division

Cc: Jason Ritchie, ANM-620 Manager
Jake Goettle, HLN ADO
Mick McCarthy, BIL



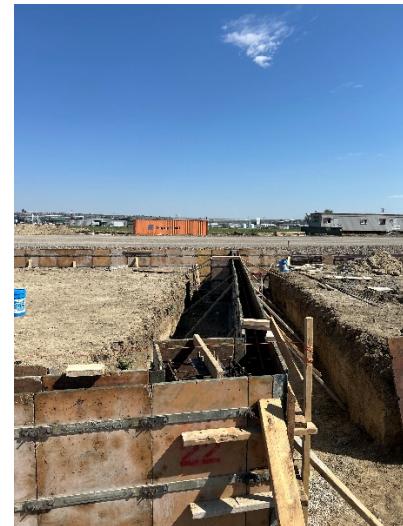
Amend Recreation Center: Weekly Update

7/25/2025

VP-Eastern District:	Jason Hubbard	jhub@langlas.com
Project Manager:	Rachel Guisti	rachelb@langlas.com
SR. Project Superintendent:	Lane Huffman	lhuffman@langlas.com
Field Engineer:	Si Ryan	sir@langlas.com

Progress Summary: Week of July 14th

- Langlas: **Anchor Bolts & Door Block outs**
Layout of Footings & Walls for Rebar Placement
Schedule: 1st part of the building arrives on August 11th.
Quality Control & City/Special Inspections
- Billings Concrete: **Wall Pour Monday @ 12:00 Footing Pour Tuesday @ 11:00**
Forming Foundation Walls- Administration Area
Forming Footings- West Gym Area
Rebar Placement for the Foundation Walls
- Terracon:
Special Inspections of Rebar & Anchor Bolts & Concrete Testing
- Plumb MT
Foundation Wall Sleeve for Sanitary Sewer
- Central Electric
Foundation Wall Sleeves for Parking Lot Lights & Future Fiber Line



Schedule: Upcoming week of July 28th

- Langlas:
 - Rebar Delivery-July 31st for the East Side of the Gym Area
 - Footing-Layout
 - Foundation- Layout
 - Block outs- for Anchor Bolts
 - City/Special Inspections
 - Concrete Footing & Foundation Pours
- Billings Concrete:
 - Forming Footings
 - Forming Foundation Walls
 - Tieing Rebar
 - Pour Concrete

2685 Gabel Road Billings, MT 59102 P 406.656.0629 F 406.656.1088
4555 Valley Commons Drive Bozeman, MT 59718 P 406.585.3420 F 406.585.4110
4852 Kendrick Place Missoula MT, 59808 P 406.215.1356 F 406.926.2005
101 E. Park Street Butte, MT 59701 P 406.490.2824

Parks and Recreation Projects

July 24, 2025 Progress Report

Park	Progress Started -----> Completed	Project	Status	*updated information for this week
*Rose Park North Trail	<div style="width: 50%;"><div style="width: 100%;"></div></div>		*Contractor has mobilized onsite. No active work as of 07/24/2025.	
*Pioneer Park Basketball Court	<div style="width: 50%;"><div style="width: 100%;"></div></div>		*Contractors selected. Court orientation and layout scheduled for 07/28/2025.	
*Coulson Park North & South Improvements	<div style="width: 75%;"><div style="width: 100%;"></div></div>		*Shade structure delivered on 07/24/2025, waiting on installation schedule. Restroom still scheduled for early August.	
*Rose Park North trail Lighting	<div style="width: 50%;"><div style="width: 100%;"></div></div>		*Lights have arrived. Waiting on work to be finished on the Rose Park North Trail before installation.	
*Grandview Irrigation Automation	<div style="width: 100%;"><div style="width: 100%;"></div></div>		*Pump is operational. Project is at substainal completion.	
*Landon's Legacy Fall Protection	<div style="width: 100%;"><div style="width: 100%;"></div></div>		*Fall Protection is COMPLETE 07/13/25.	
*Coulson Bike Pump Track	<div style="width: 10%;"><div style="width: 100%;"></div></div>		*Utility locates have been done. Import fill coming from Amend. Working on means of transporting.	
*North Park Court Improvement	<div style="width: 75%;"><div style="width: 100%;"></div></div>		*Court resurfacing is complete. 07/11/25. Fence contractor to start work the week of July 28th.	
* Lillis Park Senior Challenge Board	<div style="width: 100%;"><div style="width: 100%;"></div></div>		* Waiting until after the completion of Arnold Drain Trail to install the signage.	
*Castle Rock Restroom	<div style="width: 100%;"><div style="width: 100%;"></div></div>		*Currently open to the public. Waiting on delivery of new stainless steel sinks.	
*Arnold Drain Trail Renovation	<div style="width: 75%;"><div style="width: 100%;"></div></div>		* Work expected to begin first week of August.	
*Big Ditch Trail Ext.	<div style="width: 50%;"><div style="width: 100%;"></div></div>		*Contractor has been selected. (Knife River). Waiting on council bid award.	
*Swords/Rimrock Shade Structure	<div style="width: 10%;"><div style="width: 100%;"></div></div>		*New location has to be determined. New location may change the previously selected structure.	
*Centennial Dog Park Sidewalk	<div style="width: 100%;"><div style="width: 100%;"></div></div>		*Concrete is complete. Final walkthrough/ inspection is scheduled for July 25/2025.	
*Dehler Park Protective Netting	<div style="width: 75%;"><div style="width: 100%;"></div></div>		*Waiting on contractor scheduling. Expecting a fall installation.	
*Dehler Park Infield Sod	<div style="width: 50%;"><div style="width: 100%;"></div></div>		*Bid package complete. Waiting on bids to assign contracts.	
*South Park South Bball Court Resurfacing	<div style="width: 100%;"><div style="width: 100%;"></div></div>		* YVBCC is scheduled to paint the court July 26 and 27th 2025.	
*Skyline Shade Structure	<div style="width: 75%;"><div style="width: 100%;"></div></div>		*Waiting on city building permits.	
*Pioneer Park Bridge Replacement	<div style="width: 10%;"><div style="width: 100%;"></div></div>		* Reviewing previous estimates and evaluating engineering requirements.	
CIP 2026				
River Front Trail Resurfacing (400k)				
Automate Millice Park Irrigation (400k)				
Various Trails and Sidewalks (100k)				
Stewart Park Playground (400k)				
Rose Park Pool Perimeter Fence (200k)				
South & East Shop's Roof Repairs (300k)				

BUILDING DIVISION STATISTICS

JUNE 2025

TOTAL PERMITS ISSUED = 586

TOTAL VALUATION = \$34,475,377

Building Permit Applications Submitted 138

Building Inspections Completed 1454

New Construction 39

- Single Family = 25
 - Total Valuation = \$8,692,123
- Duplex = 9
 - Total Valuation = \$3,232,00
- Townhome = 2
 - Total Valuation = \$1,275,766
- Commercial = 3
 - Total Valuation = \$1,650,000

Addition and Remodel 57

- Residential = 19
 - Total Valuation = \$645,111
- Commercial = 38
 - Total Valuation = \$3,726,020

Miscellaneous 158

- Residential Exterior = 116
 - Total Valuation = \$2,048,903
- Comm Fence/Roofing/Pool = 7
 - Total Valuation = \$2,717,535
- Solar = 35
 - Total Valuation = \$857,360

Top Commercial Projects Issued:

Intermountain Health Foundation - \$12,212,022
FedEx Security Building - \$1,500,000
Women's Prison Re-Roof - \$1,373,129
Bank of America Remodel - \$1,200,000
Amber Apts 4 Plex Townhome - \$900,000

Permits Issued Calendar Year to Date:

2025 2024

New Construction

New Single Family	106	108
Commercial Townhome	12	34
Duplex	50	13
Commercial	23	24
Garage/Carport	12	13

Additions/Remodels

Residential Addition/Remodel	100	179
Commercial Addition/Remodel	211	155

Miscellaneous

Residential Exterior	488	565
Comm Fence/Roofing	21	32
Solar	161	247
Foundations	6	1
Total	1029	1127

CityView Project Status Report

By Jessica Fust

July 24, 2025

Milestone	Date Range	Notes
Validation Training	6/23/2025 – 7/24/2025	Building, Planning, Engineering, Business Licensing, and Code Enforcement have completed validation training
Validation	7/25/2025 – 10/4/2025	City Staff tests system for completeness and accuracy and provides feedback to vendor for items that need correcting
User Acceptance Testing	10/4/2025 – 10/24/2025	City Staff will have a final opportunity to test the system for completeness and accuracy prior to End User Training
Buffer (TBD)	10/26/2025 – 11/7/2025	Buffer period if needed for corrections or modifications after User Acceptance Testing
End User Training	11/9/2025 – 12/5/2025	Training for City Staff and the public who will be using the system
Go Live	12/8/2025	Date that the program will be active for all new and existing permits, projects, business licenses, and code enforcement cases
Go Live Facilitation	12/8/2025 – 12/11/2025	CityView staff will be onsite for trouble-shooting and instruction during the first week of Go-Live

Notes/Additional Items

7/29/2025 – Post – Validation Training review with IT and all departments to plan for next 8 weeks of validation. Ensure we have the capacity and resources to successfully complete program validation

7/30/2025 – Meeting with Invoice Cloud to review online payment integration

Background

The City has contracted with CityView to provide a new software system and public portal for all permitting, project, business license, and code enforcement functions for the City.

The total contract amount is \$575,995. The City has paid \$342,973 with \$233,022 to be paid when future milestones are met.

UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.

Thank you for your feedback!

July 28, 2025 REGULAR BUSINESS

CONSENT:

1. BID AWARD: Big Ditch Trail Extension
2. BID AWARD: WO 26-03: Contract 1, City Overlay
3. Purchase of John Deere Excavator
4. Prof. Services Contract for W.O. 25-24 Safe Streets for All 2023
5. Final Plat, Nalkuk Sub.
6. Resolution of Intent to Create Downtown Business Improvement District 1
7. Second/Final Rdg ORD amending Section 24-601, BMCC parking of bicycle
8. Second/Final Rdg ORD amending Section 22-408, BMCC right-of-way obstructions

REGULAR:

2. EBURD TIF Assistance - 1617 1st Avenue North - Montana Tire

August 4, 2025– WORK SESSION

1. Introduction of Land Use Planning Team
2. Big Sky Senior Services – Adult Resource Alliance (Erika Purington)
3. Disaster Policy/Update - Derek Yeager
4. Kennedy's initiative - Litter on South Billings Blvd. and Frontage Road

August 11, 2025 REGULAR BUSINESS

CONSENT:

1. Boards and Commissions
2. Bid Award: W.O. 25-07, Landfill Gas Collection System Lift Two
3. Professional Engineering Services, W.O. 26-08, WRF Digester Gas Piping
4. Amendment 1 w/Tyler Technologies/Public Safety Software
5. Donation for Skyline Shade Structure

REGULAR:

August 18, 2025– WORK SESSION

1. Public Art Policy

August 25, 2025 REGULAR BUSINESS

CONSENT:

- 1.

REGULAR:

2. PH and RES Setting Annual Levies for Fiscal Year 2025
3. PH and RES Setting PMD Annual Assessments for Fiscal Year 2026
4. PH and RES Road Maintenance District No. 6
5. PH and RES Final Budget Adoption

September 2, 2025 (Tues.) – WORK SESSION

1. Urban Renewal District Legislative and Operational Modifications
2. SBBURD Expansion Analysis Update???

September 8, 2025 REGULAR BUSINESS

CONSENT:

1. Airport Consultant Selection - RFP

REGULAR:

September 15, 2025– WORK SESSION

Executive Session 4:30 P.M. – 5:30 P.M.

1. Snow Plowing Update

September 22, 2025 REGULAR BUSINESS

CONSENT:

- 1.

REGULAR:

1. Resolution to renew Citizens Police Advisory Committee (Regular Agenda Item)

October 6, 2025– WORK SESSION

October 13, 2025 REGULAR BUSINESS

CONSENT:

REGULAR:

2. RES Establishing a Procedure for the Disposition of Unclaimed Property (Not submitted into routing in AQ)
- 3.

October 20, 2025– WORK SESSION

October 27, 2025 REGULAR BUSINESS

CONSENT:

1. *Council Meeting Schedule for December

REGULAR:

November 3, 2025– WORK SESSION

November 10, 2025 REGULAR BUSINESS

CONSENT:

1. Beartooth RC&D MOU

REGULAR:

November 17, 2025– WORK SESSION

November 24, 2025 REGULAR BUSINESS

CONSENT:

- 1.

REGULAR:

December 1, 2025– WORK SESSION

Executive Session 4:30 P.M. – 5:30 P.M.

December 8, 2025 REGULAR BUSINESS

CONSENT:

REGULAR:

December 15, 2025– WORK SESSION

December 22, 2025 REGULAR BUSINESS

CONSENT:

1.

REGULAR:

DRAFT

CLERK'S NOTES

*Annual Items shown in Blue

January (First Work Session) after an election: Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

January: Amend Park Development Council Proposed Budget

January: Beartooth RC&D MOU

February or March: Legislative Updates (ODD years only)

March: Budget Calendar

March: Council Priorities

September: City Administrator's Annual Review

October: TRP, ERP and CIP

October: Council Holiday Schedule for December

November (First Regular Business Meeting) after an election: Nominations and Elections of Deputy Mayor

DRAFT