

Billings City Administrator Weekly Report

July 3, 2025

1. **Building Division** – Attached please find the Building Division Statistics for May 2025.
2. **Workers Compensation** - MMIA's Complaint is dismissed without prejudice. MMIA's motion for the Temporary Restraining Order (Doc. 30) is **DENIED** as the Court lacks subject matter jurisdiction. The Clerk of Court is directed to close this case. Our transition to Montana State Fund starts July 1, 2025
3. **Rims Closure** – The Rims will be closed at 5 AM on July 4th, reopening at 5 AM on July 5th.
4. **Parks and Recreation News** - Below are updated Rec2U numbers for Week 2:



| | Week 2 |
|----------------|--------|
| Hawthorne Park | 63 |
| Castle Park | 74 |
| South Park | 49 |
| Optimist Park | 24 |
| Veterans Park | 23 |
| Terry Park | 31 |
| Rose Park | 81 |
| Y.F. Park | 22 |
| Pioneer Park | 40 |
| Total | 407 |



Summer Total Through 2 Weeks: 811

Also wanted to highlight that after two weeks of sending out a Rec2U survey (9 responses) as well as a General Activity Feedback Survey (53 responses), we have received extremely positive feedback, with some highlights below:

Rec2U Feedback Highlights

88% of participants were extremely satisfied with their overall experience

78% of participants were extremely satisfied with the Staff

All 9 responses said they would be interested in participating in Rec2U if it was offered during the school year

General Activity Feedback Survey (Includes a variety of camps such as sports camps, all-day camps, adult sports, youth tennis, and specialty camps)

79% of participants were extremely satisfied with their overall experience

83% of participants were extremely satisfied with the knowledge and professionalism of the instructors/coaches/counselors/coordinators

83% of participants were extremely satisfied with how well the program was organized

77% felt the value of the program was worth the cost

83% said they would be likely to participate in the same program in the future

Here are a few bits of additional feedback we received!

"My family loves the programs parks & rec puts together for the kids. It gives them a change to learn a sport and not have to be scared of competition on their first experience."

"It was a fantastic program, thank you! Just as described, it included soccer skills and fundamentals in a fun environment. My son really enjoyed it. It was a great length of time each day - 1 hr 15 minutes. That amount of time is appropriate for kids in the hot sun and attention spans and physical stamina. And, it gives grownups just enough time to stick around and enjoy or run some quick errands or go home and come back. We like that the programs are Monday - Thursday (not Friday). The instructors were knowledgeable in educational best practices (clap once if you can hear me, calling on variety of kids, redirecting misbehavior, etc.) and they were super fun, too! Thanks again for a great camp."

"First time my son has done a camp like this and he loved it! He enjoyed the outings and made some new friends. Counselors were also helpful when he wasn't feeling well and contacted me at the appropriate time."



See the attached Amend Recreation Center Weekly Update for July 3rd.

5. **2025 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

6. **Next Week's Meetings/Task Forces**

- a. Legislative & Local Affairs Committee, Wednesday, July 9th 4:00 PM, Rimrock Room, 316 N. 29th Street.

BUILDING DIVISION STATISTICS

MAY 2025

TOTAL PERMITS ISSUED = 601
TOTAL VALUATION = \$42,720,015

Building Permit Applications Submitted 123

Building Inspections Completed 1277

New Construction 42

- Single Family = 22
 - Total Valuation = \$7,357,886
- Duplex = 7
 - Total Valuation = \$2,888,028
- Townhome = 1
 - Total Valuation = \$1,000,000
- Commercial = 12
 - Total Valuation = \$22,590,085

Addition and Remodel 48

- Residential = 20
 - Total Valuation = \$1,113,698
- Commercial = 28
 - Total Valuation = \$5,925,817

Miscellaneous 144

- Residential Exterior = 112
 - Total Valuation = \$2,696,321
- Comm Fence/Roofing/Pool = 2
 - Total Valuation = \$331,530
- Solar = 30
 - Total Valuation = \$671,596

Top Commercial Projects Issued:

Signal Peak Energy Arena - \$10,500,000

Edward Jet Center - \$5,412,585

Yellowstone Kelly Event Center - \$2,140,000

Circle K - \$1,800,000

Ferguson Enterprises Expansion - \$1,723,321

Permits Issued Calendar Year to Date:

2025 2024

New Construction

| | | |
|---------------------|----|----|
| New Single Family | 81 | 95 |
| Commercial Townhome | 2 | 6 |
| Duplex | 41 | 12 |
| Commercial | 20 | 23 |
| Garage/Carport | 12 | 12 |

Additions/Remodels

| | | |
|------------------------------|-----|-----|
| Residential Addition/Remodel | 81 | 159 |
| Commercial Addition/Remodel | 177 | 121 |

Miscellaneous

| | | |
|----------------------|-----|-----|
| Residential Exterior | 372 | 454 |
| Comm Fence/Roofing | 14 | 25 |
| Solar | 126 | 223 |
| Foundations | 5 | 1 |

Total 931 1131

Amend Recreation Center: Weekly Update

7/3/2025

| | | |
|------------------------------------|----------------------|--|
| VP-Eastern District: | Jason Hubbard | jhub@langlas.com |
| Project Manager: | Rachel Guisti | rachelb@langlas.com |
| SR. Project Superintendent: | Lane Huffman | lhuffman@langlas.com |
| Superintendent: | Shawn Imlay | simlay@langlas.com |
| Field Engineer: | Si Ryan | sir@langlas.com |

Progress Summary: Week of June 30th

- Weave (Civil Contractor): Starting to Finish Grade the Gym Area Slab
- Langlas: Schedule and Ordering Material



Schedule: Upcoming week of July 7th

- Weave: Continue Finish Grade of Gym Slab
- Langlas:
 - Working on Rebar Drawings and Cut List
 - Working on Site Layout
 - Working through the schedule in detail
- Billings Concrete: Will start moving trailers onto the site and prepare for layout

UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.

Thank you for your feedback!

July 7, 2025– WORK SESSION

1. Billings PCE Superfund Site (Roger Hoogerheide, EPA Project Manager)
2. Transportation Alternatives Grant (Elyse Monat)
3. Public Art Policy (Elyse Monat)
4. Kennedy's initiative - Litter on South Billings Blvd. and Frontage Road
5. Aspenlieder's Initiative – Reduction of Council (Phase 1)

July 14, 2025 REGULAR BUSINESS

CONSENT:

1. Bid Award: W.O. 19-42: West End Water Treatment Plant Transmission, Phase 2
2. Bid Award: Fire Station 5 Interior Remodel
3. Change Order No. 6, W.O. 19-12 West End Reservoir
4. Amendment 1 - Park 1 Condominium
5. Amendment 4 - Air Service Consulting Services for FY26
6. Purchase of 30 Mobile Data Terminals (MDTs)
7. Disposal of 300-gallon surplus waste containers
8. Donation Acceptance For Solar Lighting Rose Park North Trail
9. Right of Way and Warranty Deed – COS 2007, Amended Tract 2A-1
10. FY26 Unified Planning Work Program Recommendation to PCC
11. Transportation Alternatives Grant Recommendation to pCC
12. EPA Brownfields RLF for 802 Yellowstone Avenue Abatement
13. Resolution - Sale for the South Billings Urban Renewal District Series 2025 Bonds
14. 2nd/Final Rdg Ord. - Zone Change 1066-828 (aka 844) Grand Ave

REGULAR:

2. PH and 1st Reading ORD Amending BMCC 22-408, Right of Way Obstructions
3. PH and 1st Reading ORD Amending BMCC 24-601, Bicycle Parking
4. Tax Increment Assistance – Downtown Billings Partnership - 4 Montana Avenue Pedestrian Crossing Flashing Beacons
5. Tax Increment Assistance - Downtown Billings Partnership - Masonic Temple Building

July 21, 2025– WORK SESSION

1. Montana's 69th Legislative Session Wrap-Up Presentation (Jessica Fust)
2. SBBURD Expansion Analysis Update
3. Urban Renewal District Oversight and Management
4. Aspenlieder's Initiative – Reduction of Council (Phase 2)

July 28, 2025 REGULAR BUSINESS

CONSENT:

1. BID AWARD: Big Ditch Trail Extension
2. Perpetual Right-of-Way Easement for Multi-Use Trail from Griffin Automotive Enterprises
3. Final Plat, Nalkuk Sub.
4. Second/Final Rdg ORD amending Section 24-601, BMCC parking of bicycle
5. Second/Final Rdg ORD amending Section 22-408, BMCC right-of-way obstructions

REGULAR:

2. PH and 1st Rdg ORD Amending City Charter Re: Reduction in Council and Redistricting

August 4, 2025– WORK SESSION

1. Big Sky Senior Services – Adult Resource Alliance (Erika Purington)
2. Snow Plowing Update

August 11, 2025 REGULAR BUSINESS**CONSENT:**

1. Wilson Park LWCF Conversion/Swap
2. RES – Ballot Language for Charter Amendment
3. 2nd Rdg/Final Ord. Amending City Charter Re: Reduction in Council and Redistricting
- 4.

REGULAR:**August 18, 2025– WORK SESSION****August 25, 2025 REGULAR BUSINESS****CONSENT:**

- 1.

REGULAR:

2. PH and RES Setting Annual Levies for Fiscal Year 2025
3. PH and RES Setting PMD Annual Assessments for Fiscal Year 2026
4. PH and RES Road Maintenance District No. 6
5. RES Establishing a Procedure for the Disposition of Unclaimed Property (Not submitted into routing in AQ)

September 2, 2025 (Tues.) – WORK SESSION**September 8, 2025 REGULAR BUSINESS****CONSENT:**

1. Airport Consultant Selection - RFP

REGULAR:

September 15, 2025– WORK SESSION

Executive Session 4:30 P.M. – 5:30 P.M.

September 22, 2025 REGULAR BUSINESS

CONSENT:

1.

REGULAR:

1. Resolution to renew Citizens Police Advisory Committee (Regular Agenda Item)

October 6, 2025– WORK SESSION

October 13, 2025 REGULAR BUSINESS

CONSENT:

1.

REGULAR:

October 20, 2025– WORK SESSION

October 27, 2025 REGULAR BUSINESS

CONSENT:

1. *Council Meeting Schedule for December

REGULAR:

November 3, 2025– WORK SESSION

November 10, 2025 REGULAR BUSINESS

CONSENT:

1.

REGULAR:

November 17, 2025– WORK SESSION

November 24, 2025 **REGULAR BUSINESS**

CONSENT:

1.

REGULAR:

December 1, 2025– WORK SESSION

Executive Session 4:30 P.M. – 5:30 P.M.

December 8, 2025 **REGULAR BUSINESS**

CONSENT:

REGULAR:

December 15, 2025– WORK SESSION

December 22, 2025 **REGULAR BUSINESS**

CONSENT:

1.

REGULAR:

CLERK'S NOTES

*Annual Items shown in Blue

January (First Work Session) after an election: Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

January: Amend Park Development Council Proposed Budget

January: Beartooth RC&D MOU

February or March: Legislative Updates (ODD years only)

March: Budget Calendar

March: Council Priorities

September: City Administrator's Annual Review

October: TRP, ERP and CIP

October: Council Holiday Schedule for December

November (First Regular Business Meeting) after an election: Nominations and Elections of Deputy Mayor