

## Billings City Administrator Weekly Report

May 16, 2025

1. **Planning News** - Kids In Motion, affectionately known as KIM, is celebrating its 10-year anniversary in 2025!

KIM operates out of a mobile bike repair trailer that visits a different school each week over the course of 10 weeks each year. Since our founding in 2015, KIM has worked on more than 1,900 bikes. The program launched by the City of Billings utilizing the Billings MetroVISTA project has been a partnership with Billings Public Schools, Billings Education Foundation, Intermountain Health (St. Vincent Healthcare), bicycle shops, individual donors in the community, and many other local organizations and businesses over the years. Kids are encouraged to bring their bikes in before school, and KIM mechanics fix them during the day at no charge. Students pick them up after school newly working, sometimes excitedly exclaiming that they are going to ride their bike home from school that day. This year, KIM is partnering with QUEST gifted and talented students in 2nd and 3rd grade to offer free helmets at all its bike repair clinics. KIM typically serves more than 200 students per year. At some schools, mechanics have worked on nearly 60 bikes, which shows the impact that KIM can have in one school, let alone the entire community. (Please see the attached press release.)

2. **Park and Recreation News** - In preparation for the upcoming Memorial Day ceremony (May 26 at 10am), volunteers and staff planted flowers in the newly placed concrete containers along Central Ave. The containers were placed along the Veteran's section of the cemetery in response to car accidents destroying Veteran's headstones. Funds raised in 2024 were used for concrete containers and purchase of the flowers. Thanks to volunteers from Billings Kiwanis Club and Mountview Cemetery staff for helping beautify the cemetery for Memorial Day and throughout the year!



3. **2025 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to

the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

**4. Next Week's Meetings/Task Forces**

- a. West End Task Force, Tuesday, May 20<sup>th</sup> 7:00 PM, Connections Church, corner of Grand & 56<sup>th</sup> Street W.
- b. Rimrock Neighborhoods Task Force, Wednesday, May 21<sup>st</sup> 7:00 PM, Mayflower Church, 2940 Poly Drive.
- c. Southside Task Force, Thursday, May 22<sup>nd</sup> 6:00 PM, Hope Center, 425 S. 28<sup>th</sup>.

# News Release



For Immediate release

May 14, 2025

Contact:

Elyse Monat, Transportation Planner

406-247-8637

[monate@billingsmt.gov](mailto:monate@billingsmt.gov)

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## 2025 Kids in Motion Celebrates 10 Years

**BILLINGS, MT** – Kids In Motion, affectionately known as KIM, is celebrating its 10-year anniversary in 2025! KIM operates out of a mobile bike repair trailer that visits a different school each week over the course of 10 weeks each year. Since our founding in 2015, KIM has worked on more than 1,900 bikes.

Kids are encouraged to bring their bikes in before school, and KIM mechanics fix them during the day at no charge. Students pick them up after school newly working, sometimes excitedly exclaiming to their parents and guardians that they are going to ride their bike home from school that day. This year, KIM is partnering with QUEST gifted and talented students in 2<sup>nd</sup> and 3<sup>rd</sup> grade to offer free helmets at all of its bike repair clinics.

KIM typically serves more than 200 students per year. At some schools, mechanics have worked on nearly 60 bikes, which shows the impact that KIM can have in one school, let alone the entire community.

To celebrate its 10-year anniversary, KIM mechanics and supporters will take a picture with Sandstone Elementary School students on May 15<sup>th</sup> of 2025 at 9 AM, where the first KIM event was held on May 15<sup>th</sup> of 2015.

Though KIM does attempt to reach every elementary school of Billings Public Schools, its focus is on low-income schools so it can help ensure adequate and safe transportation for students who need it most. Additionally, before repair events, KIM sends schools educational materials designed to teach students to walk and bike safely.

To participate, simply bring your child's bike to school on a day that KIM holds a repair clinic. Check out the *Kids in Motion* page on Facebook to stay updated.



The graphic features a blue border. In the top left is the 'KIDS IN MOTION MONTANA' logo, which includes a circular emblem with a child on a bike and a school building. Below the logo, an illustration shows a boy and a girl riding bicycles on a wavy orange path. To the right, a large text block reads 'Coming to your Elementary School!'. Below this, a series of orange ovals on thin vertical lines list the locations and dates of the clinics: Bench (May 1st), Broadwater (May 8th), Sandstone (May 15th), Central Heights (May 22nd), Bitterroot (May 29th), and Big Sky (June 5th). At the bottom, a yellow star is followed by the text 'Free Bike Repair Clinics!' and 'Bring your bike to the Kids in Motion trailer in the morning, and pick it up after school!'.

# Coming to your Elementary School!

Location	Date
Bench	May 1st
Broadwater	May 8th
Sandstone	May 15th
Central Heights	May 22nd
Bitterroot	May 29th
Big Sky	June 5th

**Free Bike Repair Clinics!**  
Bring your bike to the Kids in Motion trailer in the morning,  
and pick it up after school!

KTVQ Ran a Story on May 15 as part of the KIM 10th Anniversary at this link:

<https://url.us.m.mimecastprotect.com/s/70rHCZ6opYuM9vr0FzfGfBTWAN?domain=ktvq.com>

## UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

*Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.*

*Thank you for your feedback!*

### **May 19, 2025 - WORK SESSION (BUDGET ONLY)**

1. Budget Overview
2. FY2026 Departmental Budgets
  - Human Resources
  - Legal
  - Public Works
  - Downtown Business Improvement District

### **May 20, 2025 - WORK SESSION (Tues.) (BUDGET ONLY)**

1. FY2026 Departmental Budgets
  - Aviation & Transit
  - Information Technology
  - Library
  - PRPL

### **May 27, 2025 (Tues.) REGULAR BUSINESS**

#### **CONSENT:**

1. Bid Award: W.O. 25-13: Annual Stormwater Rehab Program
2. Bid Award: W.O. 25-01, Contract 2: 2025 Sanitary Sewer Replacement Project
3. CO No. 5, W.O. 19-12, West End Reservoir Project, GC/CM Contract
4. Amendment No. 6 to PSA of City Hall
5. Limited Commercial Ground Leases with Marchi Family Enterprises, LLC
6. Mutual Release and Settlement Agreement with Knife River
7. Donation to Police Dept. for Camp Blue
8. Donation to Parks from Big Sky Economic Development for Coulson Park
9. Public Sidewalk Easement from Tanner Bennion - Rim Pointe Subdivision
10. Perpetual ROW Easement from Griffin Automotive Enterprises for Multi-Use Trail
11. Final Plat - High Sierra Subdivision, 20th Filing
12. Final Minor Plat – Amended Plat of Buffalo Crossing Subd.
13. RES adopting the City of Billings Purchasing Policy

#### **REGULAR:**

2. EBURD Tax Increment Assistance – The Food Truck Stop
3. PH and Special Review 999 - 4140 State Ave - Drive Through Service

4. PH and 1<sup>st</sup> Reading ORD – Curb Cut Amendments
5. PH and 1<sup>st</sup> Reading ORD - Zone Change 1065 - 1440 Governors Blvd
6. PH and RES vacating an Alley in Annafeld Subdivision, Fifth Filing
7. PH and RES setting street maintenance district (SMD) rates
8. PH and RES setting solid waste, disposal and landfill fees
9. PH and RES setting storm sewer rates
10. PH and RES setting water and wastewater rates
11. City Administrator's Employment Agreement Addendum

#### **June 2, 2025 – WORK SESSION (BUDGET ONLY)**

1. FY2026 Departmental Budgets
  - City Administration
    - City Clerk, Mayor & Council, General Fund Non-Dept
  - Parking
  - Building
  - Fleet
  - Police
  - Planning, Comm Dev, Zoning, and Code Enforcement

#### **June 3, 2025 – WORK SESSION (Tues.) (BUDGET ONLY)**

1. FY2026 Departmental Budgets
  - Finance
  - Urban Renewal Districts
  - Fire
  - Municipal Court
  - FJC/Crime Prevention
2. Budget Wrap-Up

#### **June 9, 2025 REGULAR BUSINESS**

##### **CONSENT:**

1. Boards and Commissions
2. Compensation Agreement with LC Properties, LLC
3. Compensation Agreement with LC Properties, LLC
4. Wilson Park LWCF conversion
5. Perpetual Right-of-Way Easement for Multi-Use Trail from Griffin Automotive Enterprises, Inc.
6. Amended Certificate of Survey 3030, Zimmerer Family Transfer - Exempt Plat
7. Resolution ordering improvements for WO 25-02: Missing Sidewalk program
  - a. Bid Award: WO 25-02, Missing Sidewalk Program

##### **REGULAR:**

1. Exempt Plat of COS 3030, located south of Ironwood Dr. and east of Woodfield Court
2. PH and RES Annexing Mirco Circle, Annexation 25-03
3. PH and RES Budget Adoption

#### **June 16, 2025– WORK SESSION**



**Executive Session 4:30 P.M. – 5:30 P.M.**

1. Snow Plowing Update
2. Bicycle and Pedestrian Advisory Committee Annual Presentation (Elyse Monat)
3. Discussion: Development of the FY26 UPWP Transportation Planning Projects (Lora Mattox)
4. Montana's 69th Legislative Session Wrap-Up Presentation

**June 23, 2025 REGULAR BUSINESS**

**CONSENT:**

1. Amendment Amend Park Recreation Campus; Langlas & Associates
2. Contract with Carahsoft Technology - Access Control and Camera Upgrade/ Billings Public Library
3. Donations to Public Library

**REGULAR:**

4. Budget adoption

**July 7, 2025– WORK SESSION**

1. Big Sky Senior Services – Adult Resource Alliance (Erika Purington)
2. Transportation Alternatives Grant
3. Public Art Policy (Elyse Monat)

**July 14, 2025 REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

2. RES Establishing a Procedure for the Disposition of Unclaimed Property (Has not be submitted into routing in AQ)

**July 21, 2025– WORK SESSION**

**July 28, 2025 REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

**August 4, 2025– WORK SESSION**

**August 11, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**August 18, 2025– WORK SESSION**

**August 25, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**September 2, 2025 (Tues.) – WORK SESSION**

**September 8, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**September 15, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

**September 22, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**October 6, 2025– WORK SESSION**

**October 13, 2025 REGULAR BUSINESS**

**CONSENT:**

1.



**REGULAR:**

October 20, 2025– WORK SESSION

October 27, 2025 **REGULAR BUSINESS**

**CONSENT:**

1. [\\*Council Meeting Schedule for December](#)

**REGULAR:**

November 3, 2025– WORK SESSION

November 10, 2025 **REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

November 17, 2025– WORK SESSION

November 24, 2025 **REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

December 1, 2025– WORK SESSION

Executive Session 4:30 P.M. – 5:30 P.M.

December 8, 2025 **REGULAR BUSINESS**

**CONSENT:**

**REGULAR:**

December 15, 2025– WORK SESSION

December 22, 2025 **REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

DRAFT

## **CLERK'S NOTES**

\*Annual Items shown in Blue

**January (First Work Session) after an election:** Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

**January:** Amend Park Development Council Proposed Budget

**January:** Beartooth RC&D MOU

**February or March:** Legislative Updates (ODD years only)

**March:** Budget Calendar

**March:** Council Priorities

**September:** City Administrator's Annual Review

**October:** TRP, ERP and CIP

**October:** Council Holiday Schedule for December

**November (First Regular Business Meeting) after an election:** Nominations and Elections of Deputy Mayor