

## Billings City Administrator Weekly Report

March 21, 2025

- 1. HB 155 and 231** – Our message in Helena was well received by our delegation, the bill sponsors and Governor's office acknowledge that both bills need amending to avoid a \$6.5 - \$6.9M annual revenue loss to Billings. Both the bill sponsors and Governor's office said that this was not their intent. We are anxiously waiting to see what the amended language says. Once received, we will immediately pass it on to the legislative committee.
- 2. Legislative & Local Affairs Committee** – Great news, HB 191 child endangerment bill that Ben Halverson has been helping with is close to reaching the Governor's desk for signature. Housing, TIF, nutrient standards, tax relief and tax revenue remain high priorities for the session.

Big thank you to Debi for coordinating the city's response to Senator Shehee and Representative Downing's request for appropriations projects. Our list includes the family justice center, a couple airport, public works and a BBWA project.

- 3. Budget Hearings** – Budget presentations have officially begun and will occupy most of our time in the upcoming weeks.
- 4. Public Works News** – Downtown Two-Way Restoration Project – Construction Update and Open House. Construction has started to convert some downtown streets to two-way traffic. The Contractor is currently working on ADA ramp improvements on 3rd Avenue North & North 22nd Street and 3rd Avenue North & North 23rd Street. Signal improvements will start in April with underground electrical work. This will include prep work at signalized intersections – new electrical wiring, pull boxes, cabinets and controllers where needed, and associated concrete restoration. Once underground work is completed, the Contractor will begin above ground signal work, including placing new signal poles and mast arms. Electrical work is expected to be completed by September.

Pavement preservation (chip seal) is tentatively planned to occur in July and is anticipated to last 2-3 weeks. This date may change as the schedule evolves and will be coordinated closely with downtown businesses. This work will require road closures & parking impacts throughout downtown, which will be communicated with the public and businesses. After the chip seal is completed, temporary traffic control will be in place to direct traffic safely through downtown until roadways are striped and signals are completed. All work excluding final pavement markings is anticipated to be completed in September. Final pavement markings are anticipated to be completed in October.

There will be a Meet the Contractor Open House on April 10th from 4 PM to 6 PM at the Downtown Billings Association offices (102 N 29th Street). Anyone interested in the project is encouraged to attend to learn more about the planned improvements and the construction schedule.

5. **Library News** - the Billings Public Library has been named as the library of the year from the Montana Library Association. (A formal press release is forthcoming.) The library was chosen by a panel of library professionals representing school, academic, and public interests.

Thank you all for your investments in the library. This commitment to having a top-level library for our patrons is a direct outcome to receiving this award.

6. **Missing Sidewalk and ADA Programs: 5-Year Plan** - Public Works conducts an annual missing sidewalk and ADA program intended to complete missing sidewalks and bring certain areas into ADA compliance. Selected missing sidewalk areas follow recommended priorities from the Safe Routes to School plans and are sized to meet the City budget with some assessable properties. Further, the annual project size is intended to fit within the contracting community capacity for this type of concrete work for pricing efficiency. While following the 5-year plan, Staff will be flexible and respond to property owner requests as they arise. ADA improvements were selected to stay ahead of future pavement overlays and to respond to community requests for ADA improvements. Attached is a 5-year plan and map of proposed project areas.

For the 2025 projects, staff will send out property owner letters in March, bid the project in May, with the construction award and creation of assessments by City Council in June. Construction is anticipated in the summer/fall of 2025.

7. **2024 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

8. **Next Week's Meetings/Task Forces**

- a. Heights Task Force, Tuesday, March 25<sup>th</sup> 7:00 PM, Oasis, 543 Aronson.
- b. Budget & Finance Committee Meeting, Wednesday, March 26<sup>th</sup> 9:00 PM, Rimrock Conference Room, 316 N. 26<sup>th</sup> Street, 5<sup>th</sup> Floor.
- c. Legislative & Local Affairs Committee, Wednesday, March 26<sup>th</sup> 4:00 PM, Rimrock Conference Room, 316 N. 26<sup>th</sup> Street, 5<sup>th</sup> Floor.

# Missing Sidewalk 5-Year Plan

## 2025

- Missing Sidewalk Broadwater Ave to Central Avenue
- 24th Street West to 28th Street West (the bounds of project)
- \*Rex Lane (Bench Elementary)
- \*Wyoming (24<sup>th</sup> to 25<sup>th</sup>)

## 2026

- +Almadin Lane, Glenhaven Drive, Tam O'Shanter Road
- South Side Grandview Drive (Spruce Street to Virginia Lane)
- Heritage Trail connection at Ahoy/Naples

\* Average Assessment (100-foot lot) \$9,700

+ Average Assessment (100-foot lot) \$13,700 (Includes missing curb and street widening)

# Missing Sidewalk 5-Year Plan

**2027**

- Kyhl Lane in front of Bitterroot School
- North side of Colton Boulevard (Sunnyview to 21<sup>st</sup> Street West)
- 17<sup>th</sup> Street West (Grand to Poly) (add 5' to sidewalk on one side)
  - (If feasible)
- North Side Orrel Drive (Jackson to Jefferson)

No assessments on these streets

# Missing Sidewalk-5 Year Plan

## 2028

- \*12<sup>th</sup> Street West (Yellowstone to Lewis Avenue)
- \*9<sup>th</sup> Street West (Wyoming to Lewis Avenue)
- \*Yellowstone Avenue (12<sup>th</sup> Street West to 15<sup>th</sup> Street West)
- \*Clark Avenue (8<sup>th</sup> to 9<sup>th</sup>)

## 2029

- 38<sup>th</sup> Street West (Colton to Arrowhead School)(add 5' to sidewalk)
- \*Neighborhoods southeast Babcock Boulevard

\*Average Assessment (100-foot lot) \$9,700

# ADA Ramps 5-Year Plan

## 2025

- ADA ramps 29<sup>th</sup> Street West to 30<sup>th</sup> Street West north of Central Avenue
- Broadwater Avenue (24<sup>th</sup> Street West to Parkview)

## 2026

- EBURD Area ramps (North 22<sup>nd</sup> to North 13<sup>th</sup>, 1<sup>st</sup> Avenue North to 6<sup>th</sup> Avenue North)

## 2027

- Broadwater Avenue (12<sup>th</sup> Street West to 16<sup>th</sup> Street West)
- Poly Drive (27<sup>th</sup> Street North to Virginia Lane)

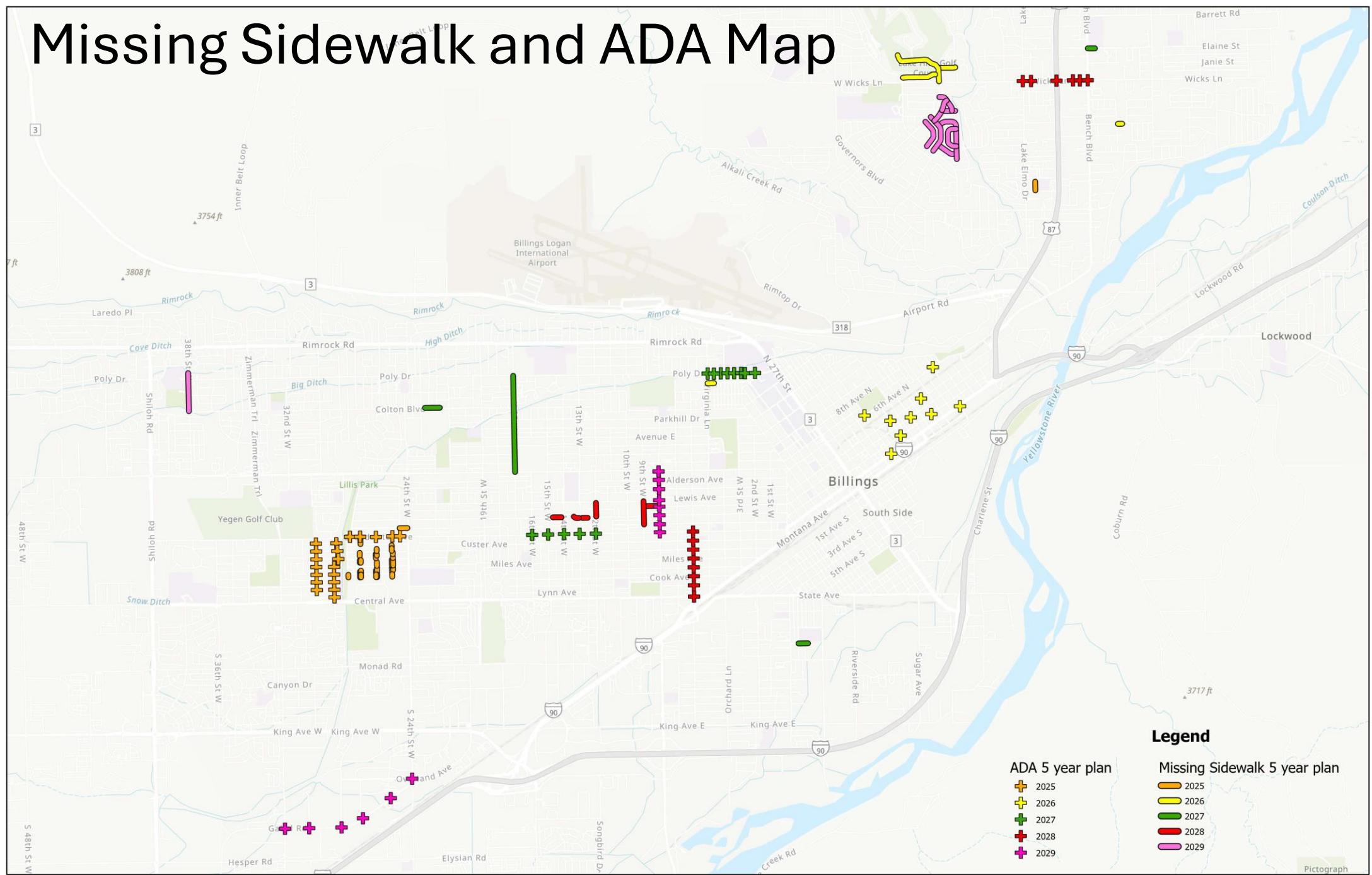
## 2028

- Wicks Lane (Bench Boulevard to Lake Elmo)

## 2029

- 8<sup>th</sup> Street West (Broadwater Avenue to Grand Avenue)
- Gabel Road (South 32<sup>nd</sup> Street West to South 24<sup>th</sup> Street West)

# Missing Sidewalk and ADA Map



## UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

*Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. [\(BMCC 2-214\)](#) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.*

*Thank you for your feedback!*

### **March 24, 2025 REGULAR BUSINESS** (Kennedy will be absent)

#### **CONSENT:**

1. BID AWARD: Airport's Runway 7/25 Reconstruction
2. BID AWARD: WO 24-32: N. 12<sup>th</sup> St. Gravel Street Improvements
3. Consultant Agreement w/Kittleson & Assoc. for – MDR/FHWA review findings (LRTP)
4. Contract with ABM Industry Groups, LLC for Custodial Services at BOC
5. Contract with Pride of Montana, Inc. for Custodial Services at City Hall
6. Purchase and Sales agreement - Park 1 Ground Retail Space
7. Ground Lease with Yellowstone Ice – Amend Park
8. West End Hangar Ground Leases with Beacon Air Group, LLC
9. Airport Concession Disadvantaged Business Enterprise (ACDBE) Program Update
10. MET Transit's Title VI Program and Public Participation Plan Update
11. Donation - Library from Friends of the Library
12. Donation – Partners for Parks – South Park Basketball Courts
13. Donation – North Park benches from Partners for Parks Foundation
14. Donation – Crime Prevention Volunteer Parking Spaces at Stillwater Garage from WC Commercial
15. Relocated irrigation ditch easement w/Suburban Ditch Company
16. Final Plat – Grove Ventures Sub.
17. 2<sup>nd</sup> Final/Rdg. ORD – Ward Boundary Expansion Annexation 25-02 – Exchange Subd.

#### **REGULAR:**

2. PH and 1<sup>st</sup> Rdg ORD – ZC 1060 - Text Housekeeping Amendments
  - a. Sec. 27-300, etc. general cleanup to correct errors
  - b. Sec. 27-309, etc. definition of a manufactured home
  - c. Sec. 27-1704, violations of zoning code options
  - d. Table 27-1000, re vehicle sales as a special review in CMU1
3. PH and 1<sup>st</sup> Rdg ORD - ZC 1062 – Missions United
4. PH and 1<sup>st</sup> Rdg ORD – ZC 1063 – 4500 Block – King Ave. W.
5. JT PH - Annexation 25-01 and ZC 1061: 441 Riverside Rd. - Wilson Park
  - a. RES Annexing Wilson Park
  - b. 1<sup>st</sup> Rdg ORD - ZC 1061: 441 Riverside Road, Wilson Park
  - c. PH and 1<sup>st</sup> Rdg ORD – Annexation 25-01 Ward Boundary Expansion

**UNFINISHED BUSINESS:**

6. TABLED – Pedestrian Bicycle Master Plan.

**April 7, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

1. BIRD Reorganization Discussion
2. Transportation Improvement Program (TIP) – Lora Mattox
3. Police and Fire Annual Report
4. Airport Authority
5. Aspenlieder's Initiative RFP/RFQ
6. Legislative updates

**April 14, 2025 REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: 1302 Parkhill (Not submitted)
2. BID AWARD: WO 25-08: Rose Park Trail (Not submitted)
3. BID AWARD: WO 25-11: 10<sup>th</sup> and Broadwater (Not submitted)
4. BID AWARD: WO 25-25: Culvert Replacement (Not submitted).
5. BID AWARD: Dehler Park Protective Netting
6. Amend Park Recreation Campus (GC/CM) - GMP Amendment #1
7. MOU w/ Yellowstone County - sharing of GIS Data
8. West end hangar lease w/ TFES 1167
9. Public Sidewalk Easement from Tanner Bennion - Rim Pointe Subdivision
10. Perpetual Right-of-Way Easement for Multi-Use Trail from Griffin Automotive Enterprises, Inc.
11. 2<sup>nd</sup> Final/Rdg. ORD – Ward Boundary Expansion Annexation 25-01 – Wilson Park
12. 2<sup>nd</sup> Final/Rdg. ORD – ZC 1060 - Text Housekeeping Amendments (Not submitted)
13. 2<sup>nd</sup> Final/Rdg. ORD - ZC 1062 – Missions United (Not submitted)
14. 2<sup>nd</sup> Final/Rdg. ORD – ZC 1063 – 4500 Block – King Ave. W (Not submitted)

**REGULAR:**

1. PH - Consolidated Plan Findings (Not submitted)
2. Tax Abatement – Rocky Vista University Veterinary school (Dianne Lehm – BSEDA)
3. EBURD Tax Increment Assistance - 2115 2nd Avenue North - Air Controls Billings, Inc.

**April 21, 2025 - WORK SESSION**

1. Big Sky Senior Services – Adult Resource Alliance (Erika Purington)
2. Bicycle and Pedestrian Advisory Committee Annual Presentation (Elyse Monat)
3. Public Art Policy (Elyse Monat)
4. Snow Plowing Update
5. Curb Cut Ordinance Update (Mac)
6. Legislative updates

**April 28, 2025 REGULAR BUSINESS**

**CONSENT:**

1. Acceptance of Consolidated Plan Findings

**REGULAR:**

2. PH and RES – Annexation 25-03, Mirco Circle

**May 5, 2025 - WORK SESSION (BUDGET ONLY)**

**May 6, 2025 - WORK SESSION Tues. (BUDGET ONLY)**

**May 12, 2025 (Tues.) REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 2.

**May 19, 2025 - WORK SESSION (BUDGET ONLY)**

**May 20, 2025 - WORK SESSION Tues. (BUDGET ONLY)**

**May 27, 2025 (Tues.) REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

**June 2, 2025– WORK SESSION**

**June 9, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

2.

**June 16, 2025– WORK SESSION**  
Executive Session 4:30 P.M. – 5:30 P.M.

**June 23, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**July 7, 2025– WORK SESSION**

**July 14, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

2. RES Establishing a Procedure for the Disposition of Unclaimed Property (Has not  
be submitted into routing in AQ)

**July 21, 2025– WORK SESSION**

**July 28, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**August 4, 2025– WORK SESSION**

**August 11, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**August 18, 2025– WORK SESSION**

**August 25, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**September 2, 2025 (Tues.) – WORK SESSION**

**September 8, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**September 15, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

**September 22, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**October 6, 2025– WORK SESSION**

**October 13, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**October 20, 2025– WORK SESSION**

**October 27, 2025 REGULAR BUSINESS**

**CONSENT:**

1. \*Council Meeting Schedule for December

**REGULAR:**

**November 3, 2025– WORK SESSION**

**November 10, 2025 REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

**November 17, 2025– WORK SESSION**

**November 24, 2025 REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

**December 1, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

**December 8, 2025 REGULAR BUSINESS**

**CONSENT:**

**REGULAR:**

**December 15, 2025– WORK SESSION**

**December 22, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**CLERK'S NOTES**

\*Annual Items shown in Blue

**January (First Work Session) after an election:** Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

**January:** Amend Park Development Council Proposed Budget

**January:** Beartooth RC&D MOU

**February or March:** Legislative Updates (ODD years only)

**March:** Budget Calendar

**March:** Council Priorities

**September:** City Administrator's Annual Review

**October:** TRP, ERP and CIP

**October:** Council Holiday Schedule for December

**November (First Regular Business Meeting) after an election:** Nominations and Elections of Deputy Mayor