

## Billings City Administrator Weekly Report

February 21, 2025

1. **Flooding Concerns** – Several press releases and interviews are getting the word out that we will need help from our citizens clearing the 10,000 storm water inlets as warmer temps arrive. With cold nights and warm days, this will likely be a daily activity during this warm spell. Please help us get the word out. Thanks.
2. **Legislative and Local Affairs Committee** – Committee attendees request the full council take a position on HB 482. An act revising local government elections; requiring local government elections to be held on a partisan basis: <https://fastdemocracy.com/bill-search/mt/2025/bills/MTB00015964/>.
3. **Council Orientation** – To date, CM TJ Rogers has met with Administration, Legal, Finance, Library, Planning, Code Enforcement and Community Development.
4. **Executive Forum** – Next week Mayor Cole, ACA Iffland, Jessica Fust and I will be in Helena for the MLCT Executive Forum. We will also be meeting with our lobbying team of Aimee, Brad, and Maddison and several local representatives to get up to speed on the session.
5. **Planning News** – The city begins outreach to bring Short Term Rental properties into compliance. The City has identified more than 300 properties that are not in compliance with its 4-year-old short-term rental regulations (STR). The STR ordinance was adopted in 2021 to minimize the negative impacts of STRs on neighborhoods, maintain neighborhood zoning requirements, and provide equity among lodging options. The STR permit application also requires a local contact that can respond to complaints or issues involving the property. A City business license for a first-time STR currently costs \$55, and a STR permit costs \$300. Both must be renewed annually. Courtesy letters are scheduled to go out the week of March 10th. Property owners will have 60 days to come into compliance before they will be referred to Code Enforcement for further action. A media release is also being sent out Monday, February 24 and the City will be posting more information about this effort on its website.
6. **Meat House (802 Yellowstone) Public Hearing** – Please see attached.
7. **Billings Airport News** - We continue to have a lot of great news to share and the BIL/BSED/Billings CoC communications committee is getting the word out. (See the latest Air Service Communications Committee Newsletter attached.)
8. **2024 Council Meeting Schedule** – Please review the attached draft agendas and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. [\(BMCC\)](#)

[2-214](#)) Work session agendas are more flexible and can also easily be modified by the mayor with the consensus of Council during those informal meetings.

**9. Next Week's Meetings/Task Forces**

- a. Heights Task Force, Tuesday, February 25<sup>th</sup> 7:00 PM, Oasis
- b. Legislative and Local Affairs Committee, Wednesday, February 26<sup>th</sup> 4:00 PM, Rimrock Conference Room, 316 N. 26<sup>th</sup> Street, 5<sup>th</sup> Floor.

# Community Input Needed

The City of Billings and Big Sky Economic Development seek input on the cleanup and redevelopment of the Meat House Property.

Join Us

**February  
27th, 2025**

05:30 PM – 06:30 PM



**City of Billings – City Hall  
Council Chambers – 5th Floor  
316 North 26th Street**

## We Need Help With

- ☒ Comments on environmental cleanup
- ☒ Building Demolition
- ☒ Redevelopment Plans
- ☒ Community Need



For more information :

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Senior Project Manager

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406.869.8407



**BILLINGS LOGAN INTERNATIONAL AIRPORT UPDATES**

**LET'S CELEBRATE A RECORD-BREAKING YEAR AT BIL**



# BIL

**SAW NEARLY 1 MILLION  
PASSENGERS IN 2024**

- 980,676 Passengers
- 120,000 Increase YOY





**FOR THE FIRST TIME, BIL'S  
GIFT SHOP EXCEEDED  
\$500,000**

**DURING THE FIRST QUARTER OF FY 2025**  
(JULY 1 - SEPTEMBER 30)

**SALES TOTALING \$526,108 COMMISSIONS  
TOTALING \$131,527**

(25% OF SALES) PAID TO THE AIRPORT DURING THIS PERIOD.



**THE SKY DINE FOOD AND BEVERAGE  
SALES ALSO EXCEEDED  
\$1 MILLION**

**DURING THE FIRST QUARTER OF FY 2025**  
(JULY 1 - SEPTEMBER 30)

**SALES TOTALING \$1,047,299  
COMMISSIONS TOTALING \$83,783**

(8% OF SALES) PAID TO THE AIRPORT DURING THIS PERIOD.

THESE NON-AIRLINE REVENUE SOURCES HELP THE AIRPORT KEEP AIRLINE  
REVENUE REQUIREMENTS LOWER.



A photograph of a dark metal sign with the text "BOBCAT GATE B1" in gold lettering. The sign is mounted on a structure, and the background shows a blurred view of a stadium or arena with a large, stylized Bobcat logo visible through a glass or plastic barrier.

BOBCAT GATE B1

# **BOBCATS TAKE BIL**

**SATURDAY, JANUARY 4, 2025**

**was the busiest day in SkyDine history with**

**\$20,355.87**

**in sales as Bobcat fans from across the region  
traveled on the charter plane headed for Frisco,  
Texas for the National Championship game.**

**AIR SERVICE**  
COMMITTEE

**Coming Soon: New and Expanded Air Service in 2025**



Increasing daily service  
to Denver from 5 to 6  
daily flights.



New daily service to  
Chicago  
(May 22 - October 25)



Increasing seasonal  
service to Chicago from  
1 to 2 flights daily.  
(June through August)

THESE FLIGHT INCREASES WILL ACCOUNT FOR AN ADDITIONAL 54,000 SEATS AVAILABLE TO FLY BIL!

**FY '25 Recap: Airline Meetings and Industry Conferences this year**





**Air Service Breakfast Brings Airport and Community Together to Talk Future of Air Service at BIL**

Over 150 community members attended a sold-out Air Service Breakfast at the Northern Hotel in Billings. Attendees learned about industry trends, plans for airport infrastructure and building improvements, and a comprehensive overview of air service developments at BIL.



Here are three takeaways from the event:

- 1) BIL is updating their master plan, an 18–24-month long process with robust public involvement. This plan will guide two decades worth of development and new airport layout planning.
- 2) BIL is currently classified as a non-hub airport but is on the cusp of becoming a small-hub airport, a classification that has connectivity and funding benefits.
- 3) 15 of BIL's top 20 markets had increased passengers, with 7 of the markets increasing by double-digit percentages.

## **MORE TO EXPLORE | IN THE PRESS**

### **Did You Hear? The Blue Angels Make Their Return to Billings in 2026**

The Blue Angels will dazzle the Billings skies once again. The U.S. Navy flight squadron announced they will return to Billings August 22-23, 2026. Over 15,000 attendees enjoyed the Yellowstone International Air Show in 2023 when the Blue Angels were last in town.

[Read more...](#)

# Blue Angels



**AUGUST 22-23, 2026**  
**BILLINGS LOGAN INTERNATIONAL AIRPORT**



Was this newsletter forwarded to you? Interested in staying in the loop on all things BIL?

Signing up is easy – Send an email to [katelyn@bigskyeda.org](mailto:katelyn@bigskyeda.org) and we'll add you to the list.



The Billings Air Service Committee is comprised of leadership from Visit Billings, the Billings Chamber of Commerce, Big Sky Economic Development, and the City of Billings, along with businesses and community leaders who are dedicated to supporting Billings Logan International Airport (BIL) and effort to increase air service to the Billings and southeast Montana region.

Big Sky Economic Development, 201 N Broadway, Billings, MT 59101, United States

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## UPCOMING DRAFT AGENDAS FOR COUNCIL / LEADERSHIP

*Please review the draft agendas below and provide any feedback regarding the order of business, modification of agenda items, or other changes to the consent or regular agendas. City code requires a specific order of business as it relates to certain items on meeting agendas, e.g., placement of public hearings first on the regular agenda, so your feedback will be incorporated with those code requirements in mind. ([BMCC 2-214](#)) Work session agendas are more flexible and can also easily be modified by the Mayor with the consensus of Council during those informal meetings.*

*Thank you for your feedback!*

### February 24, 2025 **REGULAR BUSINESS**

#### **CONSENT:**

1. Boards and Commissions
2. BID AWARD: WO 25-16: 2025 Annual Street Reconstruction
3. BID AWARD: WO 24-15: WRF Chemical Room Repair
4. Amendment 24 with Morrison-Maierle, Inc. for Rehabilitate Overlook Dr
5. Consultant Contract with Kittelson & Assoc. to complete 21st Street Underpass Improvement Study
6. Consultant Services Contract with Applied Research Associates for W.O. 25-09: City Pavement Condition Survey and Assessment
7. Professional Engineering Services with HDR Engineering for W.O. 24-37: Stagecoach Trail
8. Contract Renewal for 1-yr Mimecast email protection services
9. Grant to fund recreational programming for Skate Park MOU
10. Donation from Lockwood Pre-cast for bench at Veterans Park
11. Donation from Billings TrailNet for Trail design
12. Updated Rose Park Trail Easement
13. MET Transit 2025 Human Services Transportation Coordination Plan Adoption
14. MET Transit 2025 Public Transit Agency Safety Plan Update
15. MET Transit 2025 Disadvantaged Business Enterprises Program Update
16. Preliminary Plat - High Sierra Subdivision, 22nd Filing
17. Preliminary Minor Plat - Zeiler Subdivision
18. Resolution of Intent to Annex Wilson Park
19. Resolution Authorizing the Filing and Acceptance of Transit Grant Funds and Related Documents

#### **REGULAR:**

2. PH and Resolution for Weed Assessments
3. PH and Resolution for Nuisance Property Abatement Assessments
4. PH and Resolution – Annexation 24-05, Annafeld Subdivision, 6th Filing
5. Annafeld Subdivision, 6th Filing - Preliminary Plat
6. PH and 1<sup>st</sup> Reading ORD - Annexation 24-05, Ward Boundary Expansion

### **OWEN'S Initiative - Proposed Resolution – Performance Metrics for Major Projects**

### **March 3, 2025 – WORK SESSION**

1. CPSM continued review
2. Update on municipal court study implementation

3. Citizen's advisory board
4. CRU update
5. Pedestrian and Bicycle Master Plan Update – Elyse Monat / Mack Drzayich from Alta Planning + Design
6. HB 482 (Chris)

**March 10, 2025 REGULAR BUSINESS** *(Mayor Cole will be absent/Deputy Mayor Boyett to preside)*

**CONSENT:**

1. BID AWARD: W.O. 24-32: North 12th Street Gravel Street Improvements
2. Final Amendment to Gross Maximum Price with Sletten Construction for the Airport Terminal Expansion Project
3. Contract Amendment – Residential Plowing
4. RFP to Outsource of Custodial Services at City Hall
5. RFP to Outsource of Custodial Services at BOC
6. Coulson Park Shade Structure Purchase
7. Amend Park Recreation Campus General Contractor / Construction Manager (GC/CM) Contract
8. Billings Area Pedestrian Bicycle Master Plan Adoption Lease Agreement
9. Addendum with Yellowstone County for Space in the City Hall Building
10. Public Sidewalk Easement from Rim Pointe Subdivision
11. Preliminary plat extension request for Hunters Pointe Subdivision
12. Sale of Park 1 Ground Retail Space
13. State Highway Traffic Safety DUI Grant
14. FY24 COPS Hiring Program Grant
15. 2<sup>nd</sup> Reading-Annexation 24-05, Ward Boundary Expansion Ordinance -

**REGULAR:**

2. PH and RES - Annexation 25-02 - Lot 3, Block 1 of Exchange Sub
3. Annexation Agreement with Four-S Corp.
4. PH and 1<sup>st</sup> Rdg ORD – Annexation 25-02 Ward Boundary Expansion
5. PH and RES creating SID 1428 Annafeld Sub., 5<sup>th</sup> Filing Streetlights
  - a. BID AWARD: SID 1428 Annafeld Sub., 5<sup>th</sup> Filing Streetlights
6. EBURD Tax Increment Assistance - 2115 2nd Avenue North - Air Controls Billings, Inc.
7. RES Establishing a Procedure for the Disposition of Unclaimed Property?

**March 17, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

1. Billings TrailNet (Kristi Drake)
2. PRPL Sponsorship Program and Endowment (Brandon Schmidt)
3. Public Art Policy (Elyse Monat)
4. Aspenlieder's Initiative RFP/RFQ

## **March 24, 2025 REGULAR BUSINESS**

### **CONSENT:**

1. Donation Acceptance from Partners for Parks Foundation
2. Donation – Crime Prevention Volunteer Parking Spaces at Stillwater Garage
3. Perpetual Right-of-Way Easement for Multi-Use Trail from Griffin Automotive Enterprises, Inc.
4. 2<sup>nd</sup> Final/Rdg. ORD – Ward Boundary Expansion Annexation 25-02 – Exchange Subd.

### **REGULAR:**

2. JT PH - Annexation 25-01 and ZC 1061: 441 Riverside Rd. - Wilson Park
  - a. RES Annexing
  - b. 1<sup>st</sup> Rdg ORD - ZC 1061
3. PH and 1<sup>st</sup> Rdg ORD – Annexation 25-01 Ward Boundary Expansion

## **April 7, 2025– WORK SESSION**

1. Transportation Improvement Program (TIP) – Lora Mattox
2. Police and Fire Annual Report
3. Airport Authority

## **April 14, 2025 REGULAR BUSINESS**

### **CONSENT:**

1. 2<sup>nd</sup> Final/Rdg. ORD – Ward Boundary Expansion Annexation 25-01 – Wilson Park

### **REGULAR:**

## **April 21, 2025 - WORK SESSION**

1. Big Sky Senior Services – Adult Resource Alliance (Erika Purington) was moved from 2.17.2025 per Erika's request

## **April 28, 2025 REGULAR BUSINESS**

### **CONSENT:**

- 1.

### **REGULAR:**

- 2.

## **May 5, 2025 - WORK SESSION (BUDGET ONLY)**

**May 6, 2025 - WORK SESSION Tues. (BUDGET ONLY)**

**May 12, 2025 (Tues.) REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

2.

**May 19, 2025 - WORK SESSION (BUDGET ONLY)**

**May 20, 2025 - WORK SESSION Tues. (BUDGET ONLY)**

**May 27, 2025 (Tues.) REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**June 2, 2025– WORK SESSION**

**June 9, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

2.

**June 16, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

**June 23, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**July 7, 2025– WORK SESSION**



July 14, 2025 **REGULAR BUSINESS**

CONSENT:

1.

REGULAR:

July 21, 2025– WORK SESSION

July 28, 2025 **REGULAR BUSINESS**

CONSENT:

1.

REGULAR:

August 4, 2025– WORK SESSION

August 11, 2025 **REGULAR BUSINESS**

CONSENT:

1.

REGULAR:

August 18, 2025– WORK SESSION

August 25, 2025 **REGULAR BUSINESS**

CONSENT:

1.

REGULAR:

September 2, 2025 (Tues.) – WORK SESSION

September 8, 2025 **REGULAR BUSINESS**

CONSENT:

1.

**REGULAR:**

**September 15, 2025– WORK SESSION**  
**Executive Session 4:30 P.M. – 5:30 P.M.**

**September 22, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**October 6, 2025– WORK SESSION**

**October 13, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**October 20, 2025– WORK SESSION**

**October 27, 2025 REGULAR BUSINESS**

**CONSENT:**

1. [\\*Council Meeting Schedule for December](#)

**REGULAR:**

**November 3, 2025– WORK SESSION**

**November 10, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**November 17, 2025– WORK SESSION**

**November 24, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**December 1, 2025– WORK SESSION**

**Executive Session 4:30 P.M. – 5:30 P.M.**

**December 8, 2025 REGULAR BUSINESS**

**CONSENT:**

**REGULAR:**

**December 15, 2025– WORK SESSION**

**December 22, 2025 REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

**CLERK'S NOTES**

*\*Annual Items shown in Blue*

**January (First Work Session) after an election:** Swearing in of new Councilmembers and Nominations and Elections of Deputy Mayor Pro Tempore

**January:** Amend Park Development Council Proposed Budget

**January:** Beartooth RC&D MOU

**March:** Budget Calendar

**March:** Council Priorities

**September:** [City Administrator's Annual Review](#)

**October:** [TRP, ERP and CIP](#)

**October:** [Council Holiday Schedule for December](#)

**November (First Regular Business Meeting) after an election:** Nominations and Elections of Deputy Mayor

DRAFT