

## Billings City Administrator Weekly Report

September 6, 2024

1. **Semi-Annual Report** – Please see the attached semi-annual report for the Fire Department.
2. **Executive Session Feedback** – thank you for sharing your perspective. I want to touch on two topics and give more thought to the others as I review my notes. First – Kevin and I made a commitment a few weeks back to spend more time reviewing council packet materials to make sure it is complete and ready for your review. Second - I want to discuss further the comments around, ambassador, chief executive officer and chief operating officer. As we consider our goals to improve safety, invest in infrastructure, increase parks, trails, recreational and cultural investments, improve the built environment ... and build a high performing organization. How do we best use our positions and gifts to move the community and organization to accomplish these goals? Without a shared vision this makes it more difficult but not impossible. I look forward to our continued conversations and will continue to review my notes to make improvements.
3. **Park and Recreation News** - Recreation programs and camps are completed for the summer. The pools have closed except Dog Days of Summer will be held at Rose Park Pool Sunday, September 8<sup>th</sup> from 12:00pm to 3:00pm.

With the nice weather the Parks and Recreation Department has decided to keep the splash pad operational for another week until September 16<sup>th</sup> starting at 10:00am. Visit one of our five splash pads while the summer weather hangs on. Splash pads are located at Castlerock Park, North Park, Terry Park, South Park and Highlands Park.

Mountview Cemetery will host a nationwide volunteer initiative honoring veterans on September 18, 2024. The event will mark the second for Billings, and the 10<sup>th</sup> annual day of service for the *nonprofit Saluting Branches: Arborist United for Veteran Remembrance*. (Please see attached Release.)



The Parks and Recreation Department 's Community Garden at Amend Park sold donated produce and produce from the "Giving Garden" at the Gardner's Market in South Park on Thursday, September 5th. Over 40 pounds of produce was sold raising approximately \$60.00. This money will be used for scholarships for next year's garden plots. Staff is looking to expand our market project to 2-3 times next summer.

4. **Amend Park Sports Complex RFPs** – city staff along with SBURA mapped out a timeline and approach for the two requests for proposals (RFPs). The 1<sup>st</sup> priority is the ice pad site RFP and the 2<sup>nd</sup> dealing with infrastructure and the hardwood court facility will run parallel. A draft will be reviewed on Tuesday, and we plan to complete both RFPs by Tuesday, September 17<sup>th</sup> to meet the Yellowstone County News advertisement deadline.
5. **Dehler Park** – Now that the Mustang's home season has ended, we are working to extend the foul ball netting protection and do repairs to the infield. We will also be calling together the Mustang's, MSUB, American Legion and high school baseball to discuss collaborative efforts to expand field usage and upgrades.

BSED and the City will also be splitting the cost of a \$10,000 analysis to identify the projects and cost estimates to elevate back to Major League Baseball (MLB) affiliation. Mustang's owner Dave Heller will use this info to attract a MLB franchise to become affiliated with Mustang's. MLB affiliation elevates the caliber of players, expands our home game season and reduces our risk of not having a league to play in. Dave has offered to cover half of the cost to upgrade the ballpark if the community will raise the other half.

6. **Development Review Feedback** – Jessica and I met with Steve and Ashley with BSED to discuss how they can facilitate a dialogue between the city and our development review customers. We are going to start with two focus groups this fall. One will be focused on residential and the other on commercial.
7. **Kibler Kirch** – Jeremiah Young initiated a conversation with me on the importance of the city's entry corridors. He is also interested in helping our community raise the bar on the quality of our built environment. Jeremiah has a successful interior design firm in the Stapelton building on Broadway.
8. **Council Operations Committee** – received an update on the new city hall. The tax credit work is nearing completion, and the elevators and terrazzo remain the two most significant challenges to moving into the building. We do expect to be fully into the building in February 2025 with several divisions much sooner. An extension to April 2025 to the buy sell of the current city hall will come to council for approval later this month. The extension is good for both the city and buyer. All components of the deal are moving forward positively with no deal breaking surprises in the due diligence process. This will allow us to avoid paying rent to the new owners before being able to move into the new city hall. We also discussed my review process and timeline as well as an upcoming training the committee is going to have with Ken Sandy.
9. **Fall Retreat** – Kevin and I have a prep meeting with our leadership team coach/facilitator Mark Wilmarth and with the City of Bozeman. We are planning a joint retreat for next month. We will spend one day together with both cities and one day with only the Billings team.

10. **Strategic Plan** – Gavin, Kevin and I are meeting to follow up on Tuesday's work session discussion.

#### 11. Next Week's Meetings/Task Forces

- a. Budget & Finance Committee, Wednesday, July 11<sup>th</sup>, 9:00 AM City Hall Conference Room.

- b. Legislative & Local Affairs Committee, Wednesday, July 11<sup>th</sup> 4:00 PM City Hall Conference Room.

**12. 2024 Council Meeting Schedule** – Please see the attached Council Meeting schedule for upcoming items on the agenda.

**13. New City Hall Update –**

**5<sup>th</sup> Floor**

No work



**4<sup>th</sup> Floor**

Remove linear light fixtures in elevator lobby.  
Install electrical boxes and MC cable for lighting.

**2<sup>nd</sup> Floor**

Furniture installation continues.  
Install mailbox in courts waiting counter wall.  
Duct liner at south courtroom.





### 1<sup>st</sup> Floor

Install floor tile at main entrance to restroom group.

Grout floor tile at main entry and family restroom.

Install fire alarm J boxes and conduit.

Fur out framing around central stairwell door,

Demo elevator surround at car 3.  
Fur out car 3 surround for new finishes.  
Exterior metal soffit work around building.  
Lay up CMU block at main entry vestibule.  
Start install of solid surface tops.



### Site

Landscaping continues on the north and NE side of building.

Pour concrete footing for east blade sign.

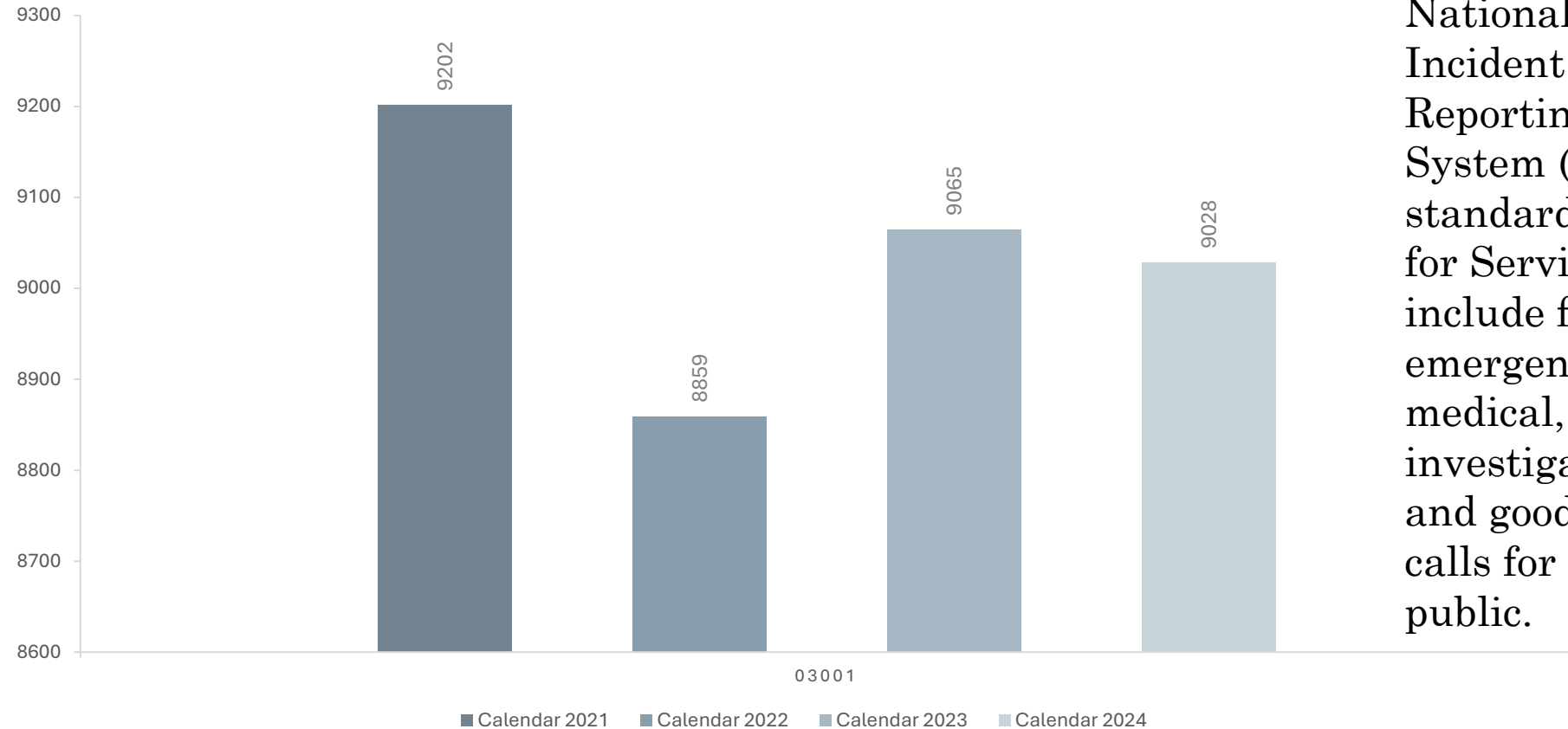
# Billings Fire Department Public Safety Update

Pepper Valdez

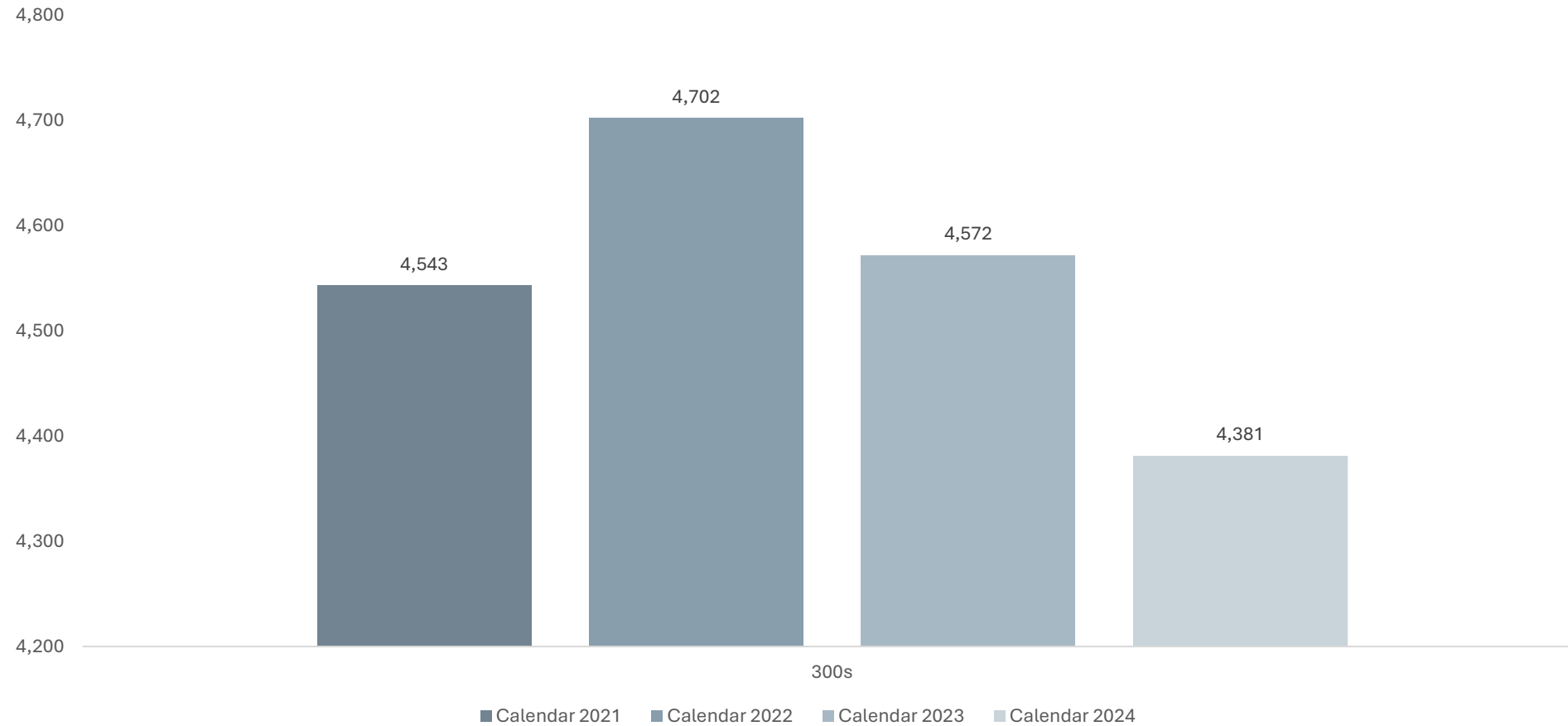
Fire Chief

# CALLS FOR SERVICE

## Jan 1 – June 30



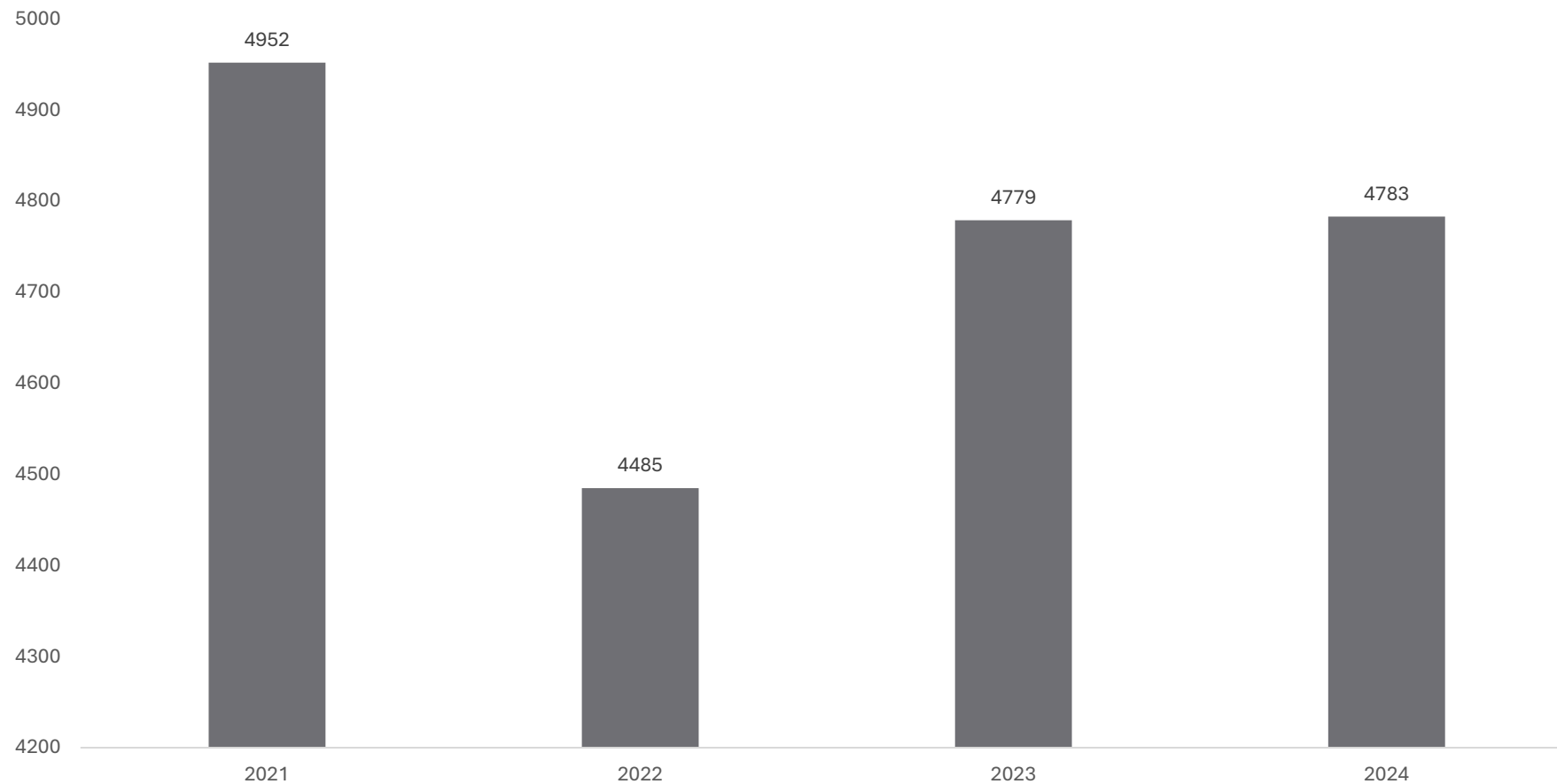
Billings Fire documents each call for service in an incident report held at the National Fire Incident Reporting System (NFIRS) standards. Calls for Service include fire, emergency medical, rescues, investigations, and good intent calls for the public.



**EMS/RESCUES**  
**Jan 1 – June 30**

# Fires/Service/Other

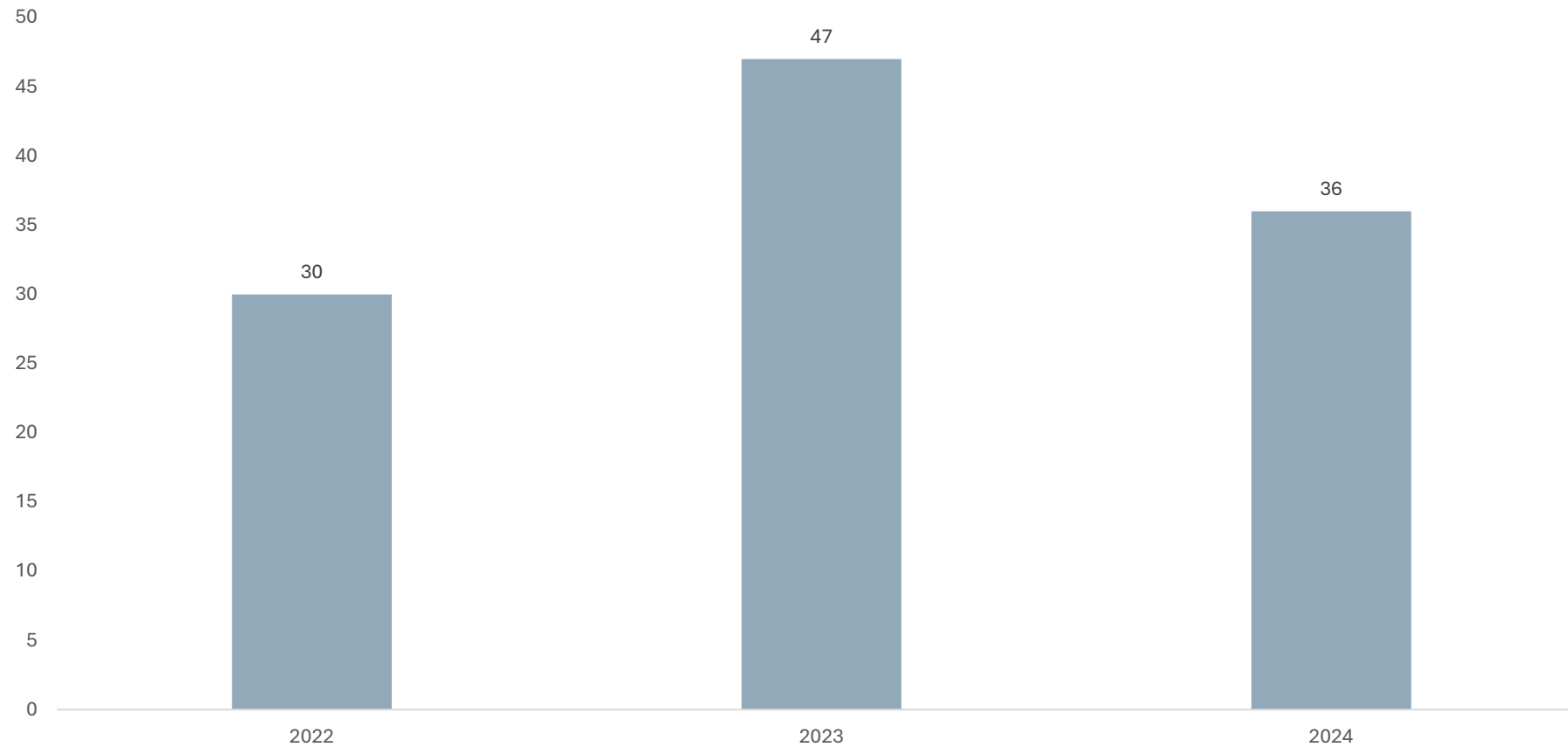
## Jan 1 – June 30



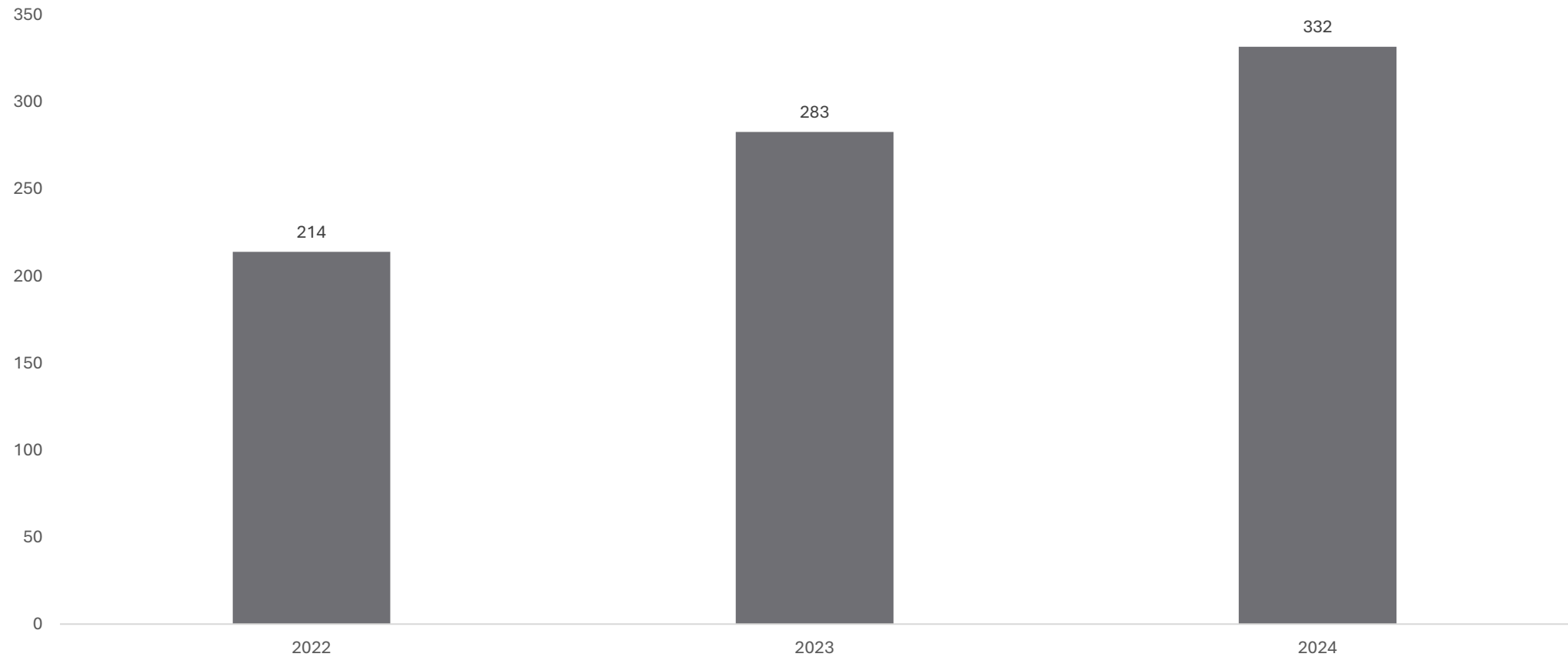


# Bureau Investigations

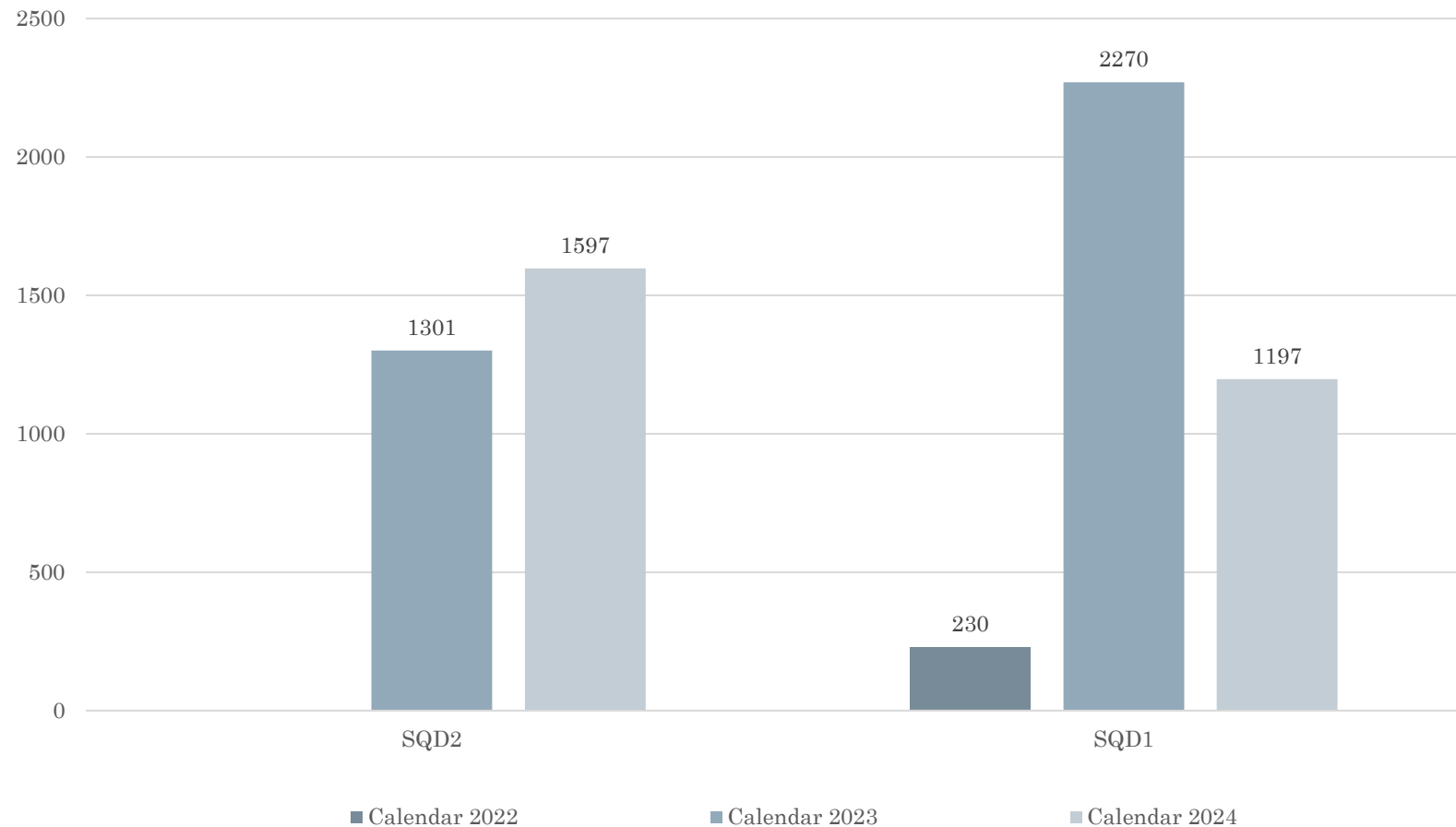
## Jan 1 – June 30



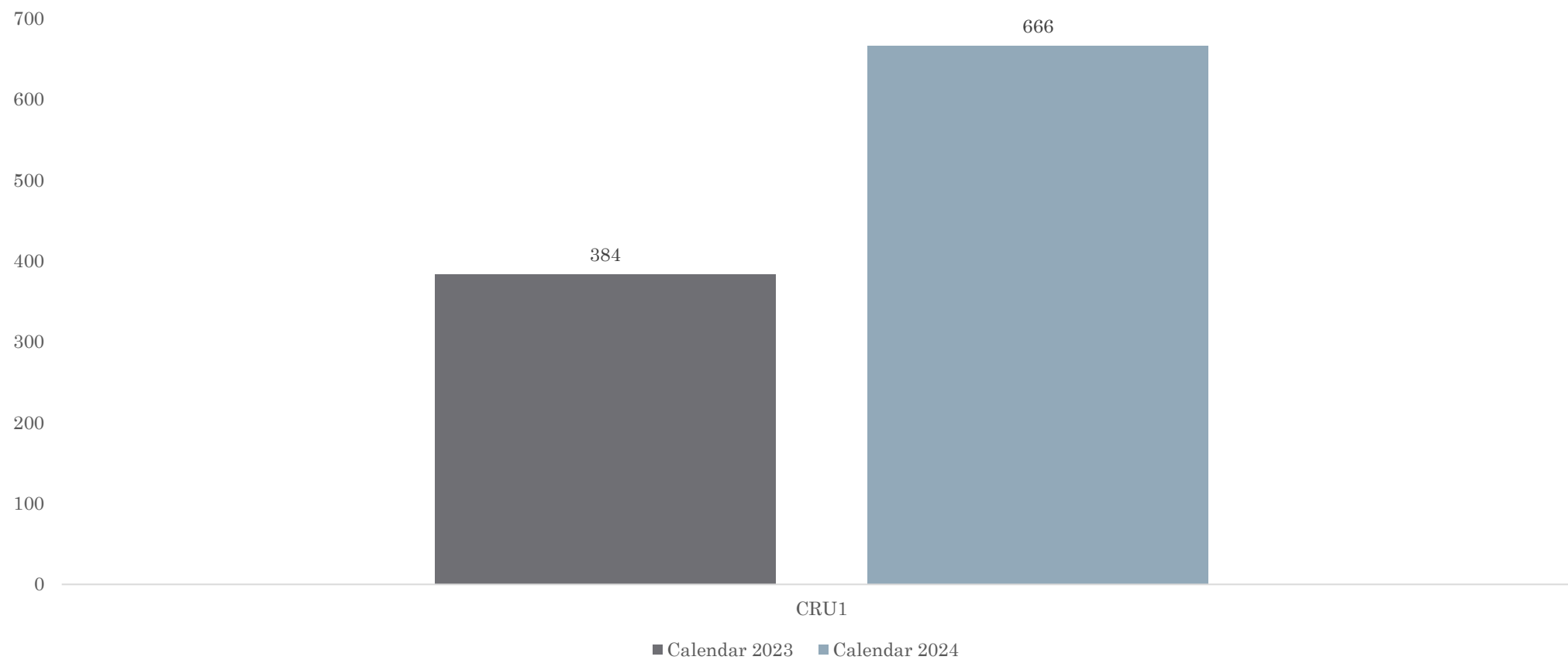
# False Alarm Ordinance Violations Jan 1 – June 30



# MRT's



# Crisis Response Unit





September 4, 2024

**FOR IMMEDIATE RELEASE**

*Day of service returns to Mountview Cemetery*

390 N 23rd St  
Billings, MT 59101  
P 406.657.8371

Mountview Cemetery will host a nationwide volunteer initiative honoring veterans on September 18<sup>th</sup>, 2024. The event will mark the second for Billings, and the 10<sup>th</sup> annual day of service for the nonprofit *Saluting Branches: Arborists United for Veteran Remembrance*.

The national organization and its localized events are devoted to the beauty and safety of trees located on property dedicated to veterans. More than 1,500 veterans are laid to rest at Mountview Cemetery.

Mountview Cemetery was selected for the event by local company CM Tree Service & Removal, working closely with the Montana Nursery & Landscape Association and Parks & Recreation – Forestry Division. Additional local companies will be donating their time and services.

The event will kick off with an opening ceremony at 8 a.m., including remarks from Mayor Bill Cole and the presentation of colors. The public is welcome to attend. Guests are asked to enter the property from the south, behind the animal shelter (1735 Monad Road – follow signage).

“Through the Saluting Branches event, we humbly honor those that serve, and offer our service toward creating a safer, stronger, and more beautiful place for the resting of these departed brothers and sisters,” said Mountview Cemetery Supervisor, Brandon Schmidt.

Several sections of the cemetery will be closed off throughout the day, with normal visitation resuming by 5 p.m. The cemetery closes at 10 p.m.

Saluting Branches is recognized as the largest volunteer event in the tree care industry, drawing in more than 4,000 volunteers at 100 veteran properties in the United States, Mexico and Puerto Rico.



390 N 23rd St  
Billings, MT 59101  
P 406.657.8371

**Billings**  
PARKS  
AND RECREATION

In 2023, the Saluting Branches event welcomed over 60 volunteers contributing \$40,000 worth of donated services to Mountview Cemetery. In addition to the tree removal and treatment, 14 new trees were planted on the cemetery grounds.

“This 10<sup>th</sup> Annual Day of Service is more than just a milestone – it’s a reflection of the commitment of those who believe in the mission of Saluting Branches. Together, we’ve made a lasting impact on the properties dedicated to those who served our country, and we’re just getting started,” shares Saluting Branches President Renee Bissett.

More information and volunteer sign-up can be found at [salutingbranches.org](https://salutingbranches.org).



### **Media Contact**

Jake Milliron

Billings Parks and Recreation

Community Outreach and Engagement Coordinator

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## 2024 COUNCIL MEETINGS SCHEDULE

(Year to date listing appears at the end of this schedule)

### **September 3, 2024 (Tues.) – WORK SESSION CLOSED EXECUTIVE SESSION 4:00 – 5:30 PM (City Administrator Performance Review)**

1. Tax Abatement Policy (Patrick / Dianne, BSEDA/Chris)
2. South Billings Urban Renewal Association - Sports Complex (Dick Zier)
3. Draft Strategic Plan
4. Council Discussion

### **September 9, 2024 - REGULAR BUSINESS CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

#### **CONSENT:**

1. Boards & Commissions Appointments
2. BID AWARD: W.O. 24-08: Hesper Sewer - Shiloh Road to South 48th Street West
3. BID AWARD: W.O. 19-42: West End Water Treatment Plant Transmission Main
4. W.O. 24-38, Wicks Lane Storm Improvements, Amendment No. 1
5. Purchase of 2025 Grapple Truck
6. W.O. 25-01, Contract 2: 2025 Sewer Main Replacement Project
7. Behavioral Health Systems for Future Generations Grant
8. Airport DBE Program
9. Downtown Revolving Loan Old Billings Hardware Development Venture
10. 2<sup>nd</sup> Reading - Zone Change 1051 - 122 N 12th St
11. 2<sup>nd</sup> Reading - Zone Change 1053 - 529 S Billings Blvd

#### **REGULAR:**

2. PH and RES for:
  - A. SID 1421
  - B. SID 1422
  - C. SID 1425
  - D. SID 1426
  - E. SID 1427
  - F. SID 2926
  - G. SID 2927
3. PH and RES assessing General Fund, Transit, Library, PS I, I, III and GO Debt
4. PH and RES assessing Road Maintenance District No. 6
5. PH and RES assessing Weed Abatements
6. PH and RES Setting PMD Annual Assessments for Fiscal Year 2025
7. PH and RES Revising and Assessing Encroachment Rental Fees
8. PH and RES Setting Annual Street Light District Assessments for FY25
9. PH and RES for Sidewalk Construction and/or Repair Assessments
10. PH and RES approving FY2024 Budget amendments
11. PH and RES creating the City of Billings Planning Commission (Continued from June 24<sup>th</sup>)

### **September 16, 2024 – WORK SESSION**

1. Adoption of International Fire Code (IFC) (Jaime Fender)
2. Budget and Employee Pay – Kennedy's Initiative
3. Draft Strategic Plan
4. Council Discussion

## **September 23, 2024 - REGULAR BUSINESS**

### **CONSENT:**

1. BID AWARD: Water Treatment Plant Floating Dredge
2. Settlement Agreement with Christopher Tucker - 802 Yellowstone Ave. Nuisance Complaint
3. Purchase of 15 Mobile Data Terminals
4. Irrigation Supply Line MOU – Cemetery and Par-3
5. MOU for Mountview Cemetery/Par-3/Sunset Memorial Garden
6. HOME-ARP Supportive Service Project - Subrecipient Allocations
7. WO 23-11: Downtown 2-Way Street Conversion, Amendment No. 3
8. Minor Plat - Grove Ventures Sub
9. Preliminary Minor Plat - Zimmerman Home Place Sub, 5th Filing
10. Final Major Plat – Buffalo Crossing Sub
11. Final Major Plat - Wild Rose Subdivision, 1st Filing
12. Historic Tax Credit Financing Placeholder
13. Resolution establishing legislative priorities for the 2025 MR State Legislature's 69<sup>th</sup> session (Jessica Fust?)
14. Resolution for Administrative Fees – Parking Violations
15. Adoption of City Council Strategies and Priorities
16. First Amendment to the Purchase and Sale Agreement for Current City Hall

### **REGULAR:**

1. PH & 1<sup>st</sup> Rdg Ord – ZC 1054 – N. of Hwy 3 – Civic Campus
2. PH & 1<sup>st</sup> Rdg Ord – ZC 1055 – Galaxy Sub.
3. PH FY2023-2024 Draft Comprehensive Annual Performance Evaluation Report (CAPER) and Community Needs
4. Council Initiative – Kennedy – City Owned Properties – Moss Mansion, ABT, Babcock and Depot
5. Resolution Establishing a Procedure for the Disposition of Unclaimed Property

## **October 7, 2024 – WORK SESSION**

### **CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM CA Annual Review**

1. CRU Strategic Update – Zack Terakedis
2. CPSM Report (Placeholder)
3. Draft Strategic Plan
4. Council Discussion

## **October 14, 2024 - REGULAR BUSINESS**

### **CONSENT:**

- 1.
2. Second/Final Rdg Ord. – ZC 1054 - N. of Hwy 3 – Civic Campus
3. Second/Final Rdg Ord. – ZC 1055 – Galaxy Sub.

### **REGULAR:**

1. PH Annexation 24-03, Resolution to Annex Tracts 4,5,6A,6B of Certificate of Survey 1889  
A. Annexation Agreement with Department of Military Affairs
2. PH ZC 1054 - Montana National Guard



### **October 21, 2024 – WORK SESSION**

1. Community Development Discussion
2. CIP
3. Council Discussion

### **October 28, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

1. MOU with Bright N Beautiful
2. Adoption of Council Strategic Plan

#### **REGULAR:**

- 1.

### **November 4, 2024 – WORK SESSION**

- 1.
2. Council Discussion

### **November 12, 2024 (Tues.) - REGULAR BUSINESS**

#### **CONSENT:**

- 1.

#### **REGULAR:**

- 1.

### **November 18, 2024 – WORK SESSION**

- 1.
2. Council Discussion

### **November 25, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

- 1.

#### **REGULAR:**

- 1.

### **December 2, 2024 – WORK SESSION**

#### **CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

- 1.
2. Council Discussion

### **December 9, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

1. Beartooth RC&D MOU

#### **REGULAR:**

- 1.

**December 16, 2024 – WORK SESSION (Vacate?)**

- 1.
2. Council Discussion

**December 23, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. W.O. 23-96: WTP Intake #2 Catwalk Repairs and Improvements

**REGULAR:**

- 1.

DRAFT

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**January 2, 2024 (Tues.) – WORK SESSION**

1. Administration of Oaths and Affirmations of Office for reelected Councilmembers
2. DES Emergency Management Update (K.C. Williams)
3. Ordinance Amendments to Water and Wastewater Utilities
4. Stormwater Billing
5. Council Discussion

**January 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

- A. Bid Award: W.O. 24-03: Contract 2 Chip Seal / Scrub Seal
- B. Bid Award: W.O. 23-46: Compost Facility Waterline
- C. Purchase Water Reclamation Facility Equipment – Disinfection parts
- D. City-County Special Investigations Unit (CCSIU) Agreement for 2024
- E. W.O. 19-42: WE Water Treatment contract - Dick Anderson
- F. Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects
- G. Donations to Library
- H. MT FWP trail stewardship grant application
- I. Northwestern Energy easement for Mountview Cemetery
- J. ~~Easements North 28th Street~~

**REGULAR:**

2. PH and 1<sup>st</sup> reading ORD – Cemetery Code changes
3. PH and 1<sup>st</sup> reading ORD – ZC 1040 - 1404 and 1406 Avenue B
4. PH and 1<sup>st</sup> reading ORD – Special Review 998 – 1406 Avenue B
5. Nomination and Election of Deputy Mayor Pro Tempore

**January 16, 2024 (Tues.) – WORK SESSION at the Library!**

1. Crime Prevention Round Table Discussion – focused on Crime Prevention
2. Council Discussion

**January 22, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Change Order 1 – New City Hall Access Control and Camera System
2. Contract for Airport Master Plan update
3. Memorandum of Understanding with Yellowstone County - West End Neighborhood Plan Update
4. Amendment to Memorandum of Understanding with the Yellowstone Conservation District for West End Reservoir Master Plan
5. Amend Park Development Council 2024 Proposed Budget
6. Federal Aviation Administration Airport Improvement Program Grants
7. Montana Community Reinvestment Plan Act Planning Grant (SB 382) growth policy
8. Donation to Parks from Billings Go Kickball to Youth Scholarship Fund
9. Donation to Parks from Scheels for Youth Scholarship Fund
10. Release of Perpetual ROW Easements - North 28th Street
11. Preliminary plat extension request for Annafeld North Subdivision, 2nd Filing
12. Resolution Authorizing the Filing and Acceptance of Transit Grant Funds and Related Documents
13. Resolution Authorizing the Issuance and Private Negotiated Sale of Expanded North 27th Street Tax Increment Bonds
14. Resolution of Intent to Create District and Set a Public Hearing-SID 1427
15. Resolution of Intent to Create District and Set a Public Hearing-SID 1426
16. 2<sup>nd</sup>/ Final Reading ORD. – ZC 1040 – 1404 and 1406 Avenue B
17. 2<sup>nd</sup>/ Final Reading ORD amending Cemetery Rules and Regulations and Repealing ORD 03-5240

**REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> reading ORD - BMCC Chapter 26 Water and Wastewater First Reading and Public Hearing
4. Appointments to Council Subcommittees and Boards and Commissions

**February 5, 2024 – WORK SESSION**

1. YC Short Term Jail Request
2. MRM update – Matt Lundgren
3. CRU and MRT Updates (Pepper and Banfield)
4. Family Violence Response Unit Update (St. John per Owen's Initiative)
5. CPTED (John Caterino, Mike Pigg and Wyeth Friday)
6. Council Discussion

**February 12, 2024 - REGULAR BUSINESS****CONSENT:**

1. Bid Award: Landon's Inclusive Playground and Phase II Parking Lot Poly Vista Park
2. Bid Award: W.O. 24-07: Safe Routes to School
3. Bid Award: W.O. 24-19: Arnold Drain Intake Structure
4. Purchase 8 Police Utility Vehicles from Duval Ford
5. Purchase Night Vision Systems for Police S.W.A.T. Team
6. Contract for Uniform Rental / Purchase and Laundry Services for Public Works
7. Contract for scanning services with DIS Technologies
8. Contract for New City Hall Elevator Modernization
9. Amendment 15 with Morrison-Maierle, Inc. for Engineering Services to Construct Cargo Ramp Slot 5
10. Amendment 16 with Morrison-Maierle, Inc. for Engineering Services to Rehabilitate Aviation Place Access Road
11. Fire grant from State Farm
12. Annual Certified Local Government Grant Program for Historic Preservation
13. Second Reading BMCC Water and Wastewater

**REGULAR:**

2. PH and RES Creating SID 1426, Arvin Lane
  - a. Bid Award: SID 1426, Arvin Lane
3. PH and RES Creating SID 1427, Hancock Drive
  - a. Bid Award: SID 1427, Hancock Drive
4. New City Hall Security and additional updates (Kevin)
5. Gifting land to YVAS Discussion (Chris)

**COUNCIL INITIATIVE - BUILT Environment - CM Rupsis****February 20, 2024 (Tues.) – WORK SESSION**

1. City Ordinance Amendments – Code Enforcement (Tina Hoeger)
2. Montana Land Use Planning Act (SB 382) Wyeth
3. PMD Assessment Approval Discussion (Per Rupsis's question)
4. Short Term Detention Center Discussion
5. Retreat Prep Discussion
6. Council Discussion

**February 26, 2024 - REGULAR BUSINESS****CONSENT:**

1. Boards and Commissions
2. BID AWARD: W.O. 24-01: Contract 1: 2024 Billings Water Main Replacement
3. BID AWARD: W.O. 24-03: Contract No 2 City Chip/Scrub Seal
4. BID AWARD: W.O. 24-11: WRF Solids Process Building Roof Replacement
5. Purchase of 2024 Asphalt Roller – Public Works
6. Purchase of 3 New Vehicles - Public Works - Engineering
7. Contract W.O. 24-21: 1st Ave N Two-Way Conversion Feasibility Study – Sanderson Stewart
8. Funding, Maintenance, Construction and Local Agency Guidelines MDT Agreement - Stagecoach Trail
9. West End Hangar Ground Leases with Beacon Air Group, LLC
10. Donation from the Yellowstone County DUI Task Force to Police Dept.
11. Donation from Streeter Brothers Insurance to Senior Scholarship Fund to Parks
12. Preliminary Plat Extension for Hunters Point Sub
13. Resolution – June Ballot - Local Government Review
14. Letter to County Re Jail discussion re: short-term holding

**REGULAR:**

2. PH – Low-income Multi-family rental housing (No Action) (Bjornson Jones Mungas Law office)
3. PH & RES for Nuisance Property Abatement Assessments
4. PH & RES for Weed Assessments
5. PH and 1<sup>st</sup> Reading ORD – ZC 1042, 655 West Wicks Lane

**March 4, 2024 – WORK SESSION (Mayor out of town this week)**

1. SBURA Update – Recreation Center Next Steps (Dick Zier, SBURA)
2. 2024-2028 Transportation Improvement Program Review (Lora Mattox)
3. Update on upcoming Council retreat - Chris
4. Council Discussion

**March 11, 2024 - REGULAR BUSINESS****CONSENT:**

1. BID AWARD: W.O. 24-02: Missing Sidewalk Project
2. BID AWARD: 1709 St. Johns Ave. – Housing Rehab Project
3. Agreement with United Diagnostic Services for Medical Evaluation /Diagnostic – Fire
4. MOU with Little League Baseball and Softball
5. MOU with Annafeld Homeowners Association
6. 2024-2028 Transportation Improvement Program
7. AmeriCorps Vista Project Grant Application Submittal
8. Inflation Reduction Act Forest Grant
9. Preliminary Minor Plat - Zimmerman Home Place Subdivision, 4th Filing
10. Resolution Ordering Improvements - W.O. 24-02: Missing Sidewalk Program
11. 2<sup>nd</sup>/Final Reading ORD – ZC 1042 – 655 West Wicks Lane

**REGULAR:**

2. PH & RES. rescinding Resolution 90-16317, Hogan Homestead (Continued)
3. PH & 1<sup>st</sup> Rdg. ORD. - Stormwater Billing
4. PH for Sale of City Hall, South Parking Lot, and North Parking Lot
5. Downtown Billings Partnership - Tax Increment Assistance - Rockman Hotel Project
6. EBURD - Tax Increment Assistance – 320 North 17<sup>th</sup> Street

**March 15, 2024 - Council Retreat at Rock 31 (Noon – 6:30 PM)****March 16, 2024 - Council Retreat at Rock 31 (8:00 AM – 1:00 PM)****March 18, 2024 – WORK SESSION****CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Bicycle and Pedestrian Advisory Committee Annual
2. Permanent Supportive Housing Discussion (Dean Wells from United Way and CoC)
3. Art House / Babcock Theater Discussion
4. Zoom – Public Comment Discussion
5. Council Discussion

**March 25, 2024 - REGULAR BUSINESS****CONSENT:**

1. BID AWARD: Airport Cargo Ramp Slot 5
2. Amendment No. 5, W.O. 19-42: West End Water Treatment Plant Project
3. W.O. 24-28: Water Treatment Plant Sediment Hauling
4. Non-Commercial Aviation Ground Lease with Agri-Systems
5. Lease Purchase Agreement with MT Board of Investments to finance New City Hall Improvements
6. Commercial and Roll-off Container Purchases

7. Purchase 95-gallon Residential Refuse Carts for SW
8. Donations to Billings Public Library
9. Donation to Parks from Addie Allen
10. Donation to Parks from United States Tennis Association of Montana
11. Donation from Scheels for K9 Operations
12. Fire - Plains Pipeline Grant
13. Fire - Phillips 66 Grant
14. Preliminary Major Plat – Skyview Ridge, 2<sup>nd</sup> Filing
15. Resolution of Intent to Create SID 1425 Broso Park and Gabel Traffic Signal
16. 2<sup>nd</sup> Reading Ordinance Amending BMCC, Art. 22-800, Storm Sewers

**REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> Reading - ZC 1043 – 4190 S. Frontage Rd.
4. Joint PH
  - a. RES Annexation 24-01
  - b. 1<sup>st</sup> Reading ZC 1044 – 5900 Block of Grand Ave.
  - c. ~~Annexation Agreement – George Jurevich~~ (add to April 22)
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation 24-01
5. Joint PH
  - a. RES Annexation 24-02
  - b. 1<sup>st</sup> Reading ZC 1045 – 4524 Central Avenue
  - c. Annexation Agreement – Brown Builders, LLC
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation
6. PH – 1<sup>st</sup> Reading – ZC 1046 – 1202 West Wicks Lane (May be continued to the 22<sup>nd</sup>)

**April 1, 2024 – WORK SESSION**

1. Chase Hawks and Visit Billings (Alex Tyson) - economic impact study (Burn the Point event)
2. MOU with Hoodies 4 Heroes /Dehler Park Memorial
3. Joint Drone Program (Mark Solberg/FD)
4. Safe Routes to School (Elyse Monat)
5. Parks Recreation update for 2024 programs
6. Council Discussion

**April 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-33 Grandview Park Irrigation System Replacement
2. BID AWARD: W.O. 24-01: Contract 3, Cedar Park Water Main Replacement
3. BID AWARD: W.O. 24-27: 2024 Water Service Repairs
4. BID AWARD: Aviation Place Road Rehabilitation
5. BID AWARD: MET Transit Office Addition and Remodel
6. BID AWARD: Pioneer Park Tennis Court Replacement Project
7. Contract with TeleData Technologies - New City Hall Audio Visual Systems
8. MOU with Hoodies 4 Heroes for Memorial at Dehler Park
9. Agreement with Yellowstone County to Provide Law Enforcement Data Processing
10. Amend Park Community Garden grant – Parks Department
11. Safe Routes to School Plan Update, Phase 2, recommendation to PCC
12. Boundary Line Relocation between City Parking Lot and Grand Building
13. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-01
14. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-02
15. 2<sup>nd</sup> Reading Ord. ZC 1043
16. 2<sup>nd</sup> Reading Ord. ZC 1044
17. 2<sup>nd</sup> Reading Ord. ZC 1045
18. 2<sup>nd</sup> Reading Ord. ZC 1046
19. Resolution authorizing the issuance and sale for refunding Series 2013A bonds

**REGULAR:**

2. PH – Land Use Contrary to Zoning for HomeFront - 302 Sioux Lane
3. PH and 1<sup>st</sup> Reading - City Ordinance Amendments – Code Enforcement
  - a. 18-300, Nuisances

- b. 18-1100, Graffiti
  - c. 18-1400, Boarded up structures
- 4. Resolution establishing graffiti fund
- 5. Cottonwood Park Master Plan (Tabled)

#### **April 15, 2024 – WORK SESSION**

- 1. Community Impact of Legalized Marijuana – Ben Cort
- 2. CGL – Efficiency Study – Court and Legal
- 3. Zoning Code Update to Comply with SB 245 (2023)
- 4. Disposal of Lampman Park
- 5. Council Discussion

#### **April 22, 2024 - REGULAR BUSINESS CHRIS OUT**

##### **CONSENT:**

- 1. Boards and Commissions
- 2. BID AWARD: W.O. 23-23: Briarwood H2S Mitigation
- 3. BID AWARD: W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Project
- 4. BID AWARD: W.O. 24-10 and W.O. 22-22: 2024 Annual Street Reconstruction
- 5. BID AWARD: (2) 2024 37,000 GVW Single Axle Trucks with Dump/Sander/Plow
- 6. Consulting Agreement with DOWL - Heights Neighborhood Plan Update
- 7. ~~Amendment 1, WO 24-01: Contract 2, Sewer Main Replacement~~
- 8. MOU Extension with 3 TIF Boards
- 9. ~~MOU with BBWA for DNRC Grants~~ (Delayed to May 13<sup>th</sup> to be brought back as a single grant, rather than a blanket MOU for all DNRC grants)
- 10. Acceptance of CRU backup vehicle
- 11. Donations to the Billings Public Library
- 12. Donation to the Billings Police Department
- 13. Donation for Poly Vista Park
- 14. Release of Right-of-Way Easement on Tract 2A-1 of the Amended Plat of Tract 2A of COS 2063
- 15. Annexation Agreement with C&T Equipment Holding, LLC – Annexation 24-01
- 16. Resolution ordering improvements to W.O. 22-22: 10<sup>th</sup> Avenue South and S. 30<sup>th</sup> St.
- 17. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Graffiti
- 18. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Boarded up structures
- 19. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Nuisances

##### **REGULAR:**

- 2. Public Hearing and Approval of FY24-FY25 Annual Action Plan including CDBG & HOME Budget Allocations
- 3. PH and RES. rescinding Resolution 90-16317, Hogan Homestead (Continued from 3.11.24)
- 4. SID 1425, Broso Park and Gabel Road Traffic Signal
  - a. PH and RES. SID 1425, Broso Park and Gabel Road Traffic Signal
  - b. Bid Award: SID 1425, Broso Park and Gabel Road Traffic Signal
- 5. PH and 1<sup>st</sup> Rdg. ORD. ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
- 6. PH and 1<sup>st</sup> Rdg. ORD. ZC 1050 – Hawk Creek Ave.
- 7. TIF – EBURD, 204 N. 13<sup>th</sup> Street, 1889 Brewery

**\*\*Judge Kolar would like to be first during budget meetings**

#### **May 6, 2024 (BUDGET) – WORK SESSION**

- 1. Overview
- 2. Municipal Court
- 3. Library
- 4. Aviation and Transit
- 5. General Fund Internal (Admin., HR, Finance, Mayor and Council)
- 6. Council Discussion

#### **May 7, 2024 Tuesday (BUDGET) – SPECIAL WORK SESSION**

- 1. Fire



2. Police
3. Facilities
4. Council Discussion

**May 13, 2024 - REGULAR BUSINESS**

**SPECIAL PRESENTATION:** Airport Update (Jeff)

**CONSENT:**

1. ~~BID AWARD: WO 23-11: Downtown 2-way Street Conversion~~
2. BID AWARD: 1709 Saint John's Ave. Housing Rehabilitation Project
3. BID AWARD: Waterborne Traffic Paint
4. BID AWARD: IP 9 Building Window Replacement Project
5. BID AWARD: Castle Rock Park North Parking Lot Repair
6. BID AWARD: MET Transit Electric Bus Charger
7. BID AWARD: MET Transit Video Surveillance
8. Agreement with Northwest Pipe Fittings for AMR Neptune/AMI Software Hosting
9. Agreement with Tractor and Equipment for Landfill Compactor Powertrain
10. MOA with BBWA for DNRC Rim Tunnel Alternative Feasibility Study Grant
11. Fire Dept. YVEC Grant
12. Donation to PD from Billings Community Foundation to Support The SWAT Medic Program
13. Emergency RES for WO 24-39: Heights 24-inch sewer rehab
14. RES adopting contract limits – Foreclosure Acquisition / Rehab program
15. Second/Final Rdg. ORD ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
16. Second/Final Rdg. ORD ZC 1050 – 5403 Hawk Creek Ave.

**REGULAR:**

1. PH and RES of Intent to Donate Property in Whisper Ridge Sub.
2. PH and RES to adopt the City of Billings Public Participation Plan
3. PH and 1<sup>st</sup> Rdg. ORD - Amending BMCC Sec. 24-426 and 24-431 - Parking

**May 20, 2024 (BUDGET) – WORK SESSION**

1. Storm Water Program
2. Planning / Code Enforcement / Community Development / Public Works
3. Council Discussion

**May 21, 2024 (Tuesday) (BUDGET) – SPECIAL WORK SESSION**

1. Parks and Recreation, Legal, Tax Increment Funds and Budget Wrap Up
2. Council Discussion

**May 28, 2024, (Tuesday) REGULAR BUSINESS**

**Courtesies** – Award for Steve McConnell – Parks Forestry from Patrick Plantenberg from MT Urban and Community Forestry Assn. (Don't put on the Agenda – to be a surprise, but remind the Mayor)

**SPECIAL PRESENTATION:** Thorne Run

**CONSENT:**

1. Boards and Commissions: TBID
2. BID AWARD: W.O. 20-13: King Ave. W. and 36<sup>th</sup> St. W. Traffic Signal Improvements
3. BID AWARD: W.O. 24-24: Voelker Pump Station Pressure Reducing Valve
4. Amendment No. 1 - W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Professional Services Agreement with Morrison-Maierle
5. Contract with Signal of Montana for Library
6. Purchase of FY25 Solid Waste Refuse Trucks
7. Surplus Disposal of 300-Gallon Waste Containers to Powell, WY
8. 2024 HIDTA Award for PD
9. Donations - Graffiti reward fund
10. Donations – Mobilize the MAGIC City Project



11. Easement from Billings Public Schools for the Rose Park Trail
12. Prelim. Minor Plat – Broso Valley Park Sub.
13. Prelim. Minor Plat – Les Schwab Sub.
14. Final Plat - Annafeld Sub., 5<sup>th</sup> Filing
15. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Refunding Bonds
16. Second/Final Reading ORD – Amending Parking Sections

**REGULAR:**

1. PH and RES for FY25 SW Collection and Landfill Fees
2. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1041 – SB 245 Text Amendments
3. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1047 - Copper Ridge 7th & 8th Filing
4. BID AWARD: W.O. 23-11: Downtown 2-way Street Conversion
5. MOU with Yellowstone County Short-Term Holding Facility

**June 3, 2024 – WORK SESSION**

1. Yellowstone River Parks Association (YRPA) Presentation – Mike Pigg
2. Adoption - International Fire Code (Make an Administrative Order)
3. Fire and Police Dept. 2023/24 Annual Report
4. Proposed City Subdivision Regulation Amendments (Dave Green)
5. Council Discussion

**June 17, 2024 – WORK SESSION (Chris out)**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Pedestrian/Bike Master Plan Progress Report
2. SIDs – Gravel Roads
3. Council Discussion

**June 24, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Boards and Commissions
2. BID AWARD: 2024 Deice Truck
3. FY25 Landfill Use Agreements
4. Amendment 1 to MDT agreement for Rimrock and 62<sup>nd</sup> St. W.
5. Professional Services Agreement with DOWL for W.O. 24-26: Stormwater Master Plan - Phase I
6. Perpetual Right-of-Way Easement from Patterson Land & Livestock Co.
7. Resolution Financing and Historical Tax Credit Investment for the new City Hall
8. Resolution approving Municipal Court Judges salaries - **FAILED**
9. Second Reading Ord Amending BMCC, Article 22-800, Storm Sewers

**REGULAR:**

1. PH regarding Low-Income Multifamily Housing Project - Aurora Apartments
2. PH and RES Ridgeline Subdivision Annexation Boundary Adjustment
3. PH and RES adopting FY25-FY26 PW Right-of-Way Fees
4. PH and RES setting FY25 Annual Street Maintenance District Assessments
5. PH and RES creating the City of Billings Planning Commission **(Continued to July 22<sup>nd</sup>)**
6. PH and RES allocating:
  - a. FY25 BID1 Assessments
  - b. FY25 TBID Assessments

**July 1, 2024 – WORK SESSION**

1. Proposed City Subdivision Regulation Amendments-Part I (Dave Green)
2. ~~Parks and Rec. Aquatic Study Results (Mike Pigg)~~
3. Council Discussion

**July 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-12: Zone 4 Pump Station and Waterline Improvements

2. BID AWARD: W.O. 24-18: Central Avenue Water Main Extension
3. BID AWARD: W.O. 25-03: Contract 1 City Overlay
4. Purchase of 8 Refuse Trucks
5. Community 7 contract
6. Northern Lights Family Justice Center Agreement
7. MOUs with Career Center, Billings Central for SROs
8. Graffiti reward fund donation acceptance
9. Cancellation of Checks and Warrants
10. Perpetual Right-of-Way Easement from G2 Investments LLC

**REGULAR:**

1. PH for Homeword – Lucy's Lofts
2. PH and RES for Fees Associated with Various Services Provided by the Planning and Engineering Divisions
3. SBBURD TIF Assistance for Billings Hotel and Convention Center
4. Mitchell Court:
  - a. HOME funding to Mitchell Court, LLLP for Mitchell Court Affordable Housing Project
  - b. SBBURD TIF Assistance for Mitchell Court Apartments

**July 15, 2024 – WORK SESSION CANCELED**

1. Friends of the Children Program Information (Chris)
2. Law Enforcement – CPTED principles (Nate West)
3. Council Discussion

**July 22, 2024 - REGULAR BUSINESS CHRIS OUT**

**CONSENT:**

1. BID AWARD: W.O. 24-38: Wicks Lane Stormwater Improvements, Phase II
2. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 1
3. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 2
4. BID AWARD: 2025 58,000 GVW 12-Yard Dump Truck
5. Amendment 3 – Mead and Hunt (Airport)
6. Scheduled Airline Operating Agreement/Terminal Building Lease with Sun Country
7. Water Line Agreement with County Water District for reimbursement funds
8. Teamsters Local 190 Collective Bargaining Agreement
9. Community Change in the Billings EBURD and North Park Neighborhoods
10. Acknowledge Receipt of Petition to Vacate Block 51 Foster's Addition Alley and set a Public Hearing
11. Perpetual Right-of-Way Easement from G2 Investments, LLC
12. Final Plat – Lake Hills Sub., 40<sup>th</sup> Filing
13. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Bonds

**REGULAR:**

2. ~~PH and 1<sup>st</sup> Reading ORD – BMCC – Parking~~ **REMOVED**
3. PH and 1<sup>st</sup> Reading ORD - Zone Change 1052 - Zimmerman Trail
4. PH and 1<sup>st</sup> Reading ORD - Ward Boundary Expansion Ordinance - Amended Ridgeline Subdivision Annexation
5. Resolution accepting Cottonwood Master Plan
6. Reconsideration - RES. Approving Municipal Court Judges' Salary Increase
7. Kennedy's Initiative – Budget and Employee Pay

**August 5, 2024 – WORK SESSION**

1. Billings Association of Realtors (Steve Simonson)
2. Proposed City Subdivision Regulation Amendments-Part II (Dave Green) & CPTED (Nate West)
3. Unified Planning Work Program (UPWP) (Lora Mattox/Anna Vickers)
4. Council Discussion

**August 12, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: Water Treatment Chlorine
2. BID AWARD: Castlerock Restroom Renovation
3. Amndmnt 2 - W.O. 23-12: Zone 4 Pump Station and Waterline Improvements
4. ~~Contract to Replace Outdated 911 Phone and Radio Recorder~~
5. Purchase 3 Police Patrol Utility Vehicles and 1 Community Service Officer Pickup
6. AARP grant award - Songbird Garden
7. Donation from Partners for Parks to Parks for High Sierra Dog Park Shelter
8. Donation from NorthWestern Energy to Parks for Poly Vista Park trees
9. Donation from Faith E. Church to Parks for Centennial Park trees
10. Donation from the Yellowstone County DUI Task Force
11. Unified Planning Work Program (UPWP)
12. ~~Park 1 Condominium Declaration and Association Bylaws~~
13. Second/Final Reading Ord. – ZC 1052 – Zimmerman Trail
14. Second/Final Reading Ord. – Ward Boundary Expansion-Amended Ridgeline Subdivision Annexation

**REGULAR:**

2. PH and RES to vacate Block 51, Fosters Addition Alley
3. PH and 1<sup>st</sup> Reading ORD – BMCC – Parking (from 7/22 meeting)
4. Aquatic Analysis
  - a. Splash Pad Feasibility Study
  - b. South Park Pool Feasibility Study

**August 19, 2024 – WORK SESSION**

1. Community Development Information on Programs and Process, including 2025 Consolidated Plan
2. South TIF Expansion Discussion
3. Council Discussion

**August 26, 2024 - REGULAR BUSINESS****CONSENT:**

1. BID AWARD: City Vehicles
2. Change Order No. 5 - New City Hall CMAR Contract
3. Change Order No. 1 - W.O. 19-12: West End Reservoir Project, GC/CM Construction Services Contract
4. Contract to Replace Outdated 911 Phone and Radio Recorder
5. ~~HOME ARP Supportive Service Project – Subrecipient Allocations~~
6. Billings Metropolitan Planning Organization Title VI Assurance
7. Perpetual Right-of-Way Easement from TREH Commercial
8. Les Schwab Minor Subsequent Subdivision - Final Plat
9. Bond Resolution for Pooled Series 2024 Special Improvement Bonds
10. Bond Resolution for Pooled Series 2024 Sidewalk Bonds
11. Second/Final Reading Ordinance Amending BMCC Sec. 24-457, 24-467, 24-473, 24-1004 through 24-1006, and 24-1011, Parking Violation Enforcement Procedures

**REGULAR:**

2. PH and 1<sup>st</sup> Rdg Ord. Zone Change 1051 – 122 N. 12<sup>th</sup> St.
3. PH and 1<sup>st</sup> Rdg Ord. Zone Change 1053 – 529 S. Blgs. Blvd
4. TIF Assistance to the Alberta Bair Theatre from the Downtown Tax Increment Fund
5. TIF Assistance to the Babcock Theatre from the Downtown Tax Increment Fund
6. TIF Assistance to the Billings Depot from the Downtown Tax Increment Fund