

Billings City Administrator Weekly Report

August 23, 2024

1. **Semi-Annual Report** – Please see the attached semi-annual report for Council Initiatives.
2. **Heights Water District/Gracepoint Church** – several hours were spent on the project to avoid a dispute between HWD and the City which would have negatively affected Gracepoint. I've been notified that HWD will alter their fee structure, lowering their fees to the church. As a result, the church will likely connect to HWD. We will continue a dialogue around the service area to avoid future problems. Our next bi-monthly joint meeting between HWD and the City is scheduled for September 10. We've asked Jeff Essman to attend these meetings since he represents the city on the HWD board.
3. **Center for Public Safety Management** – CPSM was in Billings this week to conduct their on-site discussions. Their analysis will be completed in the upcoming weeks. I've penciled in a presentation to Council for October 7th.
4. **DRAFT Strategic Plan** – attached is the DRAFT strategic plan document I shared with Council Monday evening. I've attached it to this report, so the public has access to the document prior to the September 3rd Work Session packet going out. As you review the document, please keep in mind the Council's focus should be on the vision, strategic goals and objectives. Staff will focus on the actions to accomplish your policy direction.
5. **City Office Relocations** – City of Billings Code Enforcement, Building Division, Community Development, and City/County Planning Division will no longer be within the Miller Building. The divisions are located at the following temporary locations.

Planning Division:

- **Customer Services Counter:** mid next week the planning division will be relocating a 2nd time to the City's engineering building (The Depot) on Montana Avenue. Until then, they will remain available at the Billings City Hall, 210 N. 27th Street, Finance Department. A planner and senior planner will be available to assist with general planning inquiries, document drop-off/pick-up, and all other regular operations.

We apologize for any inconvenience this move may cause and assure you that our commitment to serving the community remains unchanged. For any inquiries or assistance, please contact us via phone or email as usual.

Building Division:

- **Customer Service Counter:** Available at the Billings Public Library, 510 N. Broadway, 2nd Floor Computer Classroom, Monday- Friday, 9am – 5pm. A permit technician and plans examiner will be available to help the public during these hours. Phones will be answered 8am - 5pm daily. Submit all inspection requests to inspections@billingsmt.gov and general questions to permits@billingsmt.gov.

Code Enforcement:

- **Code Enforcement Clerk:** Available at the Billings Crime Prevention Center, 2910 Third Avenue N., Monday - Friday, 8am - 4:30pm.
- **Residential Code Enforcement Officer:** Mark Guy will also be housed at the Crime Prevention Center, Tuesday through Friday starting August 13th, 2024.
- **Code Enforcement Division Manager and Officers:** Will remain accessible via desk phone and email throughout this transition period.

Community Development:

- Community Development Division will continue to be contacted using staff contact information on the City's webpage www.BillingsMT.gov/ComDev

6. **Park and Rec News** - The PRPL Recreation Division is wrapping up another successful season of summer camps and pool operations. Recreation programs will continue for one more week from August 26th to August 30th. Contact the PRPL office to sign up for the last week of camp 406-657-8372.

Rose pool will remain open every day (weather permitting) from 12pm until 5pm closing on September 1st. South pool will be closing August 24th.

7. Next Week's Meetings/Task Forces

- a. Heights Task Force, Tuesday, August 27th 7:00 PM, Oasis, 543 Aronson.

8. **2024 Council Meeting Schedule** – Please see the attached Council Meeting schedule for upcoming items on the agenda.

9. New City Hall Update –



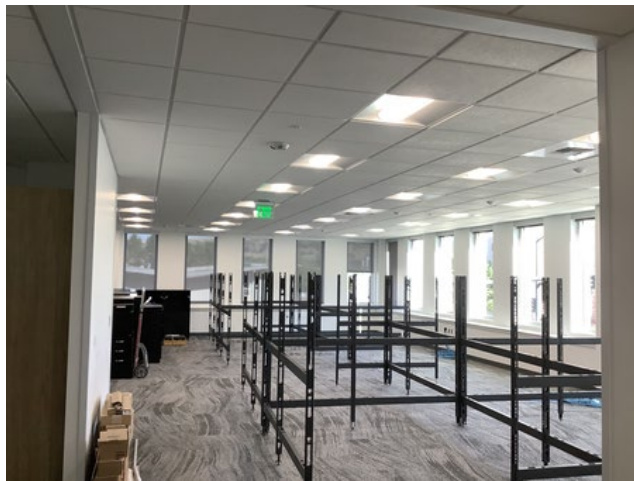
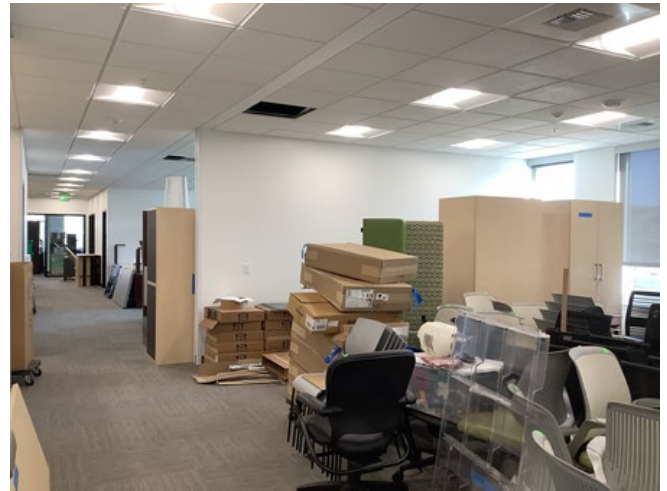
5th Floor

Council chambers punch list corrections.

Electrical additions for lighting in elevator lobby.

4th Floor

Miscellaneous furniture work.



2nd Floor

Furniture installation continues.

Tile corrections in single use restrooms.

1st Floor

Run electrical and lighting circuits.

Install conduit and boxes for fire alarm.

Land wire in electrical panels.

Frame temp walls for public corridor on east side.

Finish prep for new landscaping.

Install new irrigation control boxes.





Install partitions in main restroom group.
Install grab bars and mirrors.
Install drinking fountains.

Parking Garage

Run circuits for additional generator needs.
Finish line sets for new condensers.

10. City Communications –

PW

City utility billing debacle causes frustration and confusion for customers

https://billingsgazette.com/news/local/billings-deals-with-city-utility-billing-debacle/article_e59b2636-5bf8-11ef-b5cc-d790f6f53137.html

Billings residents react to city utility billing delay

<https://www.ktvq.com/news/local-news/billings-residents-react-to-city-utility-billing-delay>

BIL

Billings hosts Montana Airline Rendezvous hoping to boost flights

<https://www.ktvq.com/news/local-news/billings-hosts-montana-airline-rendezvous-hoping-to-boost-flights>

Building

Billions of reasons for leaders to be excited in Billings

<https://dailymontanan.com/2024/08/19/billions-of-reasons-for-leaders-to-be-excited-in-billings/>

Parks and Rec

Discover the history of Billings through a cemetery tour

https://www.kulr8.com/news/discover-the-history-of-billings-through-a-cemetery-tour/article_4eff87f6-5e75-11ef-a3cf-470b9151c283.html

Council

City considering expanding TIF district to improve South Park pool in Billings

<https://www.ktvq.com/news/local-news/city-considering-expanding-tif-district-to-improve-south-park-pool-in-billings>

Montana Clean Energy Fair is coming to MSUB on Saturday

https://billingsgazette.com/news/local/billings-hosts-montana-clean-energy-fair/article_811e7034-5e80-11ef-8574-df1b4565b211.html

PD

Demand for more neighborhood watch groups spurs Billings police presentation

<https://www.ktvq.com/news/local-news/demand-for-more-neighborhood-watch-groups-spurs-billings-police-presentation>

Parking

Billings to pay back up to \$10,000 after overcharging for parking

https://billingsgazette.com/news/local/government-politics/billings-owes-refunds-for-excess-parking-fines/article_8a2b1a96-5e86-11ef-aa48-332ee638a77f.html

BPL

Billings Public Library offers free Memory Lab to digitize old media

https://www.nonstoplocal.com/billings/news/billings-public-library-offers-free-memory-lab-to-digitize-old-media/article_81e7d90b-9270-539d-830e-b44b5fce0e5c.html

**COUNCIL INITIATIVES
APPROVED SINCE DECEMBER 2023**

Date	Sponsor/Initiative	Action	Resolved	Assigned To
02/08/16	COUNCILMEMBER SULLIVAN: Made a motion to review all ordinances over four years with the opportunity to fast track any ordinances to match citizen/council needs, seconded by Councilmember McFadden. APPROVED.	Departments are reviewing Municode comments, questions and recommendations and adding those of their own. Code Enforcement is working with Legal on changes to improve its enforcement and court processes. Zoning Code was amended on 1/25/2021 by Ord. 21-5748. Three ordinance updates were completed 4/8/24 in Nuisance (18-300), Graffiti (18-1100) and Boarded Up Structure (18-1400) sections of the Code. More work to be done on other sections of the Code.	In Progress	Gina Dahl Denise Bohlman
12/21/20	COUNCILMEMBER CHORIKI: Moved to direct staff to put the flowing issues in future work sessions. Staff will inform the council of any existing work on the issue and for the council to “brainstorm” possible solutions to these issues: 1) Staff and the Parks Board provide an informational presentation to council at their earliest convenience on their work identifying possible funding for the operations and maintenance of parks, including new capital projects, seconded by Councilmember Neese. APPROVED 2) Discussion of a policy and a funding source for completing the sidewalks and trails, including safe routes to schools; and 3) Staff provide a detailed cost of services report by March 15 th , seconded by Councilmember Neese. APPROVED.	1) City Administration and Parks presented funding options at the 3/15/21 City Council Work Session. 2) Presentation on Trail Funding was presented at the 4/19/21 Work Session. 3) This item has been pulled out and had separate discussion to determine next steps by the FY23 budget cycle.	1) Completed 2) Completed 3) Complete as we are currently conducting a cost of service study	
10/11/21	COUNCILMEMBER RONNING: Moved to direct staff to put establishing a City Charter Review Committee on a work session and invite Dan Clark, Local Government Center, to advise council of the process of reviewing the City Charter, seconded by Councilmember Neese. APPROVED.	Work Session held in March 2022. A second Work Session was scheduled for the 8/21/2023 Work Session. Council did not appoint a charter review committee.	Completed	Chris Kukulski

Date	Sponsor/Initiative	Action	Resolved	Assigned To
11/22/21	COUNCILMEMBER YAKAWICH: Moved to direct staff and the future council to design, implement and install a standalone COVID19 memorial within the first year the new law and justice center/city hall is used in honor of those whose lives were lost due to COVID in Yellowstone, seconded by Councilmember Choriki. APPROVED.	Mike Yakawich and Mayor Bill Cole have convened a committee to explore ideas. No status updates from the committee.	In Progress No status updates	Kevin Iffland
1/24//22	COUNCILMEMBER CHORIKI: Directed staff to add “Housing Needs” to a future Work Session as a topic for discussion, seconded by Councilmember Joy. APPROVED.	The Council passed this Housing Strategy Initiative and tasked HomeFront (Housing Authority) to lead the effort to develop a Strategy for Billings. The work has included a grant-funded Workshop Solutions Workshop with national experts, formation of a local Housing Strategy Committee, and a community forum to develop Housing Strategy elements. The community forum was completed in 5/23 and local committee meetings have been continuing under HomeFront coordination.	In Progress	Patti Webster HomeFront Wyeth Friday Chris Kukulski
5/09/22	COUNCILMEMBER RUP SIS: Directed staff, within the next 90 days, to compile a list of City-owned properties; put together a process to encourage development proposals; and identify costs involved, seconded by Councilmember Owen. APPROVED.	First responses to the RFP to sell four (4) city properties are under review with counteroffers being developed. There is no staff availability to move forward with the remaining properties until the first batch of the property’s disposition is determined. A purchase and sale agreement is scheduled on the 2/26/24 council agenda.	List of properties & simplified process complete, waiting on additional staff time to be able to list efficiently.	Kevin Iffland
1/23/2023	COUNCILMEMBER CHORIKI: Moved to allocate \$10,000 from a fund to be recommended by staff and later approved by City Council to create a Traffic Safety Oversight Committee to include staff members and community members. APPROVED>	The Committee has met five times since March 2023 and discussions have included developing an informative	Completed/Ongoing	Wyeth Friday Lora Mattox Rich St. John Pepper Valdez

Date	Sponsor/Initiative	Action	Resolved	Assigned To
		<p>website to keep residents informed and promoting supporting partners, exploring the Office of Public Instruction and the State MDT Traffic Safety Section for information and supportive programs, and joining multiple community events, including a Safety event during the month of September which is Fire Prevention Month. The Committee had a presence at the Strawberry Festival in 7/23 the Guns and Hoses Softball Game in 8/23, Phillips 66 South Park Meet and Greet in 9/23 and the Strawberry Festival in 8/24. In addition, the Committee has set a project assisting Safe Kids Yellowstone County in developing an Impact Teen Drivers Education Program. This evidence-based education targets teen drivers as car crashes are the number one killer of young people in America and most of these crashes are 100% preventable.</p>		
2/13/2023	<p>COUNCILMEMBER OWEN: Moved to direct staff to Contract with National Center for State Courts or similar third-party entity to conduct a review of municipal court operations, including prosecution, and make recommendations to support the transition to a second Municipal Judge and a new Courthouse facility in planning for Municipal Court Expansion. APPROVED.</p>	<p>CGL has been selected to conduct the assessment – their first site visit is planned for August 21-23, 2023</p>	Assessment Completed	Liz Kampa





Date	Sponsor/Initiative	Action	Resolved	Assigned To
7/10/2023	COUNCILMEMBER RUPSIS: Moved to direct staff to convert the recently submitted document addressing the Parks, Trails, and Recreation Bond into a resolution, and be returned to Council at a business meeting before the end of August 2023. Seconded by Councilmember Shaw. Councilmembers Owen and Neese asked that a discussion of the initiative be placed on an upcoming Work Session meeting. Councilmember Rupsis indicated he would not be opposed to having additional discussion at a Work Session and would accept it as a friendly amendment to his motion. APPROVED.		Completed	
8/28/2023	COUNCILMEMBER CHORIKI: Moved to ask the City Clerk to place on an upcoming work session agenda an item for council to discuss consider on the current subcommittee structure (Budget, Legislative, Local Affairs and Operations).	Review of the council's subcommittee structure has been placed on the October 16, 2023 Work Session agenda.	Completed	
1/22/2024 & 2/12/2024	COUNCILMEMBER RUPSIS: BUILT Environment Improvement – Zoning and other changes intending to improve the safety and built environment in Billings.	Discussions at the 2/12/24 Work Session ongoing or future projects were discussed that could in some way address a variety of the initiative elements: Subdivision Regulation Updates; Ongoing evaluation of existing Zoning Code (Parking regulations focused); Implementation of SB 382 (Land Use Plan and Future Land Use Map); future review of Infill Policy.	Ongoing	Wyeth Friday Anna Vickers Debi Meling Patti Webster
7/08/2024	COUNCILMEMBER KENNEDY: Moved to direct staff to schedule a “budget and employee pay” discussion at the next Work Session. Seconded by Councilmember Neese.	Budget and employee Pay was discussed at the 7/22/2024 council meeting.	Scheduled for September 16 th work session	
7/08/2024	COUNCILMEMBER BOYETT – Moved to reconsider the June 24, 2024, failed vote to increase the Municipal Court Judges salary. Seconded by Councilmember Aspenlieder.	Reconsideration of Resolution was discussed at the 7/22/2024 council meeting.	Completed	
Thru 7/22/2024				

DRAFT City of Billings Strategic Plan for 2024 - 2026

Mission – To deliver cost effective public services that enhance our community's quality of life.

Vision – The Magic City: A diverse welcoming community where people prosper, and businesses succeed.

Values

-  **Collaboration:** We commit to provide opportunities to achieve common goals through positive communications and interaction with individuals, and with public and private organizations.
-  **Integrity:** Through accessibility and transparency, we earn the trust of the community to which we are responsible.
-  **Service:** We deliver services with courtesy and respect while meeting our customers' needs.
-  **Stewardship:** We plan and manage resources effectively, responsibly, and efficiently.

Strategic Goals

- **Improve the health and safety of Billings for all citizens.**
- **Sustain and upgrade critical infrastructure.**
- **Foster economic vibrancy through quality designed neighborhoods and business districts.**
- **Offer outstanding library, parks, recreation, trails, and cultural amenities.**
- **Cultivate a high-performance organization principled in our core values of integrity, service, stewardship and collaboration.**

Strategic Goal - Improve the health and safety of Billings for all citizens.

Objective 1 – Reduce family violence by 10%.

Objective 2 – Reduce violent crime rates by 10%.

Objective 3 – Improve downtown safety through quality design, education, and enforcement.

Objective 4 – Enhance traffic safety by increasing traffic law compliance resulting in a reduction of accidents by 10%.

Objective 5 – Reduce property crime by 10%.

Objective 6 – Reduce emergency response times by 10%.

Objective 7 – Improve quality and resilience of medical response services.

Objective 8 – Maintain a high code enforcement compliance rate of 90% or better.

Objective 9 – Invest crime prevention dollars to catalyze evidence-based programs to improve opportunities for our children.

Objective 10 – Implement 2024 CPSM recommendations

Objective 11 – Implement 2024 CGL recommendations

1. Reduce family violence by 10%

Actions:

- Open a Family Justice Center (Phase 1)
- Establish a family violence investigation unit in the police department.

- Become a trauma informed city.
- Create opportunities to overcome the effects of ACEs, review CDC's mitigation ACE's resiliency list.
- Create an Indigenous Grand Parents Council.

Measurements:

- Increase domestic violence court filed cases by 25%

2. Reduce Violent Crime rates by 10%.

Actions:

- Continue to use enhanced data-based policing to disrupt, deter violent crime.
- Deploy targeted patrol (Hot spot).
- Conduct warrant roundups quarterly.
- Continue commitment to Project Safe Neighborhood (PSN).
- Establish a cross jurisdiction multi-discipline gang unit.

Measurements:

- 10% reduction in overall crime.
- 10% reduction in violent crime.
- 10% reduction in property crime.
- 20% reduction in gang membership

3. Improve downtown safety through quality design, education, and enforcement.

Actions:

- Enhance officer presence through officer deployment, foot patrol, and bike patrol by 5%.
- Targeted (Hot spot) policing.
- Improve community and business engagement.
- Support Downtown CPTED efforts.

Measurements:

- 10% reduction in calls for service (CFS) in the downtown area.
- Customer satisfaction survey.
- Monitor CPTED compliant businesses.
- Provide 6 CPTED trainings.

4. Enhance traffic safety by reducing traffic violations and accidents by 10%.

Actions:

- Tactical enforcement at problem areas.
- Targeted (Hot spot) policing.
- Increase public education to attain voluntary compliance with traffic regulations through PSA's and informational presentations.
- Analyze technology options to improve compliance and enforcement.

Measurements:

- 5% reduction of injury accidents.
- 5% reduction in non-injury accidents.
- Customer satisfaction survey.

5. Reduce property crime by 10%.

Actions:

- Hot spot policing.
- Targeted operations.
- Establish partnership with Montana Division of Criminal Investigations to deal with organized retail crime.

Measurements:

- 10% reduction a year for two years of all property crime. (Define)

6. Reduce emergency response times by 10%.

Actions:

- Conduct a system development charge analysis for fire services.
- Complete station 8 renovations.
- Sign an automatic aid agreement with Lockwood.
- Implementation of priority, proximity, and protocols for 911 dispatch
- Upgrade station alerting system reducing dispatch and response times.
- Improve documentation of all training activities.
- Update 2020 CPSM analysis.

7. Improve the quality and resilience of medical response services.

Actions:

- Educate the stakeholders on the impacts of the current EMS service system.
- Update the EMS ordinance to ensure a high level of care for our community.
- Determine the number of MRT's to maximize service efficiency and lower response times for all calls for service.
- Determine the number of CRU's to maximize service efficiency and lower response times for all calls for service.
- Design and implement a mobile integrated health and community paramedicine program.

8. Maintain a high code enforcement compliance rate of 90% or better.

Actions:

- Continue to implement and improve proactive nuisance property abatement procedures to efficiently increase neighborhood safety and stability.
- Continue progression of the multi-discipline, multi-jurisdictional nuisance property team to improve neighborhoods.
- Implement graffiti reduction program.
- Propose ordinance amendments to increase the efficiency of enforcement efforts to improve accountability.

- Conduct 10 or more community outreach programs increasing community awareness of city codes.
- Increase web, social media-based, neighborhood task force presence and information sharing on CE activities and seasonal concerns to improve compliance.
- Achieve division and individual staff development/training through AACE accreditations.

Measurements:

- Utilize case activity levels and resolution of complaints to monitor and report improvement in neighborhood safety and stability twice per year.
- Utilize GIS to manage graffiti cases and activity with multi-disciplinary Nuisance Property Team from CE, BPD, Fire, Parks, Legal, PW – Show graffiti mitigation success through case resolution, convictions, and mural projects community-wide.

9. Invest in crime prevention dollars to catalyze evidence-based programs to improve opportunities for our children.

- Substance Abuse Connect
- Continuum of Care

10. Implement 2024 CPSM recommendations

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11. Objective 11 – Implement 2024 CGL recommendations

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Strategic Goal - Sustain and Upgrade Critical Infrastructure.

Objective 1 – Expand the capacity and improve resiliency of the water system.

Objective 2 – Increase the number of airport passengers using BIL by 15%

Objective 3 - Increase BIL's air cargo nationwide position by two places (to 61).

Objective 4 – Optimize the efficiency of the transportation system to strengthen the economy and livability of neighborhoods and business districts.

Objective 5 – Maximize the capacity of our waste-water treatment plant.

Objective 6 – Build and upgrade an effective storm sewer system.

Objective 7 – Analyze and determine land use and infrastructure policies to serve the Skyway Drive and Billings bypass (Mary Lane and 5 mile).

Objective 8 – Complete new city hall and sell the current city hall by November 2024

1. Expand capacity and improve resiliency of the water system.

Actions:

- Break ground on water treatment plant.
- Break ground on west end reservoir project.
- Continue to increase funding to support industry standards replacement for pipe replacements water rehabilitation.

1. Increase the number of airport passengers using BIL by 15% by the end of CY 2025

Actions:

- Increase the number of cities with direct air service/flights to BIL by two
- Update the airport master plan and receive FAA approval of the airport layout plan

1. Increase BIL's air cargo nationwide position by two places (to 53).

- Add one new air carrier providing service to BIL
- Expand BIL air cargo infrastructure and operations to move BIL up ten places on the national airport rankings to 53.

1. Optimize the efficiency of the transportation system to strengthen the economy and livability of neighborhoods and business districts.

Actions:

- Complete construction of Skyway Drive.
- Phase 1 of Rimrock Road (54th to 62nd)
- Wicks Lane Hawthorn to Bitterroot (design)
- Monad Road Daniel and to Moore Lane including multi-modal crossing of Laurel Road
- Broadwater Vermillion to Shiloh (design)
- Grand Ave from 43rd to 62nd
- Rim Rock 62nd round a bout (state)
- Implement safe routes to school, traffic calming and intersection capacity improvements and missing sidewalks and other misc CIP projects to improve the safety and quality of our transportation network.
- Increase MET Transit ridership by 10% by 2026

1. Maximize the capacity of our water reclamation plant and collection system.

- Continue to increase funding to support industry standards replacement for pipe replacements water rehabilitation.

1. Build and upgrade an effective storm sewer system.

- Develop a sustainable stormwater program to meet the desired service level for our community and create a rate structure that supports that program.

1. Analyze and determine land use and infrastructure policies to serve the Skyway Drive and Billings bypass (Mary Lane and 5 mile). Analyze and determine land use and infrastructure policies to serve the Skyway Drive and Billings bypass (Mary Lane and 5 Mile Road).

Actions:

- Launch IBL/Hwy 3 Area Plan to evaluate residential and commercial development demand, economic drivers, land use types, and estimated population in the area.
- Coordinate with Public Works on utility information and develop a feasibility cost for extension of utilities to serve the study area.
- Complete land use and urban development service analysis of North Billings Bypass Corridor area as part of Heights Neighborhood Plan.
- Work with County to establish a City/county agreement on annexations along the corridors.

Measurements:

- Complete IBL/Hwy 3 Area Plan in 2025.
- Complete North Billings Bypass Corridor area as part of Heights Neighborhood Plan in 2024
- Determine infrastructure, service requirements and costs per population and development estimates for IBL/Hwy 3 area and North Billings Bypass Corridor area.
- Develop long term budget and funding plan to extend City services to support development in IBL/Hwy 3 and North Billings Bypass Corridor study areas.

1. Complete new city hall and sell the current city hall by November 2024

Actions:

- Complete construction
- Move from current city hall
- Complete COVID 19 memorial.

Strategic Goal - Foster economic vibrancy through quality designed neighborhoods and business districts.

Objective 1 - Stimulate infill and redevelopment throughout the city's business and residential districts.

Objective 2 - Improve multi-model transportation system to foster investment and redevelopment (auto, transit, bike, pedestrian)

Objective 3 - Update subdivision regulations in 2024.

Objective 4 - Update 2016 growth policy to comply with the MT Land Use Planning Act.

Objective 5 - Develop housing strategies to strengthen and stabilize neighborhoods.

Objective 6 - Update neighborhood plans over the next decade.

Objective 7 – Complete cost of services study and determine its impact on regulations and fee structures.

1. Stimulate infill and redevelopment throughout the city's business and residential districts.

Actions:

- Continue implementation of the new zoning code that provides flexibility and options for mixed use development and multiple residential district neighborhoods.
- Implement the 2023 Montana Land Use Planning Act
- Continue to implement Infill Policy and review policy strategies
- In partnership with architects, builders, developers and private and public utility providers host education opportunities to make redevelopment in the downtown core less intimidating and more understandable.

Measurements:

- Complete implementation of the Montana Land Use Planning Act
- Host education opportunities to make redevelopment in the downtown core less intimidating and more understandable in 2024.

2. Improve multi-model transportation system to foster investment and redevelopment.

Actions:

- Complete two-way conversion project downtown.

- Complete road diet on Montana Avenue.
- Complete multi-use path installation along 6th Avenue North to connect Heights and Downtown areas.
- Examine transportation system to make improvements to 4th Avenue North and 6th Avenue North to meet safety and redevelopment goals.
- Continue implementing Complete Streets Policy.
- Implement Safe Routes to Schools.
- Improving design process for transportation corridors across the city.

3. Update Subdivision Regulations.

4. Update 2016 growth policy to comply with the MT Land Use Planning Act.

Actions:

- Complete housing analysis to inform needs for zoning and infrastructure.
- Update zoning regulation consistent with the new plan.

5. Develop housing strategies to strengthen and stabilize neighborhoods.

Actions:

- Support HomeFront's development of a housing strategy.
- Ensure housing strategy alignments with the housing outcomes of MT Land Use Planning Act.
- Determine city's role in implementing the adopted housing strategy.
- Support resource and program expansion to leverage HUD programs to address housing needs and neighborhood stabilization.

Measurements:

- 1,000 housing units to be created in city's core.

6. Update neighborhood plans over the next decade.

Actions:

- Complete West- Billings Neighborhood Plan Update.
- Complete Heights Neighborhood Plan update.
- Financially support goal to complete one neighborhood plan update per year.

7. Complete cost of services study and determine its impact on regulations and fee structures.

Actions:

- Apply Cost of Service Study findings to development processes that ensure the City can financially support extension and provision of services as the City grows.
- Use cost of services data to incentivize infill and redevelopment where infrastructure already exist.

Measurements:

- Complete Cost of Service Study and determine implementation strategy for the information provided in the study.

Strategic Goal - Offer Outstanding Library, Parks, Recreation, Trails, and Cultural Amenities accessible to all residents.

Objective 1 – Activate parks and public spaces to improve a sense of community, improve health and reduce crime.

Objective 2 - Maximize the useful life of parks, recreation, and trails assets.

Objective 3 – Increase trail network through complete streets implementation and recreational trails construction.

Objective 4 - Increase rec participation by 10%.

Objective 5 – Create opportunities for dual purpose public spaces for parks and PW (storm water, reservoir etc.)

Objective 6 – Increase library services to meet the needs of the community.

1. Activate parks and public spaces to improve a sense of community, improve health and reduce crime.

Actions:

- Start Adopt a Park and Adopt a Trail program.
- Improve Park Maintenance working towards best practices.
- Adopt CPTED principles in all parks.
- Work with community groups to bring more events to parks.
- Increase volunteer opportunities.
- Using annual City CPTED budget allocation and other funding sources, continue phased implementation of CPTED principles in South Park, Skate Park, Pioneer Park, Dehler Park, and other parks
- Build new pool and community center in South Park in 2025.
- When should the community reconsider a portion of the 2023 PRT Bond?

2. Maximize the useful life of parks, recreation, and trails assets.

Actions:

- Use City Works/asset management system to manage and track maintenance of parks, recreation and trails assets.
- Determine and communicate the impacts of meeting “best practices” for ongoing maintenance standards.
- Work with partners to enhance maintenance of facilities managed by user groups.

3. Increase trail network through complete streets implementation and recreational trails construction.

Actions:

- Complete design and allocate City matching funds to break ground on the Stagecoach Trail.
- Secure property for future trails west of Zimmerman Park to Indian Cliffs.
- Rimrock Road 54th to 62nd.
- Pursue RAISE Grant to improve Monad Road from Daniel Street to Moore Lane, including multi-modal crossing of Railroad Tracks and Laurel Road, access to Amend Park and pedestrian facilities along the north side of Laurel Road connected to King Avenue West.

- Upgrade Grand Ave from 43rd to 62nd as urban road section for all travel modes.
- Broadwater Vermillion to Shiloh (design).
- Wicks lane (design).
- Complete Alkali Creek Trail Connection.
- Complete 25th Street Bridge pending grant award or other funding.
- Complete Downtown-Coulson Park Trail Connection.

4. Increase rec participation by 10%.

- Expand Rec2U program to 8 parks across the City. Include recreation programs for parents or care givers.
- Create a young adult Park Board to empower them in shaping new recreational opportunities.
- Find a partner for E-Gamming program.
- New teen recreation programs.
- 3-5 year recreational programs.
- Offer school break recreational opportunities.
- Partner with other groups to offer more recreational opportunities like Little League, YMCA, 4H, Tumbleweed.
- Offer family recreation programs.
- Offer more adult programs.

5. Create opportunities for dual purpose public spaces for parks and PW (storm water, reservoir etc.).

Actions:

- Identify partners and alternative funding opportunities to begin developing the west end reservoir project into a park.
- Propose amended regulations allowing certain storm water retention areas to serve the dual purpose of a park.

6. Increase library services to meet the needs of the community..

Actions:

- Innovate, expand, and implement phase 1 of Co+Lab.
- Maximize digital and physical services to patrons.
- Create five-year growth plan for construction of physical facilities.
- Promote environment stability through LEEDs recertification.
- Augment workforce and economic development opportunities, services, and resources.

Strategic Goal - Cultivate a High-Performance Organization Principled in our Core Values of Integrity, Service, Stewardship & Collaboration.

Objective 1 - Refine the City's vision, mission, and core values in 2024.

Objective 2 – Strengthen citizen trust through effective communication and transparency.

Objective 3 – Digitize all essential records for proper storage and access by citizens and staff.

Objective 4 - Adopt legislative priorities for the 2025 session focused on improving the safety and economic stability of Billings.

Objective 5 – Establish market based competitive compensation system to retain and recruit excellent workforce (pay and benefits).

Objective 6 - Increase City general fund reserves by approximately \$400,000 to 500,000/year.

1. Refine city’s vision, mission, and core values in 2024.

Actions

- Hold a series of community meetings to define a vision for our city that inspires our community and organization to exceed its “potential”.

2. Strengthen citizen trust through effective communication and transparency.

Actions:

- Develop a communication plan.
- Identify and implement successful public engagement methods.
- Educate the public through a mix of platforms.
- Generate opportunities for public feedback with department responsiveness.
- Make information easily accessible through public information hub.

Measurements:

- Number of input submissions.
- Number of project changes that resulted from public input.
- Citizen satisfaction survey results.

3. Digitize all essential records for proper storage and access by citizens and staff.

Actions:

- Create a scanning, loading, purging records digitization plan.

4. Adopt legislative priorities for the 2025 session focused on improving the safety and economic stability of Billings.

Actions:

Monitor interim subcommittee work to gauge what areas will be major topics of interest by legislature in 2025. More than likely property taxes will be a major area of focus, we will want to be in a leading position to ensure the Billings’ interests are known and understood.

5. Establish market-based competitive compensation system to retain and recruit excellent workforce (pay and benefits).

Actions:

- You can update the Plan stating the market-based pay system was implemented July 22, 2024.
- Develop the City’s future compensation strategy; what percentage of the market is the city willing and able to pay?
- Review the City’s current compensation strategy.
- Conduct market studies to determine competitive pay.
 - Select a vendor to do a one-time market study; or
 - Select a compensation technology vendor that provides updated pay data continuously to the city.
- Set budget for compensation strategy implementation.
- Establish/negotiate pay grades, if needed.

- Communicate the City's compensation strategy to the public and employees.

Measurements:

- Determine employee turnover rate; has it improved?
- Exit interviews: Determine top 3 reasons employees left and address issues.

6. Increase City general fund reserves by approximately \$400,000 to 500,000/year.

Actions:

- Amend administrative order establishing reserve minimums.
- Limit dollars we reappropriate that were unspent in the prior year.

DRAFT

2024 COUNCIL MEETINGS SCHEDULE

(Year to date listing appears at the end of this schedule)

August 26, 2024 - **REGULAR BUSINESS**

CONSENT:

1. BID AWARD: City Vehicles
2. Change Order No. 5 - New City Hall CMAR Contract
3. Change Order No. 1 - W.O. 19-12: West End Reservoir Project, GC/CM Construction Services Contract
4. Contract to Replace Outdated 911 Phone and Radio Recorder
5. HOME-ARP Supportive Service Project - Subrecipient Allocations
6. Billings Metropolitan Planning Organization Title VI Assurance
7. Perpetual Right-of-Way Easement from TREH Commercial
8. Les Schwab Minor Subsequent Subdivision - Final Plat
9. Bond Resolution for Pooled Series 2024 Special Improvement Bonds
10. Bond Resolution for Pooled Series 2024 Sidewalk Bonds
11. Second/Final Reading Ordinance Amending BMCC Sec. 24-457, 24-467, 24-473, 24-1004 through 24-1006, and 24-1011

REGULAR:

2. PH and 1st Rdg Ord. Zone Change 1051 – 122 N. 12th St.
3. PH and 1st Rdg Ord. Zone Change 1053 – 529 S. Blgs. Blvd
4. TIF Assistance to the Alberta Bair Theatre from the Downtown Tax Increment Fund
5. TIF Assistance to the Babcock Theatre from the Downtown Tax Increment Fund
6. TIF Assistance to the Billing Depot from the Downtown Tax Increment Fund

September 3, 2024 (Tues.) – **WORK SESSION** **CLOSED EXECUTIVE SESSION 4:00 – 5:30 PM (City Administrator Performance Review)**

1. Tax Abatement Policy (Patrick / Dianne, BSEDA/Chris)
2. South Billings Urban Renewal Association - Sports Complex (Dick Zier)
3. City Council Strategies and Priorities Update
4. Council Discussion

September 9, 2024 - **REGULAR BUSINESS**

CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM

CONSENT:

1. Boards & Commissions Appointments
2. BID AWARD: W.O. 24-08: Hesper Sewer - Shiloh Road to South 48th Street West
3. Airport DBE Program
4. Annexation Agreement with Department of Military Affairs

REGULAR:

2. PH and RES for Weed Assessments
3. PH and RES Setting Annual Levy for Fiscal Year 2025
4. PH and RES Setting PMD Annual Assessments for Fiscal Year 2025
5. PH and RES Road Maintenance District No. 6
6. PH and RES Revising and Assessing Encroachment Rental Fees
7. PH and RES Setting Annual Street Light District Assessments for FY25
8. PH and RES SID 2926 Allocation of Assessments

9. PH and RES SID 2927 Allocation of Assessments
10. PH and RES SID 1421 Allocation of Assessments
11. PH and RES SID 1422 Allocation of Assessments
12. PH and RES SID 1425 Allocation of Assessments
13. PH and RES SID 1426 Allocation of Assessments
14. PH and RES SID 1427 Allocation of Assessments
15. PH and RES creating the City of Billings Planning Commission (Continued from June 24th)
16. Resolution Establishing a Procedure for the Disposition of Unclaimed Property

September 16, 2024 – WORK SESSION

1. Adoption of IFB Code (Jaime Fender)
2. Budget and Employee Pay – Kennedy's Initiative
3. Council Discussion

September 23, 2024 - REGULAR BUSINESS

CONSENT:

1. Settlement Agreement with Christopher Tucker - 802 Yellowstone Ave. Nuisance Complaint
2. Resolution – Tax Abatement Policy Update
3. Resolution establishing legislative priorities for the 2025 MR State Legislature's 69th session (Jessica Fust?)
4. Adoption of City Council Strategies and Priorities / 2025 Legislative Priorities

REGULAR:

1. PH & 1st Rdg Ord – ZC 1054 – N. of Hwy 3 – Civic Campus
2. PH & 1st Rdg Ord – ZC 1055 – Galaxy Sub.

October 7, 2024 – WORK SESSION

CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM CA Annual Review

1. Council Discussion

October 14, 2024 - REGULAR BUSINESS

CONSENT:

1. Second/Final Rdg Ord. – ZC 1054 - N. of Hwy 3 – Civic Campus
2. Second/Final Rdg Ord. – ZC 1055 – Galaxy Sub.

REGULAR:

- 1.

October 21, 2024 – WORK SESSION

1. Community Development Discussion
2. CIP
3. Council Discussion

October 28, 2024 - REGULAR BUSINESS

CONSENT:

- 1.

REGULAR:

1.

November 4, 2024 – WORK SESSION

1.

2. Council Discussion

November 12, 2024 (Tues.) - REGULAR BUSINESS

CONSENT:

1.

REGULAR:

1.

November 18, 2024 – WORK SESSION

1.

2. Council Discussion

November 25, 2024 - REGULAR BUSINESS

CONSENT:

1.

REGULAR:

1.

December 2, 2024 – WORK SESSION

CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM

1.

2. Council Discussion

December 9, 2024 - REGULAR BUSINESS

CONSENT:

1. Beartooth RC&D MOU

REGULAR:

1.

December 16, 2024 – WORK SESSION (Vacate?)

1.

2. Council Discussion

December 23, 2024 - REGULAR BUSINESS

CONSENT:

1.

REGULAR:

1.

DRAFT

January 2, 2024 (Tues.) – WORK SESSION

1. Administration of Oaths and Affirmations of Office for reelected Councilmembers
2. DES Emergency Management Update (K.C. Williams)
3. Ordinance Amendments to Water and Wastewater Utilities
4. Stormwater Billing
5. Council Discussion

January 8, 2024 - REGULAR BUSINESS

CONSENT:

- A. Bid Award: W.O. 24-03: Contract 2 Chip Seal / Scrub Seal
- B. Bid Award: W.O. 23-46: Compost Facility Waterline
- C. Purchase Water Reclamation Facility Equipment – Disinfection parts
- D. City-County Special Investigations Unit (CCSIU) Agreement for 2024
- E. W.O. 19-42: WE Water Treatment contract - Dick Anderson
- F. Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects
- G. Donations to Library
- H. MT FWP trail stewardship grant application
- I. Northwestern Energy easement for Mountview Cemetery
- J. ~~Easements North 28th Street~~

REGULAR:

2. PH and 1st reading ORD – Cemetery Code changes
3. PH and 1st reading ORD – ZC 1040 - 1404 and 1406 Avenue B
4. PH and 1st reading ORD – Special Review 998 – 1406 Avenue B
5. Nomination and Election of Deputy Mayor Pro Tempore

January 16, 2024 (Tues.) – WORK SESSION at the Library!

1. Crime Prevention Round Table Discussion – focused on Crime Prevention
2. Council Discussion

January 22, 2024 - REGULAR BUSINESS

CONSENT:

1. Change Order 1 – New City Hall Access Control and Camera System
2. Contract for Airport Master Plan update
3. Memorandum of Understanding with Yellowstone County - West End Neighborhood Plan Update
4. Amendment to Memorandum of Understanding with the Yellowstone Conservation District for West End Reservoir Master Plan
5. Amend Park Development Council 2024 Proposed Budget
6. Federal Aviation Administration Airport Improvement Program Grants
7. Montana Community Reinvestment Plan Act Planning Grant (SB 382) growth policy
8. Donation to Parks from Billings Go Kickball to Youth Scholarship Fund
9. Donation to Parks from Scheels for Youth Scholarship Fund
10. Release of Perpetual ROW Easements - North 28th Street
11. Preliminary plat extension request for Annafeld North Subdivision, 2nd Filing
12. Resolution Authorizing the Filing and Acceptance of Transit Grant Funds and Related Documents
13. Resolution Authorizing the Issuance and Private Negotiated Sale of Expanded North 27th Street Tax Increment Bonds
14. Resolution of Intent to Create District and Set a Public Hearing-SID 1427
15. Resolution of Intent to Create District and Set a Public Hearing-SID 1426
16. 2nd/ Final Reading ORD. – ZC 1040 – 1404 and 1406 Avenue B
17. 2nd/ Final Reading ORD amending Cemetery Rules and Regulations and Repealing ORD 03-5240

REGULAR:

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1st reading ORD - BMCC Chapter 26 Water and Wastewater First Reading and Public Hearing
4. Appointments to Council Subcommittees and Boards and Commissions

February 5, 2024 – WORK SESSION

1. YC Short Term Jail Request
2. MRM update – Matt Lundgren
3. CRU and MRT Updates (Pepper and Banfield)
4. Family Violence Response Unit Update (St. John per Owen's Initiative)
5. CPTED (John Caterino, Mike Pigg and Wyeth Friday)
6. Council Discussion

February 12, 2024 - REGULAR BUSINESS**CONSENT:**

1. Bid Award: Landon's Inclusive Playground and Phase II Parking Lot Poly Vista Park
2. Bid Award: W.O. 24-07: Safe Routes to School
3. Bid Award: W.O. 24-19: Arnold Drain Intake Structure
4. Purchase 8 Police Utility Vehicles from Duval Ford
5. Purchase Night Vision Systems for Police S.W.A.T. Team
6. Contract for Uniform Rental / Purchase and Laundry Services for Public Works
7. Contract for scanning services with DIS Technologies
8. Contract for New City Hall Elevator Modernization
9. Amendment 15 with Morrison-Maierle, Inc. for Engineering Services to Construct Cargo Ramp Slot 5
10. Amendment 16 with Morrison-Maierle, Inc. for Engineering Services to Rehabilitate Aviation Place Access Road
11. Fire grant from State Farm
12. Annual Certified Local Government Grant Program for Historic Preservation
13. Second Reading BMCC Water and Wastewater

REGULAR:

2. PH and RES Creating SID 1426, Arvin Lane
 - a. Bid Award: SID 1426, Arvin Lane
3. PH and RES Creating SID 1427, Hancock Drive
 - a. Bid Award: SID 1427, Hancock Drive
4. New City Hall Security and additional updates (Kevin)
5. Gifting land to YVAS Discussion (Chris)

COUNCIL INITIATIVE - BUILT Environment - CM Rupsis**February 20, 2024 (Tues.) – WORK SESSION**

1. City Ordinance Amendments – Code Enforcement (Tina Hoeger)
2. Montana Land Use Planning Act (SB 382) Wyeth
3. PMD Assessment Approval Discussion (Per Rupsis's question)
4. Short Term Detention Center Discussion
5. Retreat Prep Discussion
6. Council Discussion

February 26, 2024 - REGULAR BUSINESS**CONSENT:**

1. Boards and Commissions
2. BID AWARD: W.O. 24-01: Contract 1: 2024 Billings Water Main Replacement
3. BID AWARD: W.O. 24-03: Contract No 2 City Chip/Scrub Seal
4. BID AWARD: W.O. 24-11: WRF Solids Process Building Roof Replacement
5. Purchase of 2024 Asphalt Roller – Public Works
6. Purchase of 3 New Vehicles - Public Works - Engineering
7. Contract W.O. 24-21: 1st Ave N Two-Way Conversion Feasibility Study – Sanderson Stewart
8. Funding, Maintenance, Construction and Local Agency Guidelines MDT Agreement - Stagecoach Trail
9. West End Hangar Ground Leases with Beacon Air Group, LLC
10. Donation from the Yellowstone County DUI Task Force to Police Dept.
11. Donation from Streeter Brothers Insurance to Senior Scholarship Fund to Parks
12. Preliminary Plat Extension for Hunters Point Sub
13. Resolution – June Ballot - Local Government Review
14. Letter to County Re Jail discussion re: short-term holding

REGULAR:

2. PH – Low-income Multi-family rental housing (No Action) (Bjornson Jones Mungas Law office)
3. PH & RES for Nuisance Property Abatement Assessments
4. PH & RES for Weed Assessments
5. PH and 1st Reading ORD – ZC 1042, 655 West Wicks Lane

March 4, 2024 – WORK SESSION (Mayor out of town this week)

1. SBURA Update – Recreation Center Next Steps (Dick Zier, SBURA)
2. 2024-2028 Transportation Improvement Program Review (Lora Mattox)
3. Update on upcoming Council retreat - Chris
4. Council Discussion

March 11, 2024 - REGULAR BUSINESS**CONSENT:**

1. BID AWARD: W.O. 24-02: Missing Sidewalk Project
2. BID AWARD: 1709 St. Johns Ave. – Housing Rehab Project
3. Agreement with United Diagnostic Services for Medical Evaluation /Diagnostic – Fire
4. MOU with Little League Baseball and Softball
5. MOU with Annafeld Homeowners Association
6. 2024-2028 Transportation Improvement Program
7. AmeriCorps Vista Project Grant Application Submittal
8. Inflation Reduction Act Forest Grant
9. Preliminary Minor Plat - Zimmerman Home Place Subdivision, 4th Filing
10. Resolution Ordering Improvements - W.O. 24-02: Missing Sidewalk Program
11. 2nd/Final Reading ORD – ZC 1042 – 655 West Wicks Lane

REGULAR:

2. PH & RES. rescinding Resolution 90-16317, Hogan Homestead (Continued)
3. PH & 1st Rdg. ORD. - Stormwater Billing
4. PH for Sale of City Hall, South Parking Lot, and North Parking Lot
5. Downtown Billings Partnership - Tax Increment Assistance - Rockman Hotel Project
6. EBURD - Tax Increment Assistance – 320 North 17th Street

March 15, 2024 - Council Retreat at Rock 31 (Noon – 6:30 PM)**March 16, 2024 - Council Retreat at Rock 31 (8:00 AM – 1:00 PM)****March 18, 2024 – WORK SESSION****CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Bicycle and Pedestrian Advisory Committee Annual
2. Permanent Supportive Housing Discussion (Dean Wells from United Way and CoC)
3. Art House / Babcock Theater Discussion
4. Zoom – Public Comment Discussion
5. Council Discussion

March 25, 2024 - REGULAR BUSINESS**CONSENT:**

1. BID AWARD: Airport Cargo Ramp Slot 5
2. Amendment No. 5, W.O. 19-42: West End Water Treatment Plant Project
3. W.O. 24-28: Water Treatment Plant Sediment Hauling
4. Non-Commercial Aviation Ground Lease with Agri-Systems
5. Lease Purchase Agreement with MT Board of Investments to finance New City Hall Improvements
6. Commercial and Roll-off Container Purchases

7. Purchase 95-gallon Residential Refuse Carts for SW
8. Donations to Billings Public Library
9. Donation to Parks from Addie Allen
10. Donation to Parks from United States Tennis Association of Montana
11. Donation from Scheels for K9 Operations
12. Fire - Plains Pipeline Grant
13. Fire - Phillips 66 Grant
14. Preliminary Major Plat – Skyview Ridge, 2nd Filing
15. Resolution of Intent to Create SID 1425 Broso Park and Gabel Traffic Signal
16. 2nd Reading Ordinance Amending BMCC, Art. 22-800, Storm Sewers

REGULAR:

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1st Reading - ZC 1043 – 4190 S. Frontage Rd.
4. Joint PH
 - a. RES Annexation 24-01
 - b. 1st Reading ZC 1044 – 5900 Block of Grand Ave.
 - c. ~~Annexation Agreement – George Jurevich~~ (add to April 22)
 - d. PH and 1st Reading – Ward Boundary Expansion – Annexation 24-01
5. Joint PH
 - a. RES Annexation 24-02
 - b. 1st Reading ZC 1045 – 4524 Central Avenue
 - c. Annexation Agreement – Brown Builders, LLC
 - d. PH and 1st Reading – Ward Boundary Expansion – Annexation
6. PH – 1st Reading – ZC 1046 – 1202 West Wicks Lane (May be continued to the 22nd)

April 1, 2024 – WORK SESSION

1. Chase Hawks and Visit Billings (Alex Tyson) - economic impact study (Burn the Point event)
2. MOU with Hoodies 4 Heroes /Dehler Park Memorial
3. Joint Drone Program (Mark Solberg/FD)
4. Safe Routes to School (Elyse Monat)
5. Parks Recreation update for 2024 programs
6. Council Discussion

April 8, 2024 - REGULAR BUSINESS

CONSENT:

1. BID AWARD: W.O. 23-33 Grandview Park Irrigation System Replacement
2. BID AWARD: W.O. 24-01: Contract 3, Cedar Park Water Main Replacement
3. BID AWARD: W.O. 24-27: 2024 Water Service Repairs
4. BID AWARD: Aviation Place Road Rehabilitation
5. BID AWARD: MET Transit Office Addition and Remodel
6. BID AWARD: Pioneer Park Tennis Court Replacement Project
7. Contract with TeleData Technologies - New City Hall Audio Visual Systems
8. MOU with Hoodies 4 Heroes for Memorial at Dehler Park
9. Agreement with Yellowstone County to Provide Law Enforcement Data Processing
10. Amend Park Community Garden grant – Parks Department
11. Safe Routes to School Plan Update, Phase 2, recommendation to PCC
12. Boundary Line Relocation between City Parking Lot and Grand Building
13. 2nd Reading Ord. Ward Boundary Expansion – Annexation 24-01
14. 2nd Reading Ord. Ward Boundary Expansion – Annexation 24-02
15. 2nd Reading Ord. ZC 1043
16. 2nd Reading Ord. ZC 1044
17. 2nd Reading Ord. ZC 1045
18. 2nd Reading Ord. ZC 1046
19. Resolution authorizing the issuance and sale for refunding Series 2013A bonds

REGULAR:

2. PH – Land Use Contrary to Zoning for HomeFront - 302 Sioux Lane
3. PH and 1st Reading - City Ordinance Amendments – Code Enforcement
 - a. 18-300, Nuisances

- b. 18-1100, Graffiti
 - c. 18-1400, Boarded up structures
- 4. Resolution establishing graffiti fund
- 5. Cottonwood Park Master Plan (Tabled)

April 15, 2024 – WORK SESSION

- 1. Community Impact of Legalized Marijuana – Ben Cort
- 2. CGL – Efficiency Study – Court and Legal
- 3. Zoning Code Update to Comply with SB 245 (2023)
- 4. Disposal of Lampman Park
- 5. Council Discussion

April 22, 2024 - REGULAR BUSINESS CHRIS OUT

CONSENT:

- 1. Boards and Commissions
- 2. BID AWARD: W.O. 23-23: Briarwood H2S Mitigation
- 3. BID AWARD: W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Project
- 4. BID AWARD: W.O. 24-10 and W.O. 22-22: 2024 Annual Street Reconstruction
- 5. BID AWARD: (2) 2024 37,000 GVW Single Axle Trucks with Dump/Sander/Plow
- 6. Consulting Agreement with DOWL - Heights Neighborhood Plan Update
- 7. ~~Amendment 1, WO 24-01: Contract 2, Sewer Main Replacement~~
- 8. MOU Extension with 3 TIF Boards
- 9. ~~MOU with BBWA for DNRC Grants~~ (Delayed to May 13th to be brought back as a single grant, rather than a blanket MOU for all DNRC grants)
- 10. Acceptance of CRU backup vehicle
- 11. Donations to the Billings Public Library
- 12. Donation to the Billings Police Department
- 13. Donation for Poly Vista Park
- 14. Release of Right-of-Way Easement on Tract 2A-1 of the Amended Plat of Tract 2A of COS 2063
- 15. Annexation Agreement with C&T Equipment Holding, LLC – Annexation 24-01
- 16. Resolution ordering improvements to W.O. 22-22: 10th Avenue South and S. 30th St.
- 17. 2nd Reading ORD – Code Enforcement Amendment – Graffiti
- 18. 2nd Reading ORD – Code Enforcement Amendment – Boarded up structures
- 19. 2nd Reading ORD – Code Enforcement Amendment – Nuisances

REGULAR:

- 2. Public Hearing and Approval of FY24-FY25 Annual Action Plan including CDBG & HOME Budget Allocations
- 3. PH and RES. rescinding Resolution 90-16317, Hogan Homestead (Continued from 3.11.24)
- 4. SID 1425, Broso Park and Gabel Road Traffic Signal
 - a. PH and RES. SID 1425, Broso Park and Gabel Road Traffic Signal
 - b. Bid Award: SID 1425, Broso Park and Gabel Road Traffic Signal
- 5. PH and 1st Rdg. ORD. ZC 1049 – 1911 & 1915 8th Ave. N.
- 6. PH and 1st Rdg. ORD. ZC 1050 – Hawk Creek Ave.
- 7. TIF – EBURD, 204 N. 13th Street, 1889 Brewery

****Judge Kolar would like to be first during budget meetings**

May 6, 2024 (BUDGET) – WORK SESSION

- 1. Overview
- 2. Municipal Court
- 3. Library
- 4. Aviation and Transit
- 5. General Fund Internal (Admin., HR, Finance, Mayor and Council)
- 6. Council Discussion

May 7, 2024 Tuesday (BUDGET) – SPECIAL WORK SESSION

- 1. Fire

2. Police
3. Facilities
4. Council Discussion

May 13, 2024 - REGULAR BUSINESS

SPECIAL PRESENTATION: Airport Update (Jeff)

CONSENT:

1. ~~BID AWARD: WO 23-11: Downtown 2-way Street Conversion~~
2. BID AWARD: 1709 Saint John's Ave. Housing Rehabilitation Project
3. BID AWARD: Waterborne Traffic Paint
4. BID AWARD: IP 9 Building Window Replacement Project
5. BID AWARD: Castle Rock Park North Parking Lot Repair
6. BID AWARD: MET Transit Electric Bus Charger
7. BID AWARD: MET Transit Video Surveillance
8. Agreement with Northwest Pipe Fittings for AMR Neptune/AMI Software Hosting
9. Agreement with Tractor and Equipment for Landfill Compactor Powertrain
10. MOA with BBWA for DNRC Rim Tunnel Alternative Feasibility Study Grant
11. Fire Dept. YVEC Grant
12. Donation to PD from Billings Community Foundation to Support The SWAT Medic Program
13. Emergency RES for WO 24-39: Heights 24-inch sewer rehab
14. RES adopting contract limits – Foreclosure Acquisition / Rehab program
15. Second/Final Rdg. ORD ZC 1049 – 1911 & 1915 8th Ave. N.
16. Second/Final Rdg. ORD ZC 1050 – 5403 Hawk Creek Ave.

REGULAR:

1. PH and RES of Intent to Donate Property in Whisper Ridge Sub.
2. PH and RES to adopt the City of Billings Public Participation Plan
3. PH and 1st Rdg. ORD - Amending BMCC Sec. 24-426 and 24-431 - Parking

May 20, 2024 (BUDGET) – WORK SESSION

1. Storm Water Program
2. Planning / Code Enforcement / Community Development / Public Works
3. Council Discussion

May 21, 2024 (Tuesday) (BUDGET) – SPECIAL WORK SESSION

1. Parks and Recreation, Legal, Tax Increment Funds and Budget Wrap Up
2. Council Discussion

May 28, 2024, (Tuesday) REGULAR BUSINESS

Courtesies – Award for Steve McConnell – Parks Forestry from Patrick Plantenberg from MT Urban and Community Forestry Assn. (Don't put on the Agenda – to be a surprise, but remind the Mayor)

SPECIAL PRESENTATION: Thorne Run

CONSENT:

1. Boards and Commissions: TBID
2. BID AWARD: W.O. 20-13: King Ave. W. and 36th St. W. Traffic Signal Improvements
3. BID AWARD: W.O. 24-24: Voelker Pump Station Pressure Reducing Valve
4. Amendment No. 1 - W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Professional Services Agreement with Morrison-Maierle
5. Contract with Signal of Montana for Library
6. Purchase of FY25 Solid Waste Refuse Trucks
7. Surplus Disposal of 300-Gallon Waste Containers to Powell, WY
8. 2024 HIDTA Award for PD
9. Donations - Graffiti reward fund
10. Donations – Mobilize the MAGIC City Project

11. Easement from Billings Public Schools for the Rose Park Trail
12. Prelim. Minor Plat – Broso Valley Park Sub.
13. Prelim. Minor Plat – Les Schwab Sub.
14. Final Plat - Annafeld Sub., 5th Filing
15. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Refunding Bonds
16. Second/Final Reading ORD – Amending Parking Sections

REGULAR:

1. PH and RES for FY25 SW Collection and Landfill Fees
2. PH and 1st Rdg. ORD for Zone Change 1041 – SB 245 Text Amendments
3. PH and 1st Rdg. ORD for Zone Change 1047 - Copper Ridge 7th & 8th Filing
4. BID AWARD: W.O. 23-11: Downtown 2-way Street Conversion
5. MOU with Yellowstone County Short-Term Holding Facility

June 3, 2024 – WORK SESSION

1. Yellowstone River Parks Association (YRPA) Presentation – Mike Pigg
2. Adoption - International Fire Code (Make an Administrative Order)
3. Fire and Police Dept. 2023/24 Annual Report
4. Proposed City Subdivision Regulation Amendments (Dave Green)
5. Council Discussion

June 17, 2024 – WORK SESSION (Chris out)

CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM

1. Pedestrian/Bike Master Plan Progress Report
2. SIDs – Gravel Roads
3. Council Discussion

June 24, 2024 - REGULAR BUSINESS

CONSENT:

1. Boards and Commissions
2. BID AWARD: 2024 Deice Truck
3. FY25 Landfill Use Agreements
4. Amendment 1 to MDT agreement for Rimrock and 62nd St. W.
5. Professional Services Agreement with DOWL for W.O. 24-26: Stormwater Master Plan - Phase I
6. Perpetual Right-of-Way Easement from Patterson Land & Livestock Co.
7. Resolution Financing and Historical Tax Credit Investment for the new City Hall
8. Resolution approving Municipal Court Judges salaries - **FAILED**
9. Second Reading Ord Amending BMCC, Article 22-800, Storm Sewers

REGULAR:

1. PH regarding Low-Income Multifamily Housing Project - Aurora Apartments
2. PH and RES Ridgeline Subdivision Annexation Boundary Adjustment
3. PH and RES adopting FY25-FY26 PW Right-of-Way Fees
4. PH and RES setting FY25 Annual Street Maintenance District Assessments
5. PH and RES creating the City of Billings Planning Commission **(Continued to July 22nd)**
6. PH and RES allocating:
 - a. FY25 BID1 Assessments
 - b. FY25 TBID Assessments

July 1, 2024 – WORK SESSION

1. Proposed City Subdivision Regulation Amendments-Part I (Dave Green)
2. ~~Parks and Rec. Aquatic Study Results (Mike Pigg)~~
3. Council Discussion

July 8, 2024 - REGULAR BUSINESS

CONSENT:

1. BID AWARD: W.O. 23-12: Zone 4 Pump Station and Waterline Improvements

2. BID AWARD: W.O. 24-18: Central Avenue Water Main Extension
3. BID AWARD: W.O. 25-03: Contract 1 City Overlay
4. Purchase of 8 Refuse Trucks
5. Community 7 contract
6. Northern Lights Family Justice Center Agreement
7. MOUs with Career Center, Billings Central for SROs
8. Graffiti reward fund donation acceptance
9. Cancellation of Checks and Warrants
10. Perpetual Right-of-Way Easement from G2 Investments LLC

REGULAR:

1. PH for Homewood – Lucy's Lofts
2. PH and RES for Fees Associated with Various Services Provided by the Planning and Engineering Divisions
3. SBBURD TIF Assistance for Billings Hotel and Convention Center
4. Mitchell Court:
 - a. HOME funding to Mitchell Court, LLLP for Mitchell Court Affordable Housing Project
 - b. SBBURD TIF Assistance for Mitchell Court Apartments

July 15, 2024 – WORK SESSION CANCELED

1. Friends of the Children Program Information (Chris)
2. Law Enforcement – CPTED principles (Nate West)
3. Council Discussion

July 22, 2024 - REGULAR BUSINESS CHRIS OUT

CONSENT:

1. BID AWARD: W.O. 24-38: Wicks Lane Stormwater Improvements, Phase II
2. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 1
3. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 2
4. BID AWARD: 2025 58,000 GVW 12-Yard Dump Truck
5. Amendment 3 – Mead and Hunt (Airport)
6. Scheduled Airline Operating Agreement/Terminal Building Lease with Sun Country
7. Water Line Agreement with County Water District for reimbursement funds
8. Teamsters Local 190 Collective Bargaining Agreement
9. Community Change in the Billings EBURD and North Park Neighborhoods
10. Acknowledge Receipt of Petition to Vacate Block 51 Foster's Addition Alley and set a Public Hearing
11. Perpetual Right-of-Way Easement from G2 Investments, LLC
12. Final Plat – Lake Hills Sub., 40th Filing
13. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Bonds

REGULAR:

2. ~~PH and 1st Reading ORD – BMCC – Parking~~ **REMOVED**
3. PH and 1st Reading ORD - Zone Change 1052 - Zimmerman Trail
4. PH and 1st Reading ORD - Ward Boundary Expansion Ordinance - Amended Ridgeline Subdivision Annexation
5. Resolution accepting Cottonwood Master Plan
6. Reconsideration - RES. Approving Municipal Court Judges' Salary Increase
7. Kennedy's Initiative – Budget and Employee Pay

August 5, 2024 – WORK SESSION

1. Billings Association of Realtors (Steve Simonson)
2. Proposed City Subdivision Regulation Amendments-Part II (Dave Green) & CPTED (Nate West)
3. Unified Planning Work Program (UPWP) (Lora Mattox/Anna Vickers)
4. Council Discussion

August 12, 2024 - REGULAR BUSINESS

CONSENT:

1. BID AWARD: Water Treatment Chlorine
2. BID AWARD: Castlerock Restroom Renovation
3. Amndmnt 2 - W.O. 23-12: Zone 4 Pump Station and Waterline Improvements
4. ~~Contract to Replace Outdated 911 Phone and Radio Recorder~~
5. Purchase 3 Police Patrol Utility Vehicles and 1 Community Service Officer Pickup
6. AARP grant award - Songbird Garden
7. Donation from Partners for Parks to Parks for High Sierra Dog Park Shelter
8. Donation from NorthWestern Energy to Parks for Poly Vista Park trees
9. Donation from Faith E. Church to Parks for Centennial Park trees
10. Donation from the Yellowstone County DUI Task Force
11. Unified Planning Work Program (UPWP)
12. ~~Park 1 Condominium Declaration and Association Bylaws~~
13. Second/Final Reading Ord. – ZC 1052 – Zimmerman Trail
14. Second/Final Reading Ord. – Ward Boundary Expansion-Amended Ridgeline Subdivision Annexation

REGULAR:

2. PH and RES to vacate Block 51, Fosters Addition Alley
3. PH and 1st Reading ORD – BMCC – Parking (from 7/22 meeting)
4. Aquatic Analysis
 - a. Splash Pad Feasibility Study
 - b. South Park Pool Feasibility Study

August 19, 2024 – WORK SESSION

1. Community Development Information on Programs and Process, including 2025 Consolidated Plan
2. South TIF Expansion Discussion
3. Council Discussion