

## Billings City Administrator Weekly Report

August 16, 2024

1. **Semi-Annual Report** – Please see the attached semi-annual report for the BIRD.
2. **Budget & Finance Committee** – Director Zoeller presented the year end finances for FY 2024. Combined, the General Fund and Public Safety Fund expenditures ended the year ~ \$1.1 million under budget. Two budget amendments will come to council, one for the ~\$137,000 overage in Public Safety and the second is tied to the new city hall consistent with prior council action to authorize the window and elevator replacement components of the project.

The committee continued to discuss improvements to next year's budget review and adoption process including waiting until September to adopt, reviewing the budget starting as a 0 based budget and adopting a line-item budget. I will bring a recommendation back to the committee on whether to remain on a June adoption schedule or move the adoption until September.

3. **Legislative & Local Affairs Committee** - The committee will be proposing a legislative agenda for full council review in September. Public safety, housing, Medicare and tax policy will be high on the priority list.
4. **Wilson Park Appraisal** – Wilson Park's appraisal came in at \$970,000. Therefore, to allow Wilson Park land to be used for the Yellowstone Valley Animal Shelter we need to find a parcel of equal or greater value for public recreational use. We have meetings scheduled with landowners along the Marathon Loop and Rims west of Zimmerman Park.
5. **City Office Relocations** – As of August 12, 2024, City of Billings Code Enforcement, Building Division, Community Development, and City/County Planning Division will no longer be within the Miller Building. (also see attachment)

Divisions will be located at the following temporary locations.

### **Building Division:**

- **Customer Service Counter:** Available at the Billings Public Library, 510 N. Broadway, 2<sup>nd</sup> Floor Computer Classroom, Monday- Friday, 9am – 5pm. A permit technician and plans examiner will be available to help the public during these hours. Phones will be answered 8am - 5pm daily. Submit all inspection requests to [inspections@billingsmt.gov](mailto:inspections@billingsmt.gov) and general questions to [permits@billingsmt.gov](mailto:permits@billingsmt.gov).

### **Code Enforcement:**

- **Code Enforcement Clerk:** Available at the Billings Crime Prevention Center, 2910 Third Avenue N., Monday - Friday, 8am - 4:30pm.
- **Residential Code Enforcement Officer:** Mark Guy will also be housed at the Crime Prevention Center, Tuesday through Friday starting August 13<sup>th</sup>, 2024.

- **Code Enforcement Division Manager and Officers:** Will remain accessible via desk phone and email throughout this transition period.

**Community Development:**

- Community Development Division will continue to be contacted using staff contact information on the City's webpage [www.BillingsMT.gov/ComDev](http://www.BillingsMT.gov/ComDev)

**Planning Division:**

- **Customer Services Counter:** Available at the Billings City Hall, 210 N. 27<sup>th</sup> Street, Finance Department, Monday – Friday, 8am – 5pm. A planner and senior planner will be available to assist with general planning inquiries, document drop-off/pick-up, and all other regular operations.

We apologize for any inconvenience this move may cause and assure you that our commitment to serving the community remains unchanged. For any inquiries or assistance, please contact us via phone or email as usual.

6. **Park 1 Garage** – Park 1 Garage located at 2912 3rd Avenue North, has been listed for sale, please see the attached link <http://properties.naibusinessproperties.com/Park1>.
7. **Neighborhood Watch Meeting** – The Police Department has received several requests to assist in setting up Neighborhood Watch groups throughout the city. To serve the majority interested we will host a meeting to address everyone all at once. Grace United Church has been gracious enough to allow us to utilize their cafeteria area to host a meeting. The meeting will be held Wednesday August 21<sup>st</sup> at 6:00 PM at Grace United Church located at 1935 Avenue B.

We will provide an outline of the Neighborhood Watch Program and how to start a group. We will also allow time for questions and for the groups to exchange info to ensure that the process can be streamlined, and everyone can effectively share information with each other.

8. **Board & Commission Annual Report** – Attached please find the Billings Public Library Advisory Board Annual Report.

**9. Next Week's Meetings/Task Forces**

- a. West End Task Force, Tuesday, August 20<sup>th</sup> 7:00 PM, Connections Church, 56<sup>th</sup> Street W.
- b. Neighborhood Watch Meeting, Wednesday, August 21<sup>st</sup> 6:00 PM, Grace United Church, 35 Avenue B.

10. **2024 Council Meeting Schedule** – Please see the attached Council Meeting schedule for upcoming items on the agenda.

## 11. New City Hall Update –



### 5<sup>th</sup> Floor

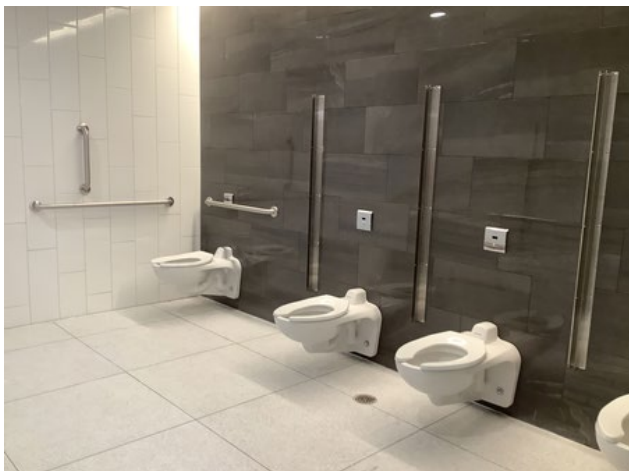
Punch walk of the council chambers.  
Emergency circuit electrical work.  
Exit sign work.

### 4<sup>th</sup> Floor

Complete punch list corrections.  
Emergency circuit electrical work.  
Exit sign work.  
Tri out pass thru cabinet at 24/7 counter.

### 2<sup>nd</sup> Floor

Furniture delivery started.  
Cut holes in ceiling for speakers in courtrooms.  
Flooring transition mockup at top of gallery stairs.



### 1<sup>st</sup> Floor

Install restroom fixtures in main restroom group.  
Install partition brackets and grab bars in the main restroom group.  
Above ceiling electrical work.  
Wire up flush devices in main restroom group.

Set SF-44 & 45 frames, glass and doors.  
Tape and finish ceiling and soffit above art wall.  
Install J trim for exterior soffits at all three entrances.



Prep work for new landscaping.

### **Parking Garage**

Install light fixtures in generator room and NW corner.  
Electrical prep work for final building power shutdown.



## Bi-Annual Report January 2024– June 2024

The BIRD has had a productive year so far in 2024. We are actively working towards goals set through our Urban Renewal Plan and Master Plan. Below is a summary of activities that are examples of the success we have seen.

### Crime Reduction:

- Crime has dropped in North Park significantly, since our revitalization and activation of North Park.
- The BIRD is preparing a Safety TIF to help with problems in the district. We are working with Montana Ave and Sundown Security.
- Project Green Light still available, and we've had members take advantage of the program.
- New and more lights are here and being installed in North Park.- Parks and Rec
- More events are being planned to activate North Park and the EBURD.
  - a. Nestfest -free family day at North Park- successful
  - b. Wild West Walls- getting 20 murals painting in the EBURD- September- this will help activate unactive areas thus helping with the graffiti and crime.

### Urban Renewal Goals:

- A. We are having movement on infrastructure, development, and revitalization of existing properties.
- B. Get more housing and economic development to form the community aspect in the EBURD.
- C. Applying for a \$20 million EPA grant for the EBURD with the City of Billings and grant writer Ted Wilson to apply for a \$20 million EPA grant for the EBURD.
  - a. Finish/ update all sidewalks and ADA ramps in the EBURD core, water treatment service for the EBURD, investment in mixed use, new Community Center at North Park, protected bike paths on 20<sup>th</sup> St, 13<sup>th</sup> St, 3<sup>rd</sup> Ave connecting to downtown addition, and finally 6<sup>th</sup> Ave from the heights to EBURD.
- D. Big Sky Economic Development Brownfield's committee for the EBURD cleanup and development.
- E. Innovation District in the BIRD, we have started working with CTA
- F. We have had one community pick up day and have another one scheduled.
- G. We have been promoting the BIRD and EBURD to get more interest in the neighborhood.
- H. Starting to raise funds for the North Park courts

### TIF Projects:

- I. Passed: Tailwind Property Management and 1889 Brewing Co.
- J. Yellowstone Ice and Water payments are complete.
- K. New TIFs coming: Vemco, 12<sup>th</sup> st N, Billings Animal Family Vet, and Billings Brownstones Phase 2.
- L. We have 4 more in process: mixed use, housing, and commerce.

## **Board Commission Annual Report to City Council**

Name of Board or Commission: Billings Public Library Advisory Board

Name of Presiding Officer: Jennifer Smith, Chair (2023), Susan Plath, Chair (2024)

Name of Person or Persons filling out report: Susan Plath, Chair, and board members

Date: July 2024

Meeting schedule: 2nd Thursday monthly @ 12:00 pm

Major Board or Commission accomplishments of the preceding year:

This Board offers citizen input to our Billings Public Library. Over the past year, the library director and staff have continued to do an outstanding job providing library services to our community. Last year included installation of two new library lockers, robust outreach efforts, increased activities and event offerings and new office space for Billings Public Library Foundation.

Board accomplishments include:

The Board filled a board vacancy in December 2023 and elected new officers for FY24.

A November retreat resulted in approval of board goals for the year. A review of the FY2023-FY2025 Strategic Plan resulted in updates. An in-depth review and discussion of several policies included education on acquisitions.

The Board enjoyed the many activities BPL and Foundation staff organized for the 10 year anniversary of the library. Events were well attended by Board members.

In March, the Board updated, revised and approved Library Policies for the July 2023 - June 2024 year.

The Board reviewed several book challenges throughout the year.

The board continued to emphasize library education and library certification for board members. Educational offerings occur before most Board meetings and board members can access training toward certification online. This year, Board Member Peggy McSweyn received her MSL Certification.

Major Board or Commission challenges of the preceding year:

The Board saw an increase in book challenges this year. We anticipate this to continue in the coming year. We reviewed and updated the book review policies.

Major Board or Commission goals for the upcoming year:

An upcoming board retreat will focus on revising, expanding and developing goals for the new fiscal year; reviewing, revising, updating and approving the final year of a three year strategic plan; and looking at new issues and challenges facing libraries.

Requests for staff or city council:

The Board asks that the staff continue to keep this board informed in a thorough and timely manner to allow us to provide informed citizen input on library issues.

Changes to city ordinance or state law affecting the board or commission that should be considered:

None



## 2024 COUNCIL MEETINGS SCHEDULE

(Year to date listing appears at the end of this schedule)

### August 19, 2024 – WORK SESSION

1. Community Development Information on Programs and Process, including 2025 Consolidated Plan
3. South TIF Expansion Discussion
4. Council Discussion

### August 26, 2024 - REGULAR BUSINESS

#### CONSENT:

1. BID AWARD: City Vehicles
2. Change Order No. 5 - New City Hall CMAR Contract
3. Change Order No. 1 - W.O. 19-12: West End Reservoir Project, GC/CM Construction Services Contract
4. **Contract to** Replace Outdated 911 Phone and Radio Recorder
5. HOME-ARP Supportive Service Project - Subrecipient Allocations
6. Billings Metropolitan Planning Organization Title VI Assurance
7. Perpetual Right-of-Way Easement from TREH Commercial
8. Les Schwab Minor Subsequent Subdivision - Final Plat
9. Bond Resolution for Pooled Series 2024 Special Improvement Bonds
10. Bond Resolution for Pooled Series 2024 Sidewalk Bonds
11. Second/Final Reading Ordinance Amending BMCC Sec. 24-457, 24-467, 24-473, 24-1004 through 24-1006, and 24-1011

#### REGULAR:

2. PH and 1<sup>st</sup> Rdg Ord. Zone Change 1051 – 122 N. 12<sup>th</sup> St.
3. PH and 1<sup>st</sup> Rdg Ord. Zone Change 1053 – 529 S. Blgs. Blvd
4. TIF Assistance to the Alberta Bair Theatre from the Downtown Tax Increment Fund
5. TIF Assistance to the Babcock Theatre from the Downtown Tax Increment Fund
6. TIF Assistance to the Billing Depot from the Downtown Tax Increment Fund

### September 3, 2024 (Tues.) – WORK SESSION **CLOSED EXECUTIVE SESSION 4:00 – 5:30 PM (City Administrator Performance Review)**

1. Tax Abatement Policy (Patrick / Dianne, BSEDA/Chris)
2. South Billings Urban Renewal Association - Sports Complex (Dick Zier)
3. City Council Strategies and Priorities Update
4. Council Discussion

### September 9, 2024 - REGULAR BUSINESS

#### CONSENT:

1. Boards & Commissions Appointments
2. Airport DBE Program

#### REGULAR:

1. PH and RES creating the City of Billings Planning Commission (Continued from June 24<sup>th</sup>) Not in AQ??
2. PH and RES for Weed Assessments
3. PH and RES for Nuisance Property Abatement Assessments



4. PH and RES Setting Annual Levy for Fiscal Year 2025
5. PH and RES Setting PMD Annual Assessments for Fiscal Year 2025
6. PH and RES Road Maintenance District No. 6
7. PH and RES Revising and Assessing Encroachment Rental Fees
8. PH and RES Setting Annual Light District Assessments for FY25
9. PH and RES SID 2926 Allocation of Assessments
10. PH and RES SID 2927 Allocation of Assessments
11. PH and RES SID 1421 Allocation of Assessments
12. PH and RES SID 1422 Allocation of Assessments
13. PH and RES SID 1425 Allocation of Assessments
14. PH and RES SID 1426 Allocation of Assessments
15. PH and RES SID 1427 Allocation of Assessments
16. Resolution Establishing a Procedure for the Disposition of Unclaimed Property

#### **September 16, 2024 – WORK SESSION**

##### **CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Adoption of IFB Code (Jaime Fender)
2. Budget and Employee Pay – Kennedy's Initiative
3. Council Discussion

#### **September 23, 2024 - REGULAR BUSINESS**

##### **CONSENT:**

1. Settlement Agreement with Christopher Tucker - 802 Yellowstone Ave. Nuisance Complaint
2. Resolution – Tax Abatement Policy Update
3. Resolution establishing legislative priorities for the 2025 MR State Legislature's 69<sup>th</sup> session (Jessica Fust?)
4. Adoption of City Council Strategies and Priorities / 2025 Legislative Priorities

##### **REGULAR:**

1. PH & 1<sup>st</sup> Rdg Ord – ZC 1054 – N. of Hwy 3 – Civic Campus
2. PH & 1<sup>st</sup> Rdg Ord – ZC 1055 – Galaxy Sub.

#### **October 7, 2024 – WORK SESSION**

##### **CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM CA Annual Review**

1. Council Discussion

#### **October 14, 2024 - REGULAR BUSINESS**

##### **CONSENT:**

1. Second/Final Rdg Ord. – ZC 1054 - N. of Hwy 3 – Civic Campus
2. Second/Final Rdg Ord. – ZC 1055 – Galaxy Sub.

##### **REGULAR:**

- 1.

#### **October 21, 2024 – WORK SESSION**

- 1.
2. Council Discussion

#### **October 28, 2024 - REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

1.

**November 4, 2024 – WORK SESSION**

1.

2. Council Discussion

**November 12, 2024 (Tues.) - REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

1.

**November 18, 2024 – WORK SESSION**

1.

2. Council Discussion

**November 25, 2024 - REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

1.

**December 2, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1.

2. Council Discussion

**December 9, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Beartooth RC&D MOU

**REGULAR:**

1.

**December 16, 2024 – WORK SESSION (Vacate?)**

1.

2. Council Discussion

**December 23, 2024 - REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

1.

DRAFT

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**January 2, 2024 (Tues.) – WORK SESSION**

1. Administration of Oaths and Affirmations of Office for reelected Councilmembers
2. DES Emergency Management Update (K.C. Williams)
3. Ordinance Amendments to Water and Wastewater Utilities
4. Stormwater Billing
5. Council Discussion

**January 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

- A. Bid Award: W.O. 24-03: Contract 2 Chip Seal / Scrub Seal
- B. Bid Award: W.O. 23-46: Compost Facility Waterline
- C. Purchase Water Reclamation Facility Equipment – Disinfection parts
- D. City-County Special Investigations Unit (CCSIU) Agreement for 2024
- E. W.O. 19-42: WE Water Treatment contract - Dick Anderson
- F. Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects
- G. Donations to Library
- H. MT FWP trail stewardship grant application
- I. Northwestern Energy easement for Mountview Cemetery
- J. ~~Easements North 28th Street~~

**REGULAR:**

2. PH and 1<sup>st</sup> reading ORD – Cemetery Code changes
3. PH and 1<sup>st</sup> reading ORD – ZC 1040 - 1404 and 1406 Avenue B
4. PH and 1<sup>st</sup> reading ORD – Special Review 998 – 1406 Avenue B
5. Nomination and Election of Deputy Mayor Pro Tempore

**January 16, 2024 (Tues.) – WORK SESSION at the Library!**

1. Crime Prevention Round Table Discussion – focused on Crime Prevention
2. Council Discussion

**January 22, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Change Order 1 – New City Hall Access Control and Camera System
2. Contract for Airport Master Plan update
3. Memorandum of Understanding with Yellowstone County - West End Neighborhood Plan Update
4. Amendment to Memorandum of Understanding with the Yellowstone Conservation District for West End Reservoir Master Plan
5. Amend Park Development Council 2024 Proposed Budget
6. Federal Aviation Administration Airport Improvement Program Grants
7. Montana Community Reinvestment Plan Act Planning Grant (SB 382) growth policy
8. Donation to Parks from Billings Go Kickball to Youth Scholarship Fund
9. Donation to Parks from Scheels for Youth Scholarship Fund
10. Release of Perpetual ROW Easements - North 28th Street
11. Preliminary plat extension request for Annafeld North Subdivision, 2nd Filing
12. Resolution Authorizing the Filing and Acceptance of Transit Grant Funds and Related Documents
13. Resolution Authorizing the Issuance and Private Negotiated Sale of Expanded North 27th Street Tax Increment Bonds
14. Resolution of Intent to Create District and Set a Public Hearing-SID 1427
15. Resolution of Intent to Create District and Set a Public Hearing-SID 1426
16. 2<sup>nd</sup>/ Final Reading ORD. – ZC 1040 – 1404 and 1406 Avenue B
17. 2<sup>nd</sup>/ Final Reading ORD amending Cemetery Rules and Regulations and Repealing ORD 03-5240

**REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> reading ORD - BMCC Chapter 26 Water and Wastewater First Reading and Public Hearing
4. Appointments to Council Subcommittees and Boards and Commissions

**February 5, 2024 – WORK SESSION**

1. YC Short Term Jail Request
2. MRM update – Matt Lundgren
3. CRU and MRT Updates (Pepper and Banfield)
4. Family Violence Response Unit Update (St. John per Owen's Initiative)
5. CPTED (John Caterino, Mike Pigg and Wyeth Friday)
6. Council Discussion

**February 12, 2024 - REGULAR BUSINESS****CONSENT:**

1. Bid Award: Landon's Inclusive Playground and Phase II Parking Lot Poly Vista Park
2. Bid Award: W.O. 24-07: Safe Routes to School
3. Bid Award: W.O. 24-19: Arnold Drain Intake Structure
4. Purchase 8 Police Utility Vehicles from Duval Ford
5. Purchase Night Vision Systems for Police S.W.A.T. Team
6. Contract for Uniform Rental / Purchase and Laundry Services for Public Works
7. Contract for scanning services with DIS Technologies
8. Contract for New City Hall Elevator Modernization
9. Amendment 15 with Morrison-Maierle, Inc. for Engineering Services to Construct Cargo Ramp Slot 5
10. Amendment 16 with Morrison-Maierle, Inc. for Engineering Services to Rehabilitate Aviation Place Access Road
11. Fire grant from State Farm
12. Annual Certified Local Government Grant Program for Historic Preservation
13. Second Reading BMCC Water and Wastewater

**REGULAR:**

2. PH and RES Creating SID 1426, Arvin Lane
  - a. Bid Award: SID 1426, Arvin Lane
3. PH and RES Creating SID 1427, Hancock Drive
  - a. Bid Award: SID 1427, Hancock Drive
4. New City Hall Security and additional updates (Kevin)
5. Gifting land to YVAS Discussion (Chris)

**COUNCIL INITIATIVE - BUILT Environment - CM Rupsis****February 20, 2024 (Tues.) – WORK SESSION**

1. City Ordinance Amendments – Code Enforcement (Tina Hoeger)
2. Montana Land Use Planning Act (SB 382) Wyeth
3. PMD Assessment Approval Discussion (Per Rupsis's question)
4. Short Term Detention Center Discussion
5. Retreat Prep Discussion
6. Council Discussion

**February 26, 2024 - REGULAR BUSINESS****CONSENT:**

1. Boards and Commissions
2. BID AWARD: W.O. 24-01: Contract 1: 2024 Billings Water Main Replacement
3. BID AWARD: W.O. 24-03: Contract No 2 City Chip/Scrub Seal
4. BID AWARD: W.O. 24-11: WRF Solids Process Building Roof Replacement
5. Purchase of 2024 Asphalt Roller – Public Works
6. Purchase of 3 New Vehicles - Public Works - Engineering
7. Contract W.O. 24-21: 1st Ave N Two-Way Conversion Feasibility Study – Sanderson Stewart
8. Funding, Maintenance, Construction and Local Agency Guidelines MDT Agreement - Stagecoach Trail
9. West End Hangar Ground Leases with Beacon Air Group, LLC
10. Donation from the Yellowstone County DUI Task Force to Police Dept.
11. Donation from Streeter Brothers Insurance to Senior Scholarship Fund to Parks
12. Preliminary Plat Extension for Hunters Point Sub
13. Resolution – June Ballot - Local Government Review
14. Letter to County Re Jail discussion re: short-term holding

**REGULAR:**

2. PH – Low-income Multi-family rental housing (No Action) (Bjornson Jones Mungas Law office)
3. PH & RES for Nuisance Property Abatement Assessments
4. PH & RES for Weed Assessments
5. PH and 1<sup>st</sup> Reading ORD – ZC 1042, 655 West Wicks Lane

**March 4, 2024 – WORK SESSION (Mayor out of town this week)**

1. SBURA Update – Recreation Center Next Steps (Dick Zier, SBURA)
2. 2024-2028 Transportation Improvement Program Review (Lora Mattox)
3. Update on upcoming Council retreat - Chris
4. Council Discussion

**March 11, 2024 - REGULAR BUSINESS****CONSENT:**

1. BID AWARD: W.O. 24-02: Missing Sidewalk Project
2. BID AWARD: 1709 St. Johns Ave. – Housing Rehab Project
3. Agreement with United Diagnostic Services for Medical Evaluation /Diagnostic – Fire
4. MOU with Little League Baseball and Softball
5. MOU with Annafeld Homeowners Association
6. 2024-2028 Transportation Improvement Program
7. AmeriCorps Vista Project Grant Application Submittal
8. Inflation Reduction Act Forest Grant
9. Preliminary Minor Plat - Zimmerman Home Place Subdivision, 4th Filing
10. Resolution Ordering Improvements - W.O. 24-02: Missing Sidewalk Program
11. 2<sup>nd</sup>/Final Reading ORD – ZC 1042 – 655 West Wicks Lane

**REGULAR:**

2. PH & RES. rescinding Resolution 90-16317, Hogan Homestead (Continued)
3. PH & 1<sup>st</sup> Rdg. ORD. - Stormwater Billing
4. PH for Sale of City Hall, South Parking Lot, and North Parking Lot
5. Downtown Billings Partnership - Tax Increment Assistance - Rockman Hotel Project
6. EBURD - Tax Increment Assistance – 320 North 17<sup>th</sup> Street

**March 15, 2024 - Council Retreat at Rock 31 (Noon – 6:30 PM)****March 16, 2024 - Council Retreat at Rock 31 (8:00 AM – 1:00 PM)****March 18, 2024 – WORK SESSION****CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Bicycle and Pedestrian Advisory Committee Annual
2. Permanent Supportive Housing Discussion (Dean Wells from United Way and CoC)
3. Art House / Babcock Theater Discussion
4. Zoom – Public Comment Discussion
5. Council Discussion

**March 25, 2024 - REGULAR BUSINESS****CONSENT:**

1. BID AWARD: Airport Cargo Ramp Slot 5
2. Amendment No. 5, W.O. 19-42: West End Water Treatment Plant Project
3. W.O. 24-28: Water Treatment Plant Sediment Hauling
4. Non-Commercial Aviation Ground Lease with Agri-Systems
5. Lease Purchase Agreement with MT Board of Investments to finance New City Hall Improvements
6. Commercial and Roll-off Container Purchases

7. Purchase 95-gallon Residential Refuse Carts for SW
8. Donations to Billings Public Library
9. Donation to Parks from Addie Allen
10. Donation to Parks from United States Tennis Association of Montana
11. Donation from Scheels for K9 Operations
12. Fire - Plains Pipeline Grant
13. Fire - Phillips 66 Grant
14. Preliminary Major Plat – Skyview Ridge, 2<sup>nd</sup> Filing
15. Resolution of Intent to Create SID 1425 Broso Park and Gabel Traffic Signal
16. 2<sup>nd</sup> Reading Ordinance Amending BMCC, Art. 22-800, Storm Sewers

**REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> Reading - ZC 1043 – 4190 S. Frontage Rd.
4. Joint PH
  - a. RES Annexation 24-01
  - b. 1<sup>st</sup> Reading ZC 1044 – 5900 Block of Grand Ave.
  - c. ~~Annexation Agreement – George Jurevich~~ (add to April 22)
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation 24-01
5. Joint PH
  - a. RES Annexation 24-02
  - b. 1<sup>st</sup> Reading ZC 1045 – 4524 Central Avenue
  - c. Annexation Agreement – Brown Builders, LLC
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation
6. PH – 1<sup>st</sup> Reading – ZC 1046 – 1202 West Wicks Lane (May be continued to the 22<sup>nd</sup>)

**April 1, 2024 – WORK SESSION**

1. Chase Hawks and Visit Billings (Alex Tyson) - economic impact study (Burn the Point event)
2. MOU with Hoodies 4 Heroes /Dehler Park Memorial
3. Joint Drone Program (Mark Solberg/FD)
4. Safe Routes to School (Elyse Monat)
5. Parks Recreation update for 2024 programs
6. Council Discussion

**April 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-33 Grandview Park Irrigation System Replacement
2. BID AWARD: W.O. 24-01: Contract 3, Cedar Park Water Main Replacement
3. BID AWARD: W.O. 24-27: 2024 Water Service Repairs
4. BID AWARD: Aviation Place Road Rehabilitation
5. BID AWARD: MET Transit Office Addition and Remodel
6. BID AWARD: Pioneer Park Tennis Court Replacement Project
7. Contract with TeleData Technologies - New City Hall Audio Visual Systems
8. MOU with Hoodies 4 Heroes for Memorial at Dehler Park
9. Agreement with Yellowstone County to Provide Law Enforcement Data Processing
10. Amend Park Community Garden grant – Parks Department
11. Safe Routes to School Plan Update, Phase 2, recommendation to PCC
12. Boundary Line Relocation between City Parking Lot and Grand Building
13. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-01
14. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-02
15. 2<sup>nd</sup> Reading Ord. ZC 1043
16. 2<sup>nd</sup> Reading Ord. ZC 1044
17. 2<sup>nd</sup> Reading Ord. ZC 1045
18. 2<sup>nd</sup> Reading Ord. ZC 1046
19. Resolution authorizing the issuance and sale for refunding Series 2013A bonds

**REGULAR:**

2. PH – Land Use Contrary to Zoning for HomeFront - 302 Sioux Lane
3. PH and 1<sup>st</sup> Reading - City Ordinance Amendments – Code Enforcement
  - a. 18-300, Nuisances



- b. 18-1100, Graffiti
  - c. 18-1400, Boarded up structures
- 4. Resolution establishing graffiti fund
- 5. Cottonwood Park Master Plan (Tabled)

#### **April 15, 2024 – WORK SESSION**

- 1. Community Impact of Legalized Marijuana – Ben Cort
- 2. CGL – Efficiency Study – Court and Legal
- 3. Zoning Code Update to Comply with SB 245 (2023)
- 4. Disposal of Lampman Park
- 5. Council Discussion

#### **April 22, 2024 - REGULAR BUSINESS CHRIS OUT**

##### **CONSENT:**

- 1. Boards and Commissions
- 2. BID AWARD: W.O. 23-23: Briarwood H2S Mitigation
- 3. BID AWARD: W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Project
- 4. BID AWARD: W.O. 24-10 and W.O. 22-22: 2024 Annual Street Reconstruction
- 5. BID AWARD: (2) 2024 37,000 GVW Single Axle Trucks with Dump/Sander/Plow
- 6. Consulting Agreement with DOWL - Heights Neighborhood Plan Update
- 7. ~~Amendment 1, WO 24-01: Contract 2, Sewer Main Replacement~~
- 8. MOU Extension with 3 TIF Boards
- 9. ~~MOU with BBWA for DNRC Grants~~ (Delayed to May 13<sup>th</sup> to be brought back as a single grant, rather than a blanket MOU for all DNRC grants)
- 10. Acceptance of CRU backup vehicle
- 11. Donations to the Billings Public Library
- 12. Donation to the Billings Police Department
- 13. Donation for Poly Vista Park
- 14. Release of Right-of-Way Easement on Tract 2A-1 of the Amended Plat of Tract 2A of COS 2063
- 15. Annexation Agreement with C&T Equipment Holding, LLC – Annexation 24-01
- 16. Resolution ordering improvements to W.O. 22-22: 10<sup>th</sup> Avenue South and S. 30<sup>th</sup> St.
- 17. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Graffiti
- 18. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Boarded up structures
- 19. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Nuisances

##### **REGULAR:**

- 2. Public Hearing and Approval of FY24-FY25 Annual Action Plan including CDBG & HOME Budget Allocations
- 3. PH and RES. rescinding Resolution 90-16317, Hogan Homestead (Continued from 3.11.24)
- 4. SID 1425, Broso Park and Gabel Road Traffic Signal
  - a. PH and RES. SID 1425, Broso Park and Gabel Road Traffic Signal
  - b. Bid Award: SID 1425, Broso Park and Gabel Road Traffic Signal
- 5. PH and 1<sup>st</sup> Rdg. ORD. ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
- 6. PH and 1<sup>st</sup> Rdg. ORD. ZC 1050 – Hawk Creek Ave.
- 7. TIF – EBURD, 204 N. 13<sup>th</sup> Street, 1889 Brewery

**\*\*Judge Kolar would like to be first during budget meetings**

#### **May 6, 2024 (BUDGET) – WORK SESSION**

- 1. Overview
- 2. Municipal Court
- 3. Library
- 4. Aviation and Transit
- 5. General Fund Internal (Admin., HR, Finance, Mayor and Council)
- 6. Council Discussion

#### **May 7, 2024 Tuesday (BUDGET) – SPECIAL WORK SESSION**

- 1. Fire

2. Police
3. Facilities
4. Council Discussion

**May 13, 2024 - REGULAR BUSINESS**

**SPECIAL PRESENTATION:** Airport Update (Jeff)

**CONSENT:**

1. ~~BID AWARD: WO 23-11: Downtown 2-way Street Conversion~~
2. BID AWARD: 1709 Saint John's Ave. Housing Rehabilitation Project
3. BID AWARD: Waterborne Traffic Paint
4. BID AWARD: IP 9 Building Window Replacement Project
5. BID AWARD: Castle Rock Park North Parking Lot Repair
6. BID AWARD: MET Transit Electric Bus Charger
7. BID AWARD: MET Transit Video Surveillance
8. Agreement with Northwest Pipe Fittings for AMR Neptune/AMI Software Hosting
9. Agreement with Tractor and Equipment for Landfill Compactor Powertrain
10. MOA with BBWA for DNRC Rim Tunnel Alternative Feasibility Study Grant
11. Fire Dept. YVEC Grant
12. Donation to PD from Billings Community Foundation to Support The SWAT Medic Program
13. Emergency RES for WO 24-39: Heights 24-inch sewer rehab
14. RES adopting contract limits – Foreclosure Acquisition / Rehab program
15. Second/Final Rdg. ORD ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
16. Second/Final Rdg. ORD ZC 1050 – 5403 Hawk Creek Ave.

**REGULAR:**

1. PH and RES of Intent to Donate Property in Whisper Ridge Sub.
2. PH and RES to adopt the City of Billings Public Participation Plan
3. PH and 1<sup>st</sup> Rdg. ORD - Amending BMCC Sec. 24-426 and 24-431 - Parking

**May 20, 2024 (BUDGET) – WORK SESSION**

1. Storm Water Program
2. Planning / Code Enforcement / Community Development / Public Works
3. Council Discussion

**May 21, 2024 (Tuesday) (BUDGET) – SPECIAL WORK SESSION**

1. Parks and Recreation, Legal, Tax Increment Funds and Budget Wrap Up
2. Council Discussion

**May 28, 2024, (Tuesday) REGULAR BUSINESS**

**Courtesies** – Award for Steve McConnell – Parks Forestry from Patrick Plantenberg from MT Urban and Community Forestry Assn. (Don't put on the Agenda – to be a surprise, but remind the Mayor)

**SPECIAL PRESENTATION:** Thorne Run

**CONSENT:**

1. Boards and Commissions: TBID
2. BID AWARD: W.O. 20-13: King Ave. W. and 36<sup>th</sup> St. W. Traffic Signal Improvements
3. BID AWARD: W.O. 24-24: Voelker Pump Station Pressure Reducing Valve
4. Amendment No. 1 - W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Professional Services Agreement with Morrison-Maierle
5. Contract with Signal of Montana for Library
6. Purchase of FY25 Solid Waste Refuse Trucks
7. Surplus Disposal of 300-Gallon Waste Containers to Powell, WY
8. 2024 HIDTA Award for PD
9. Donations - Graffiti reward fund
10. Donations – Mobilize the MAGIC City Project

11. Easement from Billings Public Schools for the Rose Park Trail
12. Prelim. Minor Plat – Broso Valley Park Sub.
13. Prelim. Minor Plat – Les Schwab Sub.
14. Final Plat - Annafeld Sub., 5<sup>th</sup> Filing
15. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Refunding Bonds
16. Second/Final Reading ORD – Amending Parking Sections

**REGULAR:**

1. PH and RES for FY25 SW Collection and Landfill Fees
2. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1041 – SB 245 Text Amendments
3. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1047 - Copper Ridge 7th & 8th Filing
4. BID AWARD: W.O. 23-11: Downtown 2-way Street Conversion
5. MOU with Yellowstone County Short-Term Holding Facility

**June 3, 2024 – WORK SESSION**

1. Yellowstone River Parks Association (YRPA) Presentation – Mike Pigg
2. Adoption - International Fire Code (Make an Administrative Order)
3. Fire and Police Dept. 2023/24 Annual Report
4. Proposed City Subdivision Regulation Amendments (Dave Green)
5. Council Discussion

**June 17, 2024 – WORK SESSION (Chris out)**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Pedestrian/Bike Master Plan Progress Report
2. SIDs – Gravel Roads
3. Council Discussion

**June 24, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Boards and Commissions
2. BID AWARD: 2024 Deice Truck
3. FY25 Landfill Use Agreements
4. Amendment 1 to MDT agreement for Rimrock and 62<sup>nd</sup> St. W.
5. Professional Services Agreement with DOWL for W.O. 24-26: Stormwater Master Plan - Phase I
6. Perpetual Right-of-Way Easement from Patterson Land & Livestock Co.
7. Resolution Financing and Historical Tax Credit Investment for the new City Hall
8. Resolution approving Municipal Court Judges salaries - **FAILED**
9. Second Reading Ord Amending BMCC, Article 22-800, Storm Sewers

**REGULAR:**

1. PH regarding Low-Income Multifamily Housing Project - Aurora Apartments
2. PH and RES Ridgeline Subdivision Annexation Boundary Adjustment
3. PH and RES adopting FY25-FY26 PW Right-of-Way Fees
4. PH and RES setting FY25 Annual Street Maintenance District Assessments
5. PH and RES creating the City of Billings Planning Commission **(Continued to July 22<sup>nd</sup>)**
6. PH and RES allocating:
  - a. FY25 BID1 Assessments
  - b. FY25 TBID Assessments

**July 1, 2024 – WORK SESSION**

1. Proposed City Subdivision Regulation Amendments-Part I (Dave Green)
2. ~~Parks and Rec. Aquatic Study Results (Mike Pigg)~~
3. Council Discussion

**July 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-12: Zone 4 Pump Station and Waterline Improvements

2. BID AWARD: W.O. 24-18: Central Avenue Water Main Extension
3. BID AWARD: W.O. 25-03: Contract 1 City Overlay
4. Purchase of 8 Refuse Trucks
5. Community 7 contract
6. Northern Lights Family Justice Center Agreement
7. MOUs with Career Center, Billings Central for SROs
8. Graffiti reward fund donation acceptance
9. Cancellation of Checks and Warrants
10. Perpetual Right-of-Way Easement from G2 Investments LLC

**REGULAR:**

1. PH for Homewood – Lucy's Lofts
2. PH and RES for Fees Associated with Various Services Provided by the Planning and Engineering Divisions
3. SBBURD TIF Assistance for Billings Hotel and Convention Center
4. Mitchell Court:
  - a. HOME funding to Mitchell Court, LLLP for Mitchell Court Affordable Housing Project
  - b. SBBURD TIF Assistance for Mitchell Court Apartments

**July 15, 2024 – WORK SESSION CANCELED**

1. Friends of the Children Program Information (Chris)
2. Law Enforcement – CPTED principles (Nate West)
3. Council Discussion

**July 22, 2024 - REGULAR BUSINESS CHRIS OUT**

**CONSENT:**

1. BID AWARD: W.O. 24-38: Wicks Lane Stormwater Improvements, Phase II
2. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 1
3. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 2
4. BID AWARD: 2025 58,000 GVW 12-Yard Dump Truck
5. Amendment 3 – Mead and Hunt (Airport)
6. Scheduled Airline Operating Agreement/Terminal Building Lease with Sun Country
7. Water Line Agreement with County Water District for reimbursement funds
8. Teamsters Local 190 Collective Bargaining Agreement
9. Community Change in the Billings EBURD and North Park Neighborhoods
10. Acknowledge Receipt of Petition to Vacate Block 51 Foster's Addition Alley and set a Public Hearing
11. Perpetual Right-of-Way Easement from G2 Investments, LLC
12. Final Plat – Lake Hills Sub., 40<sup>th</sup> Filing
13. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Bonds

**REGULAR:**

2. ~~PH and 1<sup>st</sup> Reading ORD – BMCC – Parking~~ **REMOVED**
3. PH and 1<sup>st</sup> Reading ORD - Zone Change 1052 - Zimmerman Trail
4. PH and 1<sup>st</sup> Reading ORD - Ward Boundary Expansion Ordinance - Amended Ridgeline Subdivision Annexation
5. Resolution accepting Cottonwood Master Plan
6. Reconsideration - RES. Approving Municipal Court Judges' Salary Increase
7. Kennedy's Initiative – Budget and Employee Pay

**August 5, 2024 – WORK SESSION**

1. Billings Association of Realtors (Steve Simonson)
2. Proposed City Subdivision Regulation Amendments-Part II (Dave Green) & CPTED (Nate West)
3. Unified Planning Work Program (UPWP) (Lora Mattox/Anna Vickers)
4. Council Discussion

**August 12, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: Water Treatment Chlorine
2. BID AWARD: Castlerock Restroom Renovation
3. Amndmnt 2 - W.O. 23-12: Zone 4 Pump Station and Waterline Improvements
4. ~~Contract to Replace Outdated 911 Phone and Radio Recorder~~
5. Purchase 3 Police Patrol Utility Vehicles and 1 Community Service Officer Pickup
6. AARP grant award - Songbird Garden
7. Donation from Partners for Parks to Parks for High Sierra Dog Park Shelter
8. Donation from NorthWestern Energy to Parks for Poly Vista Park trees
9. Donation from Faith E. Church to Parks for Centennial Park trees
10. Donation from the Yellowstone County DUI Task Force
11. Unified Planning Work Program (UPWP)
12. ~~Park 1 Condominium Declaration and Association Bylaws~~
13. Second/Final Reading Ord. – ZC 1052 – Zimmerman Trail
14. Second/Final Reading Ord. – Ward Boundary Expansion-Amended Ridgeline Subdivision Annexation

**REGULAR:**

2. PH and RES to vacate Block 51, Fosters Addition Alley
3. PH and 1<sup>st</sup> Reading ORD – BMCC – Parking (from 7/22 meeting)
4. Aquatic Analysis
  - a. Splash Pad Feasibility Study
  - b. South Park Pool Feasibility Study