

## Billings City Administrator Weekly Report

July 12, 2024

- Budget & Finance Committee** – The committee had a debrief conversation regarding this year's budget process focusing on ways to get information out sooner to the council and discuss the significant finance challenges and opportunities facing the city. We also discussed councilmember Kennedy's pending initiative regarding salaries and our pay structure. We covered the history, structure and functionality of the pay matrixes for Teamsters and Non-Bargaining. At our next meeting we will continue discussing the budget process and compensation.
- Code Enforcement Updates** - These two properties have been open cases for a couple of years and weren't getting much momentum until Chris Simpson took over as our nuisance property officer. He basically inherited these properties, but what I wanted to highlight is the fact that they are now in compliance because of his case management efforts.

3211 First Avenue South - This building was vacant for a long time and had seriously deteriorated. Code Enforcement worked with the property owner to restore the building rather than demoishing it.



4112 Buchanan - This residence was a dangerous structure with a lot of open storage around it. The owner was deceased; however, Code Enforcement was able to work with the surviving family members to get it remodeled. It is currently for sale.



**3. Notice of Offer to Review and Refund Escalated Fine for Parking Tickets –**

Notice: The City of Billings has determined that fine amounts for certain types of second and subsequent parking tickets may have been incorrectly assessed based upon an erroneous interpretation of BMCC 24-1011 and associated Administrative Orders regarding escalating fines for parking tickets received within one calendar year of an initial parking ticket. In some cases, second and subsequent parking tickets were fined based on the escalating schedule where more than one year had passed since the issuance of the initial parking ticket.

The City of Billings is willing to review the fines charged in eligible cases and issue a refund if it determines that the fine paid was in excess of the amount which should have been imposed.

Eligible Parking Violations: Second and subsequent tickets issued for the following types of parking violations are eligible for review: Meter Expired, 2-hour parking, 10-minute parking, and 10-hour parking.

Eligible Persons: Those persons who paid fines on second and subsequent tickets issued for eligible parking violations by the City of Billings where the fine amounts were escalated due to prior parking violations.

Time Period: Second and subsequent parking tickets issued for eligible parking violations received after July 1, 2022, are eligible for review.

Process: Please complete and return the PARKING VIOLATION ESCALATION CONTEST FORM to [scottt@billingsmt.gov](mailto:scottt@billingsmt.gov). If it is determined that the fines imposed and paid were escalated erroneously you will receive a refund\* of that amount of the fine which was in excess of the amount properly due.

\*If you currently have a balance due for parking violations, then any amount to be refunded will instead be applied as a credit toward your account.

**NOTICE IS ALSO GIVEN** that any person eligible to request a review and refund of any incorrectly assessed parking ticket fines must submit the required information to the City of Billings as provided herein by no later than November 1, 2024.

**4. MET News –** MET Transit was successfully awarded funding for its 2024 competitive grant submitted earlier this year for replacement of eight (8) paratransit vehicles, adding additional maintenance support equipment for our electric buses, and additional training; total funding is \$910,300 federal, \$165,075 local match for total project of \$1,075,375.

FTA announcement here à <https://www.transit.dot.gov/about/news/investing-america-biden-harris-administration-strengthens-transit-manufacturing-industry>

Project lists here à <https://www.transit.dot.gov/funding/grants/fy24-fta-bus-and-low-and-no-emission-grant-awards>

5. **Donuts with Directors** – Riverstone Health hosts a reoccurring meeting with our director team to collaborate on improving the health and safety of Billings.
6. **Parks, Recreation & Cemetery Board** – Unfortunately an auto accident resulting in nearly two dozen military gravestones being damaged was reported. Director Pigg presented his draft “Parks are Failing” power point. The presentation is being refined and will be brought to the city council later this summer. Dick Zier also presented their draft plans to build two facilities at Amend Park. One for ice and a separate building with hard wood courts and possibly a pool.
7. **Rose Park Neighborhood Watch** – Councilmembers Kennedy, Rupsis, Boyett, Sergeant Stovall and I attended their meeting to listen in and answer questions. We have implemented several CPTED principles in the park. Lighting is an area we need to improve. We have lit the pool area and it has helped reduce vandalism, but more lights are needed.
8. **Old Town Flats Tour** – Councilmember Aspenlieder and I toured Old Town Flats along with a small group of downtown business leaders. We also had a great conversation to improve the development review process. Their construction team will be a part of our development review process conversations. We’ve asked Steve Arveschoug to facilitate discussions between the business community and city.
9. **City of Billings Grant Funding Update** – Please see the attached grant funding update regarding the Parks irrigation pump replacements.

#### **10. Next Week’s Meetings/Task Forces**

- a. Westend Task Force, Tuesday, July 16<sup>th</sup> 7:00 PM, Connections Church.
- b. Rimrock Neighborhoods, Wednesday, July 17<sup>th</sup> 7:00 PM, Mayflower Cong. Church.
- c. Southside Task Force, Thursday, July 18<sup>th</sup> 6:30 PM, Hope Center.
- d. Central Terry Task Force, Thursday, July 18<sup>th</sup> 7:00 PM, Topline Hair.

11. **2024 Council Meeting Schedule** – Please see the attached Council Meeting schedule for upcoming items on the agenda.

#### **12. New City Hall Update –**



##### **5<sup>th</sup> Floor**

Furniture installation continues.  
Additional power and data to room 552.  
Remove wood ceiling panels in elevator lobby and store them.  
Install granite panels at building dept. counter.  
Install handrail in council chambers.  
Startup of RTU for council chambers.

#### **4<sup>th</sup> Floor**

Punch list correction work.  
Install granite panels at room 461 counter.  
Remove wood ceiling panel in elevator lobby and store them.  
Punch list close out walk.



#### **2<sup>nd</sup> Floor**

Patch and paint touchup on walls and HM frames.  
Electrical trim out and circuit testing.  
Install vinyl base.  
Install glass rail around gallery stair opening.  
Install doors and hardware.  
Solid surface top at court waiting counter.  
Solid surface sills completed in gallery.  
Set solid surface tops in west courtroom.  
Install BR glass at court waiting counter.  
Install hangers for ceiling panels in elevator lobby.

#### **1<sup>st</sup> Floor**

Overhead conduit and wire pull west side.  
Conduit and wire pull north data and electrical rooms.  
Hook up light fixtures in ceiling grid north end.  
Casework install.  
HVAC trim out north end.





### **Parking Garage**

Copper piping to VAV145.

Weld 6" gas line and tie into main gas line.

Main water tie in on south end.

## **13. City Communications –**

### **PCSD**

*Billings bike and pedestrian masterplan pedals into phase two*

[https://www.nonstoplocal.com/billings/news/billings-bike-and-pedestrian-masterplan-pedals-into-phase-two/article\\_9e11997d-d5a2-5e30-9b42-c200fab2a163.html](https://www.nonstoplocal.com/billings/news/billings-bike-and-pedestrian-masterplan-pedals-into-phase-two/article_9e11997d-d5a2-5e30-9b42-c200fab2a163.html)

*Billings Bike and Foot Path Plan Open for Public Input June 10th*

<https://kbulnewstalk.com/ixp/628/p/billings-bike-foot-path-plan-open-public-input-june-10th/>

### **BFD**

*A member of the Billings Fire Department talks about safety in extreme heat*

[https://www.nonstoplocal.com/billings/news/a-member-of-the-billings-fire-department-talks-about-safety-in-extreme-heat/article\\_7b7d8ccd-f18b-55a6-987c-fc189a052557.html](https://www.nonstoplocal.com/billings/news/a-member-of-the-billings-fire-department-talks-about-safety-in-extreme-heat/article_7b7d8ccd-f18b-55a6-987c-fc189a052557.html)

### **BPL**

*Billings Library hosts minifigure painting class, highlights history and creativity*

<https://www.ktvq.com/news/local-news/billings-library-hosts-minifigure-painting-class-highlights-history-and-creativity>

### **Council**

*Billings City Council votes to help fund convention center additions*

[https://www.nonstoplocal.com/billings/news/billings-city-council-votes-to-help-fund-convention-center-additions/video\\_5c630bb6-f728-5ecb-baad-734062599e1f.html](https://www.nonstoplocal.com/billings/news/billings-city-council-votes-to-help-fund-convention-center-additions/video_5c630bb6-f728-5ecb-baad-734062599e1f.html)

*Billings City Council approves tax increment financing for new convention center*

<https://www.ktvq.com/news/local-news/billings-city-council-approves-tax-increment-financing-for-new-convention-center>

*Second affordable housing complex planned for South Billings*

<https://www.ktvq.com/news/local-news/a-second-affordable-housing-complex-planned-for-south-billings>

*Billings helping victims of sexual crimes and domestic violence break cycle of abuse*

[https://billingsgazette.com/news/local/crime-courts/billings-develops-northern-lights-family-justice-center/article\\_cdf8b4be-3d92-11ef-aa34-d71c15c3d7be.html](https://billingsgazette.com/news/local/crime-courts/billings-develops-northern-lights-family-justice-center/article_cdf8b4be-3d92-11ef-aa34-d71c15c3d7be.html)

## PRPL

*Veterans' headstones damaged by car at Mountview Cemetery in Billings*

[https://www.nonstoplocal.com/billings/news/veterans-headstones-damaged-by-car-at-mountview-cemetery-in-billings/article\\_438a96a8-e8b3-52d1-b3ee-986ecc4c0706.html](https://www.nonstoplocal.com/billings/news/veterans-headstones-damaged-by-car-at-mountview-cemetery-in-billings/article_438a96a8-e8b3-52d1-b3ee-986ecc4c0706.html)

*Driver cited with careless driving after hitting Billings Mountview Cemetery headstones*

<https://www.ktvq.com/news/local-news/driver-cited-with-careless-driving-after-hitting-billings-mountview-cemetery-headstones>

*Vets' headstones destroyed in crash at Mountview Cemetery*

[https://billingsgazette.com/news/local/vets-headstones-destroyed-in-crash-at-mountview-cemetery/article\\_948b1bc4-3be2-11ef-b4e4-bb9bb81e20fd.html](https://billingsgazette.com/news/local/vets-headstones-destroyed-in-crash-at-mountview-cemetery/article_948b1bc4-3be2-11ef-b4e4-bb9bb81e20fd.html)

## In other news...

*Friends of the Children-Eastern Montana offers long term mentorship to at-risk children*

[https://www.nonstoplocal.com/billings/news/friends-of-the-children-eastern-montana-offers-long-term-mentorship-to-at-risk-children/video\\_b0d8e90d-5b96-5212-a060-d13abd6b96dc.html](https://www.nonstoplocal.com/billings/news/friends-of-the-children-eastern-montana-offers-long-term-mentorship-to-at-risk-children/video_b0d8e90d-5b96-5212-a060-d13abd6b96dc.html)

*The 25th Annual March Against Drug and Violence is happening this Saturday*

[https://www.kulr8.com/news/the-25th-annual-march-against-drug-and-violence-is-happening-this-saturday/article\\_2d590b1e-3f16-11ef-a0dd-6b2b6538ffaf.html](https://www.kulr8.com/news/the-25th-annual-march-against-drug-and-violence-is-happening-this-saturday/article_2d590b1e-3f16-11ef-a0dd-6b2b6538ffaf.html)

*Crumbling stands at Daylis Stadium closed ahead of Big Sky State Games*

[https://billingsgazette.com/sports/high-school/football/crumbling-stands-daylis-closed/article\\_0fbbca36-afb0-5f4a-b220-0672aec2a317.html](https://billingsgazette.com/sports/high-school/football/crumbling-stands-daylis-closed/article_0fbbca36-afb0-5f4a-b220-0672aec2a317.html)



# Update on Grant Funding Received by the City of Billings

## July 2024

### Billings Parks to Receive Irrigation Pump Upgrades



Central Park, pictured, is one of three Billings parks to receive upgraded irrigation controllers and pumps thanks to an Energy Efficiency and Conservation Block Grant (EECBG) received by the City of Billings from the U.S. Department of Energy. Once completed, the City will be reimbursed up to \$165,490 of the equipment costs.

#### More About This Project

##### The Billings Parks

- Three parks will receive replacement irrigation pumps and controllers – Optimist, Central, and South Parks.
- Optimist Park is a 16-acre park located at Morgan Avenue and Hallowell Lane in South Billings. It features ball fields, paved jogging trails, a rec facility, picnic site, playground, basketball court, tree gleaning, restrooms, and more. The project is estimated to cost nearly \$47,000.
- Central Park is a 19-acre park located at 8th Street West and Central Avenue just west of downtown. It features ball fields, basketball and tennis courts, horseshoe courts, pickleball court, playground, picnic site, restrooms, and more. The project is estimated to cost over \$41,000.
- South Park is a 16-acre park located at 6th Avenue South and South 30th Street in South Billings. It features ball fields, BBQ grills, basketball and horseshoe courts, picnic site and shelter, playground, restroom, a pool, and more. The irrigation project is estimated to cost nearly \$50,000.
- The replacement projects will occur later this summer or early fall and should not cause significant disruptions for park users.
- The new pumps and controllers will save an estimated 30% in electricity and 30% in water usage once installed.

#### More About This Funding Source

- The U.S. Department of Energy (DOE) received funding from the Bipartisan Infrastructure Law (BIL) and the Inflation Reduction Act (IRA) to fund the EECBG program. \$550,000,000 was made available to communities across the nation.
- The City of Billings is eligible to receive up to \$165,490 in equipment rebates once the irrigation projects are complete. The current project total of the Billings Parks projects is about \$138,000.

To learn more about this grant-funded project, contact:

Ted Wilson

City of Billings Grants Administrator

406-869-3997

wilson@billingsmt.gov

## 2024 COUNCIL MEETINGS SCHEDULE

(Year to date listing appears at the end of this schedule)

### **July 15, 2024 – WORK SESSION CANCELED**

1. Friends of the Children Program Information (Chris)
2. Law Enforcement – CPTED principles (Nate West)
3. Council Discussion

### **July 22, 2024 - REGULAR BUSINESS CHRIS OUT**

#### **CONSENT:**

1. BID AWARD: W.O. 24-38: Wicks Lane Stormwater Improvements, Phase II
2. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 1
3. BID AWARD: W.O. 22-44: Zone 1, Water Storage Improvements, Schedule 2
4. BID AWARD: 2025 58,000 GVW 12-Yard Dump Truck
5. Amendment 3 – Mead and Hunt (Airport)
6. Water Line Agreement with County Water District for reimbursement funds
7. Teamsters Local 190 Collective Bargaining Agreement
8. Community Change in the Billings EBURD and North Park Neighborhoods
9. AARP grant award - Songbird Garden
10. Donation from Partners for Parks to Parks for High Sierra Dog Park Shelter
11. Donation from NorthWestern Energy charitable team participation grant to Parks for Poly Vista Park trees
12. Donation from Faith E. Church to Parks for Centennial Park trees
13. Acknowledge Receipt of Petition to Vacate Block 51 Foster's Addition Alley and set a Public Hearing
14. Perpetual Right-of-Way Easement from G2 Investments, LLC
15. Final Plat – Lake Hills Sub., 40<sup>th</sup> Filing
16. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Bonds

#### **REGULAR:**

2. PH and 1<sup>st</sup> Reading ORD – BMCC – Parking
3. PH and 1<sup>st</sup> Reading ORD - Zone Change 1052 - Zimmerman Trail
4. PH and 1<sup>st</sup> Reading ORD - Ward Boundary Expansion Ordinance - Amended Ridgeline Subdivision Annexation
5. Resolution accepting Cottonwood Master Plan
6. Reconsideration - RES. Approving Municipal Court Judges' Salary Increase
7. Kennedy's Initiative – Budget and Employee Pay

### **August 5, 2024 – WORK SESSION**

1. Proposed City Subdivision Regulation Amendments-Part II (Dave Green) & CPTED (Chief St. John)
2. Billings Association of Realtors (Steve Simonson)
3. Unified Planning Work Program (UPWP) (Lora Mattox/Anna Vickers)
4. Council Discussion

## August 12, 2024 - **REGULAR BUSINESS**

### **CONSENT:**

1. BID AWARD: W.O. 22-44 Zone 1 Water Storage Improvements, Schedule 2
2. Unified Planning Work Program (UPWP)
3. Scheduled Airline Operating Agreement and Terminal Building Lease with Sun Country Inc.
4. Change Order No. 3 - New City Hall CMAR Contract
5. Second/Final Reading Ord. – ZC 1052 – Zimmerman Trail
6. Second/Final Reading Ord. – Ward Boundary Expansion-Amended Ridgeline Subdivision Annexation

### **REGULAR:**

1. PH and RES creating the City of Billings Planning Commission (Continued from June 24<sup>th</sup>) Not in AQ
2. PH and RES to vacate Block 51, Fosters Addition Alley
3. TIF Assistance to the Alberta Bair Theatre from the Downtown Tax Increment Fund
4. TIF Assistance to the Babcock Theatre from the Downtown Tax Increment Fund
5. TIF Assistance to the Billing Depot from the Downtown Tax Increment Fund

## August 19, 2024 – **WORK SESSION**

1. CD Board role and responsibilities
  - Eligible CDBG activities
  - HOME Investment Partnerships Program
  - Consolidated Plan, Annual Action Plans, and Requirements
  - HUD principles
  - CDBG Timeliness, pandemic changes
  - Regulatory compliance
  - Grants versus loans
  - Conflict of Interest
  - Consolidated Plan components
  - Foreclosure program, including MDOC repayments (restricted to foreclosures)
  - First Time Home Buyer
  - AmeriCorps VISTA
1. Parks and Rec. Aquatic Study Results (Mike Pigg)
2. Council Discussion

## August 26, 2024 - **REGULAR BUSINESS**

### **CONSENT:**

1. BID AWARD: City Vehicles

### **REGULAR:**

- 1.

## September 3, 2024 (Tues.) – **WORK SESSION**

1. Tax Abatement Policy (Patrick / Dianne, BSEDA/Chris) **WYNNETTE CONFIRMED, GOOD TO GO!**
2. Council Discussion

**September 9, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

1. Council Goals and Strategies???
- 2.

**September 16, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

- 1.
2. Council Discussion

**September 23, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**October 7, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM CA Annual Review**

1. Council Discussion

**October 15, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**October 21, 2024 – WORK SESSION**

- 1.
2. Council Discussion

**October 28, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**November 4, 2024 – WORK SESSION**

- 1.
2. Council Discussion

**November 12, 2024 (Tues.) - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**November 18, 2024 – WORK SESSION**

- 1.
2. Council Discussion

**November 25, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**December 2, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

- 1.
2. Council Discussion

**December 9, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Beartooth RC&D MOU

**REGULAR:**

- 1.

**December 16, 2024 – WORK SESSION (Vacate?)**

- 1.
2. Council Discussion

**December 23, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

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### **January 2, 2024 (Tues.) – WORK SESSION**

1. Administration of Oaths and Affirmations of Office for reelected Councilmembers
2. DES Emergency Management Update (K.C. Williams)
3. Ordinance Amendments to Water and Wastewater Utilities
4. Stormwater Billing
5. Council Discussion

### **January 8, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

- A. Bid Award: W.O. 24-03: Contract 2 Chip Seal / Scrub Seal
- B. Bid Award: W.O. 23-46: Compost Facility Waterline
- C. Purchase Water Reclamation Facility Equipment – Disinfection parts
- D. City-County Special Investigations Unit (CCSIU) Agreement for 2024
- E. W.O. 19-42: WE Water Treatment contract - Dick Anderson
- F. Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects
- G. Donations to Library
- H. MT FWP trail stewardship grant application
- I. Northwestern Energy easement for Mountview Cemetery
- J. ~~Easements North 28th Street~~

#### **REGULAR:**

2. PH and 1<sup>st</sup> reading ORD – Cemetery Code changes
3. PH and 1<sup>st</sup> reading ORD – ZC 1040 - 1404 and 1406 Avenue B
4. PH and 1<sup>st</sup> reading ORD – Special Review 998 – 1406 Avenue B
5. Nomination and Election of Deputy Mayor Pro Tempore

### **January 16, 2024 (Tues.) – WORK SESSION at the Library!**

1. Crime Prevention Round Table Discussion – focused on Crime Prevention
2. Council Discussion

### **January 22, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

1. Change Order 1 – New City Hall Access Control and Camera System
2. Contract for Airport Master Plan update
3. Memorandum of Understanding with Yellowstone County - West End Neighborhood Plan Update
4. Amendment to Memorandum of Understanding with the Yellowstone Conservation District for West End Reservoir Master Plan
5. Amend Park Development Council 2024 Proposed Budget
6. Federal Aviation Administration Airport Improvement Program Grants
7. Montana Community Reinvestment Plan Act Planning Grant (SB 382) growth policy
8. Donation to Parks from Billings Go Kickball to Youth Scholarship Fund
9. Donation to Parks from Scheels for Youth Scholarship Fund
10. Release of Perpetual ROW Easements - North 28th Street
11. Preliminary plat extension request for Annafeld North Subdivision, 2nd Filing
12. Resolution Authorizing the Filing and Acceptance of Transit Grant Funds and Related Documents
13. Resolution Authorizing the Issuance and Private Negotiated Sale of Expanded North 27th Street Tax Increment Bonds
14. Resolution of Intent to Create District and Set a Public Hearing-SID 1427
15. Resolution of Intent to Create District and Set a Public Hearing-SID 1426
16. 2<sup>nd</sup>/ Final Reading ORD. – ZC 1040 – 1404 and 1406 Avenue B
17. 2<sup>nd</sup>/ Final Reading ORD amending Cemetery Rules and Regulations and Repealing ORD 03-5240

#### **REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> reading ORD - BMCC Chapter 26 Water and Wastewater First Reading and Public Hearing
4. Appointments to Council Subcommittees and Boards and Commissions

**February 5, 2024 – WORK SESSION**

1. YC Short Term Jail Request
2. MRM update – Matt Lundgren
3. CRU and MRT Updates (Pepper and Banfield)
4. Family Violence Response Unit Update (St. John per Owen's Initiative)
5. CPTED (John Caterino, Mike Pigg and Wyeth Friday)
6. Council Discussion

**February 12, 2024 - REGULAR BUSINESS****CONSENT:**

1. Bid Award: Landon's Inclusive Playground and Phase II Parking Lot Poly Vista Park
2. Bid Award: W.O. 24-07: Safe Routes to School
3. Bid Award: W.O. 24-19: Arnold Drain Intake Structure
4. Purchase 8 Police Utility Vehicles from Duval Ford
5. Purchase Night Vision Systems for Police S.W.A.T. Team
6. Contract for Uniform Rental / Purchase and Laundry Services for Public Works
7. Contract for scanning services with DIS Technologies
8. Contract for New City Hall Elevator Modernization
9. Amendment 15 with Morrison-Maierle, Inc. for Engineering Services to Construct Cargo Ramp Slot 5
10. Amendment 16 with Morrison-Maierle, Inc. for Engineering Services to Rehabilitate Aviation Place Access Road
11. Fire grant from State Farm
12. Annual Certified Local Government Grant Program for Historic Preservation
13. Second Reading BMCC Water and Wastewater

**REGULAR:**

2. PH and RES Creating SID 1426, Arvin Lane
  - a. Bid Award: SID 1426, Arvin Lane
3. PH and RES Creating SID 1427, Hancock Drive
  - a. Bid Award: SID 1427, Hancock Drive
4. New City Hall Security and additional updates (Kevin)
5. Gifting land to YVAS Discussion (Chris)

**COUNCIL INITIATIVE - BUILT Environment - CM Rupsis****February 20, 2024 (Tues.) – WORK SESSION**

1. City Ordinance Amendments – Code Enforcement (Tina Hoeger)
2. Montana Land Use Planning Act (SB 382) Wyeth
3. PMD Assessment Approval Discussion (Per Rupsis's question)
4. Short Term Detention Center Discussion
5. Retreat Prep Discussion
6. Council Discussion

**February 26, 2024 - REGULAR BUSINESS****CONSENT:**

1. Boards and Commissions
2. BID AWARD: W.O. 24-01: Contract 1: 2024 Billings Water Main Replacement
3. BID AWARD: W.O. 24-03: Contract No 2 City Chip/Scrub Seal
4. BID AWARD: W.O. 24-11: WRF Solids Process Building Roof Replacement
5. Purchase of 2024 Asphalt Roller – Public Works
6. Purchase of 3 New Vehicles - Public Works - Engineering
7. Contract W.O. 24-21: 1st Ave N Two-Way Conversion Feasibility Study – Sanderson Stewart
8. Funding, Maintenance, Construction and Local Agency Guidelines MDT Agreement - Stagecoach Trail
9. West End Hangar Ground Leases with Beacon Air Group, LLC
10. Donation from the Yellowstone County DUI Task Force to Police Dept.
11. Donation from Streeter Brothers Insurance to Senior Scholarship Fund to Parks
12. Preliminary Plat Extension for Hunters Point Sub
13. Resolution – June Ballot - Local Government Review
14. Letter to County Re Jail discussion re: short-term holding

**REGULAR:**

2. PH – Low-income Multi-family rental housing (No Action) (Bjornson Jones Mungas Law office)
3. PH & RES for Nuisance Property Abatement Assessments
4. PH & RES for Weed Assessments
5. PH and 1<sup>st</sup> Reading ORD – ZC 1042, 655 West Wicks Lane

**March 4, 2024 – WORK SESSION (Mayor out of town this week)**

1. SBURA Update – Recreation Center Next Steps (Dick Zier, SBURA)
2. 2024-2028 Transportation Improvement Program Review (Lora Mattox)
3. Update on upcoming Council retreat - Chris
4. Council Discussion

**March 11, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 24-02: Missing Sidewalk Project
2. BID AWARD: 1709 St. Johns Ave. – Housing Rehab Project
3. Agreement with United Diagnostic Services for Medical Evaluation /Diagnostic – Fire
4. MOU with Little League Baseball and Softball
5. MOU with Annafeld Homeowners Association
6. 2024-2028 Transportation Improvement Program
7. AmeriCorps Vista Project Grant Application Submittal
8. Inflation Reduction Act Forest Grant
9. Preliminary Minor Plat - Zimmerman Home Place Subdivision, 4th Filing
10. Resolution Ordering Improvements - W.O. 24-02: Missing Sidewalk Program
11. 2<sup>nd</sup>/Final Reading ORD – ZC 1042 – 655 West Wicks Lane

**REGULAR:**

2. PH & RES. rescinding Resolution 90-16317, Hogan Homestead (Continued)
3. PH & 1<sup>st</sup> Rdg. ORD. - Stormwater Billing
4. PH for Sale of City Hall, South Parking Lot, and North Parking Lot
5. Downtown Billings Partnership - Tax Increment Assistance - Rockman Hotel Project
6. EBURD - Tax Increment Assistance – 320 North 17<sup>th</sup> Street

**March 15, 2024 - Council Retreat at Rock 31 (Noon – 6:30 PM)**

**March 16, 2024 - Council Retreat at Rock 31 (8:00 AM – 1:00 PM)**

**March 18, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Bicycle and Pedestrian Advisory Committee Annual
2. Permanent Supportive Housing Discussion (Dean Wells from United Way and CoC)
3. Art House / Babcock Theater Discussion
4. Zoom – Public Comment Discussion
5. Council Discussion

**March 25, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: Airport Cargo Ramp Slot 5
2. Amendment No. 5, W.O. 19-42: West End Water Treatment Plant Project
3. W.O. 24-28: Water Treatment Plant Sediment Hauling
4. Non-Commercial Aviation Ground Lease with Agri-Systems
5. Lease Purchase Agreement with MT Board of Investments to finance New City Hall Improvements
6. Commercial and Roll-off Container Purchases

7. Purchase 95-gallon Residential Refuse Carts for SW
8. Donations to Billings Public Library
9. Donation to Parks from Addie Allen
10. Donation to Parks from United States Tennis Association of Montana
11. Donation from Scheels for K9 Operations
12. Fire - Plains Pipeline Grant
13. Fire - Phillips 66 Grant
14. Preliminary Major Plat – Skyview Ridge, 2<sup>nd</sup> Filing
15. Resolution of Intent to Create SID 1425 Broso Park and Gabel Traffic Signal
16. 2<sup>nd</sup> Reading Ordinance Amending BMCC, Art. 22-800, Storm Sewers

**REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> Reading - ZC 1043 – 4190 S. Frontage Rd.
4. Joint PH
  - a. RES Annexation 24-01
  - b. 1<sup>st</sup> Reading ZC 1044 – 5900 Block of Grand Ave.
  - c. ~~Annexation Agreement – George Jurovich (add to April 22)~~
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation 24-01
5. Joint PH
  - a. RES Annexation 24-02
  - b. 1<sup>st</sup> Reading ZC 1045 – 4524 Central Avenue
  - c. Annexation Agreement – Brown Builders, LLC
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation
6. PH – 1<sup>st</sup> Reading – ZC 1046 – 1202 West Wicks Lane (May be continued to the 22<sup>nd</sup>)

**April 1, 2024 – WORK SESSION**

1. Chase Hawks and Visit Billings (Alex Tyson) - economic impact study (Burn the Point event)
2. MOU with Hoodies 4 Heroes /Dehler Park Memorial
3. Joint Drone Program (Mark Solberg/FD)
4. Safe Routes to School (Elyse Monat)
5. Parks Recreation update for 2024 programs
6. Council Discussion

**April 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-33 Grandview Park Irrigation System Replacement
2. BID AWARD: W.O. 24-01: Contract 3, Cedar Park Water Main Replacement
3. BID AWARD: W.O. 24-27: 2024 Water Service Repairs
4. BID AWARD: Aviation Place Road Rehabilitation
5. BID AWARD: MET Transit Office Addition and Remodel
6. BID AWARD: Pioneer Park Tennis Court Replacement Project
7. Contract with TeleData Technologies - New City Hall Audio Visual Systems
8. MOU with Hoodies 4 Heroes for Memorial at Dehler Park
9. Agreement with Yellowstone County to Provide Law Enforcement Data Processing
10. Amend Park Community Garden grant – Parks Department
11. Safe Routes to School Plan Update, Phase 2, recommendation to PCC
12. Boundary Line Relocation between City Parking Lot and Grand Building
13. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-01
14. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-02
15. 2<sup>nd</sup> Reading Ord. ZC 1043
16. 2<sup>nd</sup> Reading Ord. ZC 1044
17. 2<sup>nd</sup> Reading Ord. ZC 1045
18. 2<sup>nd</sup> Reading Ord. ZC 1046
19. Resolution authorizing the issuance and sale for refunding Series 2013A bonds

**REGULAR:**

2. PH – Land Use Contrary to Zoning for HomeFront - 302 Sioux Lane
3. PH and 1<sup>st</sup> Reading - City Ordinance Amendments – Code Enforcement
  - a. 18-300, Nuisances

- b. 18-1100, Graffiti
- c. 18-1400, Boarded up structures
- 4. Resolution establishing graffiti fund
- 5. Cottonwood Park Master Plan (Tabled)

#### **April 15, 2024 – WORK SESSION**

- 1. Community Impact of Legalized Marijuana – Ben Cort
- 2. CGL – Efficiency Study – Court and Legal
- 3. Zoning Code Update to Comply with SB 245 (2023)
- 4. Disposal of Lampman Park
- 5. Council Discussion

#### **April 22, 2024 - REGULAR BUSINESS CHRIS OUT**

##### **CONSENT:**

- 1. Boards and Commissions
- 2. BID AWARD: W.O. 23-23: Briarwood H2S Mitigation
- 3. BID AWARD: W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Project
- 4. BID AWARD: W.O. 24-10 and W.O. 22-22: 2024 Annual Street Reconstruction
- 5. BID AWARD: (2) 2024 37,000 GVW Single Axle Trucks with Dump/Sander/Plow
- 6. Consulting Agreement with DOWL - Heights Neighborhood Plan Update
- 7. ~~Amendment 1, WO 24-01: Contract 2, Sewer Main Replacement~~
- 8. MOU Extension with 3 TIF Boards
- 9. ~~MOU with BBWA for DNRC Grants (Delayed to May 13<sup>th</sup> to be brought back as a single grant, rather than a blanket MOU for all DNRC grants)~~
- 10. Acceptance of CRU backup vehicle
- 11. Donations to the Billings Public Library
- 12. Donation to the Billings Police Department
- 13. Donation for Poly Vista Park
- 14. Release of Right-of-Way Easement on Tract 2A-1 of the Amended Plat of Tract 2A of COS 2063
- 15. Annexation Agreement with C&T Equipment Holding, LLC – Annexation 24-01
- 16. Resolution ordering improvements to W.O. 22-22: 10<sup>th</sup> Avenue South and S. 30<sup>th</sup> St.
- 17. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Graffiti
- 18. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Boarded up structures
- 19. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Nuisances

##### **REGULAR:**

- 2. Public Hearing and Approval of FY24-FY25 Annual Action Plan including CDBG & HOME Budget Allocations
- 3. PH and RES. rescinding Resolution 90-16317, Hogan Homestead (Continued from 3.11.24)
- 4. SID 1425, Broso Park and Gabel Road Traffic Signal
  - a. PH and RES. SID 1425, Broso Park and Gabel Road Traffic Signal
  - b. Bid Award: SID 1425, Broso Park and Gabel Road Traffic Signal
- 5. PH and 1<sup>st</sup> Rdg. ORD. ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
- 6. PH and 1<sup>st</sup> Rdg. ORD. ZC 1050 – Hawk Creek Ave.
- 7. TIF – EBURD, 204 N. 13<sup>th</sup> Street, 1889 Brewery

**\*\*Judge Kolar would like to be first during budget meetings**

#### **May 6, 2024 (BUDGET) – WORK SESSION**

- 1. Overview
- 2. Municipal Court
- 3. Library
- 4. Aviation and Transit
- 5. General Fund Internal (Admin., HR, Finance, Mayor and Council)
- 6. Council Discussion

#### **May 7, 2024 Tuesday (BUDGET) – SPECIAL WORK SESSION**

- 1. Fire

2. Police
3. Facilities
4. Council Discussion

**May 13, 2024 - REGULAR BUSINESS**

**SPECIAL PRESENTATION:** Airport Update (Jeff)

**CONSENT:**

1. ~~BID AWARD: WO 23-11: Downtown 2-way Street Conversion~~
2. BID AWARD: 1709 Saint John's Ave. Housing Rehabilitation Project
3. BID AWARD: Waterborne Traffic Paint
4. BID AWARD: IP 9 Building Window Replacement Project
5. BID AWARD: Castle Rock Park North Parking Lot Repair
6. BID AWARD: MET Transit Electric Bus Charger
7. BID AWARD: MET Transit Video Surveillance
8. Agreement with Northwest Pipe Fittings for AMR Neptune/AMI Software Hosting
9. Agreement with Tractor and Equipment for Landfill Compactor Powertrain
10. MOA with BBWA for DNRC Rim Tunnel Alternative Feasibility Study Grant
11. Fire Dept. YVEC Grant
12. Donation to PD from Billings Community Foundation to Support The SWAT Medic Program
13. Emergency RES for WO 24-39: Heights 24-inch sewer rehab
14. RES adopting contract limits – Foreclosure Acquisition / Rehab program
15. Second/Final Rdg. ORD ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
16. Second/Final Rdg. ORD ZC 1050 – 5403 Hawk Creek Ave.

**REGULAR:**

1. PH and RES of Intent to Donate Property in Whisper Ridge Sub.
2. PH and RES to adopt the City of Billings Public Participation Plan
3. PH and 1<sup>st</sup> Rdg. ORD - Amending BMCC Sec. 24-426 and 24-431 - Parking

**May 20, 2024 (BUDGET) – WORK SESSION**

1. Storm Water Program
2. Planning / Code Enforcement / Community Development / Public Works
3. Council Discussion

**May 21, 2024 (Tuesday) (BUDGET) – SPECIAL WORK SESSION**

1. Parks and Recreation, Legal, Tax Increment Funds and Budget Wrap Up
2. Council Discussion

**May 28, 2024, (Tuesday) REGULAR BUSINESS**

**Courtesies** – Award for Steve McConnell – Parks Forestry from Patrick Plantenberg from MT Urban and Community Forestry Assn. **(Don't put on the Agenda – to be a surprise, but remind the Mayor)**

**SPECIAL PRESENTATION:** Thorne Run

**CONSENT:**

1. Boards and Commissions: TBID
2. BID AWARD: W.O. 20-13: King Ave. W. and 36<sup>th</sup> St. W. Traffic Signal Improvements
3. BID AWARD: W.O. 24-24: Voelker Pump Station Pressure Reducing Valve
4. Amendment No. 1 - W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Professional Services Agreement with Morrison-Maierle
5. Contract with Signal of Montana for Library
6. Purchase of FY25 Solid Waste Refuse Trucks
7. Surplus Disposal of 300-Gallon Waste Containers to Powell, WY
8. 2024 HIDTA Award for PD
9. Donations - Graffiti reward fund
10. Donations – Mobilize the MAGIC City Project

11. Easement from Billings Public Schools for the Rose Park Trail
12. Prelim. Minor Plat – Broso Valley Park Sub.
13. Prelim. Minor Plat – Les Schwab Sub.
14. Final Plat - Annafeld Sub., 5<sup>th</sup> Filing
15. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Refunding Bonds
16. Second/Final Reading ORD – Amending Parking Sections

**REGULAR:**

1. PH and RES for FY25 SW Collection and Landfill Fees
2. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1041 – SB 245 Text Amendments
3. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1047 - Copper Ridge 7th & 8th Filing
4. **BID AWARD:** W.O. 23-11: Downtown 2-way Street Conversion
5. MOU with Yellowstone County Short-Term Holding Facility

**June 3, 2024 – WORK SESSION**

1. Yellowstone River Parks Association (YRPA) Presentation – Mike Pigg
2. Adoption - International Fire Code (Make an Administrative Order)
3. Fire and Police Dept. 2023/24 Annual Report
4. Proposed City Subdivision Regulation Amendments (Dave Green)
5. Council Discussion

**June 17, 2024 – WORK SESSION (Chris out)**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Pedestrian/Bike Master Plan Progress Report
2. SIDs – Gravel Roads
3. Council Discussion

**June 24, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Boards and Commissions
2. BID AWARD: 2024 Deice Truck
3. FY25 Landfill Use Agreements
4. Amendment 1 to MDT agreement for Rimrock and 62<sup>nd</sup> St. W.
5. Professional Services Agreement with DOWL for W.O. 24-26: Stormwater Master Plan - Phase I
6. Perpetual Right-of-Way Easement from Patterson Land & Livestock Co.
7. Resolution Financing and Historical Tax Credit Investment for the new City Hall
8. Resolution approving Municipal Court Judges salaries - **FAILED**
9. Second Reading Ord Amending BMCC, Article 22-800, Storm Sewers

**REGULAR:**

1. PH regarding Low-Income Multifamily Housing Project - Aurora Apartments
2. PH and RES Ridgeline Subdivision Annexation Boundary Adjustment
3. PH and RES adopting FY25-FY26 PW Right-of-Way Fees
4. PH and RES setting FY25 Annual Street Maintenance District Assessments
5. PH and RES creating the City of Billings Planning Commission (**Continued to July 22<sup>nd</sup>**)
6. PH and RES allocating:
  - a. FY25 BID1 Assessments
  - b. FY25 TBID Assessments

**July 1, 2024 – WORK SESSION**

1. Proposed City Subdivision Regulation Amendments-Part I (Dave Green)
2. ~~Parks and Rec. Aquatic Study Results (Mike Pigg)~~
3. Council Discussion

**July 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-12: Zone 4 Pump Station and Waterline Improvements

2. BID AWARD: W.O. 24-18: Central Avenue Water Main Extension
3. BID AWARD: W.O. 25-03: Contract 1 City Overlay
4. Purchase of 8 Refuse Trucks
5. Community 7 contract
6. Northern Lights Family Justice Center Agreement
7. MOUs with Career Center, Billings Central for SROs
8. Graffiti reward fund donation acceptance
9. Cancellation of Checks and Warrants
10. Perpetual Right-of-Way Easement from G2 Investments LLC

**REGULAR:**

1. PH for Homewood – Lucy's Lofts
2. PH and RES for Fees Associated with Various Services Provided by the Planning and Engineering Divisions
3. SBBURD TIF Assistance for Billings Hotel and Convention Center
4. Mitchell Court:
  - a. HOME funding to Mitchell Court, LLLP for Mitchell Court Affordable Housing Project
  - b. SBBURD TIF Assistance for Mitchell Court Apartments