

## Billings City Administrator Weekly Report

June 7, 2024

1. **Skyway Drive Ribbon Cutting** – Over 30 years of work culminated in the opening of Skyway Drive yesterday. In addition to the road opening several community members biked the 14.3 mile trail loop (Skyway, Alkali Creek, Swords, and Skyline).
2. **Continuity of Operations and HAZMAT Exercise** – City, county, state and federal agencies all came together Wednesday to discuss and practice rolls and responsibilities handling a hazardous chemical spill downtown. Both the rail line and BBWA ditch present significant risks to the health and safety of our community. Follow-up exercises will take place so that we can practice and fill in the gaps we identified in the process.
3. **Knife River** – City staff met with Knife River and their representatives on site to discuss construction of the reservoirs and redevelopment of their site.
4. **Budget and Finance Committee** – The committee considered and discussed nearly 20 proposed amendments to the recommended balanced budget. Most of the amendments will likely be introduced to the full council during Monday's budget adoption process; six received unanimous support; one with 4-1 support; and three received 3-2 votes of support. The details will be presented Monday for any amendment that makes its way to the floor for council consideration.
5. **County Water District/City Meeting** – Heights Water District hosted our monthly check in. Operations are working smoothly on both sides. The process to select a firm to analyze the potential consolidation of HWD is down to one firm. A contract for the analysis should be completed within the next few months.
6. **City of Billings Grant Funding Update** – Please see the attached grant funding update. The Planning & Community Services Department received a \$30,000 grant from the Montana Department of Commerce to be applied toward a housing study.
7. **Public Works** – Please see the attached presentations 1) Amend BMCC, Article 22-800, Storm Sewers and 2) FY25 Storm Fees. Both items are on the June 10<sup>th</sup> Council Meeting.
8. **Planning News** - The Planning Division in coordination with Public Works is proposing revised/increased FY 25 &26 Planning Application Fees. Proposed fees will be available for public comment on the Planning Division website or Facebook on June 12, 2024. The increase is being proposed to cover the cost of operations, maintenance, and personnel to provide services to the community. Please submit public comment or questions to Anna Vickers, Planning Division Manager, at [vickersa@billingsmt.gov](mailto:vickersa@billingsmt.gov) by June 27, 2024.
9. **Parks & Recreation News** – Please see the attached Recreation Memo, Project Progress Report, and pictures.

**Pools Open** – Lifeguard numbers are low. Rose Park and South Park pools opened this week and with the weekend weather looking fantastic, big crowds are expected. Currently, the Parks and Recreation Department has 34 lifeguards hired to keep our pools clean and safe this summer. We

typically need between 40-50 on staff throughout the summer. Our hope is to certify a few more in the coming weeks, however these low numbers do not provide much flexibility for weeks when lifeguards are out of town attending family reunions, church camps, college orientations, and sports camps. Lifeguards are scheduled on a weekly basis, with the #1 goal of keeping Rose and South pools fully staffed. The wading pools at Pioneer and Hawthorne are scheduled to open on Wednesday, June 12<sup>th</sup> and require two lifeguards each while open from 12-6pm daily. Without much flexibility, it may be difficult to properly staff the wading pools on a consistent basis. Our hope is that we will be able to open all aquatic facilities each day throughout the summer, however, unless we are able to add an additional 6-10 more guards, we may have some weeks / days that we will not be able to open one or both wading pools.



**10. Consolidated Planning Prep – CDBG National Expenditures & Matrix Codes** - In preparation for Consolidated Planning activities this fall, the following documents are available for the City Council's review:

- **CDBG National Expenditures from 2001 through 2023:** The first chart (attached) illustrates national expenditures overall and three additional charts illustrate breakdowns of top categories.
- **CDBG Matrix Codes:** best document we have that includes brief descriptions of eligible activities. (See attached.)

Later this year, staff can send out a survey for Council members to identify priorities for CDBG funding that are not specifically identified in the Strategic Planning language.

HOME funding can only be used for housing activities including homebuyer assistance and the City's Affordable Housing Development program for acquisition, new construction, and rehabilitation. If the Council changes its loan-favoring policy to more of a grants-based approach, HOME can also be used for tenant-based rental assistance (prevention of duplication of benefits would apply).

**11. American Airlines extending flight services between Billings and Chicago through October 2024 –** The daily direct flight season between BIL and Chicago O'Hare International Airport began Wednesday, June 5<sup>th</sup>. American Airlines will extend seasonal direct flights through October 2024.

**12. Montana 2024 Primary Results** - Our team at Crowley Fleck has been monitoring the Primary Election results from yesterday and see below for the latest results! There were 301,486 out of 753,691 votes cast in the primary election- 40.00% turnout and as a comparison in 2022 there was a 36.47% turnout in the primary election. There are 88.87% precincts fully reported so some races are still too close to call! Please do not hesitate to call/ email/ text with any questions! Aimee Grmoljez and Madi Tyson (Please see the attached 2024 Legislative List.)

### **President of the United States**

The top votes were for Republican former President Donald Trump 160,246 vs. Democrat current President Joe Biden 90,853.

### **US Senator**

The top votes were Brad Johnson (19%) vs. Tim Sheehy (74%) vs. Charles Walkingchild (7%) with Tim Sheehy winning the Republican Primary.

The top votes current Senator Jon Tester (97%) vs. Michael Hummert (3%) with incumbent Senator Jon Tester winning the Democrat Primary.

The Green party candidate will be Michael Downey in a race where there were a little over 1,000 people who voted for the Green Party.

This seat will be the top of the spend in races in Montana.

### **US Rep. 1<sup>st</sup> District**

The top votes were Ryan Zinke (74%) vs. Mary Todd (26%) with Congressman Zinke winning in the Republican Primary.

The Democrat ticket only had Monica Tranel running for this office and it will be a rematch from 2022. The Libertarian in the race, Dennis Hayes, received less than 600 votes.

### **US Rep. 2<sup>nd</sup> District**

The Republican ticket had nine candidates for this office. The top votes were Troy Downing (36%) vs. Denny Rehberg (17%) with Insurance Commissioner Troy Downing winning in the Republican Primary.

The Democrat ticket had four candidates for this office. The top votes were John Driscoll (33%) vs. Steve Held (26%) with Driscoll winning in the Democrat Primary. This seat will be very difficult for a Democrat to win.

### **Statewide Races**

#### **Governor and Lt. Governor**

The top votes were for Governor Greg Gianforte (75%) vs. Tanner Smith (25%) with Governor Gianforte winning the Republican primary, as predicted with 186,591 votes cast.

The top votes were for Ryan Busse (71%) vs. Jim Hunt (29%) with Ryan Busse winning the Democrat primary as predicted, with 95,748 votes cast.

#### **Attorney General**

The top votes were for current Attorney General Austin Knudsen (82%) vs. Logan Olson (18%) with Knudsen winning the Republican primary as predicted, with 175,014 votes cast.

The top votes were for Ben Alke winning the Democrat primary, unopposed with 89,655 votes cast.

### **Secretary of State**

Current Secretary of State Christi Jacobsen won the Republican nomination with no primary opponent and 160,388 votes.

Jesse James Mullen won the Democrat nomination with no primary opponent and 89,206 votes.

### **State Auditor/ Commissioner of Securities and Insurance**

All new candidates are running for this office.

The top votes were for James Brown (70%) vs. John Jay Willoughby (30%) with Brown winning the Republican primary as predicted, out of 159,820 votes cast.

The top votes were for John Repke, running unopposed, winning the Democrat primary out of 88,695 votes cast.

### **Office of Public Instruction**

All new candidates are running for this office.

The top votes were for Susie Hedalen (62%) vs. Sharyl Allen (38%) with Hedalen winning the Republican primary as predicted, out of 155,165 votes cast.

The top votes were for Shannon O'Brien, running unopposed, winning the Democrat primary out of 90,618 votes cast.

### **Clerk of the Supreme Court**

The top votes were for current Clerk Bowen Greenwood (53%) vs. Jason Ellsworth (47%) for Republican candidates.

The top votes were for Erin Farris-Olsen (82%) vs. Jordan Ophus (18%) for Democrat candidates.

### **Supreme Court Chief Justice**

The top two of the three candidates will go to the General Election. Jeremiah Lynch received 37% of the vote and Cory Swanson received 46% of the vote and both will go forward to the general election. The third candidate, Doug Marshall, received 16 % of the vote and will not go forward.

### **Supreme Court Justice #3**

The top two of the three candidates will go to the General Election. District court judge Katherine Bidegaray received 48% of the vote and District court judge Dan Wilson received 35% of the vote over Jerry O'Neil with 17% of the vote. Bidegaray and Wilson will move forward to the General Election.

### **Public Service Commission District 2**

Former Commissioners Kirk Bushman and Brad Molnar had a close contest for the Republican primary. Bushman with 48% of the vote and Molnar with 52% of the vote, with Molnar winning the Republican Primary by only 1,349 votes at this time. The Democrat candidate in the general election, will be Susan Bilo (who was unopposed).

### **Public Service Commission District 3**

This race had three Republican candidates split the vote. Rob Elwood received 22% of the vote, Suzann Nordwick received 38% of the vote and Jeff Wellborn received 40% of the vote with Wellborn winning the Republican Primary by only 428 votes at this time.

There was 1 Democrat running for this seat – Lenny Williams, but it is very hard for a Democrat to win in the general election.

### **Public Service Commission District 4**

Current Commissioner Jennifer Fielder won the Republican primary with no opponent and 30,872 votes and there is no Democrat candidate in the general election, thus Fielder will win the seat.

**Additionally, voters turned down opportunities to elect local government study commissions for both Billings and Yellowstone County.**

**13. Aspirational City Tour** – Next week I will be in Grand Rapids, MI for the Aspirational City Tour.

**14. 2024 Council Meeting Schedule** – Please see the attached Council Meeting schedule for upcoming items on the agenda.

**15. New City Hall Update –**



#### **5<sup>th</sup> Floor**

Fasten wall cap on Dias wall and inspector stations.  
Install PLAM panels at Building Department front counter.  
Paint floors in electrical, data and IT rooms.  
Work on completing punch list items.

#### **4<sup>th</sup> Floor**

Carpet install.  
Pre punch touch up on walls.  
Install doors and hardware.  
Skim coat entrances to main restroom group.  
Patch, tape and paint ceilings in main restroom group.  
HVAC test and balance.





## 2<sup>nd</sup> Floor

Electrical trim out.  
Finish PLAM panels in west courtroom.  
Fasten wall cap in both courtrooms.  
Install linear light fixtures in gallery.  
Sprinkler head placement.  
Above ceiling grid inspection.  
Start placing full ceiling tile.  
Carpet prep and install SW end.

## 1<sup>st</sup> Floor

Tile and grout in main restroom group.  
Electrical equipment install.  
Overhead conduit and wire pull.  
Wire in light fixtures north end.  
Flex duct and diffuser install north end.  
Heat piping to new air handler.  
Final painting of HM door frames south end.  
Fire sprinkler pipe under gallery stairs.



## Parking Garage

Remove sprinkler line over backup generator.  
Install duct and diffuser in room B10.  
Overhead conduit for generator.

## 16. City Communications –

*Live Stream: Skyway Drive ribbon cutting*

<https://fb.watch/szbCNqElec/>

*Public Works utility payment system conversion*

<https://www.facebook.com/billingsmtpublicworks/posts/pfbid0fMsUhxjbe2HZkmLgtgaphqEG7AiLipZU5WTDcWnn3E8aVz7SWrTdnjp8KytZBhL9I>

*Crews make progress on West End Water Plant*

<https://www.facebook.com/billingsmtpublicworks/posts/pfbid02wuic9DqjVCaCu1NYpR3WATNogTU2KTbamgxYfdDhwsEbwWfpCxWd1P9jgLRzixEsl>

*Community encouraged to take advantage of reward program after vandals deface freshly cleaned Rims*

<https://www.billingsmt.gov/CivicAlerts.aspx?AID=2631>

*BFD's Kevin Bentz promoted to Assistant Fire Chief of Operations*

<https://www.facebook.com/CityofBillings/posts/pfbid02wDRGTCho5YMARnjftKxuuQALbx6HQ2W3Rf1z4EQoZML4N2vCWT6pRuQ9VymYJ65gl>

*MET TRANSIT trip planning now available on Google Maps*

<https://www.billingsmt.gov/CivicAlerts.aspx?AID=2626>

*American Airlines expands season routes with new daily flights from Billings to Chicago*

<https://www.billingsmt.gov/CivicAlerts.aspx?AID=2630>

*Summer Reading Program "Adventure Begins at Your Library" kicks off*

<https://www.billingsmt.gov/CivicAlerts.aspx?AID=2628>

*Mayor Bill Cole to speak at Canyon Creek Battlefield Open House*

<https://www.billingsmt.gov/CivicAlerts.aspx?AID=2633>

*Estonian students visit Billings for summer internship*

<https://www.facebook.com/photo?fbid=853080973520349&set=a.226302909531495>

*Battle of the Badges benefits Billings SWAT Medic program*

<https://www.facebook.com/photo?fbid=852601313568315&set=a.226302909531495>

*Billings PD Weekly Brief*

<https://www.facebook.com/photo?fbid=852006923627754&set=a.226302889531497>

*Cat Tales at Billings Public Library helps students build confidence and practice reading skills*

<https://www.facebook.com/BillingsPublicLibrary/posts/pfbid0gyFD1F2uPmWVhDa9FcDfYLYiTwwVUQhsVKdTK757DfNP2Y2SZ1GRjszsnX2MAHmzl>

*BPL introduces new bike repair station*

<https://www.facebook.com/photo?fbid=869261118562358&set=a.551966893625117>

*Billings Parks & Rec looking for lifeguards*

<https://www.facebook.com/photo?fbid=857428039752709&set=a.222453499916836>

*Rec 2 U returns for a second summer!*

<https://www.facebook.com/photo?fbid=859793792849467&set=a.222453499916836>

*Faith E lends a hand planting trees at Centennial Dog Park*

<https://www.facebook.com/BillingsParksandRecreation/posts/pfbid025mtZazGWifFMYNZpBbGCr6tz9P3P76mQWL1o8cfa4zKQnoPAwCJy5nGkeJnCsBv7l>

## **PW**

*Skyway Drive fully opens, connecting Billings West End and Heights*

[https://www.kulr8.com/news/skyway-drive-fully-opens-connecting-billings-west-end-and-heights/article\\_3120b89a-246e-11ef-908c-b3636675f4a0.html](https://www.kulr8.com/news/skyway-drive-fully-opens-connecting-billings-west-end-and-heights/article_3120b89a-246e-11ef-908c-b3636675f4a0.html)

*Billings celebrates opening of Inner Belt Loop/Skyway Drive connecting Heights and West End*

<https://www.ktvq.com/news/local-news/billings-celebrates-opening-of-inner-belt-loop-skyway-drive-connecting-heights-and-west-end>

## **Community Development**

*AmeriCorps National Civilian Community Corps volunteers to help the City of Billings*

[https://billingsgazette.com/ameri-corps-national-civilian-community-corps-volunteers-to-help-the-city-of-billings/image\\_b505219e-1f84-11ef-8392-4b1e9f8a8aa1.html](https://billingsgazette.com/ameri-corps-national-civilian-community-corps-volunteers-to-help-the-city-of-billings/image_b505219e-1f84-11ef-8392-4b1e9f8a8aa1.html)

**BIL**

*Billings airport will have direct daily flights to Chicago for the summer*

[https://billingsgazette.com/news/local/billings-airport-direct-flights-chicago/article\\_2a5ad228-2371-11ef-a0cb-9b2e65258f19.html](https://billingsgazette.com/news/local/billings-airport-direct-flights-chicago/article_2a5ad228-2371-11ef-a0cb-9b2e65258f19.html)

*American Airlines extending flight services between Billings and Chicago through October 2024*

[https://www.kulr8.com/news/american-airlines-extending-flight-services-between-billings-and-chicago-through-october-2024/article\\_fcc483aa-236a-11ef-8120-fbc762ac7ab8.html](https://www.kulr8.com/news/american-airlines-extending-flight-services-between-billings-and-chicago-through-october-2024/article_fcc483aa-236a-11ef-8120-fbc762ac7ab8.html)

**MET**

*MET Transit trip planning now available on Google Maps*

[https://billingsgazette.com/news/local/met-transit-trip-planning-now-available-on-google-maps/article\\_2003d684-220f-11ef-a535-4352468f3d5a.html](https://billingsgazette.com/news/local/met-transit-trip-planning-now-available-on-google-maps/article_2003d684-220f-11ef-a535-4352468f3d5a.html)

*New Google Maps feature makes riding city buses easier*

<https://www.ktvq.com/news/local-news/new-google-maps-feature-makes-riding-city-buses-easier>

**BPL**

*Billings Public Library kicks off 2024 summer reading program*

[https://billingsgazette.com/news/community/billings-public-library-kicks-off-2024-summer-reading-program/article\\_3d288a3e-221e-11ef-818d-4ba87f97c547.html](https://billingsgazette.com/news/community/billings-public-library-kicks-off-2024-summer-reading-program/article_3d288a3e-221e-11ef-818d-4ba87f97c547.html)

**Finance**

*Voters turn down government reviews in both Billings and Yellowstone County*

[https://billingsgazette.com/elections/results/voters-decide-on-local-government-review/article\\_4c0f5bfe-1f80-11ef-a507-9b3986822a76.html](https://billingsgazette.com/elections/results/voters-decide-on-local-government-review/article_4c0f5bfe-1f80-11ef-a507-9b3986822a76.html)

**BFD**

*Newly renovated building returns to its roots as Billings Heights fire station*

<https://www.ktvq.com/news/local-news/newly-renovated-building-returns-to-its-roots-as-billings-heights-fire-station>

*Photos: Fire damages apartment on 7th Avenue North*

[https://billingsgazette.com/news/local/fire-scene/article\\_5daed36e-2280-11ef-80e0-43ceb0337aa7.html](https://billingsgazette.com/news/local/fire-scene/article_5daed36e-2280-11ef-80e0-43ceb0337aa7.html)

*Photo: Fire damages Goodwill loading dock overnight*

[https://billingsgazette.com/news/local/goodwill-fire/article\\_63fd948e-1f4d-11ef-a72d-fbe389935f2c.html](https://billingsgazette.com/news/local/goodwill-fire/article_63fd948e-1f4d-11ef-a72d-fbe389935f2c.html)

**PRPL**

*Photos: Our Lady of Guadalupe mural unveiled in South Park*

[https://billingsgazette.com/news/local/photos-our-lady-of-guadalupe-mural-unveiled-in-south-park/article\\_23e74f36-21cb-11ef-b245-03aa9169d7a8.html](https://billingsgazette.com/news/local/photos-our-lady-of-guadalupe-mural-unveiled-in-south-park/article_23e74f36-21cb-11ef-b245-03aa9169d7a8.html)

*Billings welcome AmeriCorps NCCC members to help with community service projects*

[https://www.nonstoplocal.com/billings/news/billings-welcome-americorps-nccc-members-to-help-with-community-service-projects/video\\_44a1b2f0-a4b6-59a3-abc2-316a9c2739eb.html](https://www.nonstoplocal.com/billings/news/billings-welcome-americorps-nccc-members-to-help-with-community-service-projects/video_44a1b2f0-a4b6-59a3-abc2-316a9c2739eb.html)

## **Code Enforcement**

*City of Billings creates reward system after freshly-cleaned Rimrocks are vandalized again*  
[https://www.kulr8.com/news/city-of-billings-creates-reward-system-after-freshly-cleaned-rimrocks-are-vandalized-again/article\\_bf2dce28-238f-11ef-8897-938a682ccb95.html](https://www.kulr8.com/news/city-of-billings-creates-reward-system-after-freshly-cleaned-rimrocks-are-vandalized-again/article_bf2dce28-238f-11ef-8897-938a682ccb95.html)

*City of Billings seeking public's help to prevent Rims graffiti*  
<https://www.ktvq.com/news/local-news/city-of-billings-seeking-publics-help-to-prevent-rims-graffiti>

## **BPD**

*Last month's shooting on Billings' South Side is now a homicide*

[https://billingsgazette.com/news/local/crime-courts/southside-billings-shooting-homicide/article\\_420e941e-21ea-11ef-8abb-47641259c024.html](https://billingsgazette.com/news/local/crime-courts/southside-billings-shooting-homicide/article_420e941e-21ea-11ef-8abb-47641259c024.html)

*Photo: Police detain suspect after stabbing on Midland Road*

[https://billingsgazette.com/news/local/stabbing/article\\_23ae5ef0-212c-11ef-a70d-13911ac29ef6.html](https://billingsgazette.com/news/local/stabbing/article_23ae5ef0-212c-11ef-a70d-13911ac29ef6.html)

## **In other news...**

*Billings bridge rehabilitation begins*

[https://www.kulr8.com/news/billings-bridge-rehabilitation-begins/article\\_8128927e-22a0-11ef-8eff-8335a88f6778.html](https://www.kulr8.com/news/billings-bridge-rehabilitation-begins/article_8128927e-22a0-11ef-8eff-8335a88f6778.html)

*St. John's United opens state-of-the-art child development center*

[https://billingsgazette.com/news/local/business/health-care/st-johns-united-opens-state-of-the-art-child-development-center/article\\_6ad9cf3c-1efa-11ef-82e2-33d5bae211ad.html](https://billingsgazette.com/news/local/business/health-care/st-johns-united-opens-state-of-the-art-child-development-center/article_6ad9cf3c-1efa-11ef-82e2-33d5bae211ad.html)

*The Munch Machine launches for the summer*

[https://billingsgazette.com/news/local/the-munch-machine-launches-for-the-summer/video\\_9e25ad42-8f09-595d-becd-b9c51511b9f0.html](https://billingsgazette.com/news/local/the-munch-machine-launches-for-the-summer/video_9e25ad42-8f09-595d-becd-b9c51511b9f0.html)



# Update on Grant Funding Received by the City of Billings

## June 2024

### Planning Department Conducts Housing Analysis



The City of Billings Planning & Community Services Department received a \$30,000 grant from the Montana Department of Commerce to be applied toward a housing study to be completed this year in response to the 2023 passage of the Montana Land Use Planning Act by the Montana Legislature.

#### More About This Project

- Attainable, affordable housing is in short supply in Montana, and in Billings. In passing the Montana Land Use Planning Act, the Montana Legislature spurred cities to reexamine land use policies and zoning in an effort to create more affordable housing options for working families.
- Billings already made adjustments in zoning to allow for more density in housing through zoning policy changes made in 2021.
- With \$30,000 in funding from the Montana Department of Commerce and general fund dollars, the Planning Department is embarking on a thorough local housing analysis. That study will look at population growth, income levels across the City, current housing costs, and current housing types suitable for Billings.
- Based on study findings, recommendations for further changes to zoning should result in an increased supply of affordable and other housing.
- One outcome of the zoning changes would be a reduction in development costs – as developers would not need to go through the rezoning application/approval process as often. A goal of the study is to have enough data to support zoning changes that allow higher density housing development.
- The planning department will also incorporate data and resulting recommendations in the upcoming City of Billings Growth Policy update.

#### More About This Funding Source

- The Montana Department of Commerce was provided funding by the Legislature in order to support municipalities with funding assistance as they work to comply with the Montana Land Use Planning Act by 2026.
- The grant work period is one year – with expected completion of the study by March 2025.

To learn more about this grant-funded project, contact:

Ted Wilson  
City of Billings Grants Administrator  
406-869-3997  
wilson@billingsmt.gov



2nd Ave N  
N 10th St

AMEND BMCC,  
ARTICLE 22-800,  
STORM SEWERS



# ADD DEFINITIONS

Commercial property means developed property except a single-family residential property or duplex.

Developed property means real property that has been altered from its natural state by the addition of any improvements, including but not limited to buildings, structures or impervious surfaces. Parcels with square feet of impervious surface area equal to more than 2,500 square feet or those properties that meet the definition of single-family residential or duplex property, shall be considered developed property.

Duplex property means a developed property residential building containing two separate residential dwelling units, both served by one water and/or wastewater connection.

Equivalent Residential Unit or ERU means the average impervious surface area for a developed single-family residential property in the City.

# ADD DEFINITIONS

Impervious surface means a surface that is compacted or covered with material that is resistant to infiltration by water, including, but not limited to, pavement, buildings, decks, parking areas, and compacted gravel areas. Impervious surface does not include sidewalks within a park, trails and paths, improved streets, roads and sidewalks within the public right-of-way, and parcels dedicated for storm drains, ditches, and drains. Rather, such facilities are deemed to be part of the municipal storm sewer system or to constitute non-impervious surfaces.



Single-family residential property means a developed property containing a building or structure maintained and used as a residential single dwelling unit and is served by an individual water and/or wastewater connection.



Undeveloped property means any real property which has 2,500 square feet or less of impervious surface area and does not have utility services (water, wastewater, or trash collection).

# OTHER CHANGES



**Require methodology to be reviewed at least every 5 years**



**Renumber sections within Article 22-800**

# NEXT STEPS



6/10/24 – Public Hearing and First Reading



6/24/24 – Second Reading



7/24/24 – Ordinance Goes into Effect



# FY25 Storm Fees

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# Change in Methodology



## Current

Based on zoning and gross square footage

Zone	Rate/SF
N3	0.006146
PD	0.008902

## Proposed

Based on Equivalent Residential Unit (ERU) and impervious square footage



# Proposed Methodology

- Equivalent Residential Unit (ERU) = 3,751.22 SF
- Single-family Residential = 1 ERU
- Duplex = .75 ERUs per unit
- Undeveloped Property = .75 ERUs
- Commercial = > of
  - Actual Impervious SF / 3,751.22
  - 1 ERU



# Funding Needs

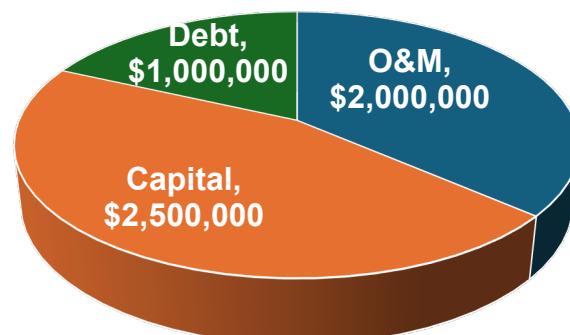
Deferred  
Maintenance  
\$73.8M

Capital  
\$83.9M

Flood Protection  
Capital  
\$2.9M

Water Quality  
Capital

## Current Budget

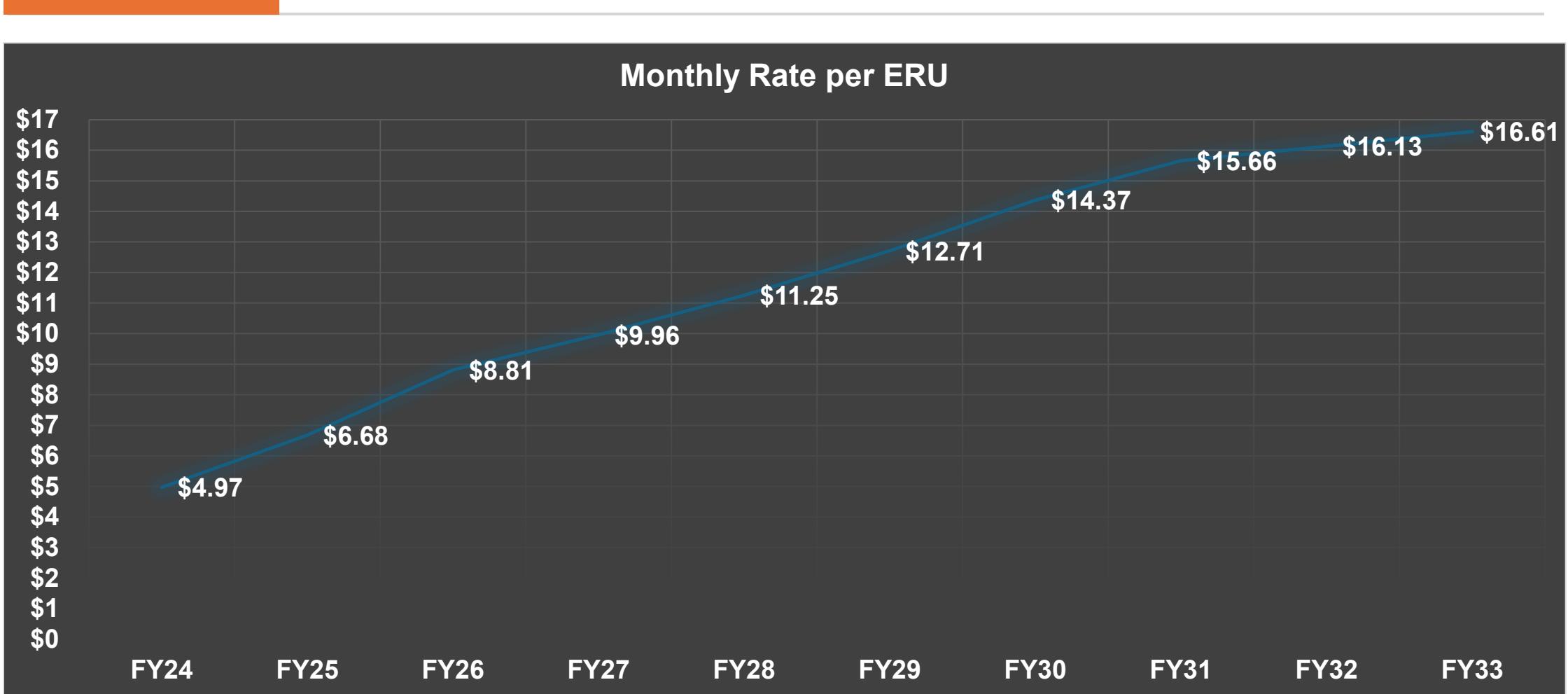


# Funding Alternatives

	<b>Total Amount</b>	<b>Minimum</b>	<b>Proactive</b>	<b>Best Practice</b>	<b>B.F.C. Requested</b>
Deferred Maintenance	\$73.8 million	25-yr. completion (\$3.0 million / yr.)	20-yr. completion (\$3.7 million / yr.)	15-yr. completion (\$4.9 million / yr.)	15-yr. completion (\$4.9 million / yr.)
City-wide Capital	\$83.9 million	40-yr. completion (\$2.1 million / yr.)	30-yr. completion (\$2.8 million / yr.)	20-yr. completion (\$4.2 million / yr.)	25-yr. completion (\$3.4 million / yr.)
Flood Protection Capital	\$2.9 million (local only)	25-yr. completion (\$0.11 million / yr.)	20-yr. completion (\$0.15 million / yr.)	15-yr. completion (\$0.20 million / yr.)	15-yr. completion (\$0.20 million / yr.)
Water Quality Capital	Varies	\$250,000 / yr.	\$500,000 / yr.	\$500,000 / yr.	\$500,000 / yr.

# Storm Rates

## (7-year ramp-up + inflation)

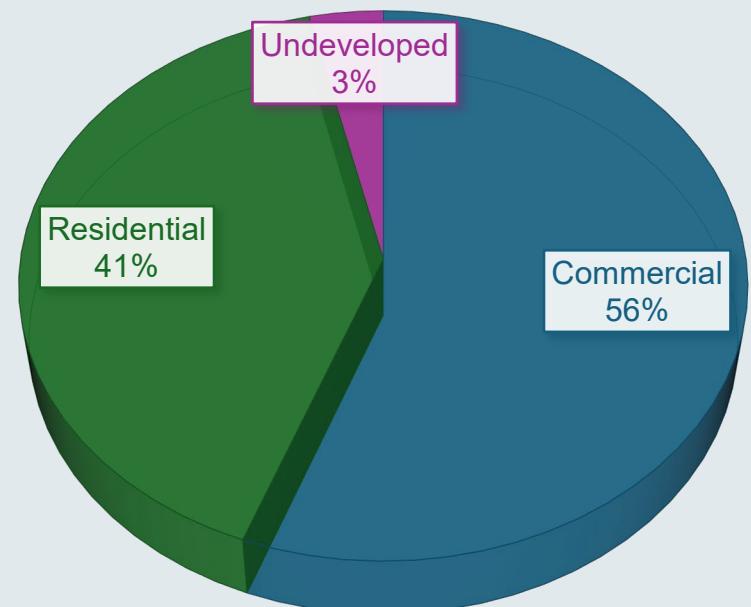


# FY25 Proposed Rates

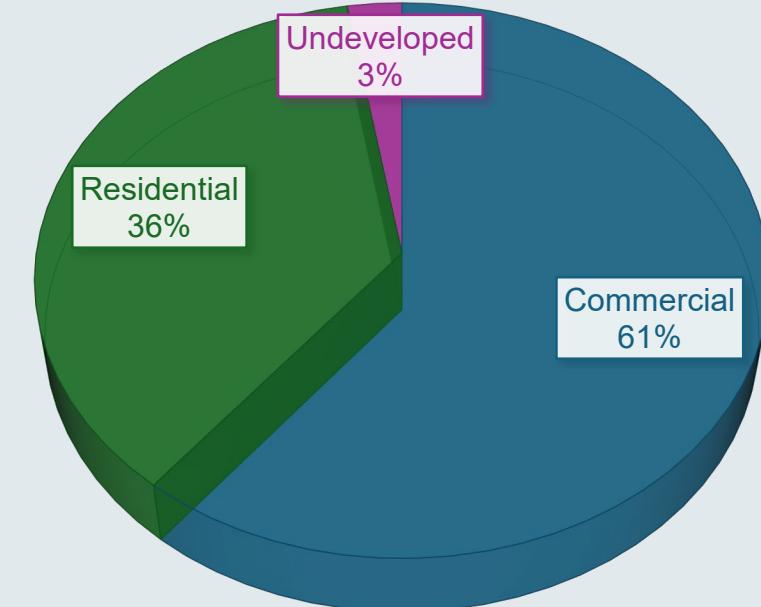
	FY24	FY25
Average Residential Monthly Fee	\$4.97	\$6.68
Total Annual Revenues	\$5,500,000	\$7,380,000



**FY24**



**FY25**



# Property Comparisons - Residential

## 903 Bench Boulevard

Zoning = N2; SF = 42,915

Impervious SF = 5,271



## 3065 Western Bluffs Blvd

Zoning = N3; SF = 7,980

Impervious SF = 3,141



	FY24	FY25	\$ Change
Monthly Fee	\$21.98	\$6.68	(\$15.30)
Annual Amount	\$263.76	\$80.16	(\$183.60)

	FY24	FY25	\$ Change
Monthly Fee	\$4.09	\$6.68	\$2.59
Annual Amount	\$49.06	\$80.16	\$31.10

# Property Comparisons - Residential

## 432 Custer Avenue

Zoning = NX1; SF = 5,282  
Impervious SF = 2,083



## 751 Winter Green Drive

Zoning = PD; SF = 9,407  
Impervious SF = 3,619



	FY24	FY25	\$ Change
Monthly Fee	\$4.84	\$6.68	\$1.84
Annual Amount	\$58.12	\$80.16	\$22.04

	FY24	FY25	\$ Change
Monthly Fee	\$6.98	\$6.68	(\$.30)
Annual Amount	\$83.74	\$80.16	(\$3.58)

# Property Comparisons - Commercial

## Rocky Mountain College

Zoning = P3; SF = 2,401,757  
Impervious SF = 934,751



	FY24	FY25	\$ Change
Monthly Fee	\$2,586.89	\$1,664.56	(\$922.33)
Annual Amount	\$31,042.72	\$19,974.72	(\$11,068.00)

## New Day, Inc.

Zoning = I1; SF = 182,000  
Impervious SF = 72,858



	FY24	FY25	\$ Change
Monthly Fee	\$221.66	\$129.74	(\$91.92)
Annual Amount	\$2,659.94	\$1,556.88	(\$1,103.06)

# Property Comparisons - Commercial

## Wal-Mart

Zoning = CM2; SF = 792,478  
Impervious SF = 689,974



	FY24	FY25	\$ Change
Monthly Fee	\$907.98	\$1,228.67	\$320.69
Annual Amount	\$10,895.78	\$14,744.04	\$3,848.26

## Casa Village Mobile Home Park

Zoning = RMH; SF = 2,829,091  
Impervious SF = 1,576,883



	FY24	FY25	\$ Change
Monthly Fee	\$1,710.42	\$2,808.04	\$1,097.62
Annual Amount	\$20,525.06	\$33,696.48	\$13,171.42

# Property Comparisons - Commercial

## C-Stores Properties LLC (S. 27<sup>th</sup> St)

Zoning = DX/vacant; SF = 35,102

Impervious SF = 33,504



	<b>FY24</b>	<b>FY25</b>	<b>\$ Change</b>
Monthly Fee	\$5.56	\$59.66	\$54.10
Annual Amount	\$66.74	\$715.92	\$649.18

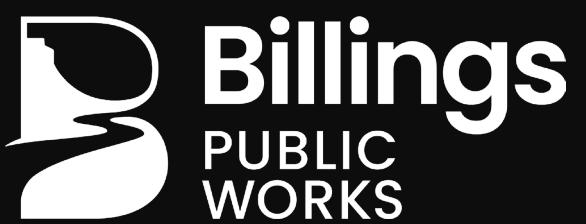
## Rommesmo Family LP (S. 30<sup>th</sup> St W)

Zoning = I1/vacant; SF = 151,697

Impervious SF = 141,775



	<b>FY24</b>	<b>FY25</b>	<b>\$ Change</b>
Monthly Fee	\$24.03	\$252.47	\$228.44
Annual Amount	\$288.38	\$3,029.64	\$2,741.26



# THANK YOU

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# Memo

**From:** The Recreation Department

Billings Parks and Recreation has entered the first week of summer programing, and we are off to a great start! Our All Day Camps and Rec2U kicked off the summer series with great enrollment numbers

Our 3 all day summer camps, Pioneer Playhouse, Magic City, and Adventure Camp, all started Monday June 3rd at or near full capacity. Over 100 campers and 16 counselors are at the camps everyday 7:30am - 5:30pm. Traveling to local businesses, our parks, and pools everyday to show our campers a good time and make great memories.



Rec2U is off to a great start as well. We have expanded to 4 days per week and 8 different parks per week. Monday we traveled to the Heights and went to Hawthorne Park with an attendance of 41, and Arrowhead with an attendance of 18. Tuesday we went to the South Side and had attendance of 12 at Optimist Park, and 9 at Ponderosa Park. Midtown was next on Wednesday with 21 at Sacajawea Park, and 27 at Centennial Park. Finally we end the week on the West End with Yellowstone Family Park and Rimrock West Park. All of this is free programming with 5 of our dedicated camp counselors leading all activities. Plenty of games, crafts, and healthy snacks for all!

May 30, 2024 progress report

Park	Progress	Project	Status	*updated information for this week
	Started -----> Completed			
Arrowhead playground replacement	<div style="width: 100%; background-color: #6aa84f;"></div>		Project complete final payment invoice submitted	
Castle Rock playground addition	<div style="width: 80%; background-color: #6aa84f;"></div>		Waiting for warranty replacement parts for zipline	
*Castle Rock parking lot	<div style="width: 20%; background-color: #9b59b6;"></div>		*Bid Awarded to K2 Civil	
Central tennis courts replacement	<div style="width: 100%; background-color: #6aa84f;"></div>		Submitting LWCF paperwork for project reimbursement	
Comanche playground replacement	<div style="width: 100%; background-color: #6aa84f;"></div>		Playground complete and open to the public	
Cottonwood Park masterplan	<div style="width: 70%; background-color: #6aa84f;"></div>		Presented at November 8th Park Board meeting and approved for recommendation to City Council	
Coulson Park South & North Improvements	<div style="width: 20%; background-color: #9b59b6;"></div>		Received A.C.E. approval proceeding with City floodplain permit application	
Gorham irrigation automation	<div style="width: 70%; background-color: #6aa84f;"></div>		Pump station being shipped by manufacture for installation	
*Grandview irrigation automation	<div style="width: 40%; background-color: #66b3ff;"></div>		*Bid awarded to Good Earth Works Co.	
*Highland playground replacement	<div style="width: 20%; background-color: #9b59b6;"></div>		*Contractor completed install, waiting on delivery of mulch fall protection	
Millice irrigation automation	<div style="width: 10%; background-color: #665c5c;"></div>		Sealed bids opened, project over budget, rebid at a later date	
*North Park adult exercise & shelter	<div style="width: 40%; background-color: #66b3ff;"></div>		*Install complete, contractor waiting on delivery of replacements for vandalized equipment	
*North Park playground replacement	<div style="width: 60%; background-color: #66b3ff;"></div>		*Playground installation complete, contractor waiting on delivery of replacements for vandalized fixtures	
*North Park restroom replacement	<div style="width: 100%; background-color: #6aa84f;"></div>		*Contractor completed restroom install, awaiting final inspection	
*Pioneer Park tennis courts replacement	<div style="width: 40%; background-color: #66b3ff;"></div>		*Demo scheduled to begin week of 10 June	
*Poly Vista inclusive playground and parking lot	<div style="width: 40%; background-color: #66b3ff;"></div>		*Demo complete, K2 is continuing grading work for parking lot	
Ponderosa irrigation automation	<div style="width: 100%; background-color: #6aa84f;"></div>		Final walkthrough complete, system fully operational	
Rose Park pool spray equipment replacement	<div style="width: 20%; background-color: #9b59b6;"></div>		Per Park scheduling pool spray ground replacement delayed till the fall of 2024.	
Skypoint sail replacement	<div style="width: 60%; background-color: #66b3ff;"></div>		Structural Engineer's report completed, proceeding with recommended repairs prior to painting	
Aquatic Facility Assessment	<div style="width: 60%; background-color: #66b3ff;"></div>		Consultant performed on site visits and are compiling information for assessment	
*North Park Dog Park	<div style="width: 60%; background-color: #9b59b6;"></div>		*Project currently under way. Pouring concrete 06/10. Completion projected by the end of June for Grand Reopening	
*Dehler Park	<div style="width: 100%; background-color: #9b59b6;"></div>		*Protective wall pads being installed this week 06/03. Spring improvements will be complete after that. Consultants have been engaged on a protective netting design.	
*Castle rock bathroom	<div style="width: 40%; background-color: #9b59b6;"></div>		*Legal ad for bidders prints 06/07, prebid 06/14, bid opening 07/02, council 07/22	
*Optimist Park Lighting	<div style="width: 20%; background-color: #9b59b6;"></div>		*Design fee has been paid. Waiting on a set of plans from PRPL review.	
*N. Park wall demo, light install, disc golf course.	<div style="width: 40%; background-color: #9b59b6;"></div>		*Contractors have been selected for wall demo and lighting install. Waiting on their schedule. Disc golf install to begin week of 06/10	
*Arnold Drain Trail/Big Ditch Trail	<div style="width: 10%; background-color: #9b59b6;"></div>		* A consultant has been contacted, currently waiting on a proposal to go under contract for a design to encompass the grant scope of work.	
*High Sierra Dog Park Shade Structure.	<div style="width: 20%; background-color: #9b59b6;"></div>		* Shade structure has been ordered from Playspace and a contractor has been selected for install.	
*Optimist Park Lighting	<div style="width: 40%; background-color: #9b59b6;"></div>		*Layout and study is complete. Waiting on Subura approval on layout. After that bid process will begin.	
*Pickleball Assoc. Shade Structure Lillis Park	<div style="width: 10%; background-color: #9b59b6;"></div>		* Met with Jill from PA on 06/05. Began planning and reached out to suppliers for pricing on a structure.	
*Skypoint	<div style="width: 40%; background-color: #9b59b6;"></div>		* Contractor to begin painting on 06/17 (nightwork)	

North Park Dog Park construction progress pics.



Dehler Park



## Highland Park Playground



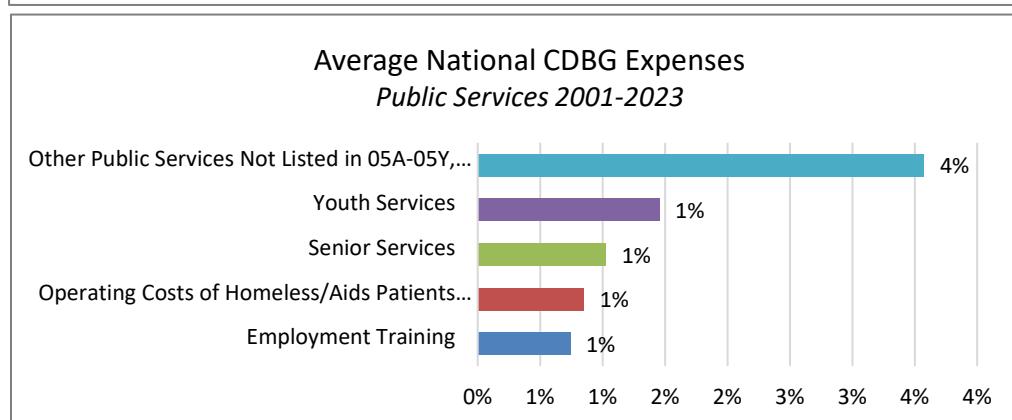
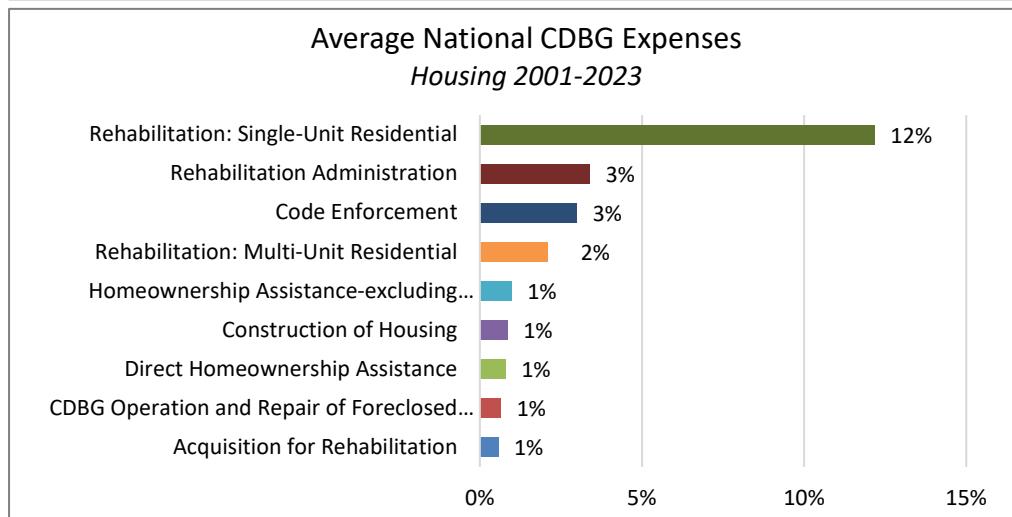
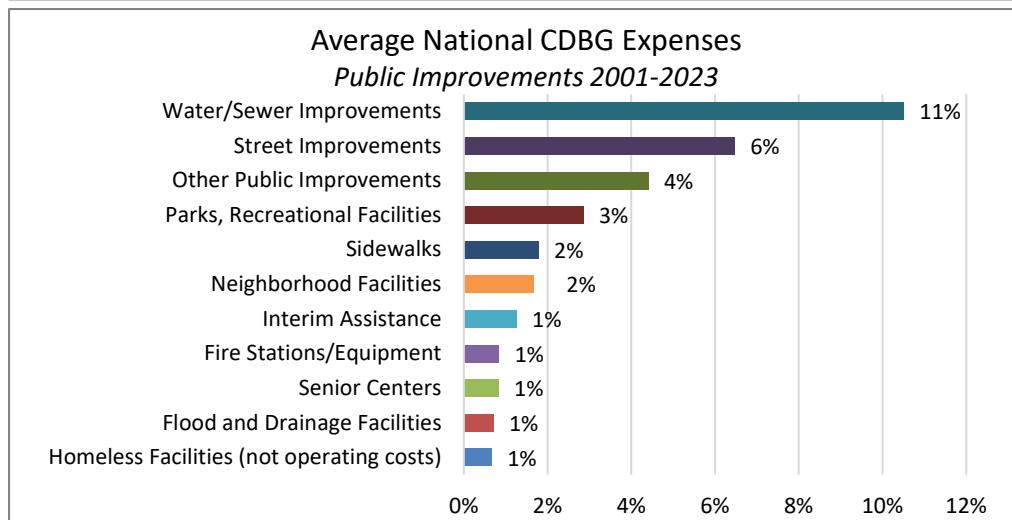
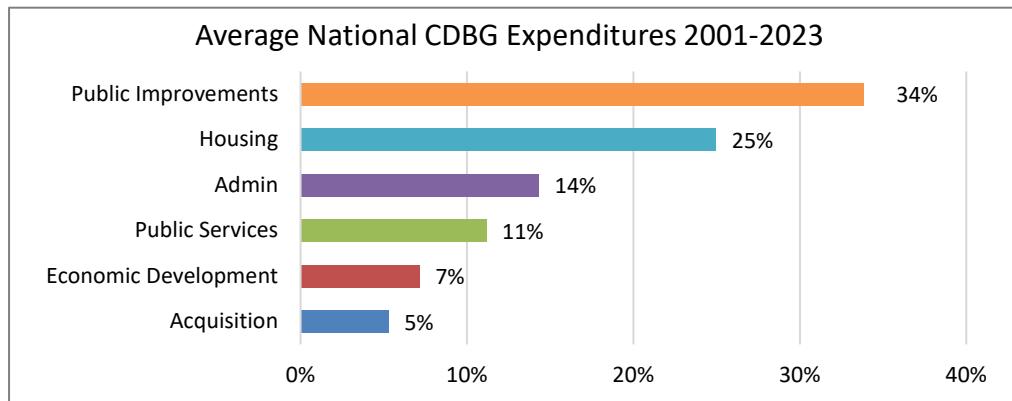
## North Park Playground





## Poly Vista Playground and Parking Lot





**(\*) ALL ACTIVITIES MUST BENEFIT LOW-INCOME HOUSEHOLDS**  
**(\*) CDBG CANNOT BE USED TO SUPPLANT OTHER AVAILABLE FUNDING SOURCES.**

## Appendix A

### CDBG MATRIX CODES

Release Date:  
March 2019

### MATRIX CODE DEFINITIONS

Matrix codes are used to indicate—but do not establish—activity eligibility. An activity must be eligible in accordance with the regulations at 24 CFR 570.201 – 570.207 for Entitlements, 570.703 – 570.705 for the Section 108 loan guarantee program, and with Section 105(a) of the HCDA [42 USC 5305] and 24 CFR 570.482 for States. Grantees need to refer to the regulations to determine an activity's eligibility; the codes defined below are used in IDIS On-Line chiefly to categorize activities for reporting purposes.

*CDBG \$500k/year*

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Code	Definition with Entitlement, State, or Section 108 loan Guarantee citations
<b>Acquisition and Disposition</b>	
01	<p><b>Acquisition of Real Property</b> 24 CFR 570.201(e) or 42 USC 5305(a)(1)</p> <p>Acquisition of real property that will be developed for a public purpose. Use code 01 if CDBG funds will be used ONLY for the acquisition of property. This code is frequently used for the acquisition of property on which a public facility, public improvement or housing will be constructed using other funds.</p> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>• When a grantee acquires and constructs or rehabilitates a public facility with CDBG funds, assign the appropriate 03* matrix code, instead of 01.</li> <li>• When a grantee combines acquisition with relocation or disposition in a single activity, that activity can be coded as Acquisition 01.</li> <li>• When a grantee acquires and rehabilitates housing with CDBG funds for residential purposes, use code 14G.</li> <li>• When a grantee or subrecipient acquires land, clears structures, or packages land for the purpose of creating an industrial park or encouraging commercial/industrial redevelopment, use matrix code 17A.</li> </ul> <p><i>(*) FOR CDBG-ELIGIBLE PURPOSE - NO GOVERNMENT BUSINESS</i></p>
02	<p><b>Disposition of Real Property</b> 24 CFR 570.201(b) or 42 USC 5305(a)(7)</p> <p>Costs related to the sale, lease, or donation of real property acquired with CDBG funds or under urban renewal. Eligible costs would include the costs incidental to disposing of the property, such as preparation of legal documents, fees paid for surveys, transfer taxes, and other costs involved in the transfer of ownership of the CDBG-assisted property. The costs can also include the costs of temporarily maintaining property pending disposition, for example, boarding property up, mowing grass, security. However, the temporary maintenance costs are eligible only for properties initially acquired with CDBG funds.</p>
04	<p><b>Clearance and Demolition</b> 24 CFR 570.201(d) or 42 USC 5305(a)(4)</p> <p>Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.</p>
04A	<p><b>Cleanup of Contaminated Sites</b> 24 CFR 570.201(d) or 24 CFR 570.482(c)(3) [Public Law 105-276]</p> <p>Activities undertaken primarily to clean toxic/environmental waste or contamination from a site.</p>
08	<p><b>Relocation</b> 24 CFR 570.201(i) or 42 USC 5305(a)(11)</p> <p>Relocation payments and other assistance for permanently or temporarily displaced individuals, families, businesses, non-profit organizations, and farms.</p>

## **Public Facilities and Improvements**

Use matrix codes in this section when the CDBG funds are used by the grantee or other public or private non-profit entities for public facilities and improvements.

### **Note:**

- Grantees may only have one public facility in an activity. Grantees must set up a separate activity for each public facility. When two or more related activities are funded with CDBG, the grantee needs to set up a separate activity for each facility or improvement.
- When a facility is used only by a specific client group, the activity should be assigned the matrix code specific to that group, not the type of facility. For instance, assign 03Q to a health facility for abused and neglected children, not 03P.
- If CDBG funds are only used to acquire property for a public facility, use matrix code 01. If the grantee uses CDBG funds to pay for the acquisition and construction, or rehabilitation of a public facility or improvement, use the appropriate 03\* matrix code.
- For commercial and industrial improvements undertaken by a grantee or a subrecipient for economic development purposes, use matrix code 17A, 17B, 17C, or 17D.

<b>03A</b>	<p><b>Senior Centers</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors.</p> <p>03A may be used for a facility serving both the elderly and persons with disabilities, provided it is not intended primarily to serve persons with disabilities. If it is, use 03B instead.</p> <p><i>Note: For the construction of permanent housing for the elderly, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</i></p> <p style="text-align: right;"><i>NO NEW HOUSING CONSTRUCTION, REHAB ONLY</i></p>
<b>03B</b>	<p><b>Facilities for Persons with Disabilities</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, or rehabilitation of centers, group homes, and other facilities (except permanent housing) for persons with disabilities.</p> <p>03B may be used for a facility serving both persons with disabilities and the elderly, provided it is not intended primarily to serve the elderly. If it is, use 03A instead.</p> <p><i>Note: For the construction of permanent housing for the persons with disabilities, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</i></p>
<b>03C</b>	<p><b>Homeless Facilities (not operating costs)</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, conversion of buildings, or rehabilitation of temporary shelters and transitional housing for the homeless, including victims of domestic violence, dating violence, sexual assault or stalking, disaster victims, runaway children, drug offenders, and parolees.</p> <p><i>Note: For the construction of permanent housing for the homeless, use code 12; for the rehabilitation of such housing, use the appropriate 14* code; for facilities for abused and neglected children, use 03Q.</i></p>

<b>03D</b>	<p><b>Youth Centers</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, or rehabilitation of facilities intended primarily for young people age 13 to 19. These include playground and recreational facilities that are part of a youth center.</p> <p>For the acquisition, construction or rehabilitation of facilities intended primarily for children age 12 and under, use 03M; for facilities for abused and neglected children, use 03Q.</p>
<b>03E</b>	<p><b>Neighborhood Facilities</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or for multiple purposes (including recreation). Such facilities may include libraries and community centers.</p>
<b>03F</b>	<p><b>Parks, Recreational Facilities</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Development of open space areas or facilities intended primarily for recreational use.</p>
<b>03G</b>	<p><b>Parking Facilities</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, or rehabilitation of parking lots and parking garages. Use 03G if rehabilitation of a public facility or street improvement is a small part of an activity to improve a parking facility. However, if parking improvements are only a small part of a larger street improvement activity, use 03K.</p>
<b>03H</b>	<p><b>Solid Waste Disposal Improvements</b> 24 CFR 570.201(c) or 42 USC 5205(a)(2)</p> <p>Acquisition, construction or rehabilitation of solid waste disposal facilities. The eligible costs can also include equipment, such as bulldozers, used exclusively at the facility.</p>
<b>03I</b>	<p><b>Flood Drainage Improvements</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds, catch basins, streambank erosion controls, channelization of streambeds, or dams. 03I can also be used for "Green Infrastructure" improvements to manage stormwater. However, if stormwater management improvements are integral to some other activity like a park or a street project, it should be included in that matrix code (03F for parks, 03K for streets) rather than 03I.</p> <p><i>Note: Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains. Use 03J for storm sewers and 03K for street and storm drains.</i></p>
<b>03J</b>	<p><b>Water/Sewer Improvements</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. Costs of street repairs (usually repaving) made necessary by water/sewer improvement activities are included under 03J.</p> <p>For water/sewer improvements that are part of:</p> <ul style="list-style-type: none"> <li>More extensive street improvements, use 03K. For example, an activity that involves paving six blocks of Main Street and installing 100 feet of new water lines in one of those blocks.</li> <li>A housing rehabilitation activity such as water/sewer hookups (lines from a house to the street), use the appropriate 14* housing rehabilitation matrix code.</li> </ul>

<b>03K</b>	<p><b>Street Improvements</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs. Also use 03K:</p> <ul style="list-style-type: none"> <li>For improvements that include landscaping, street lighting, and/or street signs (commonly referred to as "streetscaping").</li> <li>If sidewalk improvements (see code 03L) are part of more extensive street improvements.</li> </ul>
<b>03L</b>	<p><b>Sidewalks</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees.</p>
<b>03M</b>	<p><b>Child Care Centers</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers. For the construction or rehabilitation of facilities for abused and neglected children, use 03Q; for the construction or rehabilitation of facilities for teenagers, use 03D</p>
<b>03N</b>	<p><b>Tree Planting</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Activities limited to tree planting (sometimes referred to as "beautification"). For streetscape activities that include tree planting, use 03K; for sidewalk improvement activities that include tree planting, use 03L.</p> <p style="text-align: center;"><i>PUBLIC SERVICE ONLY</i></p>
<b>03O</b>	<p><b>Fire Stations/Equipment</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Acquisition, construction, or rehabilitation of fire stations and/or the purchase of fire trucks and emergency rescue equipment.</p>
<b>03P</b>	<p><b>Health Facilities</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes. Health facilities for a specific client group should use the matrix code for that client group. For example, use 03Q for the construction or rehabilitation of health facilities for abused and neglected children.</p>
<b>03Q</b>	<p><b>Facilities for Abused and Neglected Children</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Acquisition, construction, or rehabilitation of daycare centers, treatment facilities, or temporary housing for abused and neglected children.</p>
<b>03R</b>	<p><b>Asbestos Removal</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Rehabilitation of any public facility undertaken primarily to remove asbestos.</p>
<b>03S</b>	<p><b>Facilities for AIDS Patients (not operating costs)</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)          Acquisition, construction, or rehabilitation of facilities for the treatment or temporary housing of people who are HIV positive or who have AIDS. For the construction or rehabilitation of facilities for AIDS education and prevention, use 03P.</p>

03Z	<p><b>Other Public Improvements Not Listed in 03A-03T</b> 24 CFR 570.201(c) or 42 USC 5305(a)(2)</p> <p>This matrix code replaces matrix code 03. Only use this code when an activity does not fall under a more specific 03A – 03S matrix code. Check the following before using this matrix code:</p> <ul style="list-style-type: none"> <li>• Grantees may only have one public facility in an activity. Grantees must set up a separate activity for each public facility. When two or more related facilities are funded by CDBG, the grantee needs to set up a separate activity for each facility or improvement.</li> <li>• 03Z can be used for seawalls, bus shelters, retaining walls, and wind turbines.</li> <li>• 03Z can be used for activities that assist persons with disabilities by removing architectural barriers from or providing ADA improvements to government buildings (activities that otherwise would not be eligible for CDBG funding).</li> </ul>
06	<p><b>Interim Assistance</b> 24 CFR 570.201(f) or 42 USC 5305(a)(4)</p> <p>Only for activities undertaken either to:</p> <ul style="list-style-type: none"> <li>• Make limited improvements (e.g., repair of streets, sidewalks, or public buildings) intended solely to arrest further deterioration of physically deteriorated areas prior to making permanent improvements.</li> <li>• Alleviate emergency conditions threatening public health and safety, such as removal of tree limbs or other debris after a major storm.</li> </ul>
11	<p><b>Privately Owned Utilities</b> 24 CFR 570.201(l) or 42 USC 5305(a)(14)</p> <p>Acquisition, reconstruction, rehabilitation, or installation of distribution lines and facilities of regulated, privately owned utilities. This includes placing new or existing distribution lines/facilities underground.</p>
16B	<p><b>Non-Residential Historic Preservation</b> 24 CFR 570.202(d)</p> <p>Rehabilitation of historic buildings for non-residential use. Examples include the renovation of an historic building for use as a neighborhood facility, as a museum, or by an historic preservation society.</p>
23	<p><b>Tornado Shelters Serving Private Mobile Home Parks</b> 42 USC 5305(a)(25)</p> <p>Construction or improvement of tornado-safe shelters for residents of manufactured housing parks and the provision of assistance (including loans and grants) to nonprofit and for-profit entities to do so, in accordance with Section 42 USC 5305(a)(24).</p>

*→ usually grants, council would need to change policy*

## Public Services

Use matrix codes in this section for CDBG assisted public services activities.

- It is important to distinguish a service from construction or rehabilitation of a facility where a service is being provided. For example, the construction or rehabilitation of a senior center is coded as 03A, but the funding of services provided at a facility for senior citizens is coded as 05A.
- Rental of a facility for a service is considered a part of delivery of service and should be treated as a public service.
- Operation and maintenance may be paid with CDBG funds only for the portion of the building where a public service is being carried out.
- If the activity is restricted to one client group, use the matrix code for that group. For example, use 05A for senior services.

*MUST BE NEW/↑ LEVEL SERVICE, NO YEAR AFTER YEAR AWARDS*

<b>03T</b>	<b>Homeless/AIDS Patients Programs</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Costs associated with the operation of programs for the homeless or for AIDS patients, such as staff costs, utilities, maintenance, and insurance. Because payment of operating costs for these programs is a public service under CDBG, all CDBG expenditures for 03T activities are included in the calculation of the Public Services cap.
<b>05A</b>	<b>Senior Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services for the elderly. 05A may be used for an activity that serves both the elderly and persons with disabilities provided it is intended primarily to serve elderly. If the activity is intended primarily to serve persons with disabilities, use 05B instead.
<b>05B</b>	<b>Services for Persons with Disabilities</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services for the persons with disabilities, regardless of age. If the activity is intended primarily for elderly persons, use 05A instead.
<b>05C</b>	<b>Legal Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services providing legal aid to low- and moderate-income (LMI) persons. If the legal service is only provided for the settlement of tenant/landlord disputes, use 05K.
<b>05D</b>	<b>Youth Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services for young people age 13 to 19. For example, recreational services limited to teenagers and teen counseling programs. 05D can also be used for counseling programs that target teens but include counseling for the family as well. For services for children age 12 and under, use 05L; for services for abused and neglected children, use 05N.
<b>05E</b>	<b>Transportation Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) General transportation services. Transportation services for a specific client group should use the matrix code for that client group. For example, use 05A for transportation services for the elderly.

<b>05F</b>	<b>Substance Abuse Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Substance abuse recovery programs and substance abuse prevention/education activities. If the services are provided for a specific client group, the matrix code for that client group may be used instead. For example, substance abuse services that target teenagers may be coded either 05D or 05F.
<b>05G</b>	<b>Services for victims of domestic violence, dating violence, sexual assault or stalking</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services for victims of domestic violence, dating violence, sexual assault or stalking. For services limited to abused and neglected children, use 05N.
<b>05H</b>	<b>Employment Training</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Assistance to increase self-sufficiency, including literacy, independent living skills, resume writing, job coaching, "how to get and keep a job" training, or training students in a particular field on skill when there is no tie to a specific position or business. For activities providing training for specific permanent jobs with specific businesses, use 18A.
<b>05I</b>	<b>Crime Awareness/Prevention</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Promotion of crime awareness and prevention, including crime prevention education programs, community-oriented policing programs above and beyond normal staffing levels, installation of security cameras, and paying for security guards.
<b>05J</b>	<b>Fair Housing Activities (subject to Public Services cap)</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Fair housing services (e.g. counseling on housing discrimination) as public services. The activity needs to meet a national objective. For fair housing services activities carried out as part of general program administration (and thus not required to meet a national objective), use 21D.
<b>05K</b>	<b>Tenant/Landlord Counseling</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Counseling to help prevent or settle disputes between tenants and landlords.
<b>05L</b>	<b>Child Care Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services that will benefit children (generally under age 13), including parenting skills classes. For services exclusively for abused and neglected children, use 05N.
<b>05M</b>	<b>Health Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Services addressing the physical health needs of residents of the community. For mental health services, use 05O.
<b>05N</b>	<b>Services for Abused and Neglected Children</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Daycare and other services exclusively for abused and neglected children.

<b>05O</b>	<p><b>Mental Health Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)</p> <p>Services addressing the mental health needs of residents of the community.</p>
<b>05P</b>	<p><b>Screening for Lead Poisoning</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)</p> <p>Activities undertaken primarily to provide screening for lead poisoning.</p> <p><i>Note:</i></p> <ul style="list-style-type: none"> <li>• Use 05P to test people for possible lead poisoning.</li> <li>• Use 14I to test buildings/properties for presence of lead contamination.</li> </ul>
<b>05Q</b>	<p><b>Subsistence Payments</b> 24 CFR 570.207(b)(4) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)</p> <p>One-time or short-term (no more than three months) emergency payments on behalf of individuals or families, generally for the purpose of preventing homelessness. Examples include utility payments to prevent cutoff of service, and rent/mortgage payments to prevent eviction.</p>
<b>05R</b>	<p><b>Homebuyer Downpayment Assistance - Excluding Housing Counseling under 24 CFR 5.100</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)</p> <p>Homebuyer downpayment assistance provided as a PUBLIC SERVICE. If housing counseling (under 24 CFR 5.100) is provided to in conjunction with downpayment assistance, report housing counseling separately under matrix code 05Y. If referral services, homeownership education programs, or general budget/financial counseling are provided to homebuyers in conjunction with downpayment assistance as part of a package, then the services are considered activity delivery costs as a part of an 05R activity.</p> <p><i>ISSUED AS LOANS THRU COMDEV</i></p> <ul style="list-style-type: none"> <li>• It is subject to the public service cap, unless the assistance is provided by a CBDO in an NRSA or by a 105(a)(15) entity.</li> <li>• Only report the number of households that received downpayment assistance as accomplishments for 05R.</li> <li>• For more extensive types of homeownership assistance provided under authority of the National Affordable Housing Act, use code 13B.</li> </ul>
<b>05S</b>	<p><b>Rental Housing Subsidies</b> 24 CFR 570.204 or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)</p> <p>Tenant subsidies exclusively for rental payments for more than three months. Activities providing this form of assistance must be carried out by CBDOs or 105(a)(15) entities.</p>
<b>05T</b>	<p><b>Security Deposits</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2)</p> <p>Tenant subsidies exclusively for payment of security deposits.</p>

<b>05U</b>	<b>Housing Counseling only, under 24 CFR 5.100</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Housing counseling, under 24 CFR 5.100, for renters, homeowners, and/or potential new homebuyers that is provided as an independent public service (i.e., not as part of another eligible housing activity).
<b>05V</b>	<b>Neighborhood Cleanups</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) One-time or short-term efforts to remove trash and debris from neighborhoods. Examples of legitimate uses of this code include neighborhood cleanup campaigns and graffiti removal.
<b>05W</b>	<b>Food Banks</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Costs associated with the operation of food banks, community kitchens, and food pantries, such as staff costs, supplies, utilities, maintenance, and insurance.
<b>05X</b>	<b>Housing Information and Referral Services</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) An activity that provides housing information, education, and referral services, or general budget/financial counseling that does not meet the 24 CFR 5.100 definition of Housing Counseling.
<b>05Y</b>	<b>Housing Counseling under 24 CFR 5.100 Supporting Homebuyer Downpayment Assistance (05R)</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) Housing Counseling, under 24 CFR 5.100, that is provided to in conjunction with homebuyer downpayment assistance (05R) as a public service.
<b>05Z</b>	<b>Other Public Services Not Listed in 03T and 05A-05Y</b> 24 CFR 570.201(e) or 42 USC 5305(a)(8) + 24 CFR 570.482(c)(2) This matrix code replaced matrix code 05. Only use this matrix code when an activity does not fall under a more specific 05A-05Y code. An example of a legitimate use of this code is when the CDBG funds are provided to a non-profit organization that provides multiple types of social services for operating costs. In another example, when a public service activity that does not have a more specific matrix code, provides services to multiple groups of clients such as seniors, persons with disabilities, and homeless persons. For instance, for a "meals on wheels" program for seniors and persons with disabilities, use 05Z. If this program had only been available to seniors, the correct matrix code would have been 05A.

## Housing

Housing includes new construction and rehabilitation.

- Reconstruction of housing is eligible as is rehabilitation. Replacement of stick-built residential structures with manufactured housing units, or vice versa, is eligible as reconstruction of housing.
- Manufactured housing may be rehabilitated if it is considered part of the community's permanent housing stock.
- Wiring multifamily properties for broadband internet service, as part of substantial rehabilitation as defined in 24 CFR 5.100, should be treated as a cost of the rehabilitation, not broken out separately.
- Conversion of non-residential structures to housing is eligible as rehabilitation (esp. significant for 14B, 14D, 14G).
- Rehabilitation of housing can include water/sewer hookups, running water/sewer lines from a house out to the street, installation/rehabilitation/replacement of wells, septic tanks, septic drainfields, etc.
- Historic preservation work that is done as part of other housing rehabilitation can be included in the relevant matrix code.
- Installation or replacement of landscaping materials, sidewalks, and driveways can be included when the costs are incidental to the rehabilitation of the property.

<b>09</b>	<b>Loss of Rental Income</b> 24 CFR 570.201(j) or 42 USC 5305(a)(6) Payments to owners of housing for loss of rental income due to temporarily holding rental units for persons displaced by CDBG-assisted activities.
<b>12</b>	<b>Construction of Housing</b> 24 CFR 570.201(m), 570.204 or 42 USC 5305(a)(15) Construction of housing with CDBG funds must either be: carried out by CBDOs, in accordance with the regulations at 24 CFR 570.204(a); in accordance with 42 USC 5305(a)(15); or last resort housing under the provisions of the Uniform Act, 42 USC Part 49.
<b>13A</b>	<b>Housing Counseling, under 24 CFR 5.100, for Homeownership Assistance (13B)</b> 24 CFR 570.201(n) or 42 USC 5305(a)(24) Housing Counseling, under 24 CFR 5.100, when provided in conjunction with direct homeownership assistance 13B. Report housing counseling under matrix code 13A as a separate activity.

<b>13B</b>	<p><b>Homeownership Assistance - excluding Housing Counseling under 24 CFR 5.100</b></p> <p><i>24 CFR 570.201(n) or 42 USC 5305(a)(24)</i></p> <p>CDBG funds may be used to provide direct homeownership assistance under 24 CFR 570.201(n) and Section 105(a)(24) of the HCDA under the low- and moderate-income housing national objective [24 CFR 570.208(a)(3) and 570.483(b)(3)]. Direct homeownership assistance may include:</p> <ul style="list-style-type: none"> <li>• Subsidizing interest rates and mortgage principal amounts to make loan payments affordable. This may include making grants to reduce the effective interest rates charged on the loans. Low-or no-interest subordinate loans can also be used to reduce overall loan repayment amounts.</li> <li>• Financing the cost of acquiring property already occupied by renter households at terms needed to make the purchase affordable.</li> <li>• Paying all or a part of the premium on behalf of the homebuyer for mortgage insurance required upfront by a private mortgagee.</li> <li>• Paying any or all of the reasonable closing costs associated with the home purchase on behalf of the homebuyer.</li> <li>• Paying up to 50 percent of the down payment required by the mortgagee for the purchase on behalf of the homebuyer. (The 50 percent limitation on downpayment assistance is a statutory requirement. Grantee records must document what amount of downpayment is required by the mortgagee, and must clearly distinguish between the amount of CDBG funds being provided for downpayment assistance vs. the amount provided for subsidizing the mortgage principal, for closing costs, for mortgage insurance, etc.)</li> </ul> <p><i>ISSUED AS LOANS THRU CONDO</i></p> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>• <i>If Housing Counseling, under 24 CFR 5.100, is provided in conjunction with direct homeownership assistance, report housing counseling under matrix code 13A, as a separate activity.</i></li> <li>• <i>If referral services, homeownership education programs, or general budget/financial counseling is provided to homebuyers in conjunction with homeownership assistance, the services are considered activity delivery costs as part of a 13B activity.</i></li> <li>• <i>All recipients of assistance provided under matrix code 13B must be low/moderate income and the activity must meet the LMH national objective.</i></li> <li>• <i>Only report the number of households that received homeownership assistance as accomplishments for 13B.</i></li> </ul>
<b>14A</b>	<p><b>Rehabilitation: Single-Unit Residential</b> <i>24 CFR 570.202(a)(1) or 42 USC 5305(a)(4)</i></p> <p>Rehabilitation of privately owned, single-unit homes. If Housing Counseling under 24 CFR 5.100 is provided in conjunction with rehabilitation, report Housing Counseling under matrix code 14L separately. If referral services, or general budget/financial counseling is provided to residents in conjunction with rehabilitation, the services are considered activity delivery costs as a part of a 14A activity.</p> <p><i>Discontinued program former loans being repaid still</i></p>

~~ORCS CAN APPLY THRU~~  
~~AFFORDABLE HOUSING DEVELOPMENT PROS.~~

<b>14B</b>	<p><b>Rehabilitation: Multi-Unit Residential</b> 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4)</p> <p>Rehabilitation of privately owned buildings with two or more permanent residential units. If Housing Counseling under 24 CFR 5.100 is provided in conjunction with rehabilitation, report Housing Counseling under matrix code 14L separately. If referral services or general budget/financial counseling is provided to residents in conjunction with rehabilitation, the services are considered activity delivery costs as a part of a 14B activity.</p> <p>For the rehabilitation of units that will provide temporary shelter or transitional housing for the homeless, use 03C.</p>
<b>14C</b>	<p><b>Rehabilitation: Public Housing Modernization</b> 24 CFR 570.202(a)(2) or 42 USC 5305(a)(4)</p> <p>Rehabilitation of housing units owned/operated by a public housing authority (PHA).</p>
<b>14D</b>	<p><b>Rehabilitation: Other Publicly Owned Residential Buildings</b> 24 CFR 570.202(a)(2) or 42 USC 5305(a)(4)</p> <p>Rehabilitation of permanent housing owned by a public entity other than a PHA.</p> <p>For the rehabilitation of other publicly owned buildings that will provide temporary shelter or transitional housing for the homeless, use 03C.</p>
<b>14F</b>	<p><b>Rehabilitation: Energy Efficiency Improvements</b> 24 CFR 570.202(b)(4) or 42 USC 5305(a)(4)</p> <p>Housing rehabilitation with the sole purpose of improving energy efficiency (e.g., a weatherization program).</p> <p>For energy efficiency improvements to public housing units, use 14C; for other publicly owned residential buildings, use 14D.</p>
<b>14G</b>	<p><b>Rehabilitation: Acquisition</b> 24 CFR 570.202(b)(1) or 42 USC 5305(a)(1)</p> <p>Acquisition of property to be rehabilitated for housing. 14G may be used whether CDBG funds will pay only for acquisition or for both acquisition and rehabilitation.</p>
<b>14H</b>	<p><b>Rehabilitation: Administration</b> 24 CFR 570.202(b)(9) or 42 USC 5305(a)(4)</p> <p>All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples include appraisal, architectural, engineering, and other professional services; preparation of work specifications and work write-ups; loan processing and underwriting; survey, site and utility plans; application processing.</p> <p>14H should be used when the CDBG funds are used for activity delivery costs in implementing a program where the rehabilitation hard costs are paid with other funding sources.</p> <p>Do not use 14H for the costs of actual rehabilitation and do not use it for costs unrelated to running a rehabilitation program (e.g., tenant/landlord counseling).</p> <p>For administration activities carried out as part of general program administration (and thus not required to meet a national objective), use code 21A.</p>

14I	<b>Lead-Based Paint/Lead Hazards Testing/Abatement</b> <i>24 CFR 570.202(f) or 42 USC 5305(a)(26)</i> Housing rehabilitation activities with the primary goal of evaluating housing units for lead-paint hazards and reducing lead-based paint/lead hazards in units. For lead-based paint/lead hazards screening of persons, use 05P.
14J	<b>Housing Services - Excluding Housing Counseling, under 24 CFR 5.100</b> <i>24 CFR 570.201(k) or 42 USC 5305(a)(20)</i> Housing services, except Housing Counseling, under 24 CFR 5.100, in support of the HOME Program, eligible under 24 CFR 570.201(k).
14K	<b>Housing Counseling, under 24 CFR 5.100, Supporting HOME Program Housing Activities</b> <i>24 CFR 570.201(k) or 42 USC 5305(a)(20)</i> Housing Counseling, under 24 CFR 5.100, in support of a HOME- funded housing assistance program.
14L	<b>Housing Counseling, under 24 CFR 5.100, in Conjunction with CDBG-assisted Housing Rehabilitation</b> <i>24 CFR 570.202 or Section 42 USC 5305(a)(4)</i> Housing Counseling, under 24 CFR 5.100, in support of CDBG assisted housing rehabilitation activities, including 14A-14D, 14F-14I, and 16A.
15	<b>Code Enforcement</b> <i>24 CFR 570.202(c) or 42 USC 5305(a)(3)</i> Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.  For the rehabilitation hard costs of correcting code violations, use the appropriate rehabilitation code under the 14* series. <i>→ → Commercial</i>
16A	<b>Residential Historic Preservation</b> <i>24 CFR 570.202(d)</i> Rehabilitation of historic buildings for residential use. Use matrix code 16A when the preservation or restoration of historically significant features is the only work being done. If historic preservation work is done as part of other housing rehabilitation, then use the relevant 14* matrix code.
19E	<b>CDBG Operation and Repair of Foreclosed Property ("In-Rem Housing")</b> <i>42 USC 5305(a)(23)</i> Activities to prevent the abandonment and deterioration of housing acquired through tax foreclosure. These include making essential repairs to the housing and paying operating expenses to maintain its habitability.

## HIGHEST RISK CATEGORY - LONG-TERM MONITORING

### Economic Development

- Matrix codes 17A – 17D should be used to identify special economic development activities carried out by the grantee or through a public or private non-profit subrecipient. Under these matrix codes, CDBG funds are not given to a specific for-profit business or businesses.
- Matrix codes 14E, 18A, 18B, 18C should be used when assistance is provided to a for-profit business for economic development projects.

<b>14E</b>	<b>Rehabilitation: Publicly or Privately Owned Commercial/Industrial</b> <i>24 CFR 570.202(a)(3) or 42 USC 5305(a)(2)</i> Rehabilitation of commercial/industrial property. If the property is privately owned, CDBG-funded rehab is limited to: <ul style="list-style-type: none"><li>• Exterior improvements (generally referred to as "façade improvements").</li><li>• Correction of code violations.</li></ul> For more extensive rehabilitation of privately owned commercial/industrial property, use 17C; for infrastructure developments and improvements at commercial/industrial sites, use 17B.
<b>17A</b>	<b>Commercial/Industrial: Acquisition/Disposition</b> <i>24 CFR 570.203(a) or 42 USC 5305(a)(14)</i> Land acquisition, clearance of structures, or assembling land for the purpose of creating industrial parks or promoting commercial/industrial development. 17A activities must be carried out by the grantee or by public or private non-profits.
<b>17B</b>	<b>Commercial/Industrial: Infrastructure Development</b> <i>24 CFR 570.203(a) or 42 USC 5305(a)(14)</i> Street, water, parking, rail transport, or other improvements to commercial/industrial sites. 17B also includes the installation of public improvements, such as the construction of streets to and through commercial/industrial areas. 17B activities must be carried out by the grantee or by public or private non-profits.
<b>17C</b>	<b>Commercial/Industrial: Building Acquisition, Construction, Rehabilitation</b> <i>24 CFR 570.203(a) or 42 USC 5305(a)(14)</i> Acquisition, construction, or rehabilitation of commercial/industrial buildings. 17C activities must be carried out by the grantee or by public or private non-profits.
<b>17D</b>	<b>Commercial/Industrial: Other Improvements</b> <i>24 CFR 570.203(a) or 42 USC 5305(a)(14)</i> Commercial/industrial improvements not covered by other 17* codes. 17D activities must be carried out by the grantee or by public or private non-profits.

<b>18A</b>	<p><b>Economic Development Direct Financial Assistance to For-Profit Business</b> <i>24 CFR 570.203(b) or 42 USC 5305(a)(17)</i>          Financial assistance to private for-profit businesses to (for example) acquire property, clear structures, build, expand or rehabilitate a building, purchase equipment, or provide operating capital. Forms of assistance include loans, loan guarantees, and grants.</p> <p>With one exception, a separate 18A activity must be set up for each business assisted. If an activity is carried out under 24 CFR 570.208(a)(4)(vi) or 24 CFR 570.483(b)(4)(vi), job aggregation is allowed, and all businesses assisted during a program year may be combined in one activity.</p>
<b>18B</b>	<p><b>Economic Development: Technical Assistance</b> <i>24 CFR 570.203(c) or 42 USC 5305(a)(17)</i>          Technical assistance to for-profit businesses, including workshops, assistance in developing business plans, marketing, and referrals to lenders or technical resources. Also use 18B for activity delivery costs eligible under 24 CFR 570.203(c).</p>
<b>18C</b>	<p><b>Economic Development: Microenterprise Assistance</b> <i>24 CFR 570.201(o) or 42 USC 5305(a)(22) + 24 CFR 570.482(c)</i>          Financial assistance, technical assistance, or general support services to owners and developers of microenterprises. A microenterprise is a business with five or fewer employees, including the owner(s). The activity must be designed to exclusively serve microenterprises.</p> <p>With one exception, a separate activity must be set up for each microenterprise assisted. If an activity is carried out under 24 CFR 570.208(a)(4)(vi) or 24 CFR 570.483(b)(4)(vi), job aggregation is allowed, and all assisted businesses may be combined in one activity.</p>

General Admin	<b>20</b> <b>Planning</b> <i>24 CFR 570.205 or 24 CFR 570.489(a)(3)</i> Program planning activities, including the development of comprehensive plans (e.g., a consolidated plan), community development plans, energy strategies, capacity building, environmental studies, area neighborhood plans, and functional plans. These activities, along with administration activities, are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3). Under State CDBG, this matrix code would only be used for planning done in conjunction with another eligible activity.
<b>20A</b>	<b>State Planning-Only Activities</b> <i>24 CFR 570.483(b)(5) and (c)(3)</i> Program planning activities for when states award grants to units of general local government in which planning is the only activity, or in which planning activities are unrelated to any other activity funded as part of the grant. These are often referred to as "planning-only grants." These activities, along with administration activities, are subject to the 20 percent limitation under 24 CFR 570.489(a)(3).
<b>21A</b>	<b>General Program Administration</b> <i>24 CFR 570.206 or 24 CFR 570.489(a)(3)</i> Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. These activities, along with planning activities, are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).
<b>21B</b>	<b>Indirect Costs</b> <i>24 CFR 570.206(e)</i> Costs charged as general program administration under an indirect cost allocation plan. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).
<b>21C</b>	<b>Public Information</b> <i>24 CFR 570.206(b)</i> Providing information and other resources to residents and citizen organizations participating in the planning, implementation, or assessment of CDBG-assisted activities. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).
<b>21D</b>	<b>Fair Housing Activities (subject to Admin cap)</b> <i>24 CFR 570.206(c)</i> Fair housing activities carried out as part of general program administration rather than as a public service. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).  For fair housing activities carried out as a public service, use 05J.
<b>21E</b>	<b>Submission of Applications for Federal Programs</b> <i>24 CFR 570.206(f)</i> Preparation of (1) documents that must be submitted to HUD to receive CDBG funds or (2) applications to other federal programs for community development assistance. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).

21H	<p><b>CDBG Funding of HOME Administrative Costs</b> 24 CFR 570.206(i)(2) or 42 USC 5305(a)(13)</p> <p>CDBG funding of administrative costs for the HOME Program. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).</p>
21I	<p><b>CDBG Funding of HOME CHDO Operating Expenses</b> 24 CFR 570.206(i)(2)</p> <p>CDBG funding of CHDO operating expenses for HOME Program. These activities are subject to the 20 percent limitation under 24 CFR 570.200(g) and 570.489(a)(3).</p>
21J	<p><b>State Program Administration</b> 24 CFR 570.489(a)</p> <p>State program administration, including (but not limited to) salaries, wages, and related costs required for overall program management, coordination, monitoring, reporting, and evaluation. These activities are subject to the \$100,000 plus 3% limitation.</p>
<p><b>Repayment of Section 108 Loans</b></p>	
19F	<p><b>Planned Repayments of Section 108 Loans</b> 24 CFR 570.705(c)</p> <p>Planned payments of principal due on Section 108 loans (including prepayment or defeasance of Section 108 loans). If a grantee is planning to use CDBG funds to repay the Section 108 loans, then use matrix code 19F.</p>
19G	<p><b>Unplanned Repayments of Section 108 Loans</b> 24 CFR 570.705(c)</p> <p>Unplanned payments of principal due on Section 108 loans (including prepayment or defeasance of Section 108 loans). Use matrix code 19G for the following two situations:</p> <ul style="list-style-type: none"> <li>When the funds planned for Section 108 loan repayment are not available, the grantee needs to use CDBG funds to repay the Section 108 loans.</li> <li>The grantee does not make a timely payment on its Section 108 Guaranteed loan, and the CDBG grant funds are deducted from</li> </ul>
24A	<p><b>Payment of Interest on Section 108 Loans</b> 24 CFR 570.703(c), 570.705(c)</p> <p>Payment of interest on Section 108 loans.</p>
24B	<p><b>Payment of Costs of Section 108 Financing</b> 24 CFR 570.703(g), 570.703(n), 570.705(c)</p> <p>Payment of issuance, underwriting, servicing, trust administration and other costs associated with private sector financing of Section 108 loans and payment of fees charged by HUD.</p>
24C	<p><b>Debt Service Reserve</b> 24 CFR 570.703(k), 570.705(c)</p> <p>Establishment of debt service reserves as additional security for repayment of Section 108 loans.</p>

<b>Other</b>	
<b>07</b>	<p><b>Urban Renewal Completion</b> <i>24 CFR 570.201(h) or 42 USC 5305(a)(10)</i>  Completion of Urban Renewal projects funded under Title I of the Housing Act of 1949.</p> <ul style="list-style-type: none"> <li>• Do not use code 07 for a downtown renewal, downtown development, or locally-created Urban Renewal activity unless the activity will result in the closing out of a federally-approved urban renewal project.</li> <li>• Only use for activities necessary to complete an existing Urban Renewal Plan.</li> </ul>
<b>19C</b>	<p><b>CDBG Non-Profit Organization Capacity Building</b> <i>24 CFR 570.201(p) or 42 USC 5305(a)(19)</i>  Activities specifically designed to increase the capacity of non-profit organizations to carry out specific CDBG eligible neighborhood revitalization or economic development activities. Such activities may include providing technical assistance and specialized training to staff. The specific eligible activity for which capacity is being developed must meet a national objective. Payment of general operational and administrative costs of a non-profit organization is not eligible under this category.</p>
<b>19H</b>	<p><b>State CDBG Technical Assistance to Grantees</b> <i>24 CFR 570.489(a)</i>  Use this code to indicate State CDBG technical assistance to grantees. This code should be used only for states. CDBG State grantees should use this matrix code for activities that fall under the set-aside for technical assistance in the CDBG program. These activities are subject to the \$100,000 plus 3% limitation.</p>

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HD 32	JASON ULRICH (R)	BOX 1137, MALTA, MT, 59538, JULRICH@TTC-CMC.NET
HD 32	Mike Fox (D)	PO Box 442 Hays, MT 59527, fbbuffalo@yahoo.com
HD 33	Brandon Ler (R)	11313 County Road 338, Savage, MT 59262, 406- 480-5687, lerforrichland@gmail.com
HD 34	Jerry Schillinger (R)	Box 147, Circle, MT 59215, 406-974-2478, j8960@middrivers.com
HD 35	Gary Parry (R)	PO Box 455, Colstrip, MT 59323, 406-749-0545, parrygary7@gmail.com
HD 35	KIM KREIDER (D)	PO BOX 12 , SAND SPRINGS, MT, 59077, (702) 595-1866, KKREIDERMT@GMAIL.COM

HD 36	Greg Kmetz ( R )	70 Sprandel Lane, Miles City, MT 59301, 406-853-1636, hd38kmetzforhouse@gmail.com
HD 36	STAN TAYLOR (D)	66 SPRANDEL LN, MILES CITY, MT, 59301, BLUERADOUX@GMAIL.COM
HD 37	Shane Klakken (R)	PO Box 185 Grass Range, MT 59032, 406-217-6107, mklakken@pm.me
HD 37	ANDREA PAYNE (D)	189 SOUTHLAND RD, LEWISTOWN, MT, 59457, 406-366-9060, ANDREA@PAYNE4DIST37.COM
HD 38	Greg Oblander (R)	5010 Lewie's Way Shepherd, MT 59079, 406-598-6975, gregoblander4montana@gmail.com gregoblander4montana.com
HD 39	Kerri Seekins-Crowe (R)	480 Pinon Drive, Billings, MT 59105, 406-208-6587, Kerri4MT@gmail.com, KerriSeekinsCrowe.com
HD 39	MELISSA SMITH (D)	1335 NAPLES ST, BILLINGS, MT, 59105, 406-534-9879, MELISSA@ESMITHS.NET
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HD 40	Bob Auch (D)	PO Box 201, Huntley, MT 59037, 406-696-1829, robertauch@yahoo.com
HD 41	Jade Sooktis (D)	PO Box 284 Lame Deer, MT 59043
HD 41	DA WALLOWING BULL (R)	PO BOX 738, LAME DEER, MT, 59043, 406-477-3591, DEANWBULL@GMAIL.COM
HD 42	Bill Hodges (R)	PO Box 124 Hardin, MT 59034, 406-998-7476, bill.hodges55@outlook.com
HD 42	Sidney "Chip" Fitzpatrick (D)	PO Box 868, Crow Agency, MT 59022
HD 43	Larry Brewster (R)	1216 Babcock Blvd, Billings, MT 59105, 406-670-0929, larry05@bresnan.net
HD 43	Alexander Clark (D)	720 Oberdorf Dr. Apt. 2, Billings, MT 59106, 406-855-2090, clark4montana@gmail.com, www.xanderspeaks.com
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HD 45	Denise Baum (D)	PO Box 81112, Billings, MT 59108, 406-208-0345, baumformontana@gmail.com
HD 45	KASSIDY OLSON (R)	1231 POLY DRIVE, BILLINGS, MT, 59102, 406-661-5824, KASSIDYOLSON@YAHOO.COM
HD 46	Emma Kerr-Carpenter (D)	425 Burlington Ave, Billings, MT 59101, ekerrcarpe@gmail.com
HD 46	Starr Emery (R)	848 Wicks Ln Billings, MT 59105-4426, 406-861-0983, starrformontana@gmail.com
HD 47	James Reavis (D)	PO Box 22301 Billings, MT 59104 james@reavisformontana.com
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HD 50	Anthony Nicastro (R)	PO Box 23362 Billings, MT 59104 (406) 545-2031 nicastro4mt@gmail.com
HD 50	Shawn Giesick (D)	2901 Monad Rd. 103 Billings, MT 59102, 406-901-3610, bilgiess79@outlook.com
HD 51	Jodee Echart (R)	PO Box 22014, Billings, MT 59104, 406-318-9773, JodeeforMT@gmail.com, Jodeeformt.com
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HD 52	Bill Mercer (R)	PO Box 2118, Billings, MT 59103, 406-698-1671 , wwm Mercer406@gmail.com
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HD 53	Ellie Kerns (D)	4412 Blue Devils Way #5 Billings, MT 59105-3729
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HD 55	KIM GILLAN (D)	PO BOX 452, RED LODGE, MT, 59068, 406-697-7109, KIM4CARBONCO@GMAIL.COM
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HD 57	Marty Malone (R)	P.O. Box 152 Pray MT 59065, 406-223-1302, malonefordh59@gmail.com
HD 57	Scott Rosenzwig (D)	P.O. Box 134 Bozeman, MT 59771, 406-461-2482, scott@rosenzweigformontana.com
HD 58	Jason Gunderson (R)	1108 Ridgeview Trail Livingston, Park, MT 59047 gundersonformontana@gmail.com
HD 58	Jamie Isaly (D)	27 Quinn Creek Rd. Bozeman, MT 59715, 406-209-2568, jisalyformt@gmail.com
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HD 61	Thomas Carlson (R)	80 Flying Eagle Way Manhattan, MT 59741, carlsonthomas24@gmail.com
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HD 65	ESTHER FISHBAUGH (R)	1380 WOLVERINE LANE, BOZEMAN, MT, 59718, 406-581-7119, EFISHBAUGH59718@GMAIL.COM
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HD 69	Ken Walsh (R)	PO Box 483, Twin Bridges, MT 59754, 406-596-0418, kmwalsh54@gmail.com
HD 70	Shannon Maness (R)	PO Box 701 Dillon, MT 59725 (406) 925-3632 shannonforhouse70@gmail.com
HD 71	Scott DeMarois (D)	420 Sycamore St. Anaconda, MT 59711 (406) 560-6947 sdemarois@gmail.com
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HD 74	Marc Lee (D)	29 Alyvia Ln. Butte, MT 59701 marcjleeformt@gmail.com
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HD 77	Jane Gillette (R)	PO Box 1751 Bozeman, MT 59771, 406-868-1549, jane@DrJaneGillette.com, DrJaneGillette.com
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HD 84	Julie Dooling (R)	PO Box 398, Townsend, MT 59644, 406-471-4125, jd2.dooling@gmail.com
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HD 89	Mark Thane (D)	P.O. Box 692, Missoula, MT 59806, (406) 552-3957, ThaneHD99@gmail.com
HD 89	Lyn Hellegaard (R)	3828 Bellecrest Dr. Missoula, MT 59801, 406-531-2990, hellegaard4HD97@protonmail.com
HD 90	Curtis Cochran (R)	177 Red Hill Rd. St. Regis, MT 59866 (406) 280-0081 curt4787@mail.com
HD 91	Joe Read (R)	35566 Terrace Lake Rd Ronan, MT 59864, 406-253-1130, readconstitution@gmail.com
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HD 93	Roy Handley (R)	PO Box 270 Clinton, MT 59825, 406-544-0142, rkhandley@blackfoot.net
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HD 94	DELANEY MALMSTEN (R)	807 SPEEDWAY AVE, MISSOULA, MT, 59802, 818-331-2614, DELANEYMALMSTEN@GMAIL.COM
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HD 95	BARBARA W STARMER (R)	8721B RANCH CLUB ROAD, MISSOULA, MT, 59808
HD 96	Bob Carter (D)	4299 Spurgin Road, Missoula MT, 59804, 406-788-0089, Bob@CarterMT.us, CarterMT.us
HD 96	ROBERT LABAIR (R)	6 SLEEPYHOLLOW ROAD, CLINTON, MT, 59825, LABAIR@MONTANA.COM
HD 97	Melody Cunningham (D)	PO Box 5872 Missoula, MT 59801 melodyformontana@gmail.com
HD 97	NICK KNOWLES (R)	207 NEW MEADOWS CT, MISSOULA, MT, 59808
HD 98	Jonathan Karlen (D)	1365 Clarkia Lane, Missoula, MT 59802, 406-851-9226, jonathan@jonathankarlen.org, jonathankarlen.org
HD 98	JACE BEARD (R)	18489 HIGHWAY 12 W, LOLO, MT, 59847, 406-304-5599, JBEARD@LOLOTRAILRANCH.COM
HD 99	Tom France (D)	5900 Thornbird Ln., Missoula, MT 59808, 406 396-5085, thomasmfrance@gmail.com, tomfranceforhd94.com
HD 99	RYAN DARLING (R)	123 ARROWHEAD DR, MISSOULA, MT, 59803, DARLINGHD99@GMAIL.COM
HD 100	SJ Howell (D)	PO Box 8623, Missoula, MT 59807, 406-531-4445, sjhowell4mt@gmail.com
HD 100	CHRISTOPHER PAUL BUCKLES (R)	8420 PHEASANT DRIVE, MISSOULA, MT, 59808-1012, 406-880-0184, BUCKLESCO@LIVE.COM
KEY		
	Holdover Senator or Unopposed	
	Filed for 2024	
	Unopposed for 2024 General Election	
(L)	Libertarian	
(R)	Rebuplican	
(D)	Democrat	

**2024 COUNCIL MEETINGS SCHEDULE**  
(Year to date listing appears at the end of this schedule)

**June 10, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-45: Street & Traffic Remote Salt Storage Building
2. BID AWARD: W.O. 23-45: Street & Traffic Breakroom
3. Donations to the Library
4. Amendment to Whisper Ridge Sub. SIA
5. Preliminary plat extension request for High Sierra Subdivision, 20th Filing
6. Zimmerman Home Place Subdivision, 4th Filing - Final Minor Plat
7. Second/Final Reading ORD ZC 1041 – SB 245
8. Second/Final Reading ORD ZC 1047 – Copper Ridge

**REGULAR:**

1. PH and RES Adopting FY25 Budget
2. PH and RES donating Whisper Ridge Sub., Phase II
3. PH and RES Amending Water Resale Rate
4. PH and RES Setting Storm Sewer System FY25 Fees and Charges
5. PH and 1<sup>st</sup> Reading ORD amending BMCC - Storm Sewers

**June 17, 2024 – WORK SESSION (Chris out)**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Pedestrian/Bike Master Plan Progress Report
2. SIDs – Gravel Roads
3. Council Discussion

**June 24, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Boards and Commissions
2. BID AWARD: W.O. 23-12: Zone 4 Pump Station and Waterline Improvements
3. BID AWARD: 2024 Deice Truck
4. BID AWARD: W.O. 23-96: WTP Intake #2 Catwalk Repairs **(NOT IN AQ)**
5. FY2025 Landfill Use Agreements
6. W.O. 24-26, Stormwater Master Plan - Phase I, Consultant Agreement
7. Amendment 1 to MDT agreement for Rimrock and 62<sup>nd</sup> St. W.
8. Perpetual Right-of-Way Easement from Patterson Land & Livestock Co.
9. Mitchell Court Affordable Housing Project
10. SBBURD TIF Assistance for Mitchell Court Apartments **(NOT IN AQ)**
11. Second Reading Ord Amending BMCC, Article 22-800, Storm Sewers **(NOT IN AQ)**

**REGULAR:**

1. PH – Affordable Housing Tax Exemption – Kamaka Affordable Housing (Denise is working with them – No Council approval needed) **Same as below??**
2. PH regarding Low-Income Multifamily Housing Project - Aurora Apartments
3. PH and RES Ridgeline Subdivision Annexation Boundary Adjustment
4. PH and RES Adopting Revised Right-of-Way Fees
5. PH and RES Setting Annual Street Maintenance District Assessments for FY25
6. PH and RES for Fees Associated with Various Services Provided by the Planning and Engineering Divisions **(NOT in AQ)**
7. PH and RES to Create the City of Billings Planning Commission
8. PH and RES Setting Annual BID1 Assessment
9. PH and RES Setting Annual TBID Assessments

**July 1, 2024 – WORK SESSION**

1. Code Enforcement/Encroachments (CM Kennedy request)
2. Tax Abatement Policy (Dianne, BSEDA/Chris)
3. Proposed City Subdivision Regulation Amendments (Dave Green)
4. Council Discussion

**July 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Purchase of 2025 12-Yard Dump Truck for Distribution/Collection Div.
2. Purchase of 8 Refuse Trucks

**REGULAR:**

- 1.

**July 15, 2024 – WORK SESSION**

1. Proposed City Subdivision Regulation Amendments (Dave Green)
2. Babcock Marquee and Depot **(Not in AQ)**
3. Council Discussion

**July 22, 2024 - REGULAR BUSINESS **CHRIS OUT****

**CONSENT:**

- 1.

**REGULAR:**

1. PH and 1st Reading ORD - Zone Change 1052 - Zimmerman Trail

**August 5, 2024 – WORK SESSION**

1. Billings Association of Realtors (Steve Simonson)
2. Council Discussion

**August 12, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Second Reading/Final Ord. – ZC 1052 – Zimmerman Trail

**REGULAR:**

1.

**August 19, 2024 – WORK SESSION**

1. CD Board role and responsibilities
  - Eligible CDBG activities
  - HOME Investment Partnerships Program
  - Consolidated Plan, Annual Action Plans, and Requirements
  - HUD principles
  - CDBG Timeliness, pandemic changes
  - Regulatory compliance
  - Grants versus loans
  - Conflict of Interest
  - Consolidated Plan components
  - Foreclosure program, including MDOC repayments (restricted to foreclosures)
  - First Time Home Buyer
  - AmeriCorps VISTA
2. Council Discussion

**August 26, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. MOU with Yellowstone County MetraPark Water Line Replacement

**REGULAR:**

1.

**September 3, 2024 (Tues.) – WORK SESSION**

- 1.
2. Council Discussion

**September 9, 2024 - REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

1. Council Goals and Strategies???
- 2.

**September 16, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

- 1.
2. Council Discussion

**September 23, 2024 - REGULAR BUSINESS**

**CONSENT:**

1.

**REGULAR:**

1.

**October 7, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM CA Annual Review**

1. Council Discussion

**October 15, 2024 - **REGULAR BUSINESS****

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**October 21, 2024 – WORK SESSION**

- 1.
2. Council Discussion

**October 28, 2024 - **REGULAR BUSINESS****

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**November 4, 2024 – WORK SESSION**

- 1.
2. Council Discussion

**November 12, 2024 (Tues.) - **REGULAR BUSINESS****

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**November 18, 2024 – WORK SESSION**

- 1.
2. Council Discussion

**November 25, 2024 - **REGULAR BUSINESS****

**CONSENT:**

- 1.

**REGULAR:**

- 1.

**December 2, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

- 1.
2. Council Discussion

**December 9, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. Beartooth RC&D MOU

**REGULAR:**

- 1.

**December 16, 2024 – WORK SESSION (Vacate?)**

- 1.
2. Council Discussion

**December 23, 2024 - REGULAR BUSINESS**

**CONSENT:**

- 1.

**REGULAR:**

- 1.

DRAFT

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### **January 2, 2024 (Tues.) – WORK SESSION**

1. Administration of Oaths and Affirmations of Office for reelected Councilmembers
2. DES Emergency Management Update (K.C. Williams)
3. Ordinance Amendments to Water and Wastewater Utilities
4. Stormwater Billing
5. Council Discussion

### **January 8, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

- A. Bid Award: W.O. 24-03: Contract 2 Chip Seal / Scrub Seal
- B. Bid Award: W.O. 23-46: Compost Facility Waterline
- C. Purchase Water Reclamation Facility Equipment – Disinfection parts
- D. City-County Special Investigations Unit (CCSIU) Agreement for 2024
- E. W.O. 19-42: WE Water Treatment contract - Dick Anderson
- F. Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects
- G. Donations to Library
- H. MT FWP trail stewardship grant application
- I. Northwestern Energy easement for Mountview Cemetery
- J. ~~Easements North 28th Street~~

#### **REGULAR:**

2. PH and 1<sup>st</sup> reading ORD – Cemetery Code changes
3. PH and 1<sup>st</sup> reading ORD – ZC 1040 - 1404 and 1406 Avenue B
4. PH and 1<sup>st</sup> reading ORD – Special Review 998 – 1406 Avenue B
5. Nomination and Election of Deputy Mayor Pro Tempore

### **January 16, 2024 (Tues.) – WORK SESSION at the Library!**

1. Crime Prevention Round Table Discussion – focused on Crime Prevention
2. Council Discussion

### **January 22, 2024 - REGULAR BUSINESS**

#### **CONSENT:**

1. Change Order 1 – New City Hall Access Control and Camera System
2. Contract for Airport Master Plan update
3. Memorandum of Understanding with Yellowstone County - West End Neighborhood Plan Update
4. Amendment to Memorandum of Understanding with the Yellowstone Conservation District for West End Reservoir Master Plan
5. Amend Park Development Council 2024 Proposed Budget
6. Federal Aviation Administration Airport Improvement Program Grants
7. Montana Community Reinvestment Plan Act Planning Grant (SB 382) growth policy
8. Donation to Parks from Billings Go Kickball to Youth Scholarship Fund
9. Donation to Parks from Scheels for Youth Scholarship Fund
10. Release of Perpetual ROW Easements - North 28th Street
11. Preliminary plat extension request for Annafeld North Subdivision, 2nd Filing
12. Resolution Authorizing the Filing and Acceptance of Transit Grant Funds and Related Documents
13. Resolution Authorizing the Issuance and Private Negotiated Sale of Expanded North 27th Street Tax Increment Bonds
14. Resolution of Intent to Create District and Set a Public Hearing-SID 1427
15. Resolution of Intent to Create District and Set a Public Hearing-SID 1426
16. 2<sup>nd</sup>/ Final Reading ORD. – ZC 1040 – 1404 and 1406 Avenue B
17. 2<sup>nd</sup>/ Final Reading ORD amending Cemetery Rules and Regulations and Repealing ORD 03-5240

#### **REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> reading ORD - BMCC Chapter 26 Water and Wastewater First Reading and Public Hearing
4. Appointments to Council Subcommittees and Boards and Commissions

**February 5, 2024 – WORK SESSION**

1. YC Short Term Jail Request
2. MRM update – Matt Lundgren
3. CRU and MRT Updates (Pepper and Banfield)
4. Family Violence Response Unit Update (St. John per Owen's Initiative)
5. CPTED (John Caterino, Mike Pigg and Wyeth Friday)
6. Council Discussion

**February 12, 2024 - REGULAR BUSINESS****CONSENT:**

1. Bid Award: Landon's Inclusive Playground and Phase II Parking Lot Poly Vista Park
2. Bid Award: W.O. 24-07: Safe Routes to School
3. Bid Award: W.O. 24-19: Arnold Drain Intake Structure
4. Purchase 8 Police Utility Vehicles from Duval Ford
5. Purchase Night Vision Systems for Police S.W.A.T. Team
6. Contract for Uniform Rental / Purchase and Laundry Services for Public Works
7. Contract for scanning services with DIS Technologies
8. Contract for New City Hall Elevator Modernization
9. Amendment 15 with Morrison-Maierle, Inc. for Engineering Services to Construct Cargo Ramp Slot 5
10. Amendment 16 with Morrison-Maierle, Inc. for Engineering Services to Rehabilitate Aviation Place Access Road
11. Fire grant from State Farm
12. Annual Certified Local Government Grant Program for Historic Preservation
13. Second Reading BMCC Water and Wastewater

**REGULAR:**

2. PH and RES Creating SID 1426, Arvin Lane
  - a. Bid Award: SID 1426, Arvin Lane
3. PH and RES Creating SID 1427, Hancock Drive
  - a. Bid Award: SID 1427, Hancock Drive
4. New City Hall Security and additional updates (Kevin)
5. Gifting land to YVAS Discussion (Chris)

**COUNCIL INITIATIVE - BUILT Environment - CM Rupsis****February 20, 2024 (Tues.) – WORK SESSION**

1. City Ordinance Amendments – Code Enforcement (Tina Hoeger)
2. Montana Land Use Planning Act (SB 382) Wyeth
3. PMD Assessment Approval Discussion (Per Rupsis's question)
4. Short Term Detention Center Discussion
5. Retreat Prep Discussion
6. Council Discussion

**February 26, 2024 - REGULAR BUSINESS****CONSENT:**

1. Boards and Commissions
2. BID AWARD: W.O. 24-01: Contract 1: 2024 Billings Water Main Replacement
3. BID AWARD: W.O. 24-03: Contract No 2 City Chip/Scrub Seal
4. BID AWARD: W.O. 24-11: WRF Solids Process Building Roof Replacement
5. Purchase of 2024 Asphalt Roller – Public Works
6. Purchase of 3 New Vehicles - Public Works - Engineering
7. Contract W.O. 24-21: 1st Ave N Two-Way Conversion Feasibility Study – Sanderson Stewart
8. Funding, Maintenance, Construction and Local Agency Guidelines MDT Agreement - Stagecoach Trail
9. West End Hangar Ground Leases with Beacon Air Group, LLC
10. Donation from the Yellowstone County DUI Task Force to Police Dept.
11. Donation from Streeter Brothers Insurance to Senior Scholarship Fund to Parks
12. Preliminary Plat Extension for Hunters Point Sub
13. Resolution – June Ballot - Local Government Review
14. Letter to County Re Jail discussion re: short-term holding

**REGULAR:**

2. PH – Low-income Multi-family rental housing (No Action) (Bjornson Jones Mungas Law office)
3. PH & RES for Nuisance Property Abatement Assessments
4. PH & RES for Weed Assessments
5. PH and 1<sup>st</sup> Reading ORD – ZC 1042, 655 West Wicks Lane

**March 4, 2024 – WORK SESSION (Mayor out of town this week)**

1. SBURA Update – Recreation Center Next Steps (Dick Zier, SBURA)
2. 2024-2028 Transportation Improvement Program Review (Lora Mattox)
3. Update on upcoming Council retreat - Chris
4. Council Discussion

**March 11, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 24-02: Missing Sidewalk Project
2. BID AWARD: 1709 St. Johns Ave. – Housing Rehab Project
3. Agreement with United Diagnostic Services for Medical Evaluation /Diagnostic – Fire
4. MOU with Little League Baseball and Softball
5. MOU with Annafeld Homeowners Association
6. 2024-2028 Transportation Improvement Program
7. AmeriCorps Vista Project Grant Application Submittal
8. Inflation Reduction Act Forest Grant
9. Preliminary Minor Plat - Zimmerman Home Place Subdivision, 4th Filing
10. Resolution Ordering Improvements - W.O. 24-02: Missing Sidewalk Program
11. 2<sup>nd</sup>/Final Reading ORD – ZC 1042 – 655 West Wicks Lane

**REGULAR:**

2. PH & RES. rescinding Resolution 90-16317, Hogan Homestead (Continued)
3. PH & 1<sup>st</sup> Rdg. ORD. - Stormwater Billing
4. PH for Sale of City Hall, South Parking Lot, and North Parking Lot
5. Downtown Billings Partnership - Tax Increment Assistance - Rockman Hotel Project
6. EBURD - Tax Increment Assistance – 320 North 17<sup>th</sup> Street

**March 15, 2024 - Council Retreat at Rock 31 (Noon – 6:30 PM)**

**March 16, 2024 - Council Retreat at Rock 31 (8:00 AM – 1:00 PM)**

**March 18, 2024 – WORK SESSION**

**CLOSED EXECUTIVE SESSION 4:30 – 5:30 PM**

1. Bicycle and Pedestrian Advisory Committee Annual
2. Permanent Supportive Housing Discussion (Dean Wells from United Way and CoC)
3. Art House / Babcock Theater Discussion
4. Zoom – Public Comment Discussion
5. Council Discussion

**March 25, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: Airport Cargo Ramp Slot 5
2. Amendment No. 5, W.O. 19-42: West End Water Treatment Plant Project
3. W.O. 24-28: Water Treatment Plant Sediment Hauling
4. Non-Commercial Aviation Ground Lease with Agri-Systems
5. Lease Purchase Agreement with MT Board of Investments to finance New City Hall Improvements
6. Commercial and Roll-off Container Purchases

7. Purchase 95-gallon Residential Refuse Carts for SW
8. Donations to Billings Public Library
9. Donation to Parks from Addie Allen
10. Donation to Parks from United States Tennis Association of Montana
11. Donation from Scheels for K9 Operations
12. Fire - Plains Pipeline Grant
13. Fire - Phillips 66 Grant
14. Preliminary Major Plat – Skyview Ridge, 2<sup>nd</sup> Filing
15. Resolution of Intent to Create SID 1425 Broso Park and Gabel Traffic Signal
16. 2<sup>nd</sup> Reading Ordinance Amending BMCC, Art. 22-800, Storm Sewers

**REGULAR:**

2. PH - MT Dept. of Commerce Infrastructure Grant Application
3. PH and 1<sup>st</sup> Reading - ZC 1043 – 4190 S. Frontage Rd.
4. Joint PH
  - a. RES Annexation 24-01
  - b. 1<sup>st</sup> Reading ZC 1044 – 5900 Block of Grand Ave.
  - c. ~~Annexation Agreement – George Jurovich (add to April 22)~~
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation 24-01
5. Joint PH
  - a. RES Annexation 24-02
  - b. 1<sup>st</sup> Reading ZC 1045 – 4524 Central Avenue
  - c. Annexation Agreement – Brown Builders, LLC
  - d. PH and 1<sup>st</sup> Reading – Ward Boundary Expansion – Annexation
6. PH – 1<sup>st</sup> Reading – ZC 1046 – 1202 West Wicks Lane (May be continued to the 22<sup>nd</sup>)

**April 1, 2024 – WORK SESSION**

1. Chase Hawks and Visit Billings (Alex Tyson) - economic impact study (Burn the Point event)
2. MOU with Hoodies 4 Heroes /Dehler Park Memorial
3. Joint Drone Program (Mark Solberg/FD)
4. Safe Routes to School (Elyse Monat)
5. Parks Recreation update for 2024 programs
6. Council Discussion

**April 8, 2024 - REGULAR BUSINESS**

**CONSENT:**

1. BID AWARD: W.O. 23-33 Grandview Park Irrigation System Replacement
2. BID AWARD: W.O. 24-01: Contract 3, Cedar Park Water Main Replacement
3. BID AWARD: W.O. 24-27: 2024 Water Service Repairs
4. BID AWARD: Aviation Place Road Rehabilitation
5. BID AWARD: MET Transit Office Addition and Remodel
6. BID AWARD: Pioneer Park Tennis Court Replacement Project
7. Contract with TeleData Technologies - New City Hall Audio Visual Systems
8. MOU with Hoodies 4 Heroes for Memorial at Dehler Park
9. Agreement with Yellowstone County to Provide Law Enforcement Data Processing
10. Amend Park Community Garden grant – Parks Department
11. Safe Routes to School Plan Update, Phase 2, recommendation to PCC
12. Boundary Line Relocation between City Parking Lot and Grand Building
13. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-01
14. 2<sup>nd</sup> Reading Ord. Ward Boundary Expansion – Annexation 24-02
15. 2<sup>nd</sup> Reading Ord. ZC 1043
16. 2<sup>nd</sup> Reading Ord. ZC 1044
17. 2<sup>nd</sup> Reading Ord. ZC 1045
18. 2<sup>nd</sup> Reading Ord. ZC 1046
19. Resolution authorizing the issuance and sale for refunding Series 2013A bonds

**REGULAR:**

2. PH – Land Use Contrary to Zoning for HomeFront - 302 Sioux Lane
3. PH and 1<sup>st</sup> Reading - City Ordinance Amendments – Code Enforcement
  - a. 18-300, Nuisances

- b. 18-1100, Graffiti
- c. 18-1400, Boarded up structures
- 4. Resolution establishing graffiti fund
- 5. Cottonwood Park Master Plan (Tabled)

#### **April 15, 2024 – WORK SESSION**

- 1. Community Impact of Legalized Marijuana – Ben Cort
- 2. CGL – Efficiency Study – Court and Legal
- 3. Zoning Code Update to Comply with SB 245 (2023)
- 4. Disposal of Lampman Park
- 5. Council Discussion

#### **April 22, 2024 - REGULAR BUSINESS CHRIS OUT**

##### **CONSENT:**

- 1. Boards and Commissions
- 2. BID AWARD: W.O. 23-23: Briarwood H2S Mitigation
- 3. BID AWARD: W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Project
- 4. BID AWARD: W.O. 24-10 and W.O. 22-22: 2024 Annual Street Reconstruction
- 5. BID AWARD: (2) 2024 37,000 GVW Single Axle Trucks with Dump/Sander/Plow
- 6. Consulting Agreement with DOWL - Heights Neighborhood Plan Update
- 7. ~~Amendment 1, WO 24-01: Contract 2, Sewer Main Replacement~~
- 8. MOU Extension with 3 TIF Boards
- 9. ~~MOU with BBWA for DNRC Grants (Delayed to May 13<sup>th</sup> to be brought back as a single grant, rather than a blanket MOU for all DNRC grants)~~
- 10. Acceptance of CRU backup vehicle
- 11. Donations to the Billings Public Library
- 12. Donation to the Billings Police Department
- 13. Donation for Poly Vista Park
- 14. Release of Right-of-Way Easement on Tract 2A-1 of the Amended Plat of Tract 2A of COS 2063
- 15. Annexation Agreement with C&T Equipment Holding, LLC – Annexation 24-01
- 16. Resolution ordering improvements to W.O. 22-22: 10<sup>th</sup> Avenue South and S. 30<sup>th</sup> St.
- 17. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Graffiti
- 18. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Boarded up structures
- 19. 2<sup>nd</sup> Reading ORD – Code Enforcement Amendment – Nuisances

##### **REGULAR:**

- 2. Public Hearing and Approval of FY24-FY25 Annual Action Plan including CDBG & HOME Budget Allocations
- 3. PH and RES. rescinding Resolution 90-16317, Hogan Homestead (Continued from 3.11.24)
- 4. SID 1425, Broso Park and Gabel Road Traffic Signal
  - a. PH and RES. SID 1425, Broso Park and Gabel Road Traffic Signal
  - b. Bid Award: SID 1425, Broso Park and Gabel Road Traffic Signal
- 5. PH and 1<sup>st</sup> Rdg. ORD. ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
- 6. PH and 1<sup>st</sup> Rdg. ORD. ZC 1050 – Hawk Creek Ave.
- 7. TIF – EBURD, 204 N. 13<sup>th</sup> Street, 1889 Brewery

**\*\*Judge Kolar would like to be first during budget meetings**

#### **May 6, 2024 (BUDGET) – WORK SESSION**

- 1. Overview
- 2. Municipal Court
- 3. Library
- 4. Aviation and Transit
- 5. General Fund Internal (Admin., HR, Finance, Mayor and Council)
- 6. Council Discussion

#### **May 7, 2024 Tuesday (BUDGET) – SPECIAL WORK SESSION**

- 1. Fire

2. Police
3. Facilities
4. Council Discussion

**May 13, 2024 - REGULAR BUSINESS**

**SPECIAL PRESENTATION:** Airport Update (Jeff)

**CONSENT:**

1. ~~BID AWARD: WO 23-11: Downtown 2-way Street Conversion~~
2. BID AWARD: 1709 Saint John's Ave. Housing Rehabilitation Project
3. BID AWARD: Waterborne Traffic Paint
4. BID AWARD: IP 9 Building Window Replacement Project
5. BID AWARD: Castle Rock Park North Parking Lot Repair
6. BID AWARD: MET Transit Electric Bus Charger
7. BID AWARD: MET Transit Video Surveillance
8. Agreement with Northwest Pipe Fittings for AMR Neptune/AMI Software Hosting
9. Agreement with Tractor and Equipment for Landfill Compactor Powertrain
10. MOA with BBWA for DNRC Rim Tunnel Alternative Feasibility Study Grant
11. Fire Dept. YVEC Grant
12. Donation to PD from Billings Community Foundation to Support The SWAT Medic Program
13. Emergency RES for WO 24-39: Heights 24-inch sewer rehab
14. RES adopting contract limits – Foreclosure Acquisition / Rehab program
15. Second/Final Rdg. ORD ZC 1049 – 1911 & 1915 8<sup>th</sup> Ave. N.
16. Second/Final Rdg. ORD ZC 1050 – 5403 Hawk Creek Ave.

**REGULAR:**

1. PH and RES of Intent to Donate Property in Whisper Ridge Sub.
2. PH and RES to adopt the City of Billings Public Participation Plan
3. PH and 1<sup>st</sup> Rdg. ORD - Amending BMCC Sec. 24-426 and 24-431 - Parking

**May 20, 2024 (BUDGET) – WORK SESSION**

1. Storm Water Program
2. Planning / Code Enforcement / Community Development / Public Works
3. Council Discussion

**May 21, 2024 (Tuesday) (BUDGET) – SPECIAL WORK SESSION**

1. Parks and Recreation, Legal, Tax Increment Funds and Budget Wrap Up
2. Council Discussion

**May 28, 2024, (Tuesday) REGULAR BUSINESS**

**Courtesies** – Award for Steve McConnell – Parks Forestry from Patrick Plantenberg from MT Urban and Community Forestry Assn. **(Don't put on the Agenda – to be a surprise, but remind the Mayor)**

**SPECIAL PRESENTATION:** Thorne Run

**CONSENT:**

1. Boards and Commissions: TBID
2. BID AWARD: W.O. 20-13: King Ave. W. and 36<sup>th</sup> St. W. Traffic Signal Improvements
3. BID AWARD: W.O. 24-24: Voelker Pump Station Pressure Reducing Valve
4. Amendment No. 1 - W.O. 24-01, Contract 2: 2024 Sewer Main Replacement Professional Services Agreement with Morrison-Maierle
5. Contract with Signal of Montana for Library
6. Purchase of FY25 Solid Waste Refuse Trucks
7. Surplus Disposal of 300-Gallon Waste Containers to Powell, WY
8. 2024 HIDTA Award for PD
9. Donations - Graffiti reward fund
10. Donations – Mobilize the MAGIC City Project

11. Easement from Billings Public Schools for the Rose Park Trail
12. Prelim. Minor Plat – Broso Valley Park Sub.
13. Prelim. Minor Plat – Les Schwab Sub.
14. Final Plat - Annafeld Sub., 5<sup>th</sup> Filing
15. Resolution Authorizing the Sale and Prescribing the Form and Terms for the Expanded North 27th Street Refunding Bonds
16. Second/Final Reading ORD – Amending Parking Sections

**REGULAR:**

1. PH and RES for FY25 SW Collection and Landfill Fees
2. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1041 – SB 245 Text Amendments
3. PH and 1<sup>st</sup> Rdg. ORD for Zone Change 1047 - Copper Ridge 7th & 8th Filing
4. **BID AWARD: W.O. 23-11: Downtown 2-way Street Conversion**
5. MOU with Yellowstone County Short-Term Holding Facility

**June 3, 2024 – WORK SESSION**

1. Yellowstone River Parks Association (YRPA) Presentation – Mike Pigg
2. Adoption - International Fire Code (Make an Administrative Order)
3. Fire and Police Dept. 2023/24 Annual Report
4. Proposed City Subdivision Regulation Amendments (Dave Green)
5. Council Discussion

DRAFT