

Billings City Administrator Weekly Report

November 18, 2023

- 1. Leadership Retreat 2023** – The directors, city clerk, PIO, ACA and I spent two days with Mark Wilmarth of Vision West in Lewistown. We've been working with Mark since 2019. Our agenda focused on election results; "what keeps you up at night, and what do we need from one another to succeed?" We learned about our "working genius, competencies and frustrations" and expanded and refined our strategic goals into objectives and action items. We also had fun, laughed a lot, ate good and bad food and had a few drinks.
- 2. Let's Talk, 7th Generation Intertribal Center** – last evening several dozen community members came together to have a community conversation exploring Montana Native and Non-native cultures in our community, building, and strengthening bridges to enhance understanding and appreciation of where we live. Mayor Cole, DM Boyett, CMs Shaw, Rupsis, Gulick, Joy, along with Wyeth and I enjoyed the conversation.
- 3. Strategy Partners Meeting** – **December 19, 11:00 – 1:15** the City, Chamber, BSED, and Downtown Partnership will share accomplishments in 2022 and 2023 and look forward together to our community's future. Please mark your calendars. (After the 7th Generation meeting last night, we will add more partners.)
- 4. Parks Projects** - Parks staff is making repairs to the Lillis Park pickle ball courts. Poles and support structures for nets are being reinforced to ensure proper net heights during play. Mulching of leaves in all the parks continues until they have all fallen, or snowfall prevents further work. Maintenance of snow removal equipment, mowers, and small equipment is ongoing. The playground contractor is working at Castle Rock Park installing replacement slide pieces (pictures attached). Arrowhead Park playground equipment is installed. Site work and cleanup remains to finish out the project. (See the Parks Project Progress Report attached.)



Recreation News - The Parks and Recreation Department is in the process of completing a contract with A & E Design to provide the City with an assessment of our aging aquatic facilities. The Aquatic Facility Assessment will focus on South Park Pool, the wading pools at Pioneer and Hawthorne Parks, and the splash pads at Terry, Highland, Castle Rock, South and North

parks. Work on the assessment is expected to start at the end of November and continue into the spring. We have included additional design scope essential to South Park, providing conceptual design and diagramming for the pool layout, community building configuration, parking, site plan, and overall park integration. This will provide a site plan and overall design intent that will help the community understand the vision as well as be a part of the process. These drawings will be used to facilitate stakeholder and community meetings in addition to ensuring the design works for the future of South Park.

5. **Budget and Finance Committee Meeting** – Their focus was on the CIP and how best to move forward with parks, recreation and trails investments since the bond did not pass. Monday's council work session packet includes the details.

6. **Next Week's Meetings/Task Forces**

- a. West End Task Force – Tuesday, November 21st 7:00 PM, Connections Church.
- b. City Offices are closed Thursday, November 23rd and Friday, November 24th in observance of Thanksgiving.

7. **New City Hall Update –**

5th Floor

Restroom hard lids were finished taped and painted.

Soffit taping in elevator lobby is underway.

Acoustic hard lid framing in council chambers was installed.

Electrical home run work to panels is in progress.

Ceiling boxes installed for occupancy switches and exit devices.

Intake hood curb cut in and installed in fan room.

Data cable work on the south end got started.

4th Floor

Misc. taping and sanding of walls finished up.

Front police counter framing completed.

Continued work on elevator lobby soffit framing.

Misc. plumbing work in single restrooms.

Hollow metal frames prepped and painted.

Lighting control work continues.

2nd Floor

HVAC overhead rough in continues to make progress.

Copper hydronic line work continues.

Plumbing wall rough in for restrooms is nearing completion.

Welding on 6" gas line.

One side sheetrock hanging continues on the north end.

Sheetrock hung on soffit over new stairs and taping started.

Overhead conduit and cable tray work in progress.

Demo concrete for floor boxes completed.

Floor boxes and conduit installed.

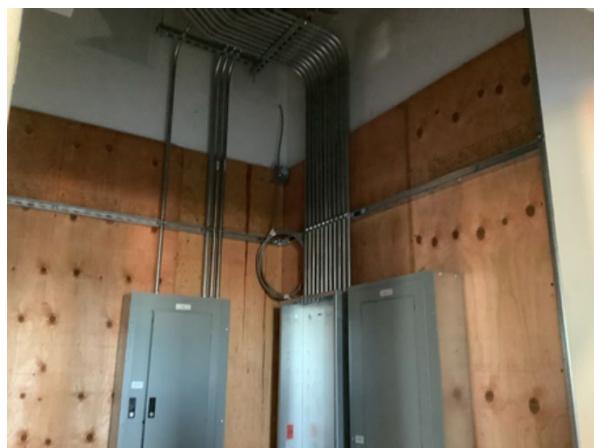
1st Floor

Welding on new 6" gas line.

Metal stud framing and layout continues.

Demo of existing tile and plaster around elevator doors.

Demo columns for new rain leaders on north end.



8. From the PIO Desk –

Facebook Live - BIL to LAX press conference

<https://www.facebook.com/CityofBillings/videos/805259691370927/?mibextid=rS40aB7S9Ucbxw6v>

BIL

<https://www.ktvq.com/news/local-news/new-air-service-between-billings-and-los-angeles-to-take-off-next-year>

<https://blubrry.com/chambercast/122394188/wings-over-billings-air-service-expansion/>

Admin

<https://www.ktvq.com/news/local-news/city-of-billings-proposes-temporary-addition-to-yellowstone-county-jail>

BPD

https://www.kulr8.com/news/billings-police-department-offers-tips-to-stay-safe-from-porch-pirates/article_b10f0be0-846b-11ee-a7f8-f7033e82cc07.html

November 17th, 2023 progress report

Park	Progress	Project	Status	*updated information for this week
	Started	Completed		
*Arrowhead playground replacement	<div style="width: 100%; background-color: #6aa84f;"></div>			*Playground punch list in progress
*Castle Rock playground addition	<div style="width: 75%; background-color: #6aa84f;"></div>			*Slide replacement parts being installed by contractor
Castle Rock parking lot & restroom	<div style="width: 5%; background-color: #666666;"></div>			Design work with consultant underway
Central tennis courts replacement	<div style="width: 100%; background-color: #6aa84f;"></div>			Submitting LWCF paperwork for project reimbursement
Comanche playground replacement	<div style="width: 100%; background-color: #6aa84f;"></div>			Playground complete and open to the public
Cottonwood Park masterplan	<div style="width: 75%; background-color: #6aa84f;"></div>			Presented at November 8th Park Board meeting and approved for recommendation to City Council
Coulson Park South Improvements	<div style="width: 15%; background-color: #9b59eb;"></div>			Received approval from US Army Corps of Engineers, proceeding with design
*Gorham irrigation automation	<div style="width: 100%; background-color: #6aa84f;"></div>			*Contractor finishing install of underground pipes, pump station being built at manufacturer's facility
Grandview irrigation automation	<div style="width: 5%; background-color: #666666;"></div>			Advertised twice, no bids both times, rebid at a later date
Highland playground replacement	<div style="width: 15%; background-color: #9b59eb;"></div>			Playground equipment was delivered, installer under contract for Fall completion
Millice irrigation automation	<div style="width: 5%; background-color: #666666;"></div>			Sealed bids opened, project over budget, rebid at a later date
*North Park adult exercise & shelter	<div style="width: 30%; background-color: #667380;"></div>			*Contractor beginning site work for new shelter and adult exercise equipment
North Park playground replacement	<div style="width: 15%; background-color: #9b59eb;"></div>			Received delivery of new play equipment at Parks shop
North Park restroom replacement	<div style="width: 100%; background-color: #6aa84f;"></div>			Pre-fab concrete restroom damaged during transport from manufacturer, installation being rescheduled
Pioneer Park tennis courts replacement	<div style="width: 15%; background-color: #9b59eb;"></div>			Consultant submitted Scope of Services, writing contract to proceed
Poly Vista inclusive playground and parking lot	<div style="width: 5%; background-color: #666666;"></div>			Landscape Architect hired for design of inclusive playground and complete parking lot for phase II
Ponderosa irrigation automation	<div style="width: 100%; background-color: #6aa84f;"></div>			Final walkthrough complete, system fully operational
Rose Park pool spray equipment replacement	<div style="width: 15%; background-color: #9b59eb;"></div>			New spray equipment ordered and scheduled for September delivery, contractor to install in Fall
Skypoint sail replacement	<div style="width: 30%; background-color: #667380;"></div>			Structural Engineer's report completed, proceeding with recommended repairs prior to painting