Billings City Administrator Weekly Report

April 17, 2020

1. **Monday's COVID-19 Update –** Monday's update will include Chief Health Official John Felton and Community of Care Branch leader John Staley. The Community Care Branch is focused on our first responders of ambulance, fire and Law enforcement.

2. **Furlough Update –** As of today, the City has nine Parking division employees that voluntarily furloughed on April 1st. The final three employees from the Parking division were partially furloughed on April 13th. Two of the three Parking employees will be working 9 hours a week to handle urgent weekly business and the third employee will maintain the elevators, stairwells and handle limited security in the parking garages 6 hours a week. In addition, ten Billings Public Library employees were furloughed on April 13th. One of the ten Library employees and one Parking division employee accepted temporary work in the Street/Traffic division.

   The City is offering furloughed employees the option to work temporary positions in Public Works to help alleviate the financial burden to these employees

3. **Community Development Block Grant –** The City of Billings was informed on April 9th it is receiving an additional $386,973 in Community Development Block Grant funding for grants to prevent, prepare for and respond to the COVID-19 outbreak in our community. This funding is coming through the CARES Act passed by Congress a few weeks ago. The City will still need to follow all federal requirements, but there are some waivers on the timing and public noticing for action on the funding process. All CDBG programs, the focus of mitigating impacts to moderate and low income and vulnerable populations is also important in application of the funds. The funding may be used for efforts, including but not limited to:

   - Construct medical facilities for testing and treatment; acquire a motel or hotel building to expand capacity of hospitals to accommodate isolation of patients during recovery; replace HVAC systems to temporarily transform commercial buildings or closed school buildings into clinics or treatment centers.
   - Support businesses manufacturing medical supplies.
   - Construct a group living facility to centralize patients undergoing treatment.
   - Carry out job training of health care workers and technicians who are available to treat disease within a community.

   City Community Development staff met with RiverStone Health staff this week to discuss both short term and long term efforts to mitigate COVID-19 in the community that the funding might be applied to. Specific projects or programs are still being evaluated, but staff is working to be creative and forward thinking in this situation where there may be some long lasting support needed in our community response to COVID-19. The current plan is to bring

recommendations to the Community Development Board during its meeting on May 5th with finalized recommendations coming before the City Council on May 11th. This aligns with the Community Development Division's already planned process to have the community's five-year Consolidated Plan for HUD brought through the local hearing and approval process in May.

4. **CARES Act Grants for Aviation and Transit –** At Monday's Work Session, the Director of Aviation and Transit, Kevin Ploehn will provide some information on how COVID-19 has impacted both the Airport and MET Transit. Fortunately both the Airport and MET have received significant support from the CARES Act. The Airport will receive a grant for $12,721,011 and MET will receive a grant for $5,358,483. Both grants are being processed by the FAA and FTA respectively with the Airport's grant application scheduled to show up in the next few days and MET's grant is ready to be programmed. Both of these grants are primarily to be used to cover shortfalls that resulted from lost revenues or extra costs caused by the COVID-19 pandemic. Additionally these funds can also be used for capital projects. Kevin will provide additional details on Monday night regarding how the Airport and MET are planning to utilize these grant funds.

5. **Castle Rock Park Master Plan -** The Parks and Recreation Department is moving forward with The Master Plan for Castle Rock Park. Request for Proposals were received Friday, April 3rd. The Selection Committee, including representatives from the Heights Task Force and the Parks Board, met Friday, April 10th and selected a firm to negotiate the scope and fee. The selected firm has been notified and staff will meet with them on Friday, April 17th. Once the scope and fee are identified, a contract will be generated. We plan to begin the master plan process the first part of May 2020.

6. **COVID-19 Information –** Please see the attached information regarding COVID-19 that has been sent out this week:
    - Airport Eligible for Cares Act Funds
    - Daily Briefing Points 4-13-2020
    - FEMA Advisory
    - FEMA FY2020 Homeland Security Grant Program
    - Governor Bullock Statement on 7th COVID-19 Death in Montana
    - Governor Announces Coronavirus Relief Fund Task Force
    - Governor Announces $15,000 No Kid Hungry Grant
    - Guidelines for Opening Up America Again
    - Met Transit Police Pilot Program Media Release
    - MT COVID Summary
    - Rapid COVID-19 Tests Media Release
    - Revised Public Meetings Schedule
    - USDA Unveils Tool to Help Rural Communities Address COVID

7. **Quarterly Reports –** The Airport and Transit Department will have a short presentation on the April 20, 2020 Work Session. Please see the attached presentation and quarterly reports:

    - Aviation & Transit Department Operational Impacts COVID-19
    - BIRD
    - Code Enforcement Update and 2020 1st Quarter Report
    - Downtown Billings Partnership
    - Budget Quarterly Report
    - Health Fund Quarterly
    - Initiatives
    - Parks & Recreation
    - Police January DUI Stats, 1st Quarter, 2019 Annual Report Addendum
    - Public Works Newsletter
    - SBURA

Stay safe, social distance and have a wonderful weekend!

MEDIA RELEASE

April 14, 2020

BILLINGS AIRPORT ELIGIBLE FOR CARES ACT FUNDS

The Federal Aviation Administration (FAA) announced today that the Billings Logan International Airport would be eligible for $12,721,011 of CARES Act funding to be used to offset any eligible Airport costs incurred after January 20, 2020. The Act included $10 billion to help airports get through the COVID-19 pandemic. With little or no passenger traffic, almost all airports have seen their revenues slashed substantially.

Kevin Ploehn, Director of Aviation and Transit, commented, "This definitely helps to offset the revenue losses that the Airport has been incurring since the COVID-19 pandemic basically ended passenger travel in America. The anticipated year long effects that we were forecasting generated some very large revenue losses that were going to be difficult to offset. This is definitely good news for Billings and its Airport."

The FAA indicated today that they will award funds on an expedited basis and encouraged airports to spend funds expeditiously.

Coronavirus (COVID-19) Pandemic Whole-of-America Response

Monday, April 13, 2020

"COUNTLESS AMERICANS HAVE SELFLESSLY ANSWERED THE CALLS FOR HELP IN THEIR COMMUNITIES AND HAVE PERFORMED EXTRAORDINARY ACTS TO HELP THEIR NEIGHBORS IN TIMES OF NEED. HEALTHCARE WORKERS AND MEDICAL PROFESSIONALS HAVE WORKED TIRELESSLY TO HEAL THE SICK, AND THOUSANDS OF VOLUNTEERS, FIRST RESPONDERS, CRITICAL WORKERS, AND BUSINESSES HAVE CONTRIBUTED THEIR TIME AND RESOURCES TO HELP DEFEAT THIS VIRUS." - PRESIDENT DONALD TRUMP

Topline Briefing Points and Messages

- FEMA, HHS, and our federal partners work with state, local, tribal and territorial governments to execute a whole-of-America response to COVID-19 pandemic and protect the health and safety of the American people.
- FEMA continues to expedite movement of commercially pre-sourced and commercially procured critical supplies from the global market to medical distributors in various locations across the U.S. through Project Airbridge.
- Data and information-sharing **are critical** for moving forward in this response and equipping areas expected to be the next medical hot spots.
    - Considering both scarcity of ventilators in the Strategic National Stockpile (SNS) and current capacity of the private sector to meet demand, the federal government has adopted a process to manage allocation of federal ventilator resources to ensure the right amount of ventilators are shipped to the right states to sustain life within a 72-hour window.
    - Emergency managers and public health officials submit requests for ventilators to FEMA/ HHS, providing detailed data on total medical/ hospital beds; total acute care (ICU) beds; normal occupancy; predicted surge occupancy; and number of ventilators available in the state.
    - States can send requests outside of the 72-hour window for consideration by the federal government; allocation decisions and/or shipments, however, should not be expected until the state is within the immediate 72-hour window.
    - Hospital administrators across the country are being asked to provide daily reports on testing, capacity, supplies, utilization, and patient flows to facilitate the ongoing public health response.

Supply Chain Task Force

- The FEMA/HHS Supply Chain Stabilization Task Force increases supply of medical supplies and equipment to front line healthcare workers.
    - Supply is executed through a four-pronged approach: Preservation, Acceleration, Expansion, and Allocation, to rapidly increase supply today and expand domestic production of medical supplies and equipment to increase supply long-term.

- As of **April 13**, Project Airbridge has completed 37 flights with an additional 43 scheduled for a total of approximately 80 flights.
  - Eight flights landed on April 12 at distribution hubs in New York, Los Angeles, Chicago and Columbus, OH.
  - Anticipated cargo includes 7 million gloves (NY), 19 million gloves (Chicago) and 13 million gloves, 97,000 gowns and 106,000 shoe covers (Columbus).
  - It is important to note that any number of variables can affect international flight schedules, causing unexpected delays, cancellations or variations in final cargo quantities.
- Shipments of approximately 10 million FEMA-procured N95 masks from 3M began over the weekend. The first flight carrying approximately 600,000 masks arrived yesterday, **April 12**. This is the first in a sequence of flights scheduled over the next four weeks.
- Through Project Airbridge, the following supplies have been delivered from overseas manufacturers to the U.S. and into private sector supply chains from March 29 to April 12:
  - 550,000 N95 masks
    - 130,000 of the N95 masks were purchased by FEMA from the first Airbridge flight, which landed at JFK March 29
  - 377.2 million gloves
  - 25.1 million surgical masks
  - 4.9 million surgical gowns
  - 24,000 face shields
- FEMA established the airbridge to shorten the amount of time it takes for U.S. medical supply distributors to get commercially pre-sourced and procured personal protective equipment and other critical supplies into the country for their respective customers.
  - FEMA covers the cost to fly supplies into the U.S. from overseas factories, cutting the amount of time it takes to ship supplies from weeks to days. FEMA does not have detailed visibility on PPE amounts until the cargo is loaded.
  - As part of the current agreement with distributors, 50 percent of the supplies on each plane are directed by the distributors to customers within hotspot areas with the most critical needs for those supplies. These areas are determined by HHS and FEMA based on CDC data.
  - FEMA is providing distributors with up-to-date information on the locations across the country hardest hit by COVID-19 or in most need of resources now and in the future.
  - The remaining 50 percent is fed into that distributors' normal supply chain and onto their customers across the U.S. in order to not disrupt the current supply chain system.
- To date, 8.5 million N95 masks from the Department of Defense were distributed to cities prioritized by the White House Task Force; an additional 1.65 million were delivered to New York, Michigan, and Illinois.
- Another 3.4 million DoD N95 masks were shipped to states including:
  - Approximately 500,000 in transit to Illinois
  - Approximately 1 million delivered to Pennsylvania
  - Approximately 500,000 delivered to West Virginia
  - Approximately 400,000 delivered to NYC
  - Approximately 1 million in transit to Florida

- FEMA has awarded a contract with a manufacturer in South Korea to provide approximately 750,000 test kits. Flights carrying the test kits are expected to begin April 14.
    - The test kits will be distributed to states that can process them and have a need to augment their existing testing capability. Urgent needs will be given priority based on medical hot spot analysis.
- The Supply Chain Task Force participated in a cross-sector coordination call hosted by DHS' Cybersecurity and Infrastructure Agency Friday, April 10 and is developing guidance in conjunction with manufacturers and sharing with non-medical sectors mask alternatives to reduce N95 demand as well as coordinating on PPE preservation techniques.
- The Supply Chain Task Force is working with private sector companies to help augment the supply chain by facilitating conversion of their manufacturing lines to produce PPE such as masks, gowns and other items in need.
- The Task Force is also connecting companies with suppliers of high demand materials required to produce PPE. For instance, the Task Force connected Medline, a company that manufactures hand sanitizer, with the Renewable Fuels Association and Plastic Industry Association; these partnerships will allow Medline to continue hand sanitizer production.
- Since **April 6**, two shipments of critical Hydroxychloroquine medicine have departed the Strategic National Stockpile.
    - The first shipment of nine million tablets is in support of New York City, Chicago, New Orleans and Detroit.
    - The second shipment of 10.1 million tablets is intended for St. Louis, Philadelphia, Pittsburg, Baltimore, Washington D.C., Milwaukee, Miami, Houston, Indianapolis, and Baton Rouge. A portion of this shipment will also support the Veterans Affairs Consolidated Mail Outpatient Pharmacy and the Department of Defense.

By the Numbers

- Forty-two states, four territories and more than 37 tribes have issued stay-at-home orders.
- All 50 states, 4 territories, and Washington, D.C., have been approved for major disaster declarations to assist with additional needs identified.
- As of **April 12**, FEMA and HHS have provided or are currently shipping 10,888 ventilators from the Strategic National Stockpile (SNS) and the Defense Department to: Alaska (60), Arizona (100), California/LA County (170), Colorado (100), Connecticut (350), Delaware (50), Florida (200), Georgia (150), Guam (30), Illinois (600), Indiana (100),Louisiana (350), Maryland (470), Massachusetts (400), Michigan (700), the Navajo Nation (50), Nevada (150), New Jersey (1,558), New York (4,400), Oregon (140), Rhode Island (100), Washington (500) and the Federal Bureau of Prisons (20).
    - Governor Brown of Oregon sent the state's 140 ventilators directly to New York; and,
    - Governor Inslee of Washington is returning 400 of the state's 500 ventilators to the SNS to be deployed to areas of greatest need.
    - Governor Newsom of California is sending 500 state-owned ventilators to medical hotspots across the country through Emergency Management Assistance Compacts (EMAC). States that will receive these ventilators include New York (100), New Jersey (100), Illinois (100), Maryland (100), Delaware (50, Washington, D.C. (50), and Nevada (50.

- The federal government has approximately 6,924 total ventilators available: 6,724 in the Strategic National Stockpile; 200 from the Department of Defense.
- Department of Defense deployed 70 ventilators with USNS Mercy, 52 ventilators with USNS Comfort, and 36 ventilators with three Army field hospital personnel supporting Seattle and New York City.
- As of **April 12**, FEMA and HHS have coordinated the delivery of or are currently shipping: 38 million N95 respirators, 32.6 million surgical masks, 5.5 million face shields, 4.7 million surgical gowns, 30.3million gloves, 212,000 coveralls, 10,448 ventilators and 8,600 federal medical station beds.
- FEMA obligated $5.2 billion in support of COVID-19 efforts.
    - Obligations on April 11 included $77.2M for New York to provide a scalable medical capability to include staff, equipment, and supplies to assist with medical care at alternate care facilities.
- FEMA currently has 2,902 employees supporting COVID-19 pandemic response out of a total 20,550 agency employees ready to respond to other emergencies should they occur.
- As of **April 12**, 74 agencies across 26 states, the District of Columbia, one tribe and one U.S. territory have sent: 164 text messages via the Wireless Emergency Alert system; 44 messages to broadcast stations via the Emergency Alert System.
- To date, the President has approved 38 National Guard requests for federal support for the use of National Guard personnel in a Title 32 duty status. Thirteen requests are pending approval.
    - Requests approved include: Arizona, California, Colorado, Connecticut, Florida, Georgia, Guam, Hawaii, Illinois, Kentucky, Indiana, Louisiana, Massachusetts, Maryland, Michigan, Mississippi, Missouri, Montana, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Ohio, Oregon, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Tennessee, Texas, Virginia, Washington, Washington, D.C., West Virginia, Wisconsin, and the U.S. Virgin Islands.
    - Pursuant to this approval, the Federal Government will fund 100 percent of the cost share for National Guard orders up to 31 days. These orders of duty must be effective no later than two weeks from the date of the Presidential Memorandum on April 6.
    - This approach will allow National Guard members to receive the additional benefits associated with 31-day deployments as well as allow each state additional time to issue new orders.
    - More than 24,400 National Guard troops have activated to help with testing and other response efforts.
- To date, CDC, state, and local public health labs and other laboratories have tested more than 2.39 million samples.
    - To date, the federal Community Based Testing Sites have screened more than 86,678 individuals.
- The U.S. Public Health Service deployed more than 1,500 officers in support of nation-wide efforts to mitigate the virus' potential spread.
- The U.S. Military working with HHS has deployed thousands of personnel to build and staff 62 temporary hospitals and alternate care facilities with 27,363 projected beds in 22 states, 2 territories, and the District of Columbia.
- The U.S. Army Corps of Engineers received 53 mission assignments totaling approximately $1.7 billion to include 22 for the design and build alternate care sites in Alaska, American Samoa,

Arizona, California, Colorado, Commonwealth of the Northern Mariana Islands, District of Columbia, Florida, Guam, Hawaii, Idaho, Illinois, Iowa, Kentucky, Maine, Maryland, Michigan, Missouri, Montana, the Navajo Nation, Nevada, New Jersey, New Mexico, New York, North Dakota, Oregon, Pennsylvania, Utah, Virginia, Washington and Wisconsin.

- As of **April 13**, 2,081 USACE personnel are activated to support the COVID-19 mission, with more than 15,000 personnel engaged in additional response efforts.

FEMA and HHS Response

FEMA

- On **March 13**, President Trump declared a nationwide emergency pursuant to Stafford Act
  - 50 states, the District of Columbia, five territories, and 29 tribes are working directly with FEMA
  - A tribal government may choose to be a subrecipient under a state that has chosen to be a recipient of FEMA assistance, or choose to be a direct recipient of FEMA.
  - FEMA activated all 10 Regional Response Coordination Centers to support ongoing response efforts across the country. Emergency operations centers in all states and territories are activated.
- Requests for assistance, especially for critical supplies, should be routed through the proper channels as soon as possible. The most efficient way to identify critical gaps and get results:
  - Consistent with the principle of locally executed, state managed, and federally supported response, requests for assistance at the local and county levels should first be routed to their respective state.
  - Any needs that cannot be met by the state or tribe should then be sent to the respective FEMA regional office. FEMA regions will direct requests to the FEMA NRCC in Washington, D.C. for fulfillment.
- FEMA/HHS are delivering supplies and ventilators using its logistics supply chain management system to procure and track commodities to supplement state and tribal purchases.
  - FEMA issued a request for quotation on **March 26**, for vendors who have medical equipment and supplies to sell to the agency. The RFQ can be found on www.sam.gov.
  - On **March 21**, HHS awarded contracts to five companies to purchase approximately 600 million N95 respirators over the next 18 months.
  - As of **April 5**, the FEMA/HHS Supply Chain Stabilization Task Force is validating responses from 11 manufacturers to identify viable supply sources for additional PPE.
- On **April 11**, FEMA issued guidance on the framework, policy details and requirements for determining the eligibility for FEMA reimbursement of states purchasing and distributing food to meet the immediate needs of those who do not have access to food as a result of COVID-19 and to protect the public from the spread of the virus.
- On **April 9**, FEMA announced that it is suspending rent for disaster survivors living in FEMA-purchased temporary housing units in California, Florida, North Carolina and Texas. The temporary suspension means residents will not have to pay rent in April, May or June.

U.S. Department of Health and Human Services Agencies and Offices

- HHS is releasing $160 million dollars in additional CDC funding to dozens of regional hotspots for effective response to the worsening situation in their jurisdictions.
- Beginning **April 10**, HHS and FEMA are working with states with federal Community-Based Testing Sites to clarify whether sites want to continue as they are now, or transition to full state control.
- On **April 10**, HHS began delivering the initial $30 billion in relief funding to providers in support of the national response to COVID-19, with $26 of the $30 billion expected to be delivered to providers' bank accounts the same day.
- On **April 10**, HHS Secretary Azar sent a follow up letter to hospital administrators, reinforcing the need for data to be provided daily to facilitate planning, monitoring, and resource allocation in response to COVID-19.
    - The letter included a set of frequently asked questions that details federal government's data needs, explains the division of reporting responsibility between hospitals and states, and provides clear, flexible options for the timely delivery of this critical information.
    - The letter also recognizes that many non-Federal entities may already be requesting this information from hospitals; therefore, the federal government has done its best to minimize the burden of sharing this data and to reduce further duplication of effort.
- On **April 8**, HHS, through the Health Resources and Services Administration awarded more than $1.3 billion to 1,387 health centers. These centers will help communities across the country detect coronavirus; prevent, diagnose, and treat COVID-19; and maintain or increase health capacity and staffing levels to address this public health emergency.
- On **April 8**, HHS announced the first contract for ventilator production rated under the Defense Production Act, to General Motors. A second contract was awarded to Philips on the same day for ventilator production.
    - The Philips contract was for $646.7 million for the delivery of 2,500 ventilators to the Strategic National Stockpile by the end of May 2020 and a total of 43,000 ventilators to be delivered by the end of December 2020.
    - GM's contract, at a total contract price of $489.4 million, is for 30,000 ventilators to be delivered to the Strategic National Stockpile by the end of August, with a production schedule allowing for the delivery of 6,132 ventilators by June 1.
- On **March 24**, HHS announced $250 million in grants from the Administration for Community Living to help states, territories and tribes provide meals to older adults. Additionally, HHS awarded $100 million to support HHS health resources and services administration-funded health centers across the country to address screening and testing needs, acquire medical supplies and boost telehealth capacity.
- HHS identified $80 million dollars specifically for tribes, tribal organizations, and tribal health service providers.
- On **March 21**, HHS awarded contracts to five companies to purchase approximately 600 million N95 respirators over the next 18 months. This purchase encourages manufacturers to increase production of N95 respirators now, with a guarantee that companies will not be left with excess supplies if private sector orders are cancelled.

Centers for Disease Control and Prevention

- On **March 31**, the president extended the nation's Slow the Spread campaign until April 30.

- CDC released personal protective equipment optimization strategies for healthcare providers to optimize resources, deal with limited resources, and make contingency plans or alternative strategies when supplies are limited.
- On **March 28**, the Centers for Medicare and Medicaid Services sent a letter to the nation's hospitals requesting they report data to HHS, CDC, and the CDC's National Healthcare Safety Network (NHSN) COVID-19 Patient Impact and Hospital Capacity Module. These daily reports include bed capacity and supplies.
- On **April 3**, CDC launched COVIDView, a weekly report that summarizes and interprets key indicators from a number of existing surveillance systems.
- On **April 8**, CDC issued additional guidance to help ensure critical infrastructure workers can perform their jobs safely after potential exposure to the virus.
- On **March 17**, CDC issued a Level 3 Travel Health Notice for cruise ship travel. CDC recommends that all people defer travel on cruise ships, including river cruises, worldwide. On April 10, CDC extended guidelines for an additional 100 days.

Food and Drug Administration (FDA)

- FDA approved a Phase-3 clinical trial using a rheumatoid arthritis drug for treatment of severe COVID-19 pneumonia.
- On **March 28**, FDA issued an Emergency Use Authorization (EUA) to allow hydroxychloroquine sulfate and chloroquine phosphate products donated to the Strategic National Stockpile to be distributed and used for certain hospitalized patients with COVID-19.
- FDA has granted 30 Emergency Use Authorizations of commercially available diagnostic tests, including one antibody test to be used in hospital laboratories.
- The National Institutes of Allergy and Infectious Diseases mobilized a rapid research response to quickly develop effective COVID-19 countermeasures, including diagnostics, vaccines, and treatments.

Other Federal Agencies

- President Donald J. Trump signed the bipartisan CARES Act to provide relief to American families, workers, and the heroic healthcare workers on the frontline of this outbreak.
- As of **April 11**, the Department of Defense has deployed more than 320 medical area personnel from the United States Navy and United States Air Force to support New York City and Philadelphia hospitals.
- As of **April 7**, the Small Business Administration's Paycheck Protection Program has processed more than $70 billion in loans for qualifying small businesses.
- On **April 9**, the U.S. Coast Guard was tracking one remaining cruise ship (Pacific Princess) to arrive in US port with 125 passengers.
- On **April 3**, President Trump issued "Memorandum on Allocating Certain Scarce or Threatened Health and Medical Resources to Domestic Use" directing DHS and FEMA, in consultation with the HHS, to use the Defense Production Act to keep scarce medical resources within the United States for domestic use. CBP is assisting FEMA in temporarily detaining export shipments of PPE. PPE subject to this policy includes: N95 respirators, and a variety of other respirators; surgical masks; and, surgical gloves.

- The Cybersecurity and Infrastructure Security Agency (CISA) published updated guidance on essential critical infrastructure workers during COVID-19 response and a quick reference of the Do's and Don'ts for employers and employees related to COVID-19 exposures.
- On **April 8**, CISA and United Kingdom's National Cyber Security Centre issued an activity alert titled, COVID-19 Exploited by Malicious Cyber Actors. This joint alert seeks to address the growing use of COVID-19-related themes by malicious cyber actors and provides resources to help detect and prevent COVID-19 malicious activity on networks.
- On **March 28**, the Office of Personnel Management announced the COVID-19 Surge Response Program. Under this program, agencies will be able to post rotational opportunities for federal employees to support the COVID-19 response.
- On **March 24**, the Department of Justice created a national task force to actively look for and act on hoarding and price gouging.
    - The task force is a result of the March 23 Executive Order and HHS determination under the Defense Production Act that certain personal protective equipment (PPE) and medical supplies are scarce.
    - DOJ and HHS partnered to distribute medical supplies confiscated from price gougers to those on the frontline of the COVID-19 response in New York and New Jersey.
- The Department of Homeland Security has extended the REAL ID enforcement deadline to Oct.1, 2021.
- American Red Cross and Advancing Transfusion and Cellular Therapies Worldwide (AABB) continue to seek blood and convalescent plasma donations.
    - People who have fully recovered from COVID-19 have antibodies in their plasma that can attack the virus.
    - The Red Cross has been asked by the U.S. Food and Drug Administration (FDA) to help identify prospective donors and manage the distribution of these products to hospitals treating patients in need. More information at RedCross.org.
    - To find where you can donate blood, visit aabb.org.
- Many telecommunication companies are working with the Federal Communications Commission to "Keep Americans Connected." This pledge is designed to ensure that Americans do not lose their broadband or telephone connectivity during the COVID-19 response.
- The Internal Revenue Service (IRS) donated 58,400 N95 respirators to the states of California, Kentucky, Maryland, Massachusetts, New York, Pennsylvania, Tennessee, Texas and Washington, D.C.
- The U.S. Department of Labor announced availability of up to $100 million for Dislocated Worker Grants to help address the workforce-related impacts related to COVID-19.
- The U.S. Department of Housing and Urban Development issued a moratorium on foreclosures and evictions for single family homeowners with FHA-insured mortgages for the next 60 days.
- The U.S. Department of Agriculture is delivering one million meals per week to children in rural areas who are out of school.
- The U.S. Department of Education announced all borrowers with federally held student loans will have zero interest rates for at least 60 days. Additionally, these borrowers will have the option to suspend their payments for at least two months to allow them greater flexibility.

FEMA ADVISORY – APRIL 13, 2020

Coronavirus (COVID-19) Pandemic Whole-of-America Response

Attached you will find today's FEMA Daily Briefing Points for the Whole-of-America response to coronavirus (COVID-19) pandemic. These briefing points include Topline Messages, as well as Supply Chain Task Force; By the Numbers; FEMA and Department of Health and Human Services Response; and Guidance from Federal Agencies.

Topline messaging includes:

- FEMA, HHS, and our federal partners work with state, local, tribal and territorial governments to execute a whole-of-America response to COVID-19 pandemic and protect the health and safety of the American people.
- FEMA continues to expedite movement of commercially pre-sourced and commercially procured critical supplies from the global market to medical distributors in various locations across the U.S. through Project Airbridge.
- Data and information-sharing **are critical** for moving forward in this response and equipping areas expected to be the next medical hot spots.
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    - Hospital administrators across the country are being asked to provide daily reports on testing, capacity, supplies, utilization, and patient flows to facilitate the ongoing public health response.

Contact Us

If you have any questions, please contact FEMA Office of External Affairs, Congressional and Intergovernmental Affairs Division:

- Congressional Affairs at (202) 646-4500 or at FEMA-Congressional-Affairs@fema.dhs.gov.
- Intergovernmental Affairs at (202) 646-3444 or at FEMA-IGA@fema.dhs.gov.

FEMA

- Tribal Affairs at (202) 646-3444 or at FEMA-Tribal@fema.dhs.gov.
- Private Sector Engagement at (202) 646-3444 or at nbeoc@max.gov.

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Also, follow Administrator Pete Gaynor on Twitter @FEMA_Pete.

FEMA Mission

To help people before, during, and after disasters.

U.S. Department of Homeland Security
Washington DC, 20472

FEMA

Grant Programs Directorate Information Bulletin
No. 447
April 10, 2020

MEMORANDUM FOR: All State Administrative Agency Heads
All State Administrative Agency Points of Contact
All Urban Area Security Initiative Points of Contact
All State Homeland Security Advisors
All State Homeland Security Directors
All State Emergency Management Agency Directors

FROM: Bridget Bean
Assistant Administrator
Grant Programs Directorate

SUBJECT: **Modifications to the Fiscal Year 2020 Homeland Security Grant Program Notice of Funding Opportunity Application Submission Requirements for the State Homeland Security Program and Urban Area Security Initiative as a Result of the COVID-19 Pandemic**

I. Purpose

This Information Bulletin (IB) modifies the Fiscal Year (FY) 2020 Homeland Security Grant Program (HSGP) application submission requirements contained in the FY 2020 HSGP Notice of Funding Opportunity (NOFO) released on February 14, 2020. It also announces final allocations for the FY 2020 State Homeland Security Program (SHSP) and the FY 2020 Urban Area Security Initiative (UASI). FEMA acknowledges that state, local, tribal and territorial partners have reprioritized scarce resources to the COVID-19 pandemic response, reducing their ability to comply with existing application submission requirements before the application deadline on April 30, 2020.[1]

II. Applicability

This IB applies to FY 2020 SHSP and UASI applicants. It does not apply to FY 2020 Operation Stonegarden applicants.

[1] On March 20, 2020, FEMA extended the application deadline for the FY 2020 preparedness grant programs from April 15, 2020 to April 30, 2020. This extension was reflected in an updated version of the FY 2020 HSGP NOFO posted at that time.

III. Guidance

A. DHS/FEMA will award SHSP and UASI grants in an amount equal to the allocations stated in the tables attached to this IB. These allocation amounts represent the high-end of each state, territory, or high-risk urban area's target allocation range on pages 8 and 10 of the FY 2020 HSGP NOFO.

B. FY 2020 SHSP and UASI applications must include one (1) Investment Justification (IJ) and at least one (1) respective project for each of the four National Priority areas (Cybersecurity, Soft Targets/Crowded Places, Intelligence and Information Sharing, and Emerging Threats) identified in the FY 2020 HSGP NOFO. Each of these four (4) investments must also account for at least five (5) percent of the applicant's allocation stated in this IB. State Administrative Agencies (SAAs) may submit complete project-level information at the time of application as described in the FY 2020 HSGP NOFO, but are no longer required to do so *at the time of application*. This includes the four (4) National Priority area Investment Justifications (IJs).

C. As in previous years, applicants may submit up to ten (10) IJs and must propose at least one (1) project within each of their IJs.

D. FY 2020 SHSP and UASI applicants are no longer encouraged to apply for funding at least 15 percent over their allocations. Final award amounts will not deviate from the allocations attached to this IB.

E. If not included in the application due April 30, 2020, SHSP and UASI recipients must submit complete project-level information for each SHSP and UASI IJ as part of the Biannual Strategy Implementation Report (BSIR) due by January 30, 2021. This includes IJs for the four (4) National Priority areas and the two (2) required election security projects (one [1] each in the Cybersecurity IJ and the Soft Targets /Crowded Places IJ). For more information on what should be included in these IJs, applicants should refer to pages 13-33 of the FY 2020 HSGP NOFO, as well as the FY 2020 HSGP Frequently Asked Questions (FAQ), located at: https://www.fema.gov/media-library/assets/documents/185911.

F. DHS/FEMA will evaluate the effectiveness of the projects submitted in the December 2020 BSIR. DHS/FEMA will not reduce FY 2020 HSGP awards based on the effectiveness review but will work with recipients to ensure compliance with the National Priority area requirements based on the results of the effectiveness review. Recipients and subrecipients will not be permitted to expend funding under the National Priority areas until the effectiveness of the proposed projects has been reviewed and confirmed by FEMA. For additional information on the effectiveness review process, applicants should refer to pages 34-37 of the FY 2020 HSGP NOFO, as well as the FY 2020 HSGP FAQ, located at: https://www.fema.gov/media-library/assets/documents/185911.

IV. Questions

Any questions regarding this IB may be directed to your FEMA Headquarters Preparedness Officer (PO) or the Centralized Scheduling and Information Desk (CSID) at askcsid@fema.dhs.gov or (800) 368-6498, Monday through Friday, 9:00 a.m. – 5:00 p.m. ET.

FY 2020 SHSP Allocations

State/Territory	FY 2020 Allocation	State/Territory	FY 2020 Allocation
Alabama	$4,287,500	Montana	$4,287,500
Alaska	$4,287,500	Nebraska	$4,287,500
American Samoa	$1,000,000	Nevada	$4,287,500
Arizona	$4,287,500	New Hampshire	$4,287,500
Arkansas	$4,287,500	New Jersey	$7,692,000
California	$62,011,000	New Mexico	$4,287,500
Colorado	$4,287,500	New York	$73,968,000
Connecticut	$4,287,500	North Carolina	$5,529,000
Delaware	$4,287,500	North Dakota	$4,287,500
District of Columbia	$5,529,000	Northern Mariana	$1,000,000
Florida	$10,159,000	Ohio	$6,731,000
Georgia	$5,750,000	Oklahoma	$4,287,500
Guam	$1,000,000	Oregon	$4,287,500
Hawaii	$4,287,500	Pennsylvania	$8,846,000
Idaho	$4,287,500	Puerto Rico	$4,287,500
Illinois	$15,107,000	Rhode Island	$4,287,500
Indiana	$4,287,500	South Carolina	$4,287,500
Iowa	$4,287,500	South Dakota	$4,287,500
Kansas	$4,287,500	Tennessee	$4,287,500
Kentucky	$4,287,500	Texas	$19,799,000
Louisiana	$4,287,500	U.S. Virgin Islands	$1,000,000
Maine	$4,287,500	Utah	$4,287,500
Maryland	$7,692,000	Vermont	$4,287,500
Massachusetts	$6,731,000	Virginia	$8,846,000
Michigan	$5,529,000	Washington	$6,731,000
Minnesota	$4,287,500	West Virginia	$4,287,500
Mississippi	$4,287,500	Wisconsin	$4,287,500
Missouri	$4,287,500	Wyoming	$4,287,500
Total			**$415,000,000**

FY 2020 UASI Allocations

State/Territory	Funded Urban Area	FY 2020 UASI Allocation
Arizona	Phoenix Area	$5,250,000
California	Anaheim/Santa Ana Area	$5,250,000
	Bay Area	$37,500,000
	Los Angeles/Long Beach Area	$68,000,000
	Riverside Area	$3,500,000
	Sacramento Area	$3,500,000
	San Diego Area	$16,900,000
Colorado	Denver Area	$3,500,000
District of Columbia	National Capital Region	$51,750,000
Florida	Miami/Fort Lauderdale Area	$14,750,000
	Orlando Area	$3,500,000
	Tampa Area	$3,500,000
Georgia	Atlanta Area	$6,250,000
Hawaii	Honolulu Area	$3,500,000
Illinois	Chicago Area	$68,000,000
Louisiana	New Orleans Area	$3,500,000
Maryland	Baltimore Area	$4,250,000
Massachusetts	Boston Area	$16,900,000
Michigan	Detroit Area	$5,250,000
Minnesota	Twin Cities Area	$5,250,000
Missouri	St. Louis Area	$3,500,000
Nevada	Las Vegas Area	$5,250,000
New Jersey	Jersey City/Newark Area	$19,050,000
New York	New York City Area	$178,750,000
Oregon	Portland Area	$3,500,000
Pennsylvania	Philadelphia Area	$16,900,000
	Pittsburgh Area	$3,500,000
Texas	Dallas/Fort Worth/Arlington Area	$16,900,000
	Houston Area	$24,600,000
	San Antonio Area	$3,500,000
Virginia	Hampton Roads Area	$3,500,000
Washington	Seattle Area	$6,250,000
Total		**$615,000,000**

OFFICE OF THE GOVERNOR
STATE OF MONTANA

Steve Bullock
GOVERNOR

Mike Cooney
LT. GOVERNOR

FOR IMMEDIATE RELEASE:
Monday, April 13, 2020

CONTACTS:
Marissa Perry, Communications Director, Governor's Office, (406) 444-4514
Erin Loranger, Press Secretary, Governor's Office, (406) 444-9725

Governor Bullock Statement on the 7th COVID-19 Death in Montana

MONTANA – Governor Steve Bullock today issued the following statement regarding the death of a Montanan due to COVID-19, marking the seventh in the state.

"I am saddened to hear of another death due to COVID-19 in Montana and am thinking of the family and friends who are grieving the loss of this fellow Montanan. We must stay vigilant in our efforts to stay home and take all precautions to protect our family, friends, and Montana's most vulnerable during this difficult time."

Notification of the death was provided by the Flathead City-County Health Department today.

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OFFICE OF THE GOVERNOR
STATE OF MONTANA

Steve Bullock
GOVERNOR

Mike Cooney
LT. GOVERNOR

FOR IMMEDIATE RELEASE:
Wednesday, April 15, 2020

CONTACTS:
Marissa Perry, Communications Director, Governor's Office, (406) 444-4514
Erin Loranger, Press Secretary, Governor's Office, (406) 444-9725

Governor Bullock Announces Coronavirus Relief Fund Task Force

MONTANA – Governor Steve Bullock today announced the establishment of the Coronavirus Relief Fund Task Force to provide guidance and advice on how to best use $1.25 billion appropriated to Montana through the Federal CARES Act to assist workers, businesses, and sectors of the economy impacted by COVID-19.

"While we continue to prioritize the health and safety of Montanans, we know many residents are financially impacted by this crisis and need assistance now," Governor Bullock said. **"Today I'm establishing the Coronavirus Relief Fund Task Force to provide guidance and expertise on how to deploy $1.25 billion responsibly and quickly put Montana on a path toward economic recovery and meet the needs in our communities."**

"We will be using our experiences as business owners and community leaders to best support Montanans and businesses financially during this time and as we work towards rebuilding our economy," said Larry Simkins, CEO of the Washington Companies. **"The governor reaching out to the business sectors of the state is a smart move and one that will help to ensure this funding from the CARES Act is best invested in our communities."**

The task force includes 26 Montanans and seeks to represent the industries and sectors impacted by COVID-19 including small business owners, agriculture, nonprofits, economic development organizations, financial institutions, and others.

Over the next two weeks, the task force will examine all sectors of the economy to understand the impacts of COVID-19 on Montanans and consider the unique needs of each region of the state and support a long-term path to economic recovery.

Montana and other states are still waiting on federal guidance on how the $1.25 billion can be spent. The Treasury is expected to release the approximate $1.25 billion appropriated to the state

by April 24. The task force will provide its final recommendations to Governor Bullock on April 30.

Montanans can provide input on where the funds are needed at: https://commerce.mt.gov/Cares-Act and is also accessible through the covid19.mt.gov website.

The task force will be led by Larry Simkins of the Washington Companies. Members of the task force include:

- Charlie Beaton – Big Dipper Ice Cream
- Scott Brown – The Base Camp
- Eric Bryson – Montana Association of Counties
- Tim Burton – Montana League of Cities and Towns
- Nick Checota – Logjam Presents
- Randy Chesler – Glacier Bancorp
- Bill Coffee – Stockman Bank
- Colin Davis – Chico Hot Springs
- Shalon Hastings – Fly FisHer Adventures
- Jacquie Helt – Service Employees International Union
- Mike Hope – Rockin R
- Llew Jones – State representative, business owner
- Tom Keneally – Town Pump
- Casey Lozar – Federal Reserve Bank
- Jim Markel – Red Oxx
- Janice Mattson – Mattson Farms
- Liz Moore – Montana Nonprofit Association
- Jim Peterson – Rancher
- Kevin Riley – 1st Interstate Bank
- Mark Semmens – D.A. Davidson
- Jon Sesso – State Senator, business owner
- Larry Simkins – The Washington Companies
- Jason Smith – Montana Office of Indian Affairs
- Sarah Walsh – PayneWest Insurance
- Joe Willauer – Butte Local Development Corporation

OFFICE OF THE GOVERNOR
STATE OF MONTANA

Steve Bullock
GOVERNOR

Mike Cooney
LT. GOVERNOR

FOR IMMEDIATE RELEASE:
Wednesday, April 15, 2020

CONTACTS:
Marissa Perry, Communications Director, Governor's Office, (406) 444-4514
Erin Loranger, Press Secretary, Governor's Office, (406) 444-9725
Jon Ebelt, Public Information Officer, DPHHS, (406) 444-0936

Governor, First Lady Bullock Announce $15,000 No Kid Hungry Grant Awarded to Kalispell Public Schools for Meals During COVID-19 Emergency

KALISPELL – Governor Steve Bullock, First Lady Lisa Bullock, and Montana No Kid Hungry today announced a $15,000 grant to support Kalispell Public Schools Food Service's work to reach families in need of meals as part of the response to COVID-19.

"Access to nutritious meals for families is critical throughout the year and especially during this difficult time," Governor Bullock said. **"We're fortunate that Montana No Kid Hungry is there to partner with our local communities. I thank all the schools and communities across the state that are stepping up to meet the needs of our children."**

"When faced with difficult challenges, Montana communities rally around each other to support residents," First Lady Lisa Bullock said. **"The way Kalispell Public Schools has responded is a great example of how the entire state is working together to meet the needs of our friends and neighbors."**

The grant funds will be used to help keep Kalispell's meal service up and running while schools are closed due to COVID-19. Jana Graham, Food Service Director for Kalispell Public Schools, said the grant will be used to pay for food, packaging, and staff payroll. **"This grant will make a huge difference in the community,"** Graham said.

During the first week of school closures, the Kalispell Food Service team served approximately 900 meals, and now that number has risen to 2,000 per week. Meals are offered to families for pickup every day of the week with lunch for that day and breakfast for the next morning.

Graham said her team has taken this role very seriously. **"When school closures were announced, our team moved quickly to respond,"** she said. **"We know how important our role is to deliver nutritious food to the kids who normally rely on school meals as well as families who have a new need as a result of coronavirus-related challenges."**

Graham also complimented her staff on their efforts to prepare high-quality food. **"We've had sub sandwiches, chicken spaghetti, burritos – things that they can heat up at home so they're not just having a ham and cheese sandwich every day,"** Graham said. **"Our bakers are making homemade muffins and cookies."**

And, Graham said the feedback they've received from the community has been inspiring.

“There was a mom talking about how grateful she was,” Graham said. **“She had four boys, and she said whenever they had leftover veggies from our lunches they would set them aside to make a big pot of soup for dinner. They had some apples leftover, so they made a pie. I’ve received emails and people driving by every day saying how much they appreciate the help and how much it means for their family.”**

Montana No Kid Hungry is continuously reviewing coronavirus relief grant applications from schools and organizations statewide, and expects more funding to be awarded.

Montana No Kid Hungry is a public-private partnership between Governor Bullock’s Office, the Department of Public Health and Human Services, and a national non-profit called Share Our Strength.

No Kid Hungry Emergency Relief Grants Available. *No Kid Hungry is offering real-time funding and assistance for schools and community organizations that are finding new, innovative ways to make sure kids have access to the meals they need as schools close due to the novel coronavirus. No Kid Hungry is providing emergency grants to support these local efforts, like home-delivered meals, grab-and-go meals programs, school and community pantries, backpack programs, and other steps to help reach children and families who lose access to meals.*

If your organization needs funding to support these efforts and you’d like more information, please reach out to: ***Jenny Martini, Montana No Kid Hungry // jenny.martini@mt.gov***

###

GUIDELINES

OPENING UP AMERICA AGAIN

THE WHITE HOUSE

CDC

Overview

CRITERIA

The data-driven conditions each region or state should satisfy before proceeding to a phased opening.

PREPAREDNESS

What States should do to meet the challenges ahead.

PHASE GUIDELINES

Responsibilities of individuals and employers during all phases, and in each specific phase of the opening.

Proposed State or Regional Gating Criteria

(Satisfy Before Proceeding to Phased Opening)

SYMPTOMS

Downward trajectory of influenza-like illnesses (ILI) reported within a 14-day period

AND

Downward trajectory of COVID-like syndromic cases reported within a 14-day period

CASES

Downward trajectory of documented cases within a 14-day period

OR

Downward trajectory of positive tests as a percent of total tests within a 14-day period (flat or increasing volume of tests)

HOSPITALS

Treat all patients without crisis care

AND

Robust testing program in place for at-risk healthcare workers, including emerging antibody testing

*State and local officials may need to tailor the application of these criteria to local circumstances (e.g., metropolitan areas that have suffered severe COVID outbreaks, rural and suburban areas where outbreaks have not occurred or have been mild). Additionally, where appropriate, Governors should work on a regional basis to satisfy these criteria and to progress through the phases outlined below.

Core State Preparedness Responsibilities

TESTING & CONTACT TRACING

- ✓ Ability to quickly set up safe and efficient screening and testing sites for symptomatic individuals and trace contacts of COVID+ results
- ✓ Ability to test Syndromic/ILI-indicated persons for COVID and trace contacts of COVID+ results
- ✓ Ensure sentinel surveillance sites are screening for asymptomatic cases and contacts for COVID+ results are traced (sites operate at locations that serve older individuals, lower-income Americans, racial minorities, and Native Americans)

HEALTHCARE SYSTEM CAPACITY

- ✓ Ability to quickly and independently supply sufficient Personal Protective Equipment and critical medical equipment to handle dramatic surge in need
- ✓ Ability to surge ICU capacity

PLANS

- ✓ Protect the health and safety of workers in critical industries
- ✓ Protect the health and safety of those living and working in high-risk facilities (e.g., senior care facilities)
- ✓ Protect employees and users of mass transit
- ✓ Advise citizens regarding protocols for social distancing and face coverings
- ✓ Monitor conditions and immediately take steps to limit and mitigate any rebounds or outbreaks by restarting a phase or returning to an earlier phase, depending on severity

Proposed Phased Approach

BASED ON **UP-TO-DATE DATA** AND READINESS

MITIGATES RISK OF RESURGENCE

PROTECTS THE MOST VULNERABLE

IMPLEMENTABLE ON **STATEWIDE OR COUNTY-BY-COUNTY** BASIS AT GOVERNORS' DISCRETION

Guidelines for All Phases: Individuals

CONTINUE TO PRACTICE GOOD HYGIENE

- ✓ Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
- ✓ Avoid touching your face.
- ✓ Sneeze or cough into a tissue, or the inside of your elbow.
- ✓ Disinfect frequently used items and surfaces as much as possible.
- ✓ Strongly consider using face coverings while in public, and particularly when using mass transit.

PEOPLE WHO FEEL SICK SHOULD STAY HOME

- ✓ Do not go to work or school.
- ✓ Contact and follow the advice of your medical provider.

> Continue to adhere to State and local guidance as well as complementary CDC guidance, particularly with respect to face coverings.

Guidelines for All Phases: Employers

Develop and implement appropriate policies, in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices, regarding:

- ✓ Social distancing and protective equipment
- ✓ Temperature checks
- ✓ Testing, isolating, and contact tracing
- ✓ Sanitation
- ✓ Use and disinfection of common and high-traffic areas
- ✓ Business travel

Monitor workforce for indicative symptoms. Do not allow symptomatic people to physically return to work until cleared by a medical provider.

Develop and implement policies and procedures for workforce contact tracing following employee COVID+ test.

Phase One

FOR STATES AND REGIONS

THAT SATISFY THE GATING CRITERIA

Phase One

INDIVIDUALS

ALL VULNERABLE INDIVIDUALS* should continue to shelter in place. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents.

All individuals, **WHEN IN PUBLIC** (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others. Social settings of more than 10 people, where appropriate distancing may not be practical, should be avoided unless precautionary measures are observed.

Avoid **SOCIALIZING** in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing (e.g., receptions, trade shows)

MINIMIZE NON-ESSENTIAL TRAVEL and adhere to CDC guidelines regarding isolation following travel.

*See Appendix 1 for Definition of Vulnerable Individuals

Phase One

EMPLOYERS

Continue to **ENCOURAGE TELEWORK**, whenever possible and feasible with business operations.

If possible, **RETURN TO WORK IN PHASES.**

Close **COMMON AREAS** where personnel are likely to congregate and interact, or enforce strict social distancing protocols.

Minimize **NON-ESSENTIAL TRAVEL** and adhere to CDC guidelines regarding isolation following travel.

Strongly consider **SPECIAL ACCOMMODATIONS** for personnel who are members of a **VULNERABLE POPULATION.**

EACH PHASE OF THIS GUIDANCE ADDRESSES THOSE ASPECTS OF DAILY LIFE FOR WHICH RESTRICTIONS REMAIN APPROPRIATE DUE TO COVID.

Phase One

SPECIFIC TYPES OF EMPLOYERS

SCHOOLS AND ORGANIZED YOUTH ACTIVITIES (e.g., daycare, camp) that are currently closed should remain closed.

VISITS TO SENIOR LIVING FACILITIES AND HOSPITALS should be prohibited. Those who do interact with residents and patients must adhere to strict protocols regarding hygiene.

LARGE VENUES (e.g., sit-down dining, movie theaters, sporting venues, places of worship) can operate under strict physical distancing protocols.

ELECTIVE SURGERIES can resume, as clinically appropriate, on an outpatient basis at facilities that adhere to CMS guidelines.

GYMS can open if they adhere to strict physical distancing and sanitation protocols.

BARS should remain closed.

EACH PHASE OF THIS GUIDANCE ADDRESSES THOSE ASPECTS OF DAILY LIFE FOR WHICH RESTRICTIONS REMAIN APPROPRIATE DUE TO COVID.

Phase Two

FOR STATES AND REGIONS WITH NO EVIDENCE OF A REBOUND AND THAT SATISFY THE GATING CRITERIA A SECOND TIME

Phase Two

INDIVIDUALS

ALL VULNERABLE INDIVIDUALS should continue to shelter in place. Members of households with vulnerable residents should be aware that by returning to work or other environments where distancing is not practical, they could carry the virus back home. Precautions should be taken to isolate from vulnerable residents.

All individuals, **WHEN IN PUBLIC** (e.g., parks, outdoor recreation areas, shopping areas), should maximize physical distance from others. Social settings of more than 50 people, where appropriate distancing may not be practical, should be avoided unless precautionary measures are observed.

NON-ESSENTIAL TRAVEL can resume.

Phase Two

EMPLOYERS

Continue to **ENCOURAGE TELEWORK**, whenever possible and feasible with business operations.

Close **COMMON AREAS** where personnel are likely to congregate and interact, or enforce moderate social distancing protocols.

NON-ESSENTIAL TRAVEL can resume.

Strongly consider **SPECIAL ACCOMMODATIONS** for personnel who are members of a **VULNERABLE POPULATION.**

Phase Two

SPECIFIC TYPES OF EMPLOYERS

SCHOOLS AND ORGANIZED YOUTH ACTIVITIES (e.g., daycare, camp) can reopen.

VISITS TO SENIOR CARE FACILITIES AND HOSPITALS should be prohibited. Those who do interact with residents and patients must adhere to strict protocols regarding hygiene.

LARGE VENUES (e.g., sit-down dining, movie theaters, sporting venues, places of worship) can operate under moderate physical distancing protocols.

ELECTIVE SURGERIES can resume, as clinically appropriate, on an outpatient and in-patient basis at facilities that adhere to CMS guidelines.

GYMS can remain open if they adhere to strict physical distancing and sanitation protocols.

BARS may operate with diminished standing-room occupancy, where applicable and appropriate.

Phase Three

FOR STATES AND REGIONS WITH NO EVIDENCE OF A REBOUND AND THAT SATISFY THE GATING CRITERIA A THIRD TIME

Phase Three

INDIVIDUALS

VULNERABLE INDIVIDUALS can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical, unless precautionary measures are observed.

LOW-RISK POPULATIONS should consider minimizing time spent in crowded environments.

Phase Three

EMPLOYERS

Resume **UNRESTRICTED STAFFING** of worksites.

EACH PHASE OF THIS GUIDANCE ADDRESSES THOSE ASPECTS OF DAILY LIFE FOR WHICH RESTRICTIONS REMAIN APPROPRIATE DUE TO COVID.

Phase Three

SPECIFIC TYPES OF EMPLOYERS

VISITS TO SENIOR CARE FACILITIES AND HOSPITALS can resume. Those who interact with residents and patients must be diligent regarding hygiene.

LARGE VENUES (e.g., sit-down dining, movie theaters, sporting venues, places of worship) can operate under limited physical distancing protocols.

GYMS can remain open if they adhere to standard sanitation protocols.

BARS may operate with increased standing room occupancy, where applicable.

Appendix

Vulnerable Individuals

1. Elderly individuals.

2. Individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system is compromised such as by chemotherapy for cancer and other conditions requiring such therapy.




THE WHITE HOUSE


CDC

MEDIA RELEASE
APRIL 13, 2020

MET TRANSIT POLICE PILOT PROGRAM

The Department of Aviation and Transit is excited to announce the implementation of a pilot program to trial the use of Transit Police beginning on April 13, 2020. The Airport Police within the Aviation Division have offered to assist MET Transit in improving safety and security of MET operations by providing police personnel and support. For the duration of the pilot program, Airport Police personnel will assist with issues that arise at MET Transit facilities and on MET Transit vehicles. These police officers will operate out of offices located at the Downtown Transfer Center. They will periodically patrol MET properties, including both transfer centers, and address any suspicious or unsafe activities they encounter. Police personnel will also be available to directly respond to issues that arise on MET vehicles while in operation. Not only will this provide an increased level of security for MET Transit operations, but will allow MET employees to more fully focus on safe operations of their vehicles and duties, knowing direct law enforcement support is available in an expedited manner. MET is excited to assess this pilot program and is very appreciative of the support offered by the Airport Police personnel.

Rusty Logan, MPA
Transit Manager
City of Billings – MET Transit

Interim Analysis of COVID-19 cases in Montana (as of 4/10/2020 10pm)

This report is an interim epidemiological review of COVID-19 cases in Montana. Data is analyzed based of information available as indicated by time stamp. The current case count at the time of analysis is:

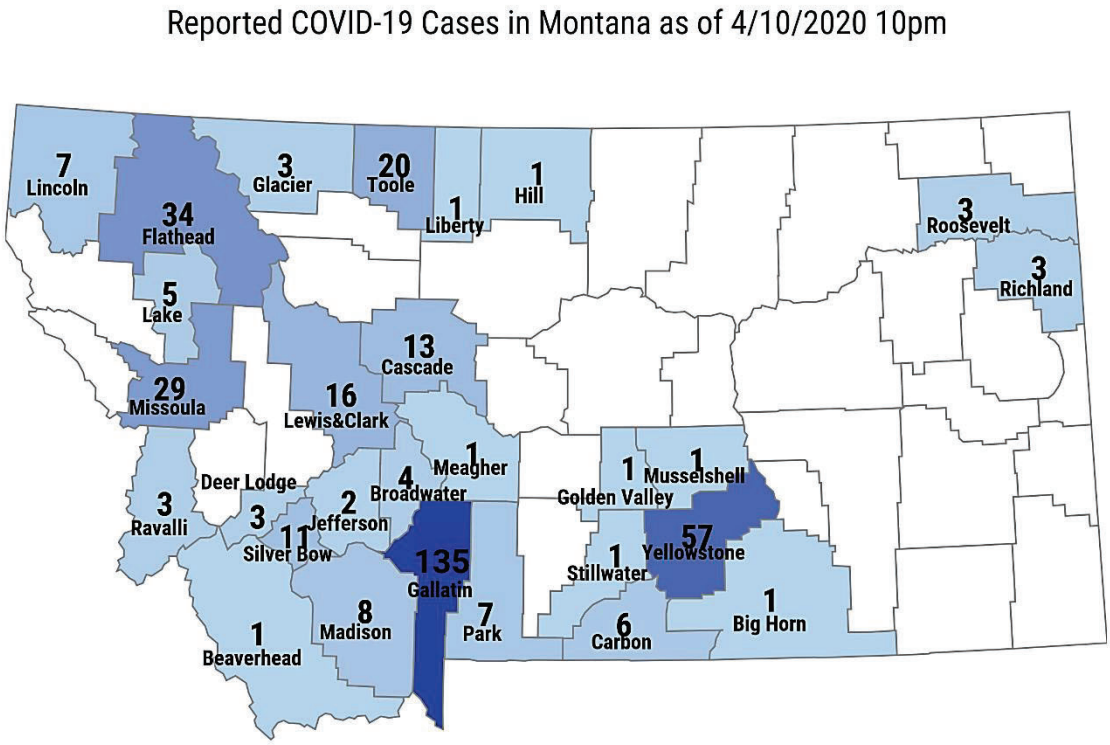
Case Count = 377

This is a fast-moving situation and new data becomes available throughout the day. This report is completed using data that is available during the time of analysis and there may be a delay between current case count and this report, due to rapidly changing updates. When data is limited to available information, number of cases included in analysis is indicated in graphs.

Geographic Distribution

There are 377 cases reported in Montana. There are 28 counties with reported cases. Gallatin County reports the most cases (36%), followed by Yellowstone (15%), Flathead (9%) and Missoula (8%) Counties (Figure 1). Most cases are reported in more populous counties. Of the more rural counties, Toole County is particularly impacted by COVID-19.

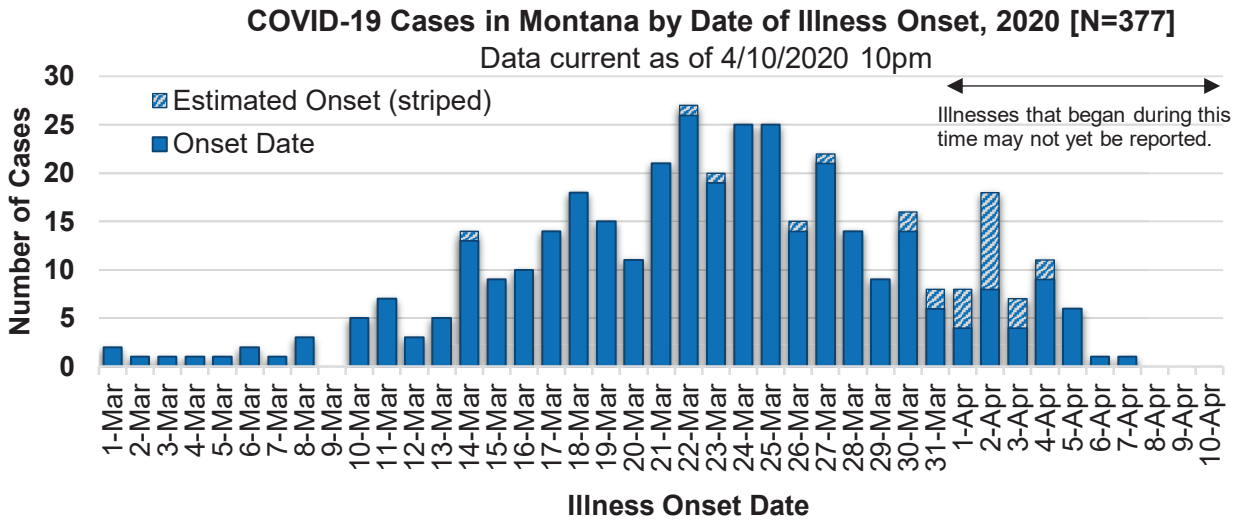
Figure 1: Map of Reported Montana COVID-19 cases



Epidemiological Data

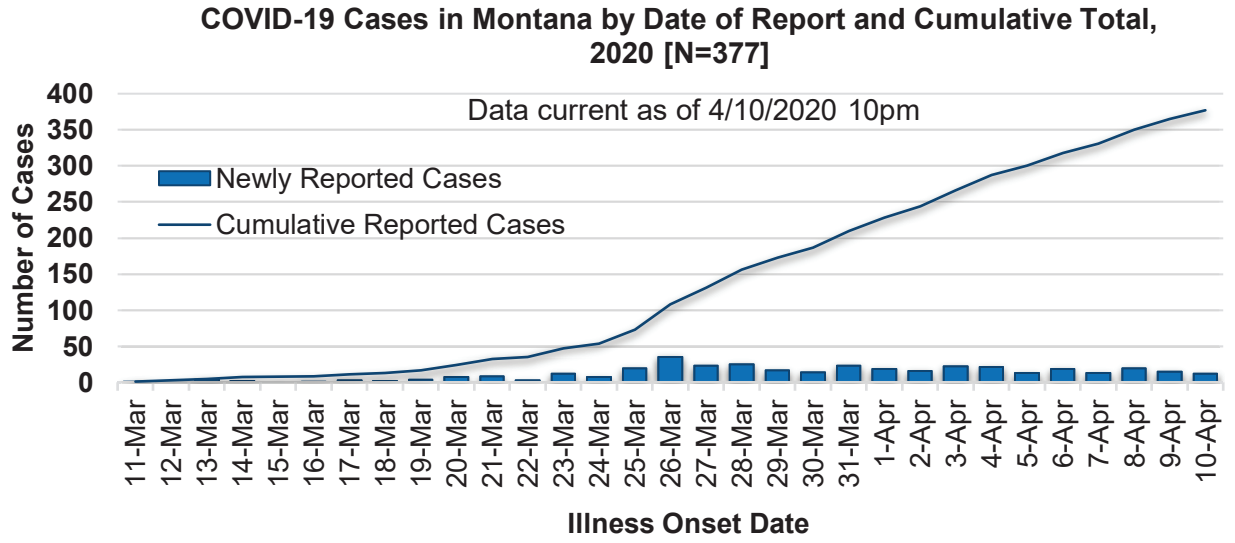
A total of 377 cases were reported as of 4/10/2020 at 10pm. Illness onset date is available on most reported cases. When onset date is not available, collection date is used to calculate an estimated onset (Figure 2). Illness onsets that occurred within 10 days may not yet be reported, due to a lag time between illness onset, seeking a provider to get tested, and receiving test results.

Figure 2: Epi Curve for Montana COVID-19 cases



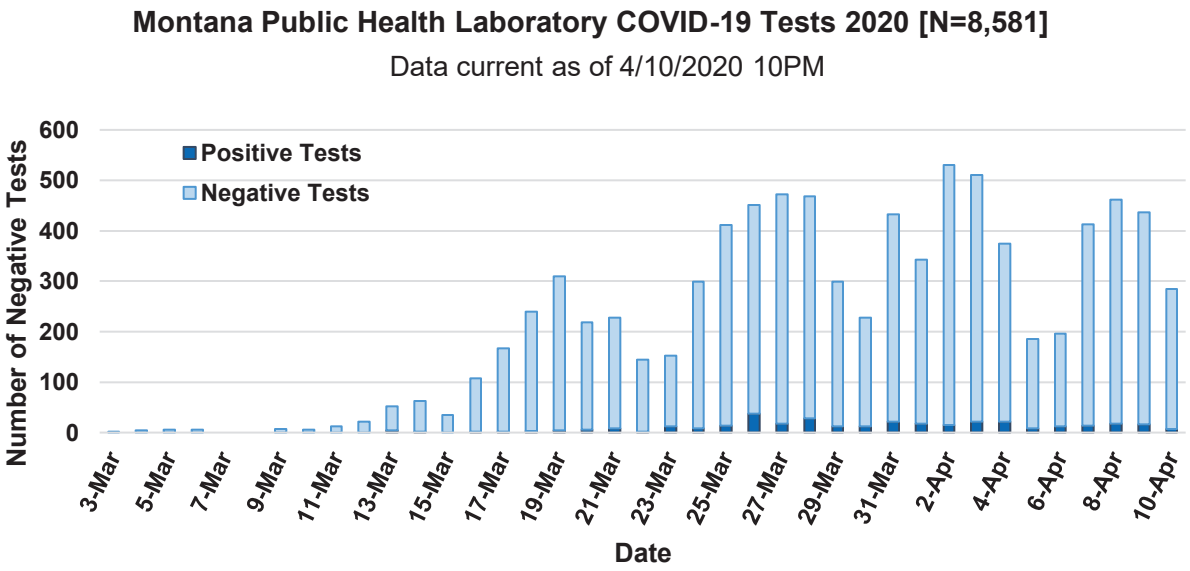
The first COVID-19 case was reported on 3/11/2020 in Montana. Since then, the number of new cases has climbed to 377 cases in one month (Figure 3). It took 13 days to reach 100 reported cases. After the first 100 cases, growth has remained steady and increasing by another 100 cases for every 5 days. An even slower rate of growth had been detected for most recent case reports. Reports of COVID-19 continue to increase in Montana, but do not appear to grow exponentially.

Figure 3: Cumulative reported cases for COVID-19 in Montana



The Montana Public Health Laboratory continues to receive specimens for COVID-19 testing. In the last two weeks, the laboratory processed an average of 370 specimens daily, reaching an average positivity rate of about 4.5% (Figure 4). In total, the laboratory has tested 8,581 samples for COVID-19 since the first reported illness and 349 of those were found positive. Some of these tests are repeat specimens to check for cure of illness. Additional laboratories perform COVID-19 testing for Montana residents.

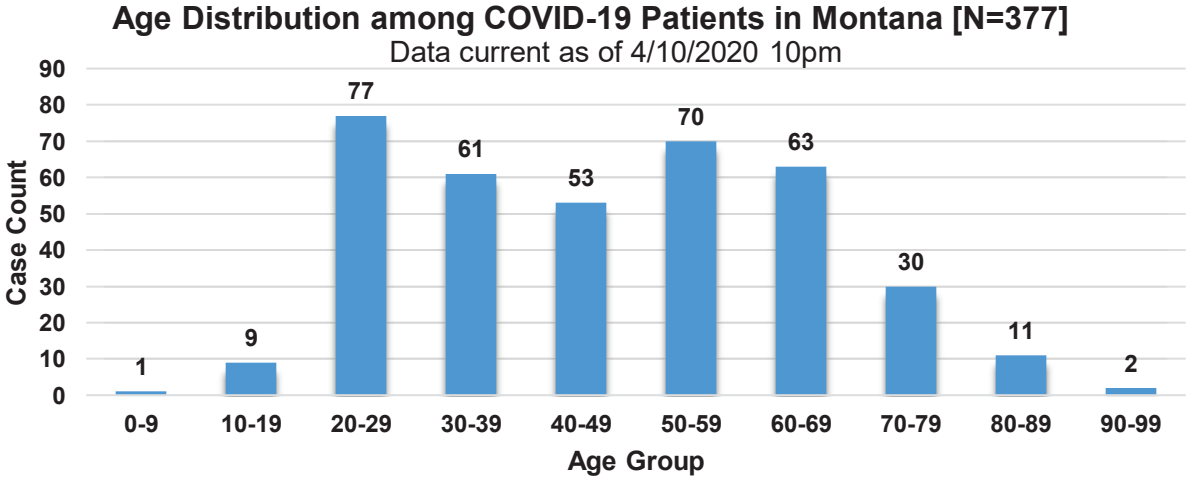
Figure 4: MTPHL Laboratory Testing for COVID-19



Age and Demographic Distribution

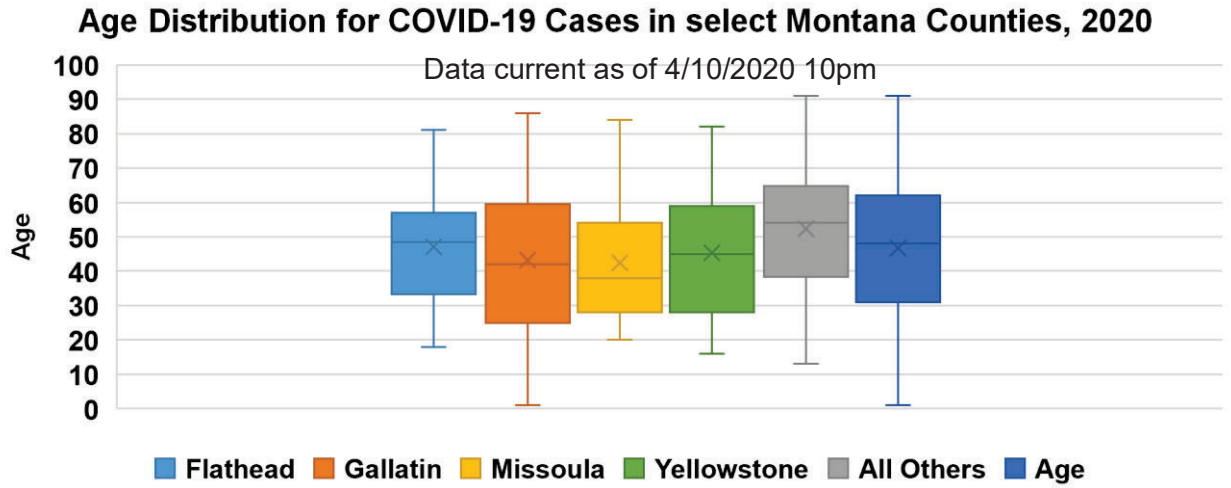
Persons between 20-29 years old account for 20% of all reported COVID-19 cases in Montana. The next most common age group is 50-59 years old (19%) followed by those who are 60-69 years old (17%) (Figure 5). The median age for all cases is 48 years of age with a range between 1-91 years of age. Fifty percent of cases are between 31-62 years of age.

Figure 5: Age Distribution for COVID-19 cases in Montana



In the four counties with most cases accounting for 2/3 of all reported cases, the age distribution shows some slight variations. Gallatin, Missoula and Yellowstone Counties report slightly younger ages compared to the state average and half of their cases are between mid-twenties and late fifties (Figure 6). Missoula's cohort is the youngest, with the median age at 38 years old. The age distribution in Flathead County is comparable to the state average. All other counties that comprise the other third of reported cases, show a much older age distribution, with half of the cases being older than 53 years old.

Figure 6: Age Distribution for COVID-19 cases in select Montana Counties

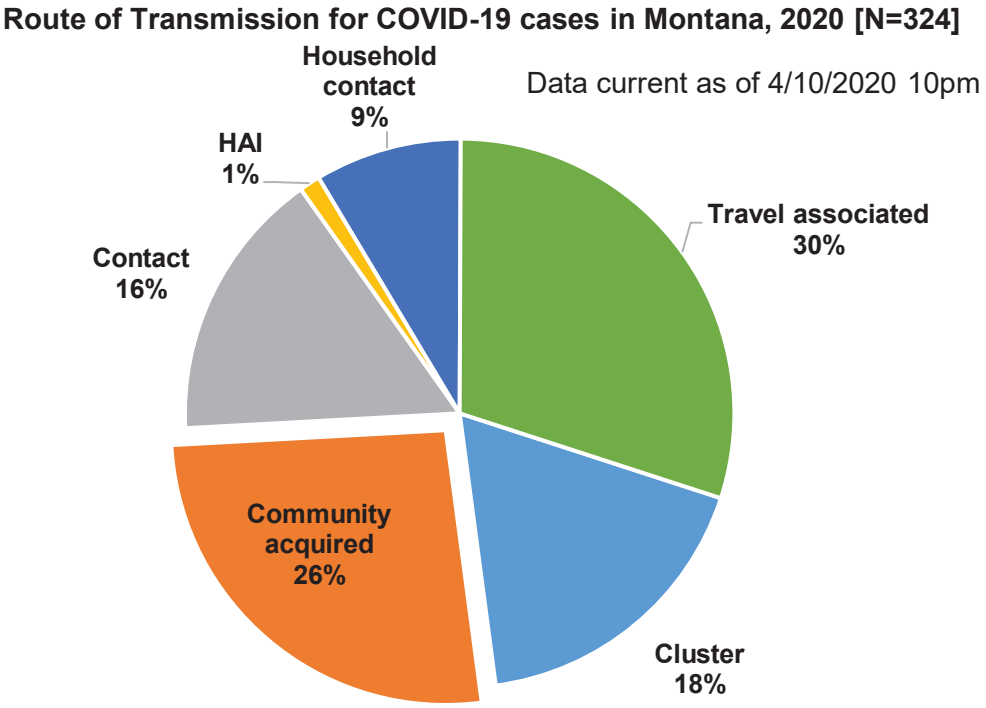


Persons infected with COVID-19 are equally distributed among men and women, with 50% of cases being male and 50% being female. Of 323 (86%) cases with known race, 94.4% of persons identify as white and 3.7% as Native American. Others cases identify as 0.3% African American, 0.4% Asian, 0.3% Hispanic, 0.3% Hawaiian and 0.6% as other race. Native Americans are not disproportionally impacted by COVID-19 in Montana at this time.

Transmission Characteristics

There are 28 counties reporting COVID-19 cases and even though 15 of those counties indicate that at least one person acquired the virus in the community, only five counties report widespread community acquired transmission occurring in their county. Of all data available, 26% of all cases with known transmission information likely acquired the virus in the community, most of those are in Gallatin and Yellowstone Counties. Thirty percent of reported cases likely acquired the virus through travel-related exposures, nearly one out of five was part of a cluster and one out of six were identified as a contact to a known case (Figure 7).

Figure 7: Known Routes of Transmission for Montana COVID-19

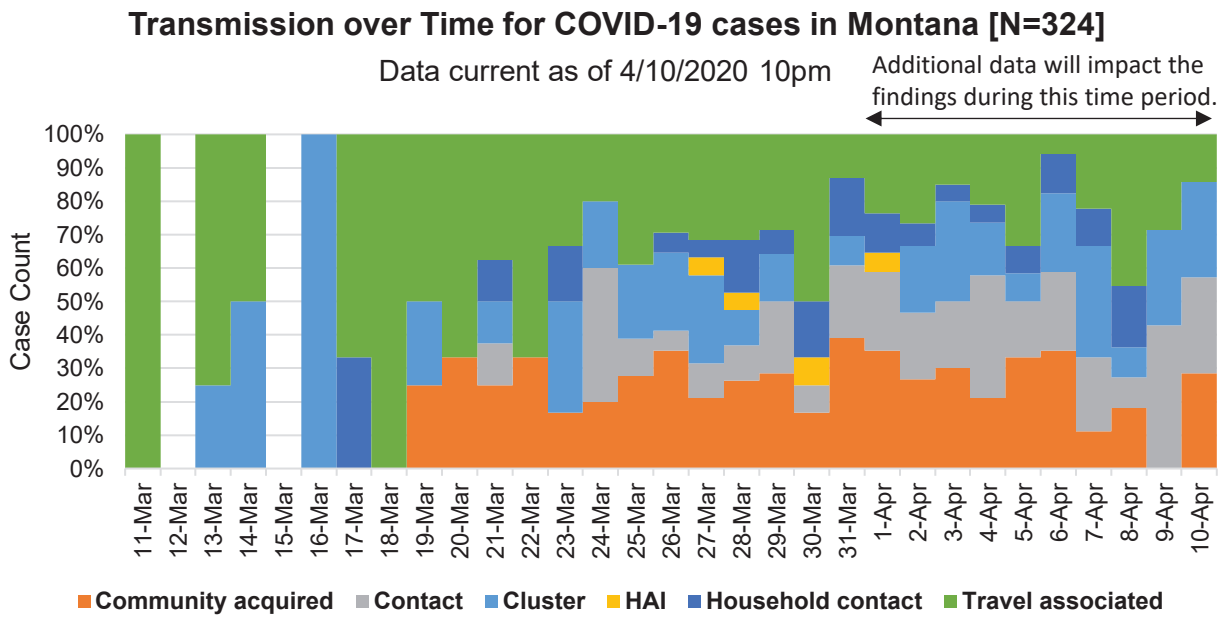


Under Investigation: Data unavailable and currently under investigation for 53 (14%) persons.

CATEGORY	DEFINITION
TRAVEL ASSOCIATED	Case traveled out-of-state during the incubation period
COMMUNITY ACQUIRED	Case was unable to be linked with other known cases
CONTACT	Contact to a case not in their household and not part of a known cluster
HOUSEHOLD CONTACT	Household contact to a confirmed case
CLUSTER	Case is part of a known cluster
HAI	Healthcare-associated infection
UNDER INVESTIGATION	Likely route of transmission is still under investigation

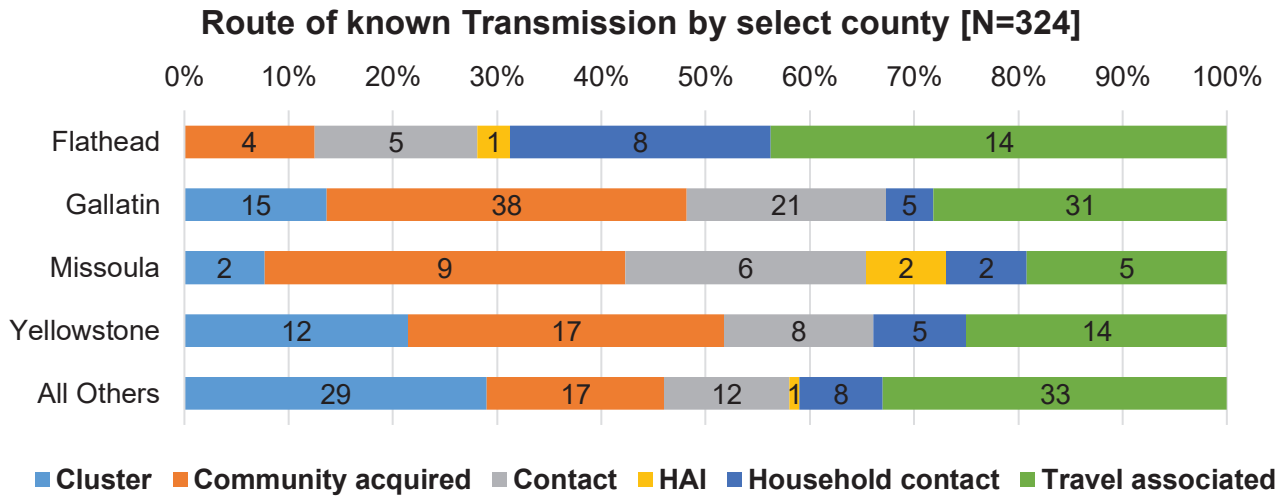
Monitoring transmission changes over time can indicate effective public health efforts, such as timely investigations, thorough contact findings and measures to reduce community-acquired transmission. Transmission information is unknown for newly reported cases under investigation. The percent of community-acquired cases has contributed to disease counts, but has remained proportionally steady since it was first noted in Montana, indicating there has not been a relative increase in community-acquired cases in recent weeks (Figure 8). Travel-related cases contributed to the majority of cases early in the outbreak, but new cases attributed to travel are declining in Montana relatively. Contact and cluster investigations have increasingly added to the case counts, indicating that disease control efforts through local public health staff is identifying those infected and isolating them appropriately.

Figure 8: Percent of known transmission contributing to COVID-19 Montana cases



The four counties with the largest number of cases indicate that travel-associated transmission account for around 20-30% of cases in Gallatin, Missoula and Yellowstone Counties and nearly 44% for new cases in Flathead County. About one third of cases in Gallatin, Missoula and Yellowstone Counties are attributable to community-acquired transmission, contributing to the higher case counts. Contact and household contact investigations contribute to a fair number of new cases in these four counties, with some cluster activity in Gallatin County and Yellowstone County (Figure 9). Cases reported in all other counties except those four, were initially mostly travel related, but are now primarily driven by contact and cluster investigations, with little community spread indicated.

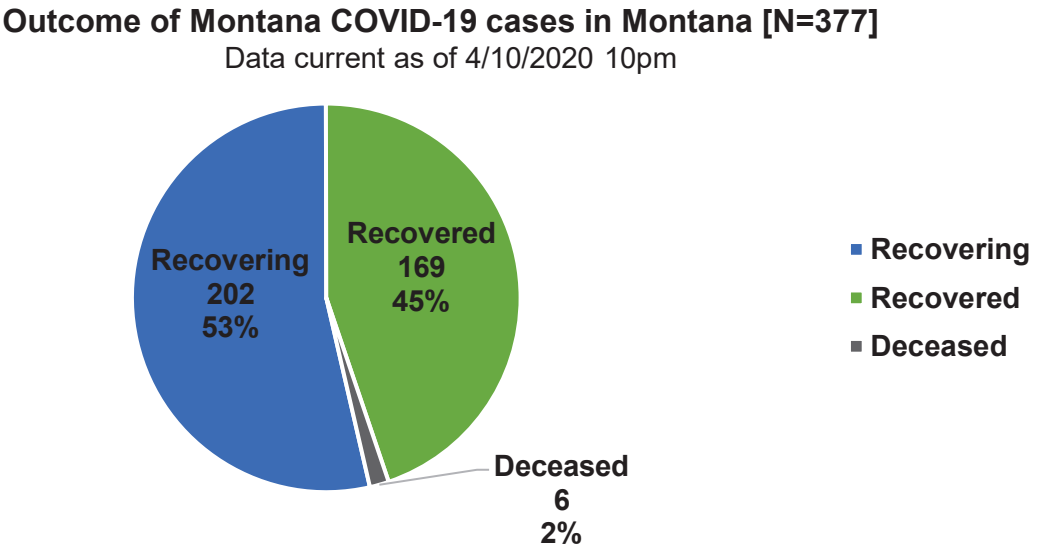
Figure 9: Breakdown of known transmission for select counties



Outcomes

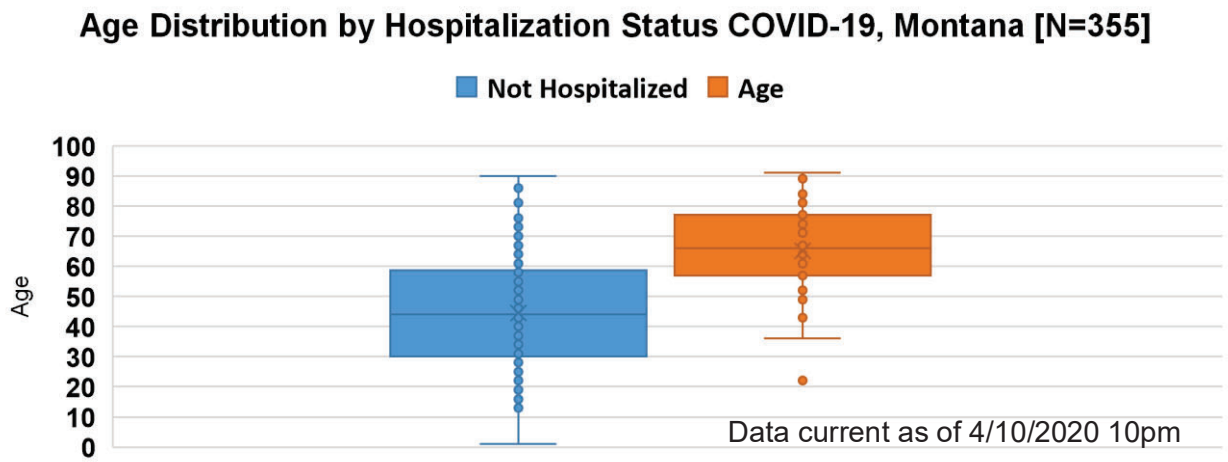
The current outcomes of COVID-19 cases in Montana depict the impact of the illness on the population. There are currently 202 persons actively infected and 169 persons who have recovered, meaning they have cleared the illness and are released from isolation (Figure 10). Six persons who were infected with COVID-19, have died. The counties reporting deaths are Toole (3), Missoula (1), Lincoln (1) and Madison (1) Counties. Persons who died were between 65 and 91 years of age. Half of them were female and half of them were male.

Figure 10: Current infections and illness outcomes for Montana COVID-19



Cases who ever had to be hospitalized for COVID-19 are generally much older than those not requiring hospitalization (Figure 11). To date, 45 persons have been hospitalized and their median age is 66, half of them are between 57 and 77 years old. This compares to those not requiring hospitalization with a median age of 44, where half of patients are between 30 and 59 years old.

Figure 11: Age Distribution among COVID-19 cases compared by known hospitalization status



End of report.

COVID-19 case summary -- Gallatin County, 2020

Current as of 4/10/2020 at 10:00 pm

The first cases of COVID-19, including one from Gallatin County were identified in Montana on March 13, 2020. This report provides some descriptive epidemiology of COVID-19 cases reported in Gallatin County. Data is subject to change as additional information is received.

Figure 1. Epi Curve of reported COVID-19 cases by date of onset of symptoms – Gallatin County, 2020

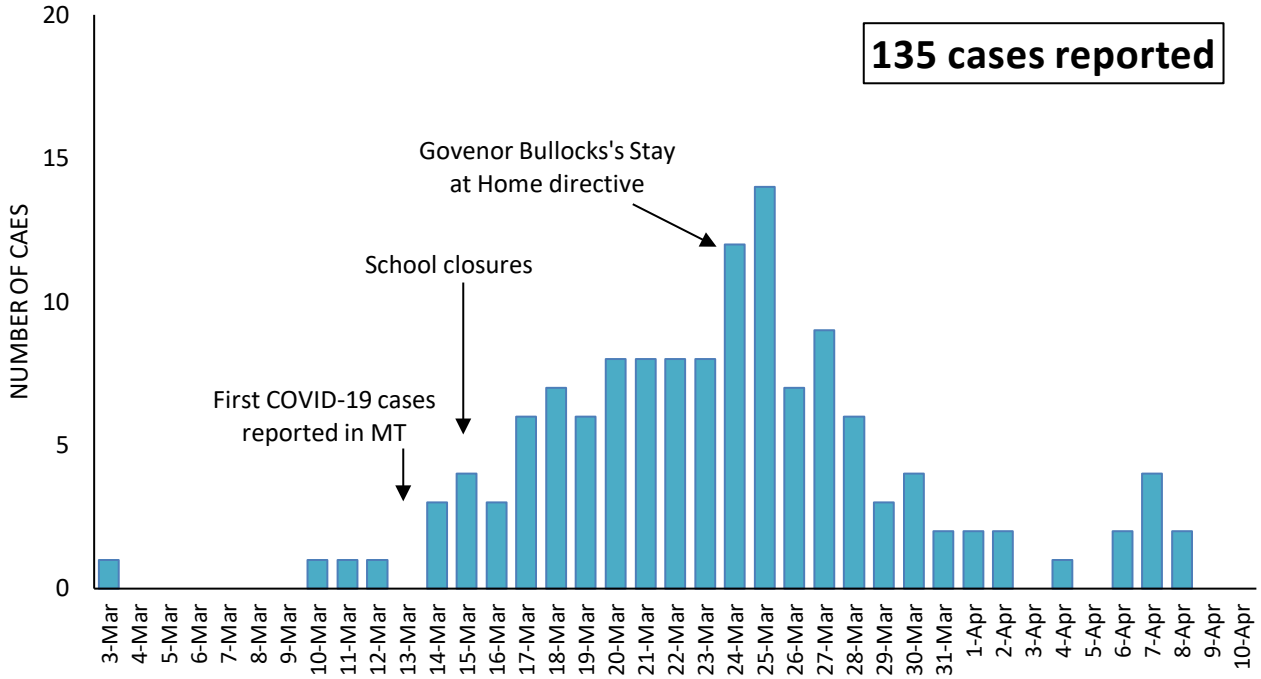


Figure 2. COVID-19 cases by age group – Gallatin County and Montana, 2020

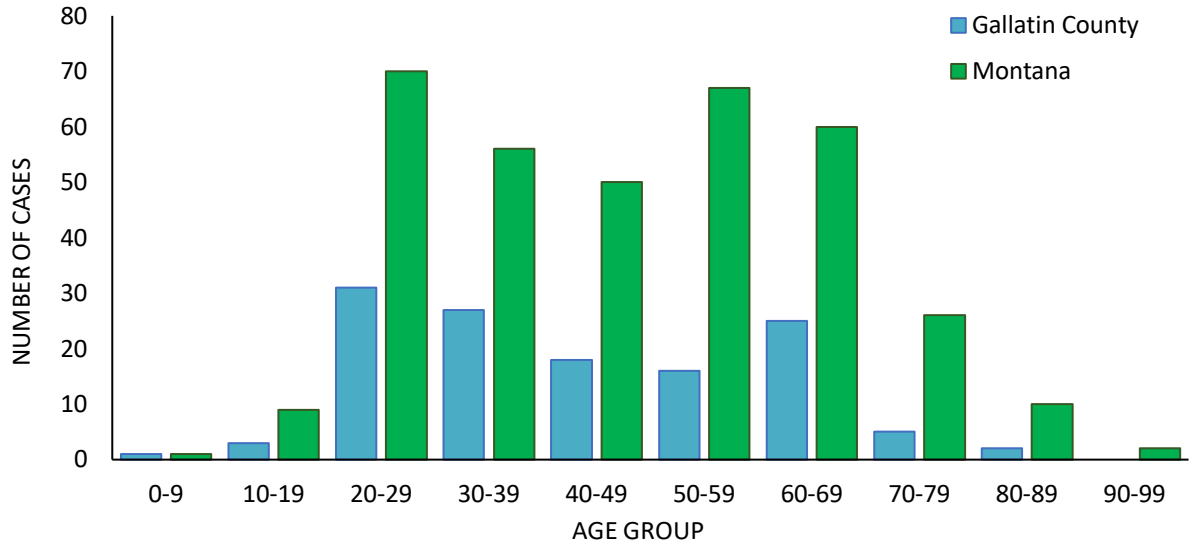


Figure 3. COVID-19 cases by sex – Gallatin County, 2020

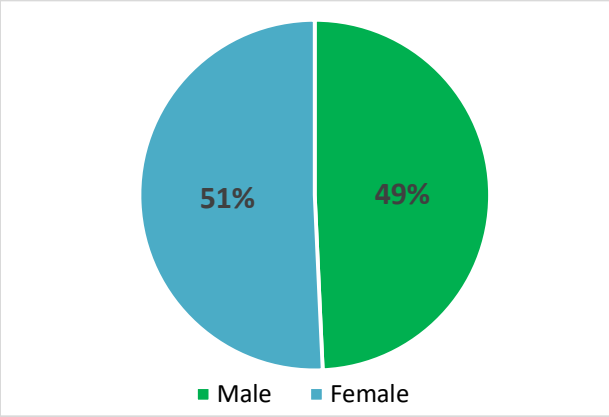
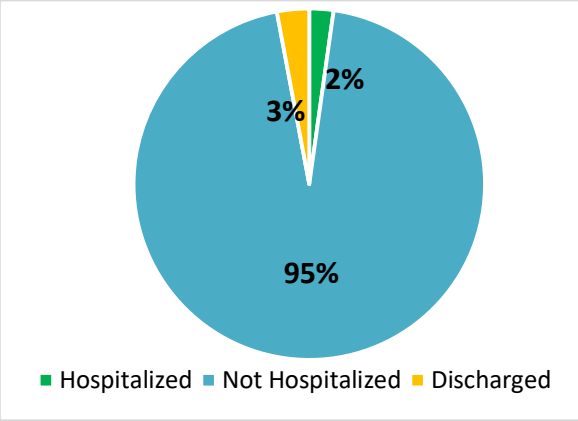


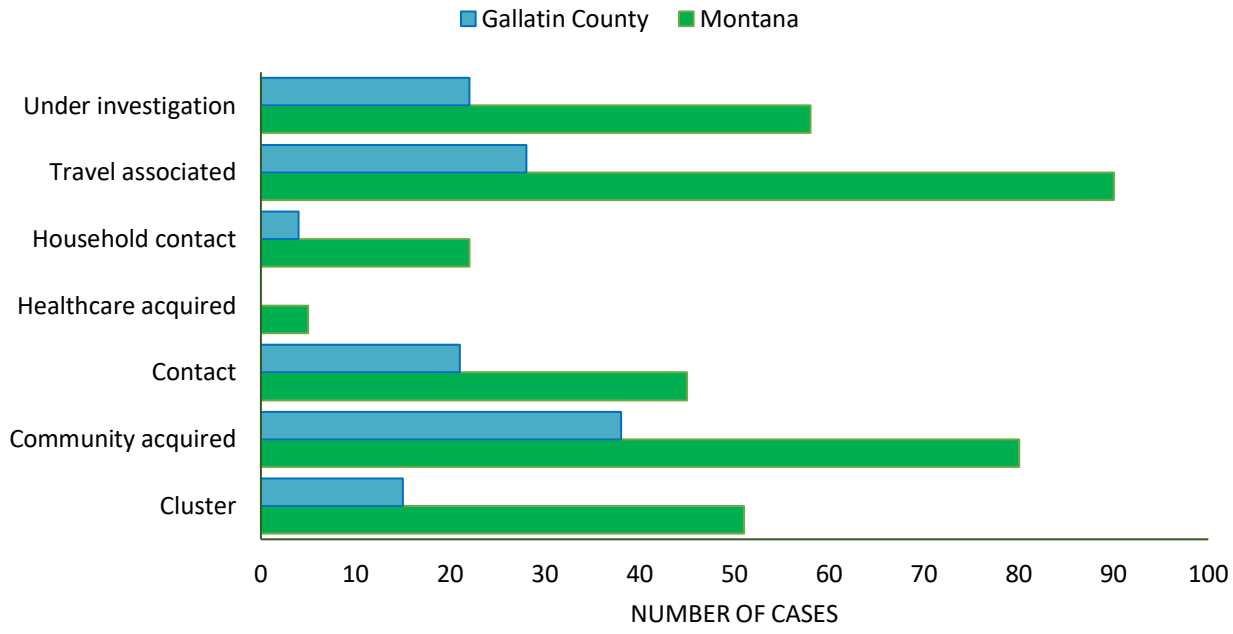
Figure 4. Hospitalization status of COVID-19 cases – Gallatin County, 2020



Approximately half of cases were male, and 5% were hospitalized at some point due to illness (Figures 3,4). Both trends are similar to those in Montana.

Cases were further analyzed to determine the likely source of transmission. The majority of Gallatin County COVID-19 cases (27%) are considered community acquired; however, a significant number of cases (20%) were associated with travel outside of Montana prior to onset of symptoms (Figure 5). In addition, 13% of cases were part of five clusters occurring in different settings. These include a worksite with nine cases; two office settings with two to four cases each; and two social events that contributed nine cases that occurred prior to Governor Bullock's Stay at Home Directive. While a number of cases were recognized in college students and tourists, it does not appear that spring break or visitors to ski areas contributed significantly to the cases in Gallatin County.

Figure 5. Likely transmission of COVID-19 cases – Gallatin County, 2020

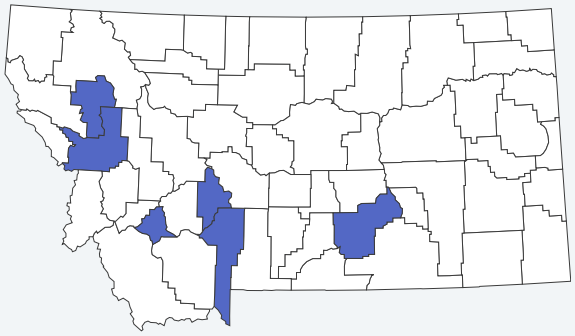


Attachment 2

MONTANA COVID-19 CASES

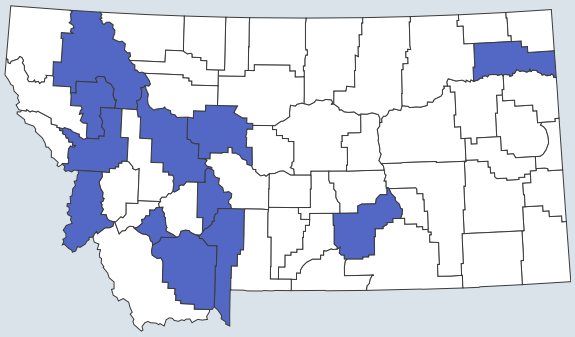
7 cases reported
6 counties

WEEK ENDING 3/13



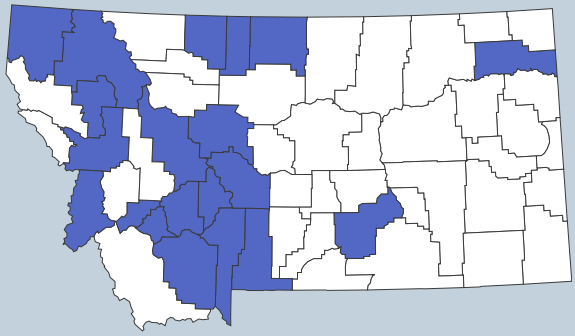
32 cases reported
12 counties

WEEK ENDING 3/20



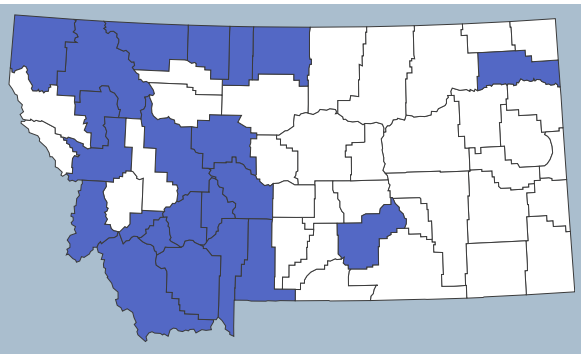
156 cases reported
20 counties

WEEK ENDING 3/27



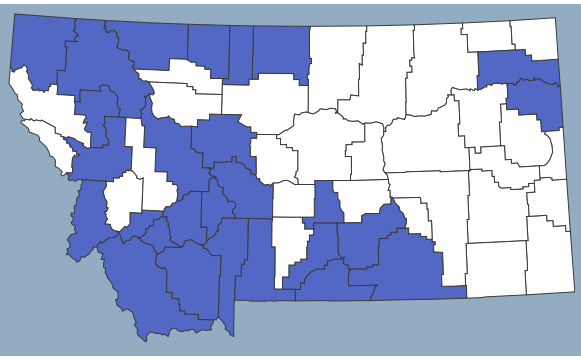
287 cases reported
24 counties

WEEK ENDING 4/3



387 cases reported
28 counties

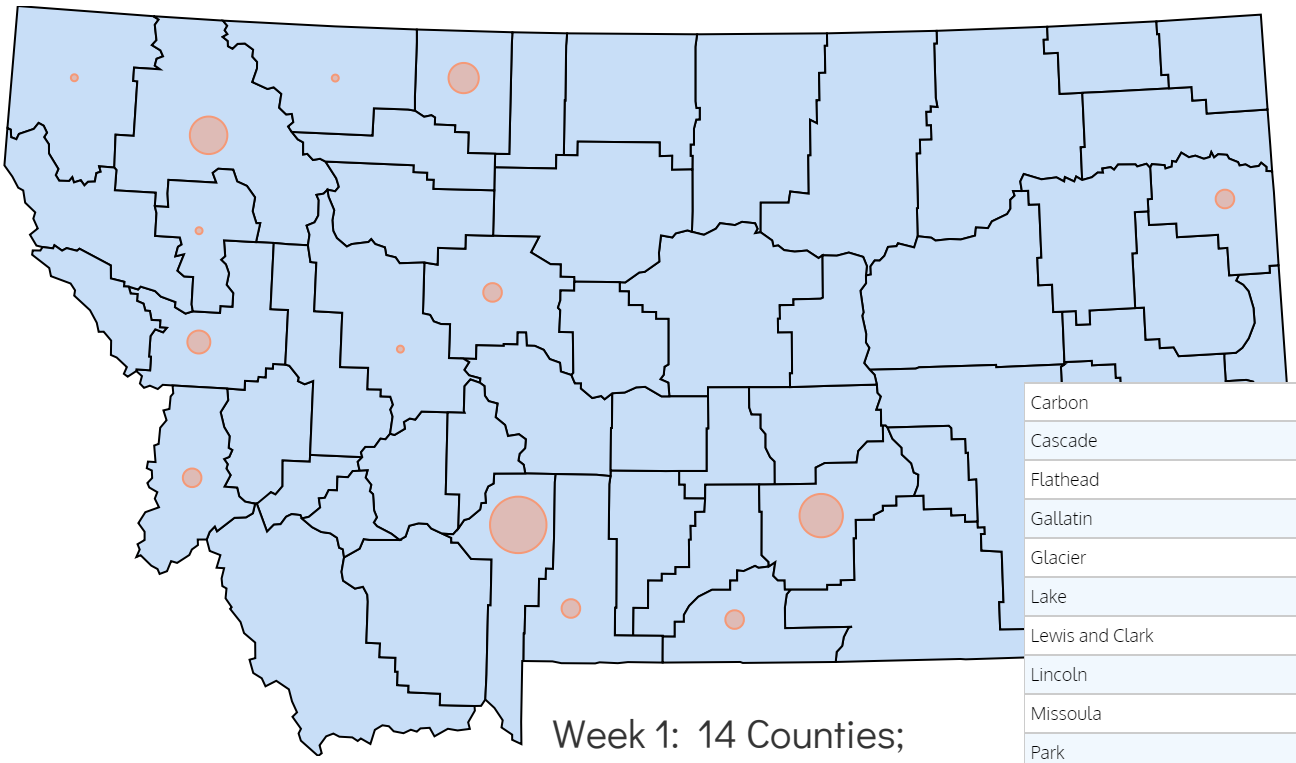
WEEK ENDING 4/10



Recent COVID-19 Cases

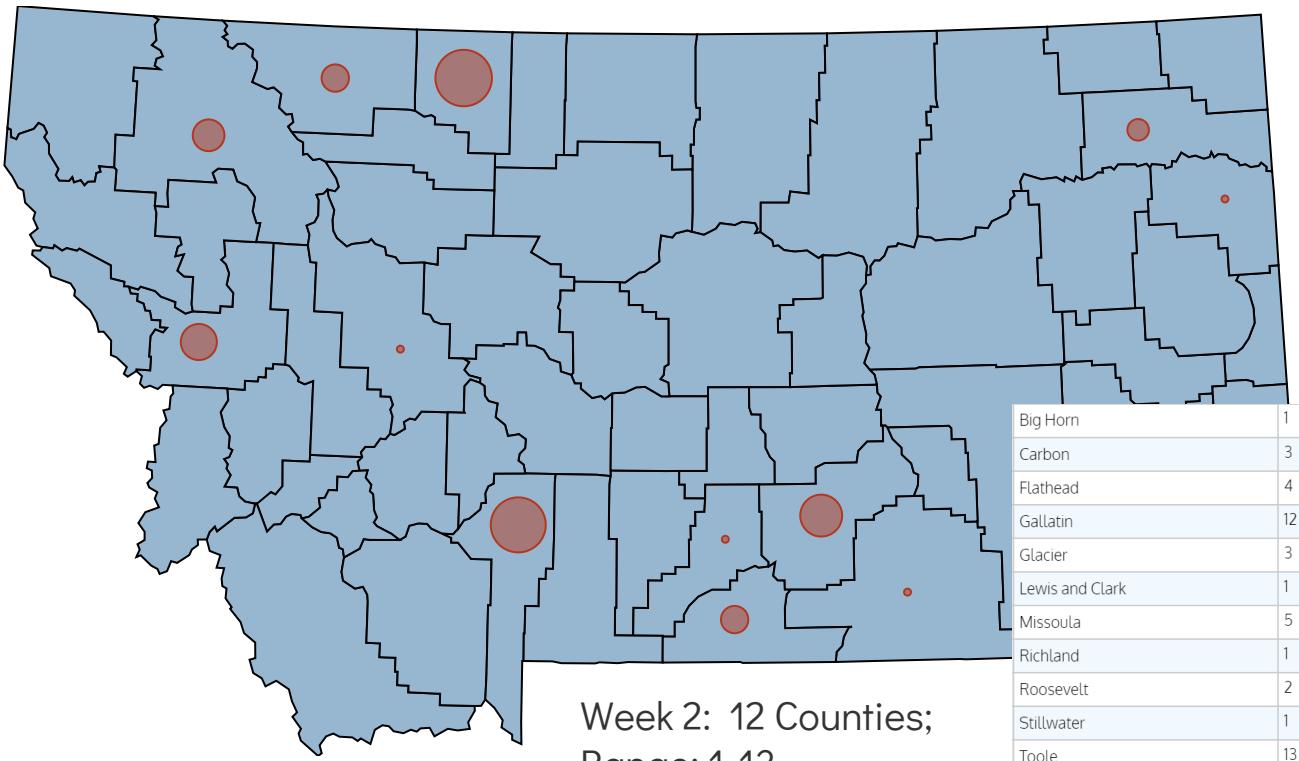
March 28 through April 10 by Illness Onset

Case data subject to revision as additional reports may be received.



Week 1: 14 Counties;
Range: 1-19

Carbon	2
Cascade	2
Flathead	8
Gallatin	19
Glacier	1
Lake	1
Lewis and Clark	1
Lincoln	1
Missoula	3
Park	2
Ravalli	2
Richland	2
Toole	5
Yellowstone	11

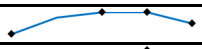
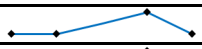
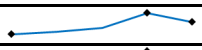
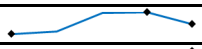
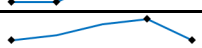
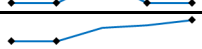
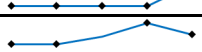
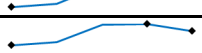


Week 2: 12 Counties;
Range: 1-13

Big Horn	1
Carbon	3
Flathead	4
Gallatin	12
Glacier	3
Lewis and Clark	1
Missoula	5
Richland	1
Roosevelt	2
Stillwater	1
Toole	13
Yellowstone	7

Attachment 3

Counties Reporting a COVID-19 Case with Trends

County	13-Mar	20-Mar	27-Mar	3-Apr	11-Apr	Trend
Beaverhead	0	0	0	1	0	
Big Horn	0	0	0	0	1	
Broadwater	1	0	2	1	0	
Carbon	0	0	0	1	5	
Cascade	0	3	4	4	2	
Deer Lodge	0	0	1	2	0	
Flathead	0	2	5	17	10	
Gallatin	1	7	50	53	24	
Glacier	0	0	0	1	2	
Golden Valley	0	0	0	0	1	
Hill	0	0	1	0	0	
Jefferson	0	0	2	0	0	
Lake	0	0	2	2	0	
Lewis and Clark	0	3	7	4	2	
Liberty	0	0	1	0	0	
Lincoln	0	0	3	3	1	
Madison	0	1	3	4	0	
Meagher	0	0	1	0	0	
Missoula	2	2	7	8	10	
Musselshell	0	0	0	1	0	
Park	0	0	2	4	1	
Ravalli	0	1	0	1	1	
Richland	0	0	0	0	3	
Roosevelt	0	1	0	0	2	
Silver Bow	1	1	8	1	0	
Stillwater	0	0	0	0	1	
Toole	0	0	4	11	5	
Yellowstone	1	4	21	12	19	
MONTANA	**6**	**25**	**124**	**131**	**90**	

Media Release:

For Immediate Release:
March 25, 2020

Rapid COVID-19 Tests Could Generate False Results: UHC Urges Residents Not to Use

Billings, MT – The Unified Health Command (UHC), made up of RiverStone Health, Billings Clinic, St. Vincent Healthcare, and Yellowstone County Disaster and Emergency Services, urges residents **NOT** to use rapid tests for the detection of COVID-19.

On Friday, March 20, 2020 the Food and Drug Administration issued the following statement, "We want to alert the American public that, at this time, the FDA has not authorized any test that is available to purchase for testing yourself at home for Covid-19.

Further, the UHC's medical/technical team concluded that there are serious flaws in the test and that it will NOT help in understanding the disease in our community.

- These rapid tests look for the presence of antibodies, which are produced as part of the immune response to a virus. Antibodies might not be detectable for 3 to 7 days after infection, during which time a person could be infectious but the test might produce a false negative result. COVID-19 tests being sent to the Montana Department of Public Health and Human Services Laboratory and to independent laboratories specifically identify presence of the SARS-CoV-2 (COVID-19) virus; these tests do not.

- Rapid tests state that a positive result may be due to past or present infections of other coronaviruses. The term "coronavirus" includes a large group of viruses, not a specific virus. There are multiple strains of coronavirus, some of which are common causes of respiratory illnesses. This test does not differentiate SARS-CoV-2 (the specific novel coronavirus that causes COVID-19) from antibodies produced to fight any other coronavirus infection. This may cause a false positive result. The standard COVID-19 test currently in use selectively identifies the presence of the specific coronavirus causing COVID-19. Rapid tests do not differentiate between past or present infection with other strains of coronavirus.

- Rapid test results from antibody testing should not be used as the sole basis to diagnose, or exclude, COVID-19 infection. This clearly indicates the potential for false negative or false positive results. Widespread use of rapid tests in Yellowstone County

could skew our understanding of community spread and the rate at which new cases increase or decrease.

"Yellowstone County residents, appropriate for testing, should get tested for COVID-19 at either the St. Vincent Healthcare of Billings Clinic testing sites," said Dr. Neil Ku, Billings Clinic Infectious Disease physician. A licensed healthcare provider must order COVID-19 tests.

Testing Sites:
Billings Clinic and St. Vincent Healthcare have set up interim testing sites.

Hospital testing sites are open for patients of their respective healthcare providers. Testing for COVID-19 is only conducted when ordered by a licensed healthcare provider following an appropriate clinical assessment. People cannot self-refer for testing.

- St. Vincent Healthcare's site is in parking lot M, at the northwest corner of North 27th Street and 11th Avenue North.
- Billings Clinic's site is located in the former dialysis unit on the west side of the hospital building.

All UHC healthcare facilities have set up health information phone lines:

- Billings Clinic HealthLine: 406.255.8400
- St. Vincent Healthcare: 406.237.8775
- RiverStone Health Public Health Information line: 406.651.6415

If you think you have a respiratory illness, please follow this interim advice:

- If you are sick and have mild symptoms, stay home and self-isolate as much as possible.
- If you are sick enough that you would normally go to the doctor, call ahead to your healthcare provider for instructions.
- To avoid spreading respiratory illnesses, please do not show up at a clinic, hospital, or testing site without calling in advance for instructions.

Everyday Precautions:
To reduce risks of respiratory illness, including COVID-19.

- Wash your hands thoroughly and often.
- Avoid touching your face. Cover coughs and sneezes with a tissue or your elbow.
- Stay home, except to handle essential needs. Work from home, if possible.
- Maintain a social distance of 6 feet to avoid exposure to viruses.
- Avoid handshakes and hugs.
- Frequently clean "high-touch" surfaces in your home or workplace. Disinfect doorknobs, handles, keyboards, railings, remote controls, tabletops and counters.

###

- REVISED –
RESCHEDULING, POSTPONEMENT OR CANCELLATION OF PUBLIC MEETINGS

Due to public health and safety reasons, the following public meetings will be

RESCHEDULED FOR APRIL AND MAY

- 2020 Policy Coordinating Committee – Tuesday, April 21st via Lifesize
- Aviation and Transit Board – Tuesday, May 5th via Zoom
- City Board of Adjustment – Wednesday, May 6th via Lifesize
- Planning Board – Tuesday, May 12th and Wednesday, May 27th via Lifesize
- Billings Parking Board – Wednesday, May 13th via Zoom
- Parks, Recreation & Cemetery Board – Wednesday, May 13th via Zoom
- Yellowstone County Zoning Commission – Thursday, May 14th via Lifesize
- Billings Public Library Board – Thursday, May 14th via Zoom
- Bicycle and Pedestrian Advisory Committee – Tuesday, May 26th via Lifesize
- Traffic Control Board – Wednesday, May 27th via Zoom

POSTPONED

until further notice:

- Yellowstone Historic Preservation Board – Tuesday, May 19

CANCELED

- Human Relations Commission – Thursday, May 7th

All of these meetings are rescheduled, cancelled or postponed until a new date and time is legally advertised, and if applicable, a notification is mailed.

For additional information, contact Denise R. Bohlman, Billings City Clerk, at P. O. Box 1178, Billings, MT 59103 or by phone at 406.657.8210.

Published on April 17th, April 24th, May 1st, May 8th, May 15th and May 22nd, 2020.

Denise R. Bohlman
Billings City Clerk
P.O. Box 1178
Billings, MT 59103

Dept: Admin. (City Clerk)
Publish 4/17, 4/24, 5/1, 5/8, 5/15 and 5/22/20

USDA Rural Development
U.S. DEPARTMENT OF AGRICULTURE

Together, America Pro

USDA Unveils Tool to Help Rural Communities Address the COVID-19 Pandemic

USDA's COVID-19 Federal Rural Resource Guide Lists Federal Programs That Can Help Rural Communities, Organizations and Residents Impacted by COVID-19

WASHINGTON, April 13, 2020 – U.S. Secretary of Agriculture Sonny Perdue today unveiled a one-stop-shop of federal programs that can be used by rural communities, organizations and individuals impacted by the COVID-19 pandemic. The COVID-19 Federal Rural Resource Guide (PDF, 349 KB) is a first-of-its-kind resource for rural leaders looking for federal funding and partnership opportunities to help address this pandemic.

"Under the leadership of President Trump, USDA is committed to being a strong partner to rural communities preparing for and impacted by COVID-19," Perdue said. "This resource guide will help our rural leaders, whether they are in agriculture, education, health care or any other leadership capacity, understand what federal assistance is available for their communities during this unprecedented time."

USDA has taken many immediate actions to assist farmers, ranchers, producers, rural communities, and rural-based businesses and organizations impacted by the COVID-19 pandemic. For more information on these actions, visit www.usda.gov/coronavirus.

Press Release
Release No. 0217.20

Contact: USDA Press
Email: press@oc.usda.gov

USDA is an equal opportunity provider, employer, and lender.



AVIATION & TRANSIT DEPARTMENT

OPERATIONAL IMPACTS COVID-19

APRIL 2020

BIL

BILLINGS LOGAN INTERNATIONAL AIRPORT



RECAP INDUSTRY IMPACTS

- 95% Reduction in Traffic
- Airlines and Airports, and Other Travel Industries Have Decimated Revenues

LAYOFFS

DELTA
35K

AMERICAN
17.5K

UNITED
STILL
LOOKING AT

WHEN WILL THINGS RETURN TO NORMAL?

EARLIEST - MID 2021

PROBABLY LONGER

WHY SO LONG?

- Fear
- Social Distancing/Isolation
- Recession

FINANCIALLY, AIRLINES ARE IN TROUBLE.

WILL BE A SMALLER INDUSTRY WHEN IT DOES RECOVER.

FINANCIALLY, OUR AIRPORT IS LOOKING AT AN ANNUAL REVENUE SHORTFALL OF 4 – 5 MILLION.

CONCESSIONS AND AIRLINE REVENUES MOSTLY.

FEDERAL HELP FROM CARES ACT

$12.7 MILLION

How has Airport Shed Costs:

- Moved Two Airport Police Officers to Transit
- Have Custodial Staff Working at MET Facilities
- No Seasonal Help - All In House Staff
- Very Little Capital Unless Supported by Grant Funds

Continuing Challenges - Social Changes:

- More Video Teleconferences
- Less Flights
- Fares Could Rise
- Recession - Less Discretionary Funds for Travel
- Possible Resurgence of COVID-19 in Six to Eight Months

MET TRANSIT



MARCH RIDERSHIP DOWN 31%

—

MAJORITY STUDENTS

STILL HAVE 600 TO 700 PASSENGERS/DAY

—

TRANSIT DEPENDENTS

FARE IMPACT AT $48,000 FOR APRIL

–

FREE FARES WILL CONTINUE INTO MAY

FARES ONLY ACCOUNT FOR 10% OF REVENUES

BALANCE OF REVENUES STILL IN PLACE

—

GRANT AND TAX REVENUES

EXISTING 5303 FUNDS GO FROM 50/50 TO 80/20 FOR COVID-19 RELATED ITEMS

ADDITIONALLY, MET RECEIVED $5.3 MILLION FROM CARES ACT

- Can be Used 100% for Operating, or
- Can be Used for Bus Purchases
- Does Not Expire

- Using to Cover Two Airport Police Officers Operating at Transfer Centers, and
- Airport Custodian Staff Cleaning MET Facilities

MET
IS FINANCIALLY SOLID
FOR
NEXT FEW YEARS

QUESTIONS

BILLINGS INDUSTRIAL REVITALIZATION DISTRICT

1413 4th Avenue North, Suite C • Billings, MT 59101

Quarterly Report to City of Billings
FYE 2020 Quarter 3 – March 31, 2020

Demolition of blighted structures

- Phase one demolition of blighted properties has been completed at 213 N. 20th

EBID

- Initial discussions with the downtown BID to determine the best use of officers patrolling the downtown.
- Follow up meetings with the BPD about BID feasibility.

New EBURD coordinator hired

- Zack Terakedis hired as the new BIRD coordinator. Began full-time employment on April 15, 2020.

FINANCIAL REPORT FOR THE QUARTER
Numbers provided by city finance department

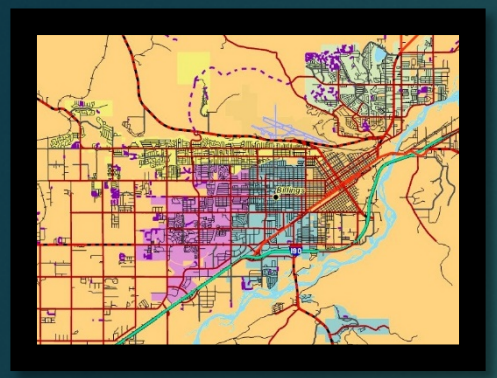
	East Tax Increment Fund		
	For the Quarter ended March 31, 2020		
FY20 Beginning Fund Balance	**$ 1,710,424**		
Revenue			
Tax	488,205		
Intergovernmental	73,327		
Investment Earnings	16,133		
Total Revenue	**577,665**		
			FY20
Expenditures			**Budget**
Professional Services	700		38,100
Cost Allocation	21,109		30,520
EBURD Operating Agreement	69,974		139,946
Development Project Incentives	114,847		273,000
Debt Service	451,241		405,505
Capital Outlay	69,336		139,925
Total Expenditures	**727,207**		**1,026,996**
Ending Fund Balance	**$ 1,560,882**		
Cash Balance as of 01/00/00	**$ 1,112,031**		
Outstanding Awards:			
FIB	215,794.00		
GSA	22,773.50		
Tree Program	33,575.00		

Code Enforcement Division
1st Quarter 2020 Report

Dirty Dozen Update

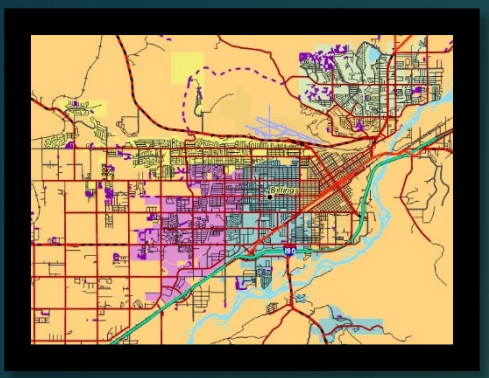
Division Statistics

NICOLE CROMWELL, AICP
ZONING COORDINATOR
CODE ENFORCEMENT SUPERVISOR
PROJECT RE:CODE



2020 1st Quarter Quarter Highlights

- **707** New complaints – Jan 1 to March 31
- **55** complaints of Junk Vehicles (not on street)
- **76** Open Storage of Junk, Trash & Debris
- **230** Obstructions of Public Right of Way
- **36** RV Storage or Use for Living
- **147** Snow on Sidewalk or Moving Snow Across Public Right of Way
- **9** New Public Nuisance locations
- **15** Tree cases – Branches too low over Public Right of Way
- **137** Parking tickets issued = $**2,810** in fines
- **69** Commercial Building Permits Reviewed or Final Inspections completed
- **154** Occupation Licenses Reviewed for Zoning Compliance



2020 1st Quarter Quarter Highlights

- 3 Locations Retired from Dirty Dozen List
  - **46 Washington St** – Appointed Administrator of Estate – property acquired by Tax Title – home secured, clean up by new owner is progressing
  - **2613 Missouri St** – House cleared of trespassers by BPD, yards cleaned, home secured
  - **4124 Murphy** – Vehicles removed – trash and debris cleaned up







The Dirty Dozen – #12

- 835 Miles – Jerome Kautzman, Billings, MT
  - Original Case opened Dec 2016 – New case opened Jan 2020 under revised Nuisance Code
  - Old Auto Service Garage (1926) – Boarded up, Deteriorating, tree fell through roof Dec 2019
  - Water shut off in 2015









The Dirty Dozen – #11

- 503 Cook – William Wagner, Billings, MT
  - Current Case started in May 2019
  - Dangerous Structure







The Dirty Dozen – #10

- 623 Avenue F – Caroline & Jan Cahill, Great Falls, MT
  - Open Storage of Junk Vehicles







The Dirty Dozen – #9

- 504 Hillview, Donald and Delia Sheriff
  - Case opened March 2019
  - Working with relative to secure property and remove trespassers





The Dirty Dozen – #8

- 206 & 213 S 30th St – Ken Glock
  - Case started in Dec 2016
  - Judge orders abatement in November 2019
  - Asbestos testing completed April 2020



215 S 30th





206 S 30th



213 S 30th

The Dirty Dozen – #7

- 20 Washington – Melvin Boyer, Billings, MT
  - Fire in 2001
  - Case opened Oct 2016
  - Court ordered owner to repair or demolish May 2019
  - Owner entered buy/sell in March 2020





The Dirty Dozen – #6

- 911 Terry – Donald & Gesin Kostelic
  - Case Opened June 2019
  - Appears to be a long-term collection
  - Assistance offer by Central Terry TF refused by owners
  - Contacting owners again – clean up delayed





The Dirty Dozen – #5

- 1015 McKenney Road – Brad Redlich
  - Incomplete building – construction halted in 2007 – case opened June 2017
  - Owner failed to comply- Misdemeanor Citation Issued in June 2018
  - Judge granted continuance to March 2020
  - Case continued to July 2020
  - Second building permit submitted to complete duplex March 2020





The Dirty Dozen – #4

- 816 N 25th St – Vivian Young
  - Boarded Building – case opened Nov 2017
  - Vacant for over 10 years
  - Requested demolition plan by April 30, 2020



July 2019


April 2020


April 2020

The Dirty Dozen – #3

- 23 Rhea Lane – Timothy Hert
  - Case started in May 2017
  - Home abandoned in 2000
  - Incomplete garage
  - Home unsecured
  - Municipal Court granted owner 6 months (Sept 2020) to complete demolitions







The Dirty Dozen – #2

- 114 S 29th St – Richard Wick
  - Civil Action Filed in Feb 2018
  - Asbestos Inspections Completed Feb 2020
  - Demolition Project to begin in 30-60 days
- 118 S 29th St – Richard Wick
  - Nuisance Citation – Status Hearing July 22
  - Judge issued Abatement Order
  - Demolition Project to begin in 30-60 days





The Dirty Dozen – #1

- 4116 State Avenue – David Winfrey (deceased)
- Dangerous Structure – case opened Aug 2015
  - Owner died (2015) without assigning heirs
  - District Court hearing appointed CEO Salzman administrator of estate in March 2020
  - Property sold to new owner in April 2020
  - Will monitor and close case when new owner takes possession and begins clean up



July 2019



April 2020

Questions?



	1st Quarter 2020	Reporting April 2020					
Dirty Dozen rankings:	**Rank last 1/4**	**General Location**	**Compliance Issue**	**Owner**	**Current Status**	**Previous Status**	**CE Case initiated**
Number 1	Number 1	4116 State Avenue	Boarded Structure	Estate of David G. Winfrey owner - deceased Jan 2015	Status Hearing completed. Judge granted City Special Administrator Status for the estate. Sale is imminent to private party. Closing on sale week of April 6th. Location likely off the list 2nd Quarter of 2020	Waiting for Status Hearing in March 2020 before Judge Davies. Harry Winfrey stated he would caretake the propert and file legal papers to gain official title. No progress known at this time.	**August 2015**
Number 2	Number 2	114 & 118 S 29th Street	Dangerous Structures	Richard D. Wick owner - Billings MT	Asbestos Survey completed. Request for Quotes on asbestos abatement and building demolition received March 31, 2020. Project awarded to Environmental Contractors, LLC. Contract in process. Will proceed with lot clearance in the next 60 days	Asbestos Survey contract signed with Terracon. Preparing to enter the properties with consultant. Posted notice and judgment to vacate and demolish first week of January 2020. Will seek demolition contractor bids after asbestos survey is complete. Consulting with City Legal on clearance of tenants from 114 S 29th .	**Nov 2016**
Number 3	Number 3	23 Rhea Lane	Dangerous Structures	Timothy Hert - Billings MT	Status Hearing in Municipal Court - Judge granted owner 6 months to clean up property, Status hearing scheduled Sept 2020	Final Inspection scheduled for January 24, 2020	**May 2017**
Number 4	Number 4	816 N 25th St	Boarded Building	Vivian Young - Billings MT	Contact with owner April 2020 - will submit restoration paln within 60 days	Contact with owner Nov 2019 - indicated doors and windows will be replaced in Dec 2019.	**Nov 2017**
Number 5	Number 5	1015 McKenney Road	Abandoned Construction (started in 2007)	Bradley K Redlich owner - Billings MT	March hearing postponed to July 2020. Submitted building permit to complete duplex on March 26, 2020. Sent out for Building Code corrections March 27, 2020	Judge granted another 90 day continuance to March 2020. Trial to be held at that time if no permit is issued.	**June 2017**
Number 6	Number 6	911 Terry	Open Storage of Junk and Junk Vehicles	Donald & Gesin Kostelic	No progress since end of 2019	Progress but slow going	**June 2019**
Number 7	Number 7	20 Washington	Dangerous Structures	20 Washington, Melvin Boyer owner - Billings MT	Owner has purchase and sale signed to new owner. Should close in the next 30 to 60 days. Clean out and clean up of property progressing	20 Washington Status hearing on August 19, 2019 at 1 pm. City proved case in May 2019. Court gave defendant 90 days to obtain building permit for renovation or demolition permit to tear down the building.	**Oct 2016**
Number 8 - retired	Off the list	46 Washington St	Dangerous Structures	46 Washington, Estate of Quentin LaForge owner deceased Dec 2015	Property acquired by Tax Title by INVESTMENT PROPERTIES FINANCE GROUP LLC (Great Falls). Tree debris removed. May renovate this spring	Asbestos Survey Contract signed. House secured (boarded in Dec. 2019) Scheduling asbestos survey work with Terracon	**Sept 2016**
Number 8	Number 9	206 & 213 S 30th St	Dangerous Structures	Ken Glock - Billings MT	New trials on Abandoned & Blighted Buildings. Court issues abatement orders, Dec 2019 and Jan 2020. Asbestos Survey work April 2020	Hearing on July 22, 2019 postponed to August 19 - Judge dismissed cases September 2019	**Dec 2016**
Number 9	New	504 Hillview	Dangerous Structures, Open Storage	Donald (Deceased) and Delia Sheriff	Delia is in Assisted Living, relatives trying to secure power of attorney to sell property		**Mar 2019**
Number 10 - retired	Off the list	4124 Murphy Ave	Open Storage of Junk, Debris, Junk Vehicles, Obstructing a Right of Way	Jack Webb - Billings MT	Property cleaned up - case closed Feb 2020	Hearing Jan 8 2020 - some progress, judge extended to spring for new status hearing	**May 2019**
Number 10	Number 12	623 Avenue F	Open Storage of Junk Vehicles	Caroline & Jan Cahill - Great Falls, MT	One vehicle left to remove - next inspect week of April 13, 2020	Second Notice Sent Jan 6 2020	**Dec 2019**
Number 11 - retired	Off the list	2613 Missouri	Open Storage of Junk Debris; RV storage	Gerald Fosjord, deceased	Yard cleaned up - house secured Jan 2020	Monitoring for continued compliance. Access to house is a concern.	**Dec 2019**
Number 11	New	503 Cook	Dangerous Structure	William Wagner	Issued Non-appearance ticket November 2019 - no progress or activity		**May 2019**
Number 12	New	835 Miles Ave	Abandoned and Blighted Structure	Jerome Kautzman	Old auto repair garage, now storage warehouse. Deteriorating roof, walls cracking, tree fell into roof Dec 2019		**Dec 2016 & Jan 2020**

Downtown Billings Partnership, Inc.
Part of the Downtown Billings Alliance

Main Office Hours: M-F 9am to 4pm

Quarterly Report to Billings City Council

3rd Quarter FY 20

Fri, March 27, 2020

- Status of the N27th/Downtown Tax Increment Fund for FY 20 - Quarter Ending, March 31, 2019 – see attached spreadsheet with fund line items

- DBP Highlights and other work in the N27th Street Urban Renewal District

    - Ongoing meetings with established businesses to learn about best practice and celebrate success stories
    - Ongoing meetings with new businesses and property owners to welcome them downtown
    - Ongoing recruitment efforts to fill vacancies
    - Processed and received approval for three downtown TIF proposals
    - Finalized revision and approval of the new and improved downtown TIF packet
    - Facilitated processing a new revolving loan fund application on the Lou Taubert building
    - Established rapport with the City Government and business reporter at the Gazette
    - Filled the school district and City Council vacancies within the Downtown Billings Partnership Board of Directors
    - Met with a local creative firm to produce a downtown marketing collateral for business recruitment and retention

    - New Businesses
        - Bitterroot Babies at 2706 2nd Ave N
        - Kindred Pop-Up Boutique at 110 N 29th St
        - Paws & Reflect at 3330 4th Ave N
        - Pilates in Billings is at 115 N Broadway (4th floor)
        - Bethany Joy Pilates is at 2202 1st Ave N
        - Response Design Architects relocated into 116 N 29th St
        - Blue Bin Outlet is at 2804 Minnesota Ave
        - Yellowstone Valley Skating Center opened at 2804 Minnesota Ave
        - The Mountain West Aikido Martial Arts relocated into 2804 Minnesota Ave
        - Billings Upper Deck Baseball also moved into 2804 Minnesota Ave

www.downtownbillings.com
mehmetc@downtownbillings.com

116 N 29th Street Suite A| 294-5060
Mehmet Casey
Development Director

- General Alliance Work
  - Hired two unpaid interns from RMC and MSUB for the spring semester
  - Breakfast & lunch with Council to establish collaborative and communicative practices (Jan 27 & 29, 2020)
  - New Council Orientation about TIF (Feb 6, 2020)
  - Presented two new TIF projects to Council (Feb 10, 2020)
  - Attended and supported the Substance Abuse Connect event (Feb 12, 2020)
  - Toured the ABT (Feb 19, 2020)
  - Attended the Billings NextGen quarter event (Feb 20, 2020)
  - Visited with TIF/URD managers around the state (Feb 27, 2020)
  - Presented about the DBA at the commercial real estate event: Know Your Community (Mar 12, 2020)
  - Presented a third new TIF project to Council (Mar 23, 2020)

- Development Project Incentives (TIF grant projects)

  - Completed
    - Sawyer-Griffin building final installment
    - McDonald/Wendy's building 2nd installment

  - In Progress
    - Development Agreements are being reviewed by legal for 704 Properties and Mitchell/Tracy Partnership
    - Development Agreement is being drafted for Clock Tower Inn, LLC
    - ABT is on schedule to complete construction and open Sep 12, 2020

  - On Deck
    - Stillwater Building (Battin Courthouse)– 317 N 26th Street
      - ❑ Ready for withdrawal from agreement

  - TIF inquiries
    - 7 new TIF inquiries
    - 30 + properties being evaluated through the CPTED program

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mehmetc@downtownbillings.com

116 N 29th Street Suite A | 294-5060
Mehmet Casey
Development Director

N27/Downtown Tax Increment Fund
For the Quarter Ended March 31, 2020

FY19 Beginning Fund Balance	**$2,927,295**	
Revenue		
Tax	1,624,942	
Intergovernmental	105,910	
Investment Earnings	18,571	
Total Revenue	**1,749,423**	
		FY20 Budget
Expenditures		
Professional Services	2,916	44,300
Cost Allocation	29,053	40,694
DBP Operating Agreement	186,294	279,441
Development Project Incentives	463,033	2,043,333
Debt Service	947,701	948,454
Capital Outlay	1,500	-
Tranfer to Parking	100,000	100,000
Total Expenditures	**1,730,497**	**3,456,222**
Ending Fund Balance	**$2,946,221**	
Cash Balance as of 03/31/20	**$1,970,590**	
Development Projects Outstanding		
Wendy's Bldg/124 Group	233,333	
Art House Cinema	350,000	
Alberta Bair Theatre	3,500,000	
Griffin Sawyer	-	
Wise Wonders	100,000	
123 North 28th - Mitchell & Tracy	196,771	
Clocktower	116,000	
CPTED	20,000	
Stillwater Building	1,500,000	
	6,016,104	

QUARTERLY FINANCIAL REPORT

FY 2020 Third Quarter

CHRIS KUKULSKI, CITY ADMINISTRATOR

Attached is the third quarter FY 2020 financial report for your review. The fiscal year 2020 is 75% completed, as such, funds should have used approximately 75% of their operating budget. This may not hold true for Debt Service or Capital Project funds, as the expenditures within these fund do not occur evenly throughout the year.

Andy Zoeller



FY 2020 Q3

GENERAL FUND

REVENUES

Overall revenue in the General Fund is up very slightly from this same time last year. For the third quarter of FY20, revenue in the General Fund is up $76,000, or 0.3%, when compared to the same time last year.

As of the end of the 3rd quarter, 57.6% of property taxes billed have been paid. This is expected as payments are due in November and May each year. Property tax revenue in the General Fund is up $472,000 when compared to the same time last year.

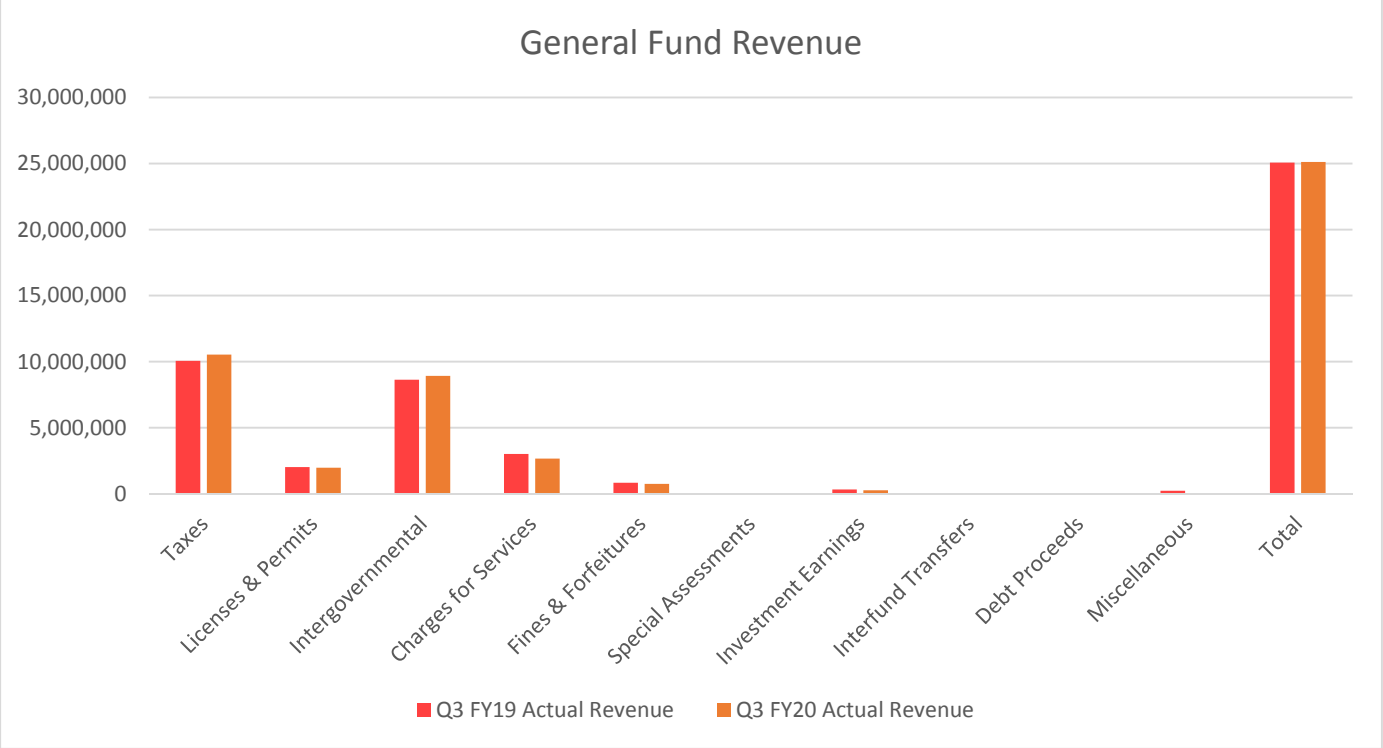
License and permit revenue is collected throughout the year. When compared to the same time in the prior year, there is a decrease of $48,000. This is largely a result of the cable franchise fee which has been declining each year. Business licenses are up $34,000 over the prior year. Below is a chart showing business license activity for the quarter, compared to the same time in the prior year.

Jan-Mar	**2020**	**2019**
New Business License	249	190
Business Lic. Renewals	1,471	1,375

Intergovernmental revenue, which is revenue received from other governments, is up $297,000 over the same time in the prior year. At the end of the second quarter 76% of the amount budgeted has been collected. This is largely comprised of the State Entitlement Share payments made by the State of Montana.

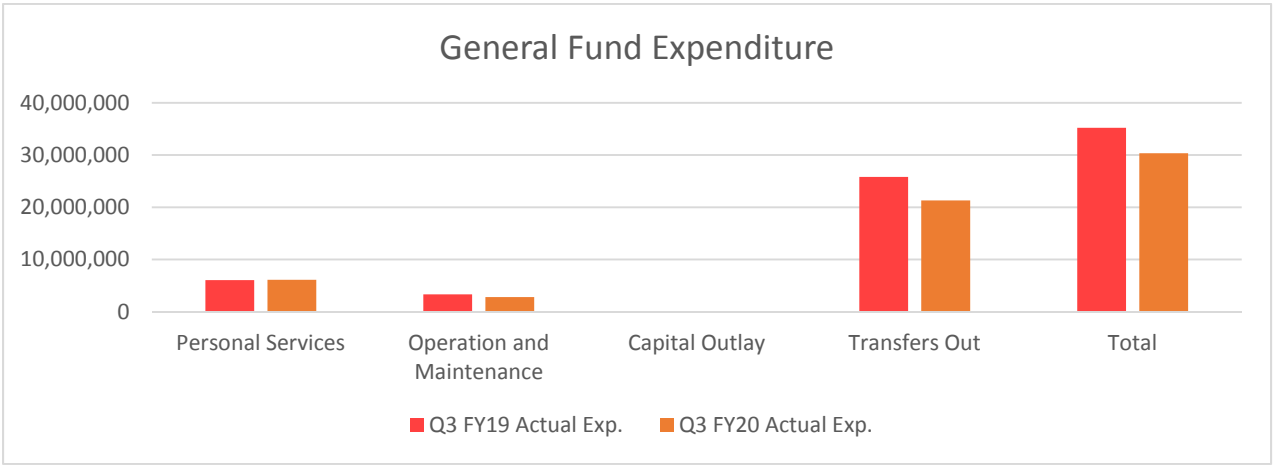
Charge for service revenue for the third quarter of FY20 is $2.66 million, or 66.5% of the budgeted amount. This is $349,000 less than what was collected in the same time in the prior year. The majority of this is due to a reduction in methane sales from the landfill.

Fines and forfeiture revenue is down about $82,000 compared to the same time in the prior fiscal year.



EXPENDITURES

The actual expenses in the General Fund for the third quarter of FY20 were 72% of budget, or $30.3 million. This is a decrease from of $4.8 million when compared to the same time in the prior fiscal year. The decrease is partially a result of a reduction in Operation and Maintenance costs, but is mostly associated with reduced transfers out. The reduction in transfers is a combination of two items, in FY19 there was a $2.0 million transfer for the construction of Centennial Park and the transfer to the Public Safety Fund is down when compared to the same time last year.

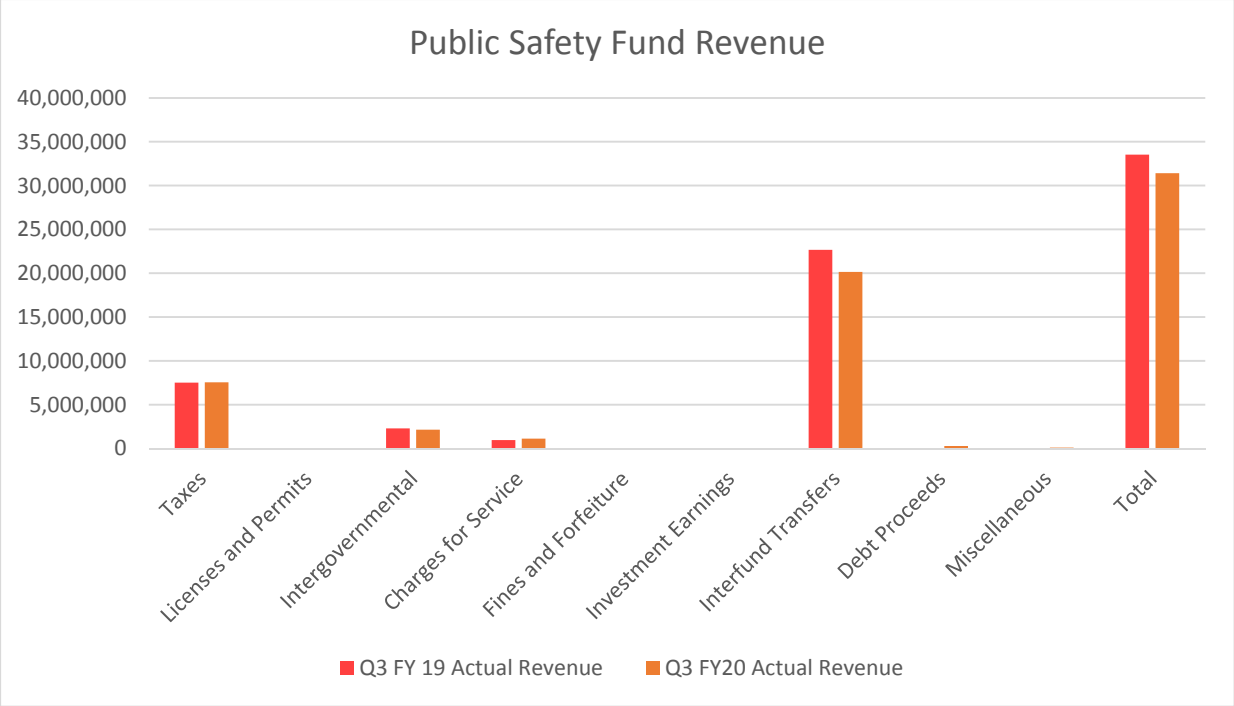


PUBLIC SAFETY FUND

REVENUE

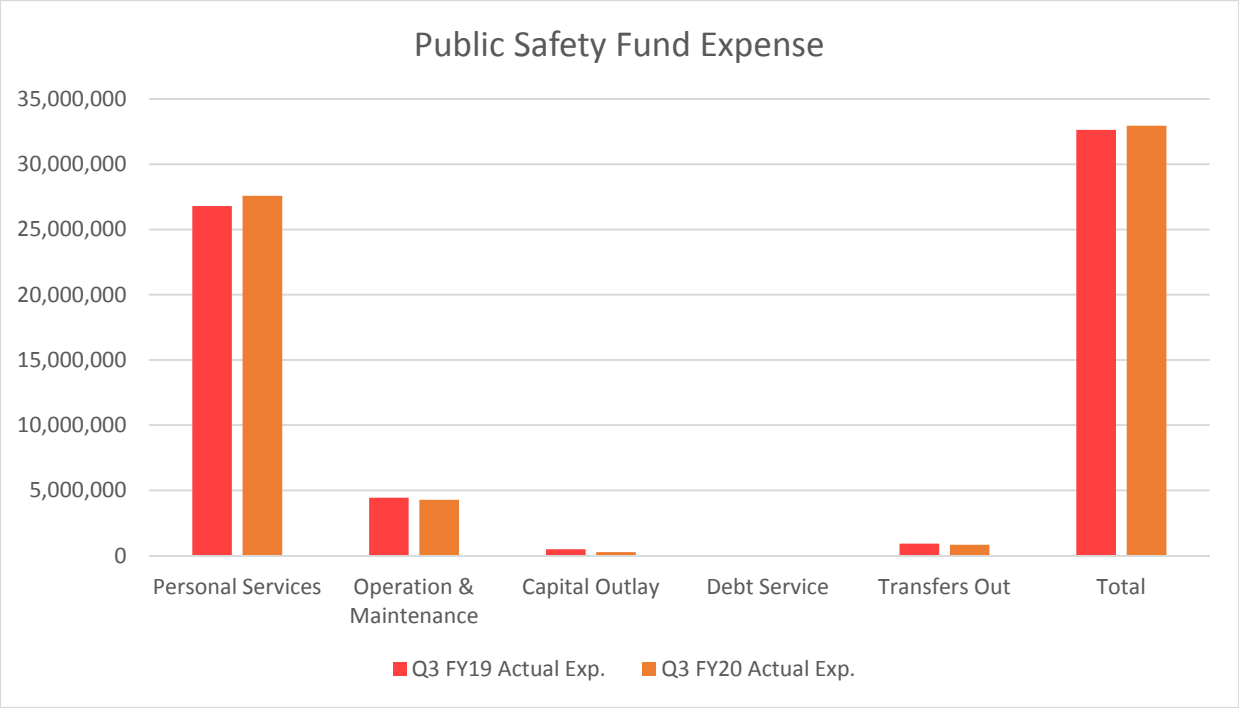
The Public Safety Fund tax revenue collected through the end of the third quarter is 58%, or $7.55 million, of the total budgeted amount. Total tax revenue budgeted in the Public Safety Fund for FY20 is $13 million.

Overall Public Safety Fund revenue decreased by 6.3% over the same time in FY19, or $2.1 million. The major reason for this is because the transfer from the General Fund is less than the prior fiscal year. All other revenue sources are similar to the prior fiscal year.



EXPENDITURE

Expenditures in the Public Safety Fund are up 1%, or $325,800, over the same time in FY19. This will likely increase as a result of the Police Evidence Expansion which is currently under construction. Total expenditures are 67% of the total annual amount budgeted. If only operating budgets are examined, the Public Safety fund is operating as expected at 73% of budgeted expenditures being utilized.



FY 2020 Q3 SUMMARY

City of Billings						
GENERAL FUND OPERATING						
For Period Ending 3-31-2020						
For fiscal year 2020, Periods 1 - 9						
	Total 2020 Amended Budget	**YTD 2020 Actual**	**2020 Encumbrance**	**Variance**	**%**	**YTD 2019 Actual**
Revenues:						
TAXES	$ 17,202,088	$ 10,529,150	$ -	$ (6,672,938)	61	$ 10,056,510
LICENSES & PERMITS	2,191,863	1,960,913	-	(230,950)	89	2,009,008
INTER-GOVERNMENTAL	11,704,794	8,923,202	-	(2,781,592)	76	8,625,717
CHARGES FOR SERVICES	4,010,224	2,659,928	-	(1,350,296)	66	3,008,702
FINES & FORFEITS	1,513,333	743,456	-	(769,877)	49	825,091
SPECIAL ASSESMENTS	-	2,078	-	2,078	-	189
INVESTMENT EARNINGS	290,000	261,558	-	(28,442)	90	313,092
INTERFUND TRANSFERS	6,600	42,257	-	35,657	640	2,022
MISCELLANEOUS	-	19,512	-	19,512	-	225,319
Total Revenues	$ 36,918,902	$ 25,142,055	$ -	$ (11,776,847)	68	$ 25,065,649
Expenditures:						
By Category						
PERSONAL SERVICES	$ 9,106,087	$ 6,119,484	$ -	$ 2,986,603	67	$ 6,033,374
OPERATIONS & MAINT	4,173,093	2,802,282	52,370	1,318,441	68	3,317,295
CAPITAL	122,470	119,971	-	2,499	98	60,764
INTERFUND TRANSFERS	28,977,203	21,303,084	-	7,674,119	74	25,808,834
Total Expenditures	$ 42,378,852	$ 30,344,821	$ 52,370	$ 11,981,662	72	$ 35,220,267

City of Billings						
GENERAL FUND-BY DEPT DIVISION						
For Period Ending 3-31- 2020						
For fiscal year 2020, Periods 1 - 9						
	Total 2020 Amended Budget	**YTD 2020 Actual**	**2020 Encumbrance**	**Variance**	**%**	**YTD 2019 Actual**
Expenditures:						
By Department/Division						
MAYOR & COUNCIL	$ 261,042	$ 175,784	$ -	$ 85,258	67	$ 170,070
CITY ADMINISTRATOR	906,846	646,839	-	260,007	71	553,699
HUMAN RESOURCES	826,205	538,290	-	287,915	65	512,968
CITY ATTORNEY	1,891,799	1,532,819	-	358,980	81	1,507,169
MUNICIPAL COURT	1,504,239	1,007,638	-	496,600	67	993,483
FINANCE	1,625,031	1,190,361	-	434,670	73	1,080,182
CODE ENFORCEMENT	564,362	329,616	-	234,746	58	362,534
PARKS & RECREATION	5,617,665	3,704,297	6,020	1,907,348	66	5,741,056
NON-DEPARTMENTAL	29,181,664	21,219,176	46,350	7,916,138	73	24,269,105
COUNCIL CONTINGENCY	-	-	-	-	-	30,000
Total Expenditures	$ 42,378,852	$ 30,344,821	$ 52,370	$ 11,981,662	72	$ 35,220,267

City of Billings

PUBLIC SAFETY FUND

For Period Ending 3/31/2020

For fiscal year 2020, Periods 1 - 9

	Total 2020 Amemded Budget	YTD 2020 Actual	2020 Encumbrance	Variance	%	YTD 2019 Actual
Revenues:						
TAXES	$ 13,044,663	$ 7,553,245	$ -	$ (5,491,418)	58	$ 7,511,905
LICENSES & PERMITS	28,500	21,452	-	(7,048)	75	24,601
INTER-GOVERNMENTAL	3,149,574	2,150,334	-	(999,240)	68	2,297,085
CHARGES FOR SERVICES	1,598,256	1,127,548	-	(470,708)	71	954,873
FINES & FORFEITS	2,400	1,903	-	(497)	79	1,800
INVESTMENT EARNINGS	700	13,940	-	13,240	-	9,501
INTERFUND TRANSFERS	27,316,978	20,139,625	-	(7,177,353)	74	22,673,620
DEBT PROCEEDS	2,800,000	285,388	-	(2,514,612)	10	-
MISCELLANEOUS	49,478	111,172	-	61,694	225	47,616
Total Revenues	$ 47,990,549	$ 31,404,607	$ -	$ (16,585,942)	65	$ 33,521,001
Expenditures:						
By Category						
PERSONAL SERVICES	$ 37,679,120	$ 27,581,127	$ -	$ 10,097,993	73	$ 26,796,191
OPERATIONS & MAINT	5,951,080	4,275,704	151,654	1,523,721	74	4,432,888
CAPITAL	3,178,236	269,244	2,713,643	195,348	94	489,736
DEBT SERVICE	-	1,871	-	(1,871)	-	-
INTERFUND TRANSFERS	1,470,841	829,040	-	641,802	56	912,372
Total Expenditures	$ 48,279,277	$ 32,956,986	$ 2,865,298	$ 12,456,993	74	$ 32,631,186
By Department/Division						
POLICE	$ 27,098,702	$ 17,804,924	$ 2,720,186	$ 6,573,591	76	$ 17,911,625
FIRE	21,180,575	15,152,061	145,112	5,883,402	72	14,719,561
Total Expenditures	$ 48,279,277	$ 32,956,986	$ 2,865,298	$ 12,456,993	74	$ 32,631,186

City of Billings
AIRPORT OPERATING FUND
For Period Ending 3-31-2020
For fiscal year 2020, Periods 1 - 9

	Total 2020 Amended Budget	YTD 2020 Actual	2020 Encumbrance	Variance	%	YTD 2019 Actual
Revenues:						
INTER-GOVERNMENTAL	$ 5,311,557	$ 5,124,355	$ -	$ (187,202)	96	$ 1,589,906
CHARGES FOR SERVICES	13,467,909	9,136,998	-	(4,330,911)	68	8,689,959
INVESTMENT EARNINGS	278,272	196,212	-	(82,060)	71	214,995
MISCELLANEOUS	75,580	64,167	-	(11,413)	85	64,186
Total Revenues	$ 19,133,318	$ 14,521,732	$ -	$ (4,611,586)	76	$ 10,559,046
Expenditures:						
By Category						
PERSONAL SERVICES	$ 4,420,047	$ 3,321,275	$ -	$ 1,098,772	75	$ 3,270,436
OPERATIONS & MAINT	3,522,976	2,257,019	90,779	1,175,179	67	1,958,542
CAPITAL	46,941,236	7,321,416	3,646,457	35,973,363	23	4,526,452
DEBT SERVICE	1,329,394	187,907	-	1,141,487	14	229,513
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	$ 56,213,653	$ 13,087,616	$ 3,737,235	$ 39,388,801	30	$ 9,984,943

City of Billings
PUBLIC WORKS-SOLID WASTE FUND
For Period Ending 3-31-2020
For fiscal year 2020, Periods 1 - 9

	Total 2020 Amended Budget	YTD 2020 Actual	2020 Encumbrance	Variance	%	YTD 2019 Actual
Revenues:						
CHARGES FOR SERVICES	$ 15,862,598	$ 11,639,298	$ -	$ (4,223,300)	73	$ 10,673,471
INVESTMENT EARNINGS	174,000	388,339	-	214,339	223	204,569
DEBT PROCEEDS	-	-	-	-	-	21,990,000
MISCELLANEOUS	-	1,342	-	1,342	-	1,740
Total Revenues	$ 16,036,598	$ 12,028,979	$ -	$ (4,007,619)	75	$ 32,869,780
Expenditures:						
By Category						
PERSONAL SERVICES	$ 5,576,090	$ 4,076,387	$ -	$ 1,499,703	73	$ 3,907,992
OPERATIONS & MAINT	5,622,038	4,097,842	395,437	1,128,758	80	3,553,831
CAPITAL	30,954,140	11,602,461	13,819,885	5,531,794	82	1,873,608
DEBT SERVICE	1,561,774	432,738	-	1,129,037	28	335,542
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	$ 43,714,042	$ 20,209,428	$ 14,215,323	$ 9,289,291	79	$ 9,670,972

City of Billings
PUBLIC WORKS-WASTEWATER FUND
For Period Ending 3-31-2020
For fiscal year 2020, Periods 1 - 9

	Total 2020 Amended Budget	YTD 2020 Actual	2020 Encumbrance	Variance	%	YTD 2019 Actual
Revenues:						
CHARGES FOR SERVICES	$ 20,383,650	$ 14,203,134	$ -	$ (6,180,516)	70	$17,146,636
INVESTMENT EARNINGS	485,000	616,468	-	131,468	127	899,772
MISCELLANEOUS	-	175,057	-	175,057	-	2,514
Total Revenues	$ 20,868,650	$ 14,994,659	$ -	$ (5,873,991)	72	$18,048,922
Expenditures:						
By Category						
PERSONAL SERVICES	$ 4,184,414	$ 2,811,687	$ -	$ 1,372,727	67	$ 2,754,518
OPERATIONS & MAINT	5,658,748	3,850,247	445,189	1,363,312	76	3,367,122
CAPITAL	37,675,062	14,295,821	4,999,226	18,380,015	51	18,885,404
DEBT SERVICE	5,330,000	1,346,950	-	3,983,050	25	185,714
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	$ 52,848,224	$ 22,304,705	$ 5,444,415	$ 25,099,104	53	$25,192,757

City of Billings
PUBLIC WORKS-WATER FUND
For Period Ending 3-31-2020
For fiscal year 2020, Periods 1 - 9

	Total 2020 Amended Budget	YTD 2020 Actual	2020 Encumbrance	Variance	%	YTD 2019 Actual
Revenues:						
CHARGES FOR SERVICES	$ 27,991,770	$ 17,820,884	$ -	$ (10,170,886)	64	$ 17,780,719
INVESTMENT EARNINGS	297,300	1,091,990	-	794,690	367	945,302
MISCELLANEOUS	7,200	209,561	-	202,361	-	146,547
Total Revenues	28,296,270	19,122,435	-	(9,173,835)	68	$ 18,872,567
Expenditures:						
By Category						
PERSONAL SERVICES	$ 5,016,863	$ 3,384,441	$ -	$ 1,632,422	67	$ 3,601,849
OPERATIONS & MAINT	9,104,831	5,915,277	378,186	2,811,367	69	5,195,863
CAPITAL	37,479,055	9,771,225	9,444,897	18,262,933	51	4,657,580
DEBT SERVICE	2,770,500	315,390	-	2,455,110	11	342,574
INTERFUND TRANSFERS	-	-	-	-	-	-
Total Expenditures	$ 54,371,248	$ 19,386,333	$ 9,823,083	$ 25,161,832	54	$ 13,797,866

CITY OF BILLINGS, MONTANA
City Health Insurance Fund
Statement of Cash Flows
January 1 Thru March 31, 2020

	2020	2019	2018
Beginning available cash balance, as of January 1, 2020	$ 9,812,589	$ 8,224,492	$5,509,152
Revenue			
Employer contributions	$ 2,295,677		
Employee contributions	564,701		
Interest	45,185		
Claim overpayment	23,765		
Stop loss-insurance revenue	359,778		
RX rebates	122,369		
Wellness committee	-		
Revenue from health insurance activities	3,411,475	3,020,619	3,299,983
Expenses			
Self-funded medical	2,848,941		
Self-funded RX	648,532		
Occu. Health - Nurse Visit	2,150		
Preventive Confirmation Program Incentive	23,400		
Healthy IS Program & Incentive	14,700		
Fiduciary Liability Insurance	-		
Employee Assistance Program	8,745		
Third Party Admin - ACA Admin	6,279		
Stop loss-insurance premium	214,200		
Claims administration	111,615		
Third Party Admin. - PPO Fees	19,077		
Consulting Fee	31,125		
Wellness committee	625		
All other	49,257 [1]		
Expenses from health insurance activities	3,978,646	2,810,220	2,015,033
Net cash provided (used) from health insurance activities:	(567,171)	210,399	1,284,950
Cash flow from other activities:			
Revenue			
Flex	$ 145,016		
Dental	188,354		
Life Insurance	2,780		
Revenue from other activities	336,150	354,909	333,153
Expenses			
Flex claims-medical	126,140		
Flex claims-child care	18,876		
Flex admin	5,075		
HSA admin	4,648		
Dental claims	195,071		
(VSP)-Vision Admin Fee	1,604		
Life insurance premiums	2,788		
Expenses from other activities	354,202	379,963	341,256
Net cash provided (used) from other activities:	(18,052)	(25,054)	(8,103)
Ending available cash balance, as of March 31, 2020	$ 9,227,366	$ 8,409,837	$6,785,999

[1] All other includes charge for services, supplies, etc.
Report is on a calendar year basis and not a fiscal year basis.

Completed by City of Billings-Finance

COUNCIL INITIATIVES
APPROVED SINCE FEBRUARY 18, 2020

Date	Sponsor/Initiative	Action	Resolved	Assigned To
02/12/07	COUNCILMEMBER BREWSTER: Moved to direct Staff to begin buying right-of-way (ROW) for the Inner Belt Loop to be completed in five (5) years, and beginning with the next budget cycle. APPROVED.	Phase 1 (Wicks to Alkali Creek) is complete. Public Works evaluated alternative route in CIP Amendment, report made 11/7/16. Phase II funded through Gas Tax increase. The project was included in a City BUILD Grant application in 2019 but unsuccessful. The City is applying again for a BUILD Grant to fund this project due in May 2020.	Phase I Completed. Complete – waiting for New Gas Tax funding	Dave Mumford
12/14/15	COUNCILMEMBER PITMAN: Directed staff to begin discussions regarding the right of way purchase with the Morledge family and to bring a recommendation back to Council at a later date, seconded by Councilmember Yakawich. APPROVED.	Public Works evaluated routes under CIP Amendment approved 4/11/16. Discussions complete with the State, waiting for funding.	Complete – waiting for New Gas Tax funding	Dave Mumford
2/8/16	COUNCILMEMBER SULLIVAN: Made a motion to instruct Public Works to lead the Police Department, downtown businesses and the Traffic Control Board to propose improvements to downtown intersections to increase pedestrian and vehicle safety; the group shall discuss and suggest improvements to signage, signals, enforcement and traffic flow and bring forth an implementable plan to Council, seconded by Councilmember Brewster. APPROVED.	The first meeting of the Project Advisory Committee for the Downtown Area Traffic Circulation and Safety Study has met twice in September and December 2018. Coordination also occurred with the OBSD Work Plan. The study is expected to finish in late spring 2019. Police has enforcement underway.	Phase 1 presented to council on 09/03/2019. The next phase is being initiated by the Planning Division through the Billings MPO spring/summer 2020. It will include public outreach, alternative prioritization and identifying funding sources for street improvements and one-way to two-way street conversions.	Dave Mumford Wyeth Friday

Date	Sponsor/Initiative	Action	Resolved	Assigned To
2/8/16	COUNCILMEMBER SULLIVAN: Made a motion to review all ordinances over four years with the opportunity to fast track any ordinances to match citizen/council needs, seconded by Councilmember McFadden. APPROVED.	Departments are reviewing Municode comments, questions, and recommendations and adding those of their own.	In Progress	Brent Brooks Denise Bohlman
07/24/17	COUNCILMEMBER CLARK: Moved to direct staff to provide Council with financing options for Centennial, Castle Rock and Optimist Parks toward completion of their projects at a work session prior to January pre-budgeting sessions, seconded by Councilmember Friedel. APPROVED.	$2.46 million in FY19 budget for Phase I Centennial Park, currently in design and construction spring 2019. The FY19 budget also included amounts for improvements at Optimist Park. Additional phases and Centennial Park will be considered in future budget deliberations.	In Progress	Mike Whitaker Andy Zoeller
11/27/17	COUNCILMEMBER SULLIVAN: Directed staff to research developing an ordinance eliminating spas and massage parlors that contribute to human trafficking, seconded by Councilmember Yakawich. APPROVED.	Staff is currently reviewing ordinances from cities across the country and will prepare a draft ordinance using the best practices of these ordinances.	In Progress	Brent Brooks Rich St. John Wyeth Friday Andy Zoeller
01/27/20	COUNCILMEMBER NEESE: Moved for an initiative to accelerate the Castlerock Master Plan to allow staff more time to finish the master plan before replacing playground equipment in the Parks Department CIP to FY20, instead of FY21, seconded by Councilmember Yakawich. APPROVED.	RFPs were received 4/3/2020 the Selection Committee met 4/10/2020 and selected a firm to negotiate scope and fee with to begin the master plan process May 2020.	In Progress	Mike Whitaker Kevin Iffland

MEMO

To: Mayor and City Council

CC: Kevin Iffland, Assistant City Administrator

From: Michael Whitaker, Director

Date: April 9, 2020

Re: 1st Quarter Report

Planning and Development



Centennial Park Development: Work is nearly completed at Centennial Park. A suspend work order was put in place December 19th due to winter conditions. This order was lifted on March 23rd to resume work. At that point the contractor has 31 days to complete his work. Remaining work items include finishing the fencing and irrigation system, final grading, incorporation soil amendments and seeding. Depending on the weather, this project will be substantially complete around May 1st. There will be a period of grow in to establish the grass and it is anticipated that the park will be ready for public use late summer/early fall of this year.

"We create community through people, parks, and programs"

City of Billings Parks and Recreation Department

Michael Whitaker
Director

390 North 23rd Street
Billings, MT 59101

Phone: 406-657-8371
Fax: 406-247-8641
BillingsParks.org



Park and Recreation Offices Entrance Replacement: Work is currently underway to replace the sidewalk leading up to the main entrance of the Parks and Recreation office. Over the years, the sidewalk has deteriorated to the point it has become a safety and accessibility issue.



Ponderosa Park Playground Remodel: There will soon be a new playground at Ponderosa Park. As soon as the weather allows, crews will be installing an ADA accessible route to the playground, a shade structure, and new playground equipment. Watch for the improvements coming this spring.

Amend Park Synthetic Turf Field: Work is underway to build a new synthetic turf soccer and lacrosse field at Amend Park. Construction is scheduled to begin June 1st and be completed in time for the fall soccer season. In addition to the field, there will be spectator seating for up to 500 people and field lighting allowing for more games to be played earlier in the season and later into the evenings.

Dehler Park Maintenance: Dehler Park is nearly 12 years old and to maintain that facility in proper condition, the Parks and Recreation Department has hired a local architectural firm to inspect the buildings and concourse. They will identify any repairs necessary in a report. A contractor will then make the necessary repairs and apply a maintenance sealer to the building's exterior. By re-sealing the concrete block, it will maintain the buildings for many years to come.

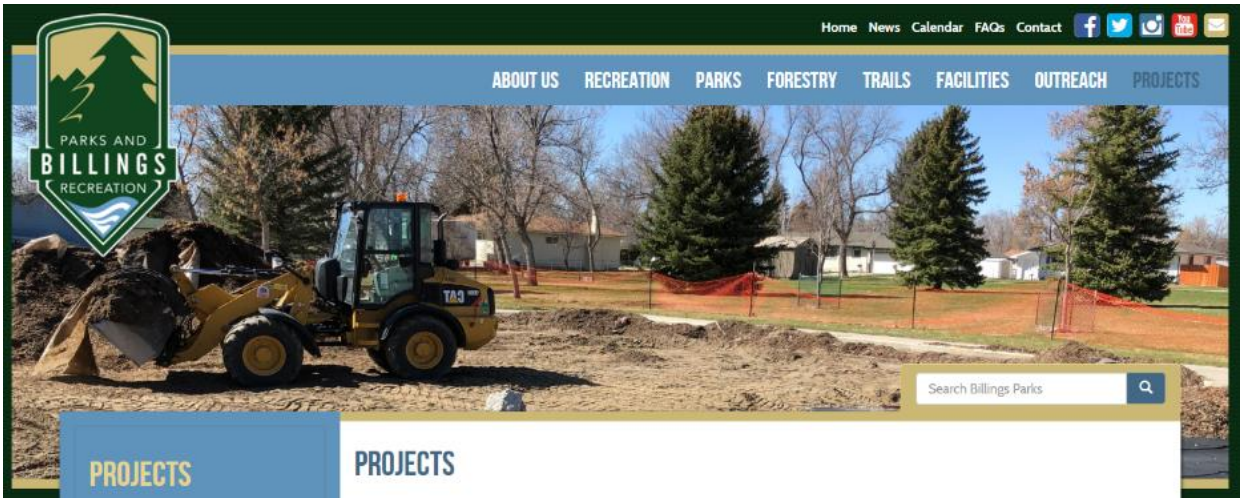
Castle Rock Master Plan: The Parks and Recreation Department is seeking Requests for Proposals from qualified landscape architectural firms to assist in the development of a master plan for Castle Rock Park. As soon as a firm is selected, the planning process will begin. Extra emphasis will go into community outreach and engagement throughout the planning process. This project is projected to begin late spring and go throughout the summer and fall.

Volunteer and Community Outreach

AmeriCorps Vista Project: The Parks and Recreation Department welcomed the arrival of our new VISTA for 2020. Emma Shenton started in February and has a bachelor's degree in Environmental Studies/Political Science from the University of Pennsylvania in Philadelphia. The overall goal of the project is developing a sustainable model through citizen-driven community garden efforts to ensure the ongoing success of established community garden programs; map food resources available for gleaning throughout the park system to benefit low-income individuals and develop a network of volunteers and organizations that acts as a platform for ongoing gleaning and community garden efforts.

Amend Community Garden Leadership Team: In partnership with the AmeriCorps Vista Program, the department has been working on creating and implementing a Leadership Team at Amend Garden to ensure the long-term sustainability and success of the garden. This effort will focus on utilizing volunteers from the garden to assist in the day-to-day operations of the garden and create an opportunity for citizen participation in decision making at the garden. We hope this will help bolster a stronger sense of community and provide an opportunity for gardeners to be more engaged, improving the garden by providing resources and a mechanism for gardeners to help one another be successful. As part of this process, we are currently creating a Leadership Team handbook to help guide their efforts.

Parkland Gleaning Project: We currently have 3 fruit tree planting scheduled as part of the expansion of the Parkland Gleaning project. Thanks to a $5,000 grant received from the HDR Foundation, we will be planting nearly 70 additional fruit trees in Primrose Park, Optimist Park, and Kings Green strip. The largest planting will take place at Optimist Park on May 21st with the help of employees of HDR. We anticipate around 50 volunteers that day from HDR and will conclude with a barbeque to celebrate the work done by the HDR Young Professionals Group.



Website Updates: With the disruption of volunteer programs, we have found a good opportunity to focus on updating our website BillingsParks.org. We have begun updating the Interior Gallery Pictures, which are the pictures that show up on the top of the screen when visiting our website pages. This process is fairly labor-intensive because not all pictures are suitable for the short, wide-format utilized. Once we identify suitable pictures they must be formatted to the correct size, uploaded to the website galleries and linked to the pages. We have several galleries that will show different pictures depending on the type of page you are visiting. For example, when visiting our Projects Page, pictures of park staff working on past projects will display. We hope that updating pictures and removing outdated ones will bring a fresh new look to some of our web pages. We are also working through our pages to make sure all of the current information on the website is the most up to date available.

Social Media: Billings Parks and Recreation continues to use Social Media as one of our most useful tools to keep community members informed and engaged. We recently reached a milestone on our Facebook account with surpassing **10,000 likes on our page**. Our **Total Daily Reach for Q1 was 76,436 people!** Facebook defines total daily reach as "the number of people who had any content from your Page or about your Page enter their screen. This includes posts, check-ins, ads, and social information from people who interact". The equivalent of nearly three-quarters of the Billings Population had information about Billings Parks and Recreation come across their screen on Facebook from January 1st through March 26th.

Volunteer Projects: Because of COVID-19, all-volunteer projects are currently on hold. We are continuing to update our projects list and have several projects lined up through the middle of summer. We will continue to recruit and schedule volunteer groups as the situation unfolds. We are working with community groups to reschedule any projects that have been canceled as a result of the pandemic and will continue volunteer projects once it is safe to do so.



Rose Park Playground Design Contest!

We couldn't decide which design we liked best so we thought the community should decide!

Rose Park Playground Design Voting Software: Using a platform called shortstack, we have begun designing a website that will host a voting contest to help decide the next playground design to be installed at Rose Park. This contest will provide a fun opportunity for the community to provide their input on their favorite design. Community members will be able to participate in the contest by going to our website and department social media platforms. We will be able to limit voters to one vote per person by using email addresses and collection of anonymous IP addresses. This contest will not only allow the community to have a say in which playground design is installed at the park but will be a fun outreach tool that will engage the community and create excitement for the project. Look for the voting contest to be launched soon!

Parks

Unlike the last couple of years, the snow totals have returned closer to normal. Staff has only had to plow four times over the last three months. Most of the snowstorms were less than an inch, so plowing was not required. This left time to complete several projects that prepared the parks for spring.

Normal Winter Projects:

- Service and repair five large area (15 foot) mowers, two area mowers (10 foot), five trim mowers (6 foot).

- Service and repair all hand tools: 15 push mowers, 25 weed-eaters, and 20 blowers.
- Clean and calibrate all sprayers: 5 backpack sprayers, 3 small boom (6 foot) sprayers, one large sprayer (20 foot).
- Pump station service including rebuilding seals, lubricating, checking motors and valve actuators, and repair all screens and filters on all 15 pump stations.
- Staff conducts safety inspections of all parks looking for issues with the playgrounds, trees, and hazards along the walkways and trails.
- Preparations for summer seasonal employees is completed in the winter, this includes preparing the vehicles used by seasonal employees. Restocking all the supplies and tools so once the seasonal labor starts they are ready.
- Winter is when the staff takes courses to remain current with all certifications. s.
- Trash is hauled and parks are policed for litter throughout the winter.
- The COVID 19 virus has changed the way staff works. They are remaining safe by using PPE and social distancing. The staff has begun disinfecting and cleaning all 38 playgrounds 3 times per day. Restrooms are being cleaned and sanitized four times per day. All this is being done to protect patrons as best we can.
- The COVID 19 virus has forced the closure of all tennis and basketball courts. The nets and rims were removed. Signs were posted at all playgrounds closing them. Staff continues to clean and sanitize playgrounds since people continue to utilize them. Planning and preparation for summer projects is ongoing. Plant materials have to be ordered this time of year to ensure they are available for spring install. Centennial Park trees for the arboretum and the shrubs for landscaping were all ordered. Plants for Montana Ave planters and Ironwood entryway were also ordered. These projects will proceed this spring and early summer.

Park Projects



The Playground removal at Rose Park: Parks staff started the removal of the old playground equipment at Rose Park in preparation for the new equipment install happening later this summer. The existing equipment had outlived its useful life, and repair parts are no longer available. By having parks staff do the removals more equipment can be purchased and increase the play value at the new playground.

New Fall Protection: Over time the engineered wood fiber used for fall protection decomposes, compacts and requires additional material to be added to provide the necessary protection. A depth of 15 inches of engineered wood fiber is maintained in all playgrounds which exceed the required amount, making the City's playgrounds even safer. Staff added to the fall protection material at four parks this winter, Central, Country Manor, Ironwood, Rimrock West all received fresh engineered wood fiber.





The tree replacement is all part of an ongoing project to upgrade the planters and landscaping along Montana Avenue and Broadway. This project began over a year ago and will be completed later this summer. Parks staff and our Horticulturist have provided all the labor

New Trees Planted: The landscaping planters along Montana Avenue received 8 new trees. The existing Canada Red Cherry trees originally planted had become root-bound and were suffering from a number of other issues like frost cracks. The trees were shading each other forcing them to grow at unnatural angles and lean over the sidewalks or street causing unsafe conditions. The new trees are better suited for this environment. They are lower growing and are quite showy in the spring.



Vandalism in the Parks:



At Phipps Park staff discovered a place that people had been having bonfires and damaging the park. This could have been a very bad situation had the fire gotten out of control since this is a very rugged and remote location which would make it difficult to extinguish a large grassland fire.



Vandalism within the parks takes on many different forms from graffiti to people cutting down trees**.**



Cemetery: Burials continued throughout the winter months at Mountview Cemetery. Cemetery staff used some of the colder days to do an audit of the burial and grave purchase records from 2018-2019 to check for errors and make corrections. Snow removal was also a priority during the periodic storms that passed through at the start of the year.

The maintenance crew took advantage of the cooler weather to rebuild sprinkler heads and do repairs on the mowers, trimmers, and auger. With March bringing warmer weather, the maintenance staff has been raising sunken graves, clearing lot markers, repairing the perimeter fence and using the Toro Sweepster to clean the cemetery grounds.

Following the recent changes regarding the COVID-19 outbreak, the cemetery has suspended graveside services to promote social distancing. Mountview staff will only be conducting direct burials until the social distancing guidance has been lessened or removed. Cemetery staff is still allowing a religious figure to attend the burial to perform any necessary services. To assist families during this time, our staff is working with funeral homes to explore live video streaming options of burials. Many families are choosing to postpone services until the social distancing restrictions have lifted.

Below are the cemetery statistics for January-March 2020:

	January	February	March	3 Month Totals
Full Burials	2	1	2	5
Cremation Burials	4	6	4	14
Infant Burial	0	1	0	1
Total Burials	6	8	6	20

Veterans Grave	0	0	0	0
Immediate Use Sales	2	2	6	10
Future Use Sales	3	1	2	6
Contract for Deed	0	0	0	0
Disinterment Full	0	0	0	0
Disinterment Infant	0	0	0	0
Other (cremation disentombment)	0	0	0	0

Forestry and Natural Lands:



City Arborist Update for January 2020:

- Pruned 344 small trees (5” diameter and smaller)
- Pruned 38 large trees (6” diameter and larger)
- 50 trees fenced or trunk protection
- 7 small trees removed
- 1 large elm removed in Trails End Park
- 7 stumps ground
- Took down Christmas tree lights in Community Park and North Park
- Replaced knives on both chippers along with preventive maintenance tasks
- Replaced 6 light bulbs in the Dehler parking lot, 3 bulbs in Ironwood, and 1 bulb in Copper Ridge
- We had two more small spruce trees cut down this winter presumably for Christmas trees, one in South Gate Park and one that we planted for Arbor Day last year in Central Park

City Arborist Update for Feb 2020:

- Pruned 186 small trees (5” diameter and smaller)
- Pruned 36 large trees (6” diameter and larger)
- 20 trees fenced or trunk protection
- 4 small trees removed
- 3 large trees removed in the newly acquired area east of Amend Park
- Light repair on Broadway
- Pruned several trees on Montana Ave. and a couple on 1st Ave. for MDOT
- Pruned or removed around 40 cottonwoods in Coulson preventing them from becoming a hazard
- Removed approximately 40 small Russian olives growing in Coulson
- Raised three large cottonwoods in Coulson
- Began pruning trees in North Park in preparation for Arbor Day

City Arborist Update for March 2020:

- Pruned 63 large trees in North Park
- Removed 10 trees on Montana Ave.
- Planted 8 trees on Montana Ave.
- Planted 2 trees in Millice Park
- Mulched all fruit trees at Amend community garden
- Moved trees that overwintered in the gravel bed into a new wood chip bed
- New bare root trees coming in 2nd week of April

Upcoming projects:

- Stump grinding
- Continue pruning trees in North Park
- Removal of Canada Reds in planters on Montana Ave. along with replanting with new species
- Finishing wood fence in Coulson
- Prepping gravel bed area for tree delivery in April

Trash for Trees Program:

The City of Billings has had a very successful Trash for Trees program. There are three containers around town at Castle Rock Park, Veterans Park and Lowes parking lot. The citizens are encouraged to bring by aluminum and paper. The proceeds are then used to purchase trees for the Parks.

Once the CORVID 19 virus hit and the toilet paper shortage began, recycling places have once again started accepting paper for recycling.



New Equipment:

- The Parks Division took delivery of a light-duty, trash truck. This truck will allow for more efficient removal of trash from the parks. This truck is shorter so more places will be accessible. The turning radius is also making it more maneuverable than the truck that was replaced. This truck also has a larger hopper so less trips to the landfill will be necessary.



- Parks' new plow truck features a V-plow, which allows for easier plowing of drifted snow. This truck is assigned to Swards Park where the wind can cause extensive drifting.



Recreation



Winter and Spring Recreation Programs Wrap Up: The Recreation Division was in the midst of another very successful winter and spring season. Unfortunately, due to impacts from COVID-19, we suspended and/or canceled all of the programs and activities that were operating.
Our Men's and Women's Adult City League Basketball was for the 5th straight year filled to capacity with 70 teams. This includes over 700 participants and temporary employees (referees, scorekeepers, and facility supervisors) who assist in helping us provide a quality experience for adults who love the game of basketball. Through our cooperative partnership with School District #2, we are able to utilize all six middle schools on evenings and weekends after all youth sports have completed their programming. On March 13th we suspended play with nearly all of the regular season completed. We hope to close out the League with the double-elimination post-season tournament if/when the use of the school district gymnasiums are deemed safe and our use is appropriate.



The **Adult Coed Volleyball League** includes 23 teams and over 225 participants and temporary employees (referees, scorekeepers, facility supervisors) who assist in helping us provide a quality experience for adults who love the game of volleyball. Through our cooperative partnership with School District #2, this league utilizes Castle Rock Middle School on Sunday afternoons. On March 13th we suspended play with nearly all of the regular season completed. Our hope is to close out the League with the double-elimination post-season tournament if/when the use of the school district gymnasiums are deemed safe and our use is appropriate.



Our **Tennis is Elementary** program, offered in conjunction with the United States Tennis Association of Montana, started in 2018 as a new program to introduce children to tennis and keep them active during the offseason. The program was available after-school in the three elementary schools (Alkali Creek, Orchard, and Meadowlark) and included a Try Tennis for Free Session at Orchard in January leading up to the start of the program in which 29 children participated. Participation continues to increase each session/season as 68 children were introduced to the QuickStart Tennis model incorporated in Tennis is Elementary during February. This model is designed to familiarize children to the game of tennis by utilizing smaller racquets, slower and lighter balls, and shorter court dimensions, all tailored to the age and size of the child. The program is divided into two different levels, ages 6-8 and ages 9-10. All equipment needed is provided in partnership with U.S.T.A. of Montana.



The Girls 3-5th Grade Volleyball program included 16 teams and 131 participants. Through our cooperative partnership with School District #2, we were able to utilize three middle schools as practice sites and played our Saturday games at Orchard Elementary school. Unfortunately, due to COVID-19, we decided to cancel the last week of the program and offered refunds or household credit to those who were interested.

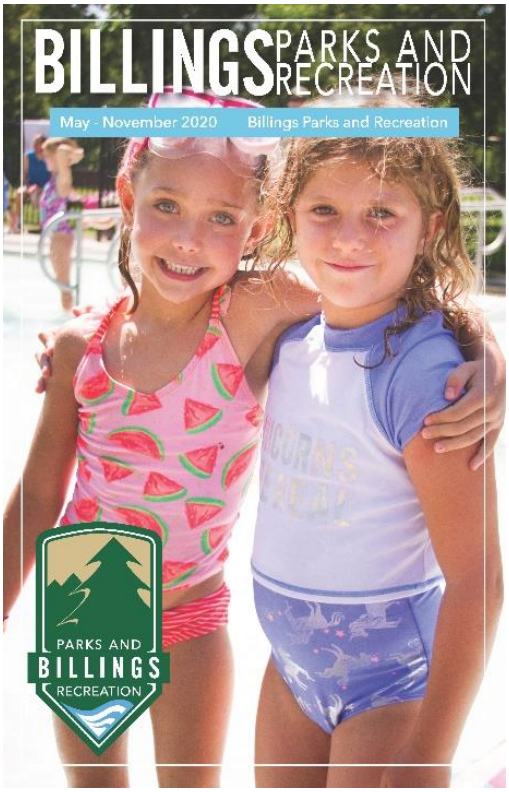


On March 11th, just before the impacts of the COVID-19 outbreak, we were able to offer and facilitate our community certification class for American Red Cross CPR and AED Training. This class was filled to capacity with 16 participants receiving and/or updating their CPR and AED certifications. This training class was held in the Training Room at the new Rose Park Pool Operations Building.

New Facility Reservation and Pass Management Software:



The Recreation Staff has completed the installation and training for two new software components available in our RecTrac Registration software designed to improve efficiencies in both our facility/event reservation processing and our sale of season pool passes. Implementation of the new Facility Reservation began immediately to facilitate the nearly 200 events that take place annually in our parks system. The new software will make processing these events much simpler, automatically check for conflicts with the date and the park location. Our new Pass Management system will make its debut beginning April 1, 2020, when season pool passes go on sale to the general public. The new system includes swipe key fobs that contain a bar code and will be scanned as each participant uses the pass to enter the pool. Again, this new system will make sales and tracking much more efficient with timely reports that utilize the new Point of Sale system that went into service at Rose Pool and the Batting Cages in June of 2019.



Summer 2020 Brochure Available May 1st:

The release of the 2020 summer brochure, originally scheduled for April 1st, was delayed until May 1st due to the impacts of COVID-19. The distribution will include direct mail to over 9,000 households who have recently utilized the service provided by the Department. In addition to the direct mail, the brochure will be inserted in the May issue of Simply Local Magazine. This magazine, which focuses on all things local, delivers over 13,000 copies to local businesses and organizations. Also, if/when our local schools reopen, we will be delivering the brochures to all elementary schools in the Billings area. The new brochure features recreation programs that are offered during the months of May through November. Parents will still be able to register online beginning April 1st for all summer activities including our Adventure Camp Series, Pioneer Playhouse, Magic City Summer Camp, our Sports Camp Series, Tennis Instruction, Learn to Swim Instruction, Aquatic Day Camps, and many Special Interest programs. With the momentum we achieve through our summer activities, this summer brochure also includes popular programming for the fall including NFL Flag Football, Adult Coed Volleyball, Girls 4-6th Grade Basketball and Adult Tennis Under the Lights, just to name a few.

NEW Summer Programs: Every season the Recreation Staff looks to create new program opportunities and expand the areas which we currently implement programming. For our 2020 Summer Activities Brochure, we are adding many new programs and expanding existing programs. One of particular interest is week 12 of Adventure Camp is a new opportunity. We chose to develop a **Leadership Camp** in partnership with Be Better World. Be Better World is run by William Henry, who is a motivational speaker who specializes in anti-bullying and self-empowerment. The other half of the day our camp counselors will keep this theme going with all other Adventure Camp activities. Some other new camps include **Babysitters Camp** in conjunction with the American Red Cross and two new Aquatic Camps, **Junior Lifeguard Camp** and **Junior AquaNuts Camp**. These new all-day Aquatics Camps will be headquartered in the Training Room at the new Rose Pool Operational Building. Within our Tennis Instruction for youth, we are offering a **Racquet Sports Camp** and a traveling **Junior Team Tennis** program. This program will allow participants within our summer tennis program to travel within the state to play players from other cities. We have greatly expanded our adult racquet sports offerings with programs including **Live Ball Under the Lights, Drill and Play**, and the first-ever offering of **Pickleball Lessons and Leagues**. All Pickleball programs will be held at the six new Lillis Park Pickleball Courts. As part of our specialty one-week camps, we are offering a **Youth Cycling and Bike Camp** in partnership with Kids in Motion, a **Summer Ice Skating Camp** in partnership with Yellowstone Valley Skating Center, and a **Country Western Dance Camp** in partnership with the Beat Ballroom Dance Company. For our adult fitness enthusiasts, we are adding a new **Outdoor Chaos Boot Camp** held at Gorham Park in the evenings.



City of Billings Tennis Academy: The Recreation Division's tennis programming is designed, organized, coordinated and aligned with the United States Tennis Association's (USTA) new platform tool call Net Generation. Net Generation creates a step-by-step ladder for participants as they advance through our program. We target early elementary age children through our Tennis Is Elementary Program during the school year, our summer program is the second (10 and under tennis), third (Intermediate tennis lessons), and fourth tier (High-Performance Program) of this ladder. The prep work to get the "City of Billings Tennis Academy" ready is robust with each level of tennis requiring different prototypes and equipment. USTA's guidelines must be followed, instructors need to be trained, and a design for each of these programs has to be laid out at three different locations including Pioneer, Rose, and Castle Rock Parks.

Club Baseball and Poly Vista User Groups: Due to impacts from COVID-19, we have suspended all Club Baseball and Poly Vista Park users' practices and games facilitated by the Recreation Division. In early March, meetings were held to formulate schedules for the fields at North Park and Central Park used by our 13u and 15u club baseball teams. This year we have a total of 8 teams

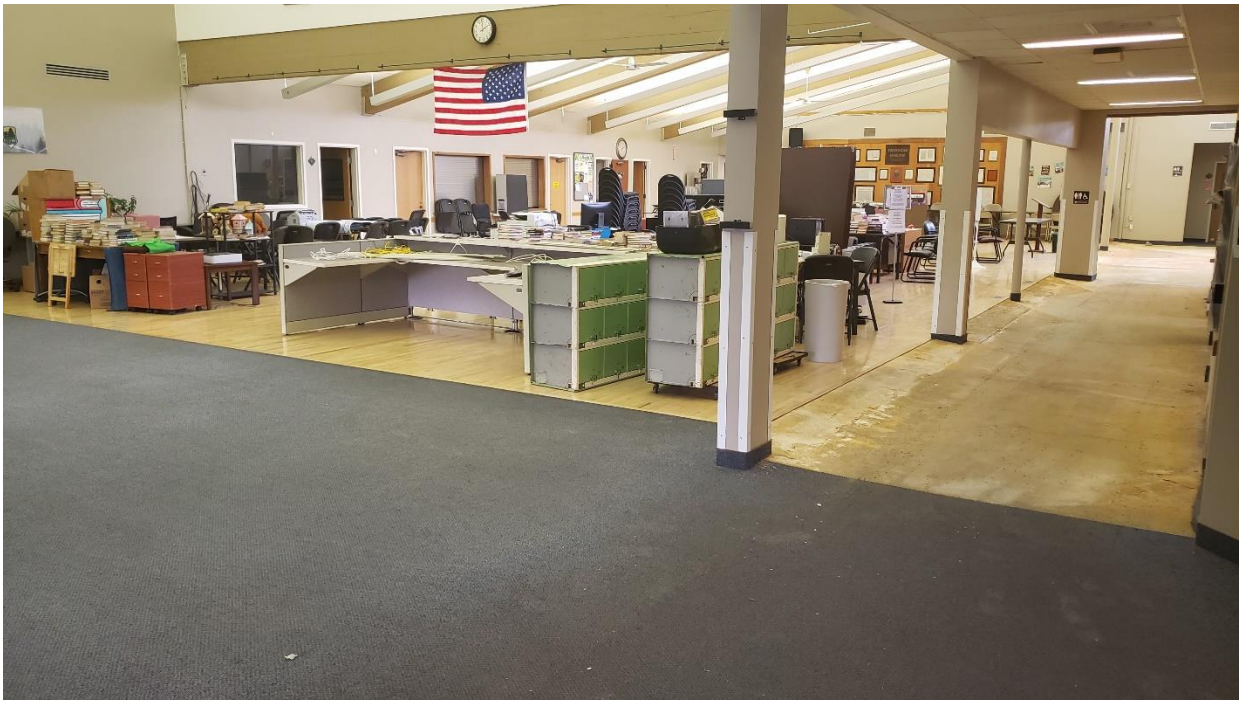
registered for the upcoming season and hope to return to play as soon as it is deemed safe and appropriate. Due to COVID-19, we were unable to facilitate a meeting for our Poly Vista Park users who are teams comprised of 10-12-year-old baseball and 10-14-year-old softball. These teams utilize the 4 fields at the Poly Vista Park complex to practice and play games to gear up for tournaments they play on weekends. Since we were unable to hold the scheduling meeting, we have communicated with our users electronically and are currently receiving requests for practice and games by email. We will formulate a master schedule and release once play is deemed safe and appropriate.



Senior Services at the Community Center: The Billings Community and Senior Center has continued to add programs and services to meet the needs of our seniors. Our motto is "Make Aging Fun at the BCC", which includes adding in new fun fitness and nutrition classes. We will continue to work on meeting and exceeding the needs of our senior population by creating and expanding our programs and services. We started 2020 off with a Commit to Fit Challenge, which allowed users to come try our fitness and nutrition programs free of charge. During the Commit to Fit, we had 212 logged participation hours. One program started this fall, Sit and Get Fit, which has made some great impact on our seniors' ability to carry our daily living skills. "I now can get in and out of my chair with little to no assistance"- Richard, Sit and Get Fit Participant. This class was a program that any senior, no matter what level they are at, can participate. The program is a 30 minutes seated fitness class that brings a variety of workouts that increase strength, balance, core muscle, flexibility, and other aspects that are meant to help seniors live at home longer. Our programs focus on helping seniors age gracefully while making a healthy choice to improve their overall wellness. This means creating programs that fit around other activities, such as our meal program and card games. We have seen a 5% increase in participation of programs and services compared to last year's numbers at this time. We have also seen a 3% increase in attendance at the Billings Community and Senior Center. These increases are due to the increase in programming offered at the Center. We have added 4 new programs including evening classes, including Adult Piano, Pound Fitness and Sit and Get Fit to name a

few. We have continued the popular Discovering Nutrition, which focuses on creating a positive relationship with food, trying new recipes; nutrition education to help impact our seniors' health and wellbeing while bringing fun back into cooking.

We have changed the way our fitness room orientation was and now do free orientations by the Senior Services Specialist weekly, instead of monthly to decrease barriers. We have gone from doing 4 to 5 people per month to 25 or more. Our Senior Service Specialist is currently working on finishing certifications on specialized programming titled Women's Fitness Specialist, which will assist in identifying the unique needs of programming fitness for senior women. The Community and Senior Center Staff will continue to work on the certification process for getting accreditation for the Senior Center. This will open the Billings Community and Senior Center to grant money, special recognition for having evidence-based programming in place, and access to resources that help with creating effective programs for our senior citizens. Having evidence based programs and services will allow us to continue to build community partners that will help our seniors age with grace. This accreditation has nine sections to complete and will take a considerable amount of time to ensure all components are in place before submitting our application. We are currently getting projects done that will greatly improve and enhance our facility once it is deemed safe and appropriate for us to open our doors and welcome our seniors back to the Center. These projects including painting the front program room and all four bathrooms. We also have used this time to install new carpet throughout the entire facility.



Adult Resource Alliance Activities Partnership: The Billings Parks and Recreation Department and the Adult Resource Alliance of Yellowstone County are thrilled to announce a new collaborative effort to provide programs and activities that will improve and enhance our service to seniors in the community. Starting June 1, 2020, you will begin to see programs and activities designed for seniors to stay active and healthy through a wide array of fitness, health, wellness, and nutrition programs offered at two new locations. These activities offered through the Billings Parks and Recreation Department at the Community and Senior Center, 360 North 23rd Street, will now be available at the headquarters for the Adult Resource Alliance of Yellowstone County at 1505 Ave. D and at the new Alliance Billings Heights at 935 Lake Elmo Drive. We are excited about the opportunity to work together to make being active more convenient for the seniors we serve. Our Senior Service

Specialist will continue to work closely with the Adult Resource Alliance to create programs that will focus on helping seniors stay independent as long as possible while adding to their quality of life.

During These Uncertain Time: The Recreation Staff understands the ramifications of the uncertain times we are currently facing however, it is critical for the Recreation Division be able to provide the quality level of programs and services our community expects once we begin to return to a "new normal." Currently, we are preparing for the eventual opening of recreation facilities and for the beginning of the summer recreation opportunities, our community will view as essential when it is deemed safe and appropriate. Our current program levels, offerings, and in many cases participation, are at capacity. The success of the Recreation Division can only be quantified through the exceptional work our Recreation Specialist provides each and every day. These positions are vital in terms of hiring, training, supervising and managing over 250 seasonal staff needed to run our programs and facilities. We see well over 1,100 children each summer enroll in our summer day camps. In addition we see another 800+ participants in our Tennis Instruction programs, weekly Sports Camps, Aquatic Instruction and Camps, Special Interest programming (i.e. Rocket Camp, Bike Camp, Kids in the Kitchen, Rock Band Camp, etc.), and Adult Volleyball and Soccer Leagues. The Recreation Specialists have plenty of duties related to our upcoming summer that can be done remotely.

Upcoming: The Recreation Division is responsible for the operations of our municipal pools, which includes the start-up procedures that begin in April each year. We are already into our busiest time of the year in preparation for summer programs. The amount of mechanical and technical time involved with the start-up and operations of Rose Park Pool, South Park Pool and the wading pools at Pioneer and Hawthorne Parks is extensive.

- The Recreation staff must first drain down the water kept in the pool over the winter that prevents against freeze break. This must be done in areas like Rose Park where the water table is quite high. The water in the pool freezing, as the ground freezes, provides equal pressure to eliminate any freeze breaks in the structure. A Street Division's vac truck helps eliminate the last of the debris that the pumps are unable to remove.







- This process involves scrubbing the entire pool liner and the stainless steel gutter system.
- The same process is done in the zero-depth pool and plunge area used by the waterslides.
- All pumps, filters, regulators, valves, water heaters and chemical control units must be re-started and checked for functionality.
- All chemicals must be ordered, delivered, stored and tied into the chemical control system.
- Operationally, our Point of Sale system and software must be initiate, along with our concessions, training materials and network communications.
- In addition to our normal start-up of the pools, the Recreation staff will be busy waxing the waterslides and painting the waterslide tower at Rose Pool. This will include surface prep, priming and applying new paint and finish.





- The StrikeZone Batting Cages at Stewart Park are scheduled to open in early April. As soon as the weather cooperates, we begin the prep work at the cages to get them out of "winterization". This process includes the following: setting up the Point of Sale system within the cages, uncovering the machines, re-working any wiring that may have become disrupted over the winter, hanging and mounting all backstops for the machines, fine tuning the pitching machines and ball retrieval system, testing the coin and token mechanisms, clearing winter debris from cages, hiring staff, and finally, training all staff on the daily operations of the cages.

- Other items the Recreation Staff will be focused on over the next couple of months include a system-wide key update that will provide a more secured park and recreation facilities system. This project includes replacing all of the key/locks door and gates throughout all parks and facilities.

Billings Police Department
Monthly DUI Statistics

FROM: Sergeant Tony Jensen

YEAR TO DATE DUI STATISTICS FROM THE MONTH OF JANUARY 2020

	Oct '19	Sep '19	Aug '19	July '19	June '19	May '19	Apr '19	Mar '19	Feb '19	Jan '20	Dec '19	Nov '19
DUI Days	6	7	4	6	3	11	6	6	13	4	8	4
DUI Noons	23	12	10	8	17	15	25	15	8	19	17	19
DUI Nights	27	24	26	30	24	26	19	46	39	26	24	20
Total:	**56**	**43**	**40**	**44**	**44**	**52**	**50**	**67**	**60**	**49**	**49**	**43**
Samples	44	26	32	39	39	44	35	45	29	39	35	35
Refusals	19	17	17	12	14	25	19	22	26	17	14	13
% Refusals	**34%**	**40%**	**43%**	**27%**	**32%**	**48%**	**38%**	**33%**	**43%**	**35%**	**29%**	**30%**

YTD-Refusals: 34.69%

JANUARY 2020 RESULTS:
Of the 27 compiled breath samples, the **average** breath analysis result was **0.187 BrAC.**
Of the 12 compiled blood samples, the **average** blood analysis result was **0.258 BldAC**
The **highest breath/blood alcohol concentration** test result was **0.317 BrAC.**

The following is the compiled test results for certain parameters:

- Below .08 BAC **1**
- .08---.20 BAC **20**
- .20---.30 BAC **15**
- .30---.40 BAC **3**
- .40---.50 BAC **0**

There were no reported issues with the Intoxilyzer 8000 during the month of January.

There were eight voluntary blood draws and two drug DUI investigations.

Officers completed six telephonic search warrants that were granted by judges.

Sergeant Tony Jensen - Billings Police Department Supervising Senior Operator

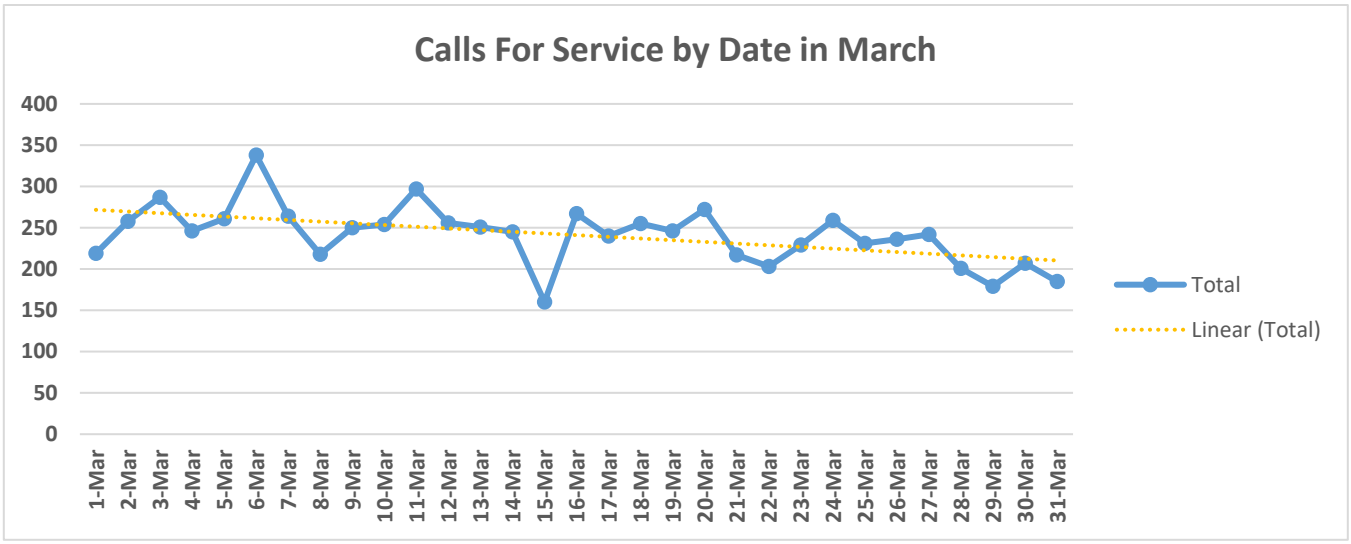
Billings Police Department Numbers Jan. 1 to March 31, 2020, with 2019 Comparison

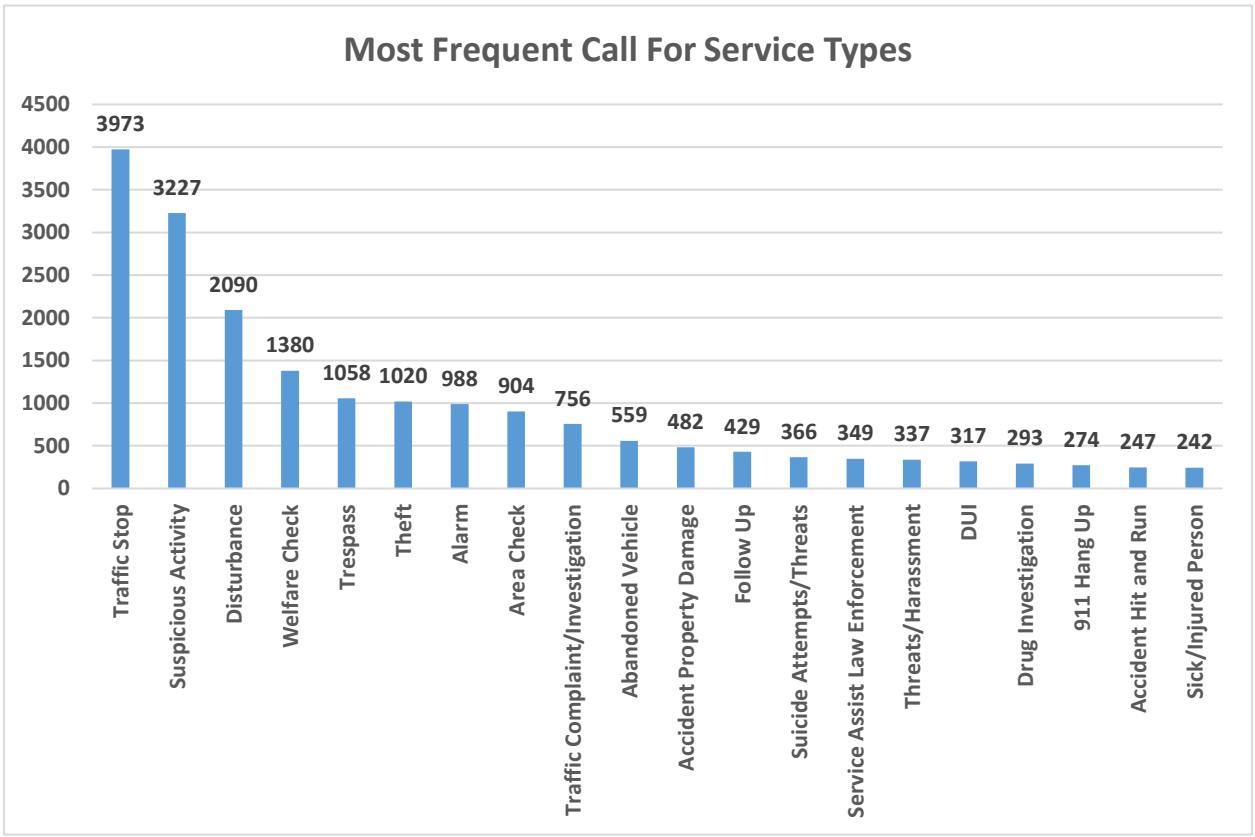
Category	**2020**	**2019**
Calls For Service	23,083	21,405
Cases	4,653	4,546
Arrests - Adult	3,363	3,215
Arrests - Juvenile	243	273
Citations	6,048	4,889

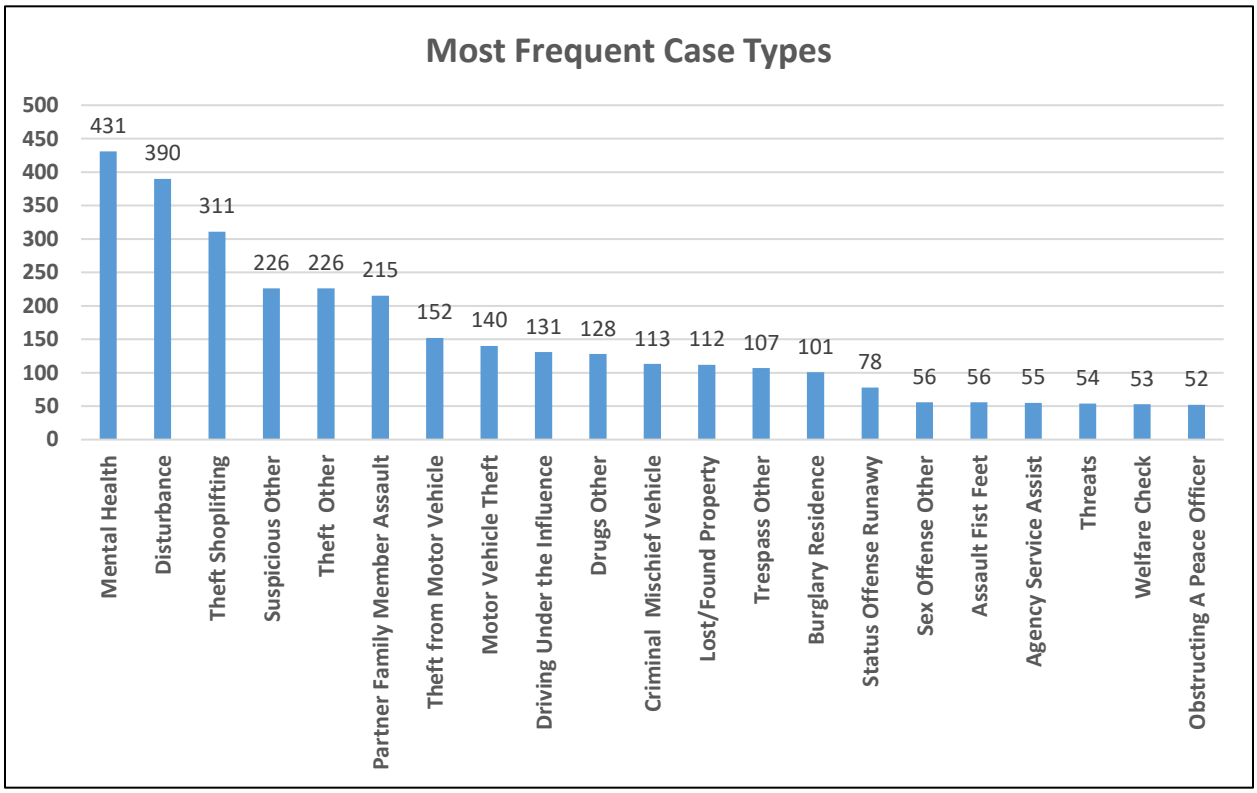
Citation Type	**2020**	**2019**
Animal Warning	123	105
City Ordinance	94	43
MAAP	20	66
Animal/Criminal	11	19
Traffic, Moving & Non-moving	1,318	1,196
Municipal Infraction	1,257	1,044
Warning	3,224	2,525

Violent Crimes	**2020**	**2019**
Homicide	2	1
Robbery	42	21
Forcible Rape	50	47
Assault	470	378

Property Crimes	**2020**	**2019**
Burglary	143	151
Thefts	887	828
Motor Vehicle Theft	151	148
Arson	2	1

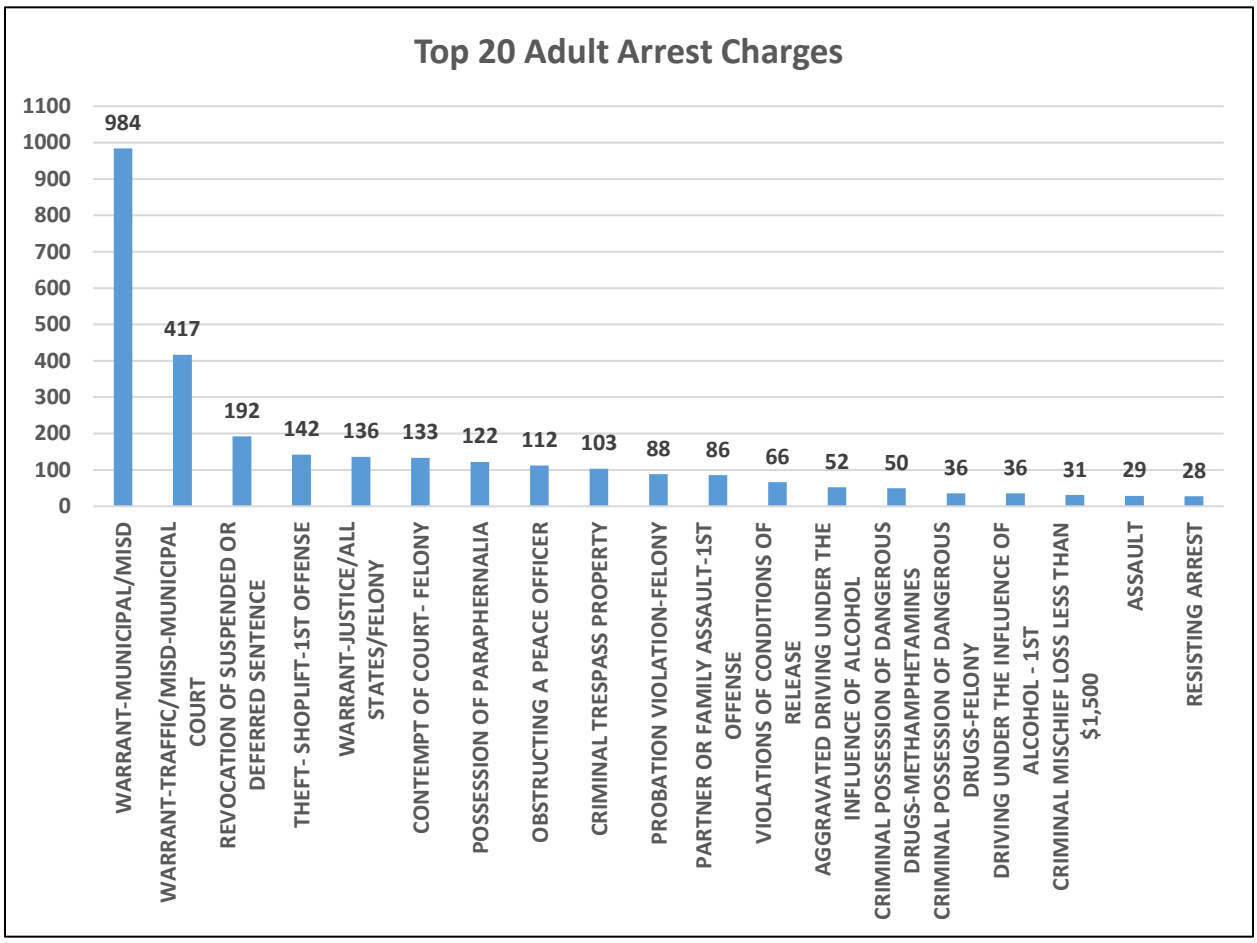

Calls For Service by Date in March
400
350
300
250
200
150
100
50
0
1-Mar
2-Mar
3-Mar
4-Mar
5-Mar
6-Mar
7-Mar
8-Mar
9-Mar
10-Mar
11-Mar
12-Mar
13-Mar
14-Mar
15-Mar
16-Mar
17-Mar
18-Mar
19-Mar
20-Mar
21-Mar
22-Mar
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24-Mar
25-Mar
26-Mar
27-Mar
28-Mar
29-Mar
30-Mar
31-Mar
Total
Linear (Total)

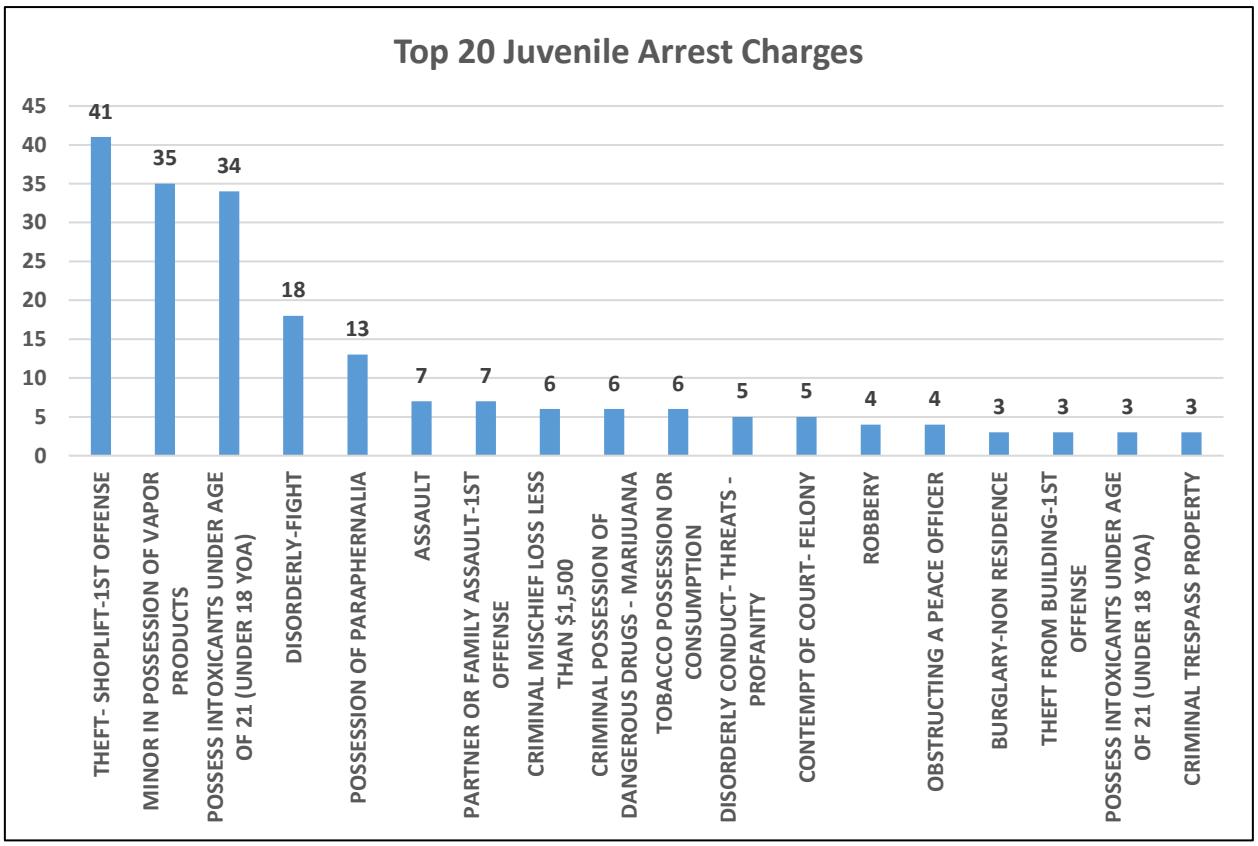

Most Frequent Call For Service Types
4500
4000
3500
3000
2500
2000
1500
1000
500
0
3973
3227
2090
1380
1058
1020
988
904
756
559
482
429
366
349
337
317
293
274
247
242
Traffic Stop
Suspicious Activity
Disturbance
Welfare Check
Trespass
Theft
Alarm
Area Check
Traffic Complaint/Investigation
Abandoned Vehicle
Accident Property Damage
Follow Up
Suicide Attempts/Threats
Service Assist Law Enforcement
Threats/Harassment
DUI
Drug Investigation
911 Hang Up
Accident Hit and Run
Sick/Injured Person



Calls For Service are created when officers are dispatched to, or locate, an incident.

Not all incidents require that officers create a case, but if they do the offense listed in the case is used to determine the case type and is used for state and federal crime reporting.


Top 20 Adult Arrest Charges
1100
1000
900
800
700
600
500
400
300
200
100
0
984
417
192
142
136
133
122
112
103
88
86
66
52
50
36
36
31
29
28
WARRANT-MUNICIPAL/MISD
WARRANT-TRAFFIC/MISD-MUNICIPAL COURT
REVOCATION OF SUSPENDED OR DEFERRED SENTENCE
THEFT- SHOPLIFT-1ST OFFENSE
WARRANT-JUSTICE/ALL STATES/FELONY
CONTEMPT OF COURT- FELONY
POSSESSION OF PARAPHERNALIA
OBSTRUCTING A PEACE OFFICER
CRIMINAL TRESPASS PROPERTY
PROBATION VIOLATION-FELONY
PARTNER OR FAMILY ASSAULT-1ST OFFENSE
VIOLATIONS OF CONDITIONS OF RELEASE
AGGRAVATED DRIVING UNDER THE INFLUENCE OF ALCOHOL
CRIMINAL POSSESSION OF DANGEROUS DRUGS-METHAMPHETAMINES
CRIMINAL POSSESSION OF DANGEROUS DRUGS-FELONY
DRIVING UNDER THE INFLUENCE OF ALCOHOL - 1ST
CRIMINAL MISCHIEF LOSS LESS THAN $1,500
ASSAULT
RESISTING ARREST


Top 20 Juvenile Arrest Charges
45
40
35
30
25
20
15
10
5
0
41
35
34
18
13
7
7
6
6
6
5
5
4
4
3
3
3
3
THEFT- SHOPLIFT-1ST OFFENSE
MINOR IN POSSESSION OF VAPOR PRODUCTS
POSSESS INTOXICANTS UNDER AGE OF 21 (UNDER 18 YOA)
DISORDERLY-FIGHT
POSSESSION OF PARAPHERNALIA
ASSAULT
PARTNER OR FAMILY ASSAULT-1ST OFFENSE
CRIMINAL MISCHIEF LOSS LESS THAN $1,500
CRIMINAL POSSESSION OF DANGEROUS DRUGS - MARIJUANA
TOBACCO POSSESSION OR CONSUMPTION
DISORDERLY CONDUCT- THREATS - PROFANITY
CONTEMPT OF COURT- FELONY
ROBBERY
OBSTRUCTING A PEACE OFFICER
BURGLARY-NON RESIDENCE
THEFT FROM BUILDING-1ST OFFENSE
POSSESS INTOXICANTS UNDER AGE OF 21 (UNDER 18 YOA)
CRIMINAL TRESPASS PROPERTY

Task Force Activity Continued

Intermountain West Regional Computer Forensics Laboratory (IWRCFL)

One Billings Police Detective is assigned to the Federal Bureau of Investigation's Billings computer forensics laboratory. The Detective provides technical assistance on BPD cases.

Number of cases investigated:	39
Number of times Subpoenaed to District Court:	2
Number of times Subpoenaed to Federal Court:	2
Number of times Technical Assistance provided to BPD Detectives:	15
Gigabytes of data imaged or extracted and examined	28,684

Bureau of Alcohol. Tobacco, Firearms & Explosives

One Billings Police Officer is assigned to the ATF's Billings Office. The Officer investigates BPD cases that fall into the ATF jurisdiction and works on ATF cases in the Billings area including fire, robbery and narcotics investigations.

Cases referred to the U.S. Attorney's Office for prosecution	26 cases representing 36 defendants
Cases investigated that did not meet federal prosecution guidelines	118
Firearms traces	48
Firearms recovered	74
Ammunition recovered	More than 15,000 rounds
Closed cases during 2019	22
Open 2019 cases	1

Drug Enforcement Administration

One Billings Police Officer is assigned to the DEA's Tactical Diversion Task Force. The officer works with DEA and colleagues from other partner agencies to investigate local and interstate drug crimes. Because of the close interaction with the City-County Special Investigations Unit, the DEA officer's 2019 numbers are included with that Task Force's annual statistics.

Internet Crimes Against Children

One Billings Police Officer works on the Internet Crimes Against Children Task Force. The state-wide task force is made up of local, state and federal partner agencies. These partnerships ensure proper prosecution of those responsible for the crimes in addition to identifying victims and providing assistance when applicable. The following charts reflect investigations conducted by the Billings ICAC Officer.

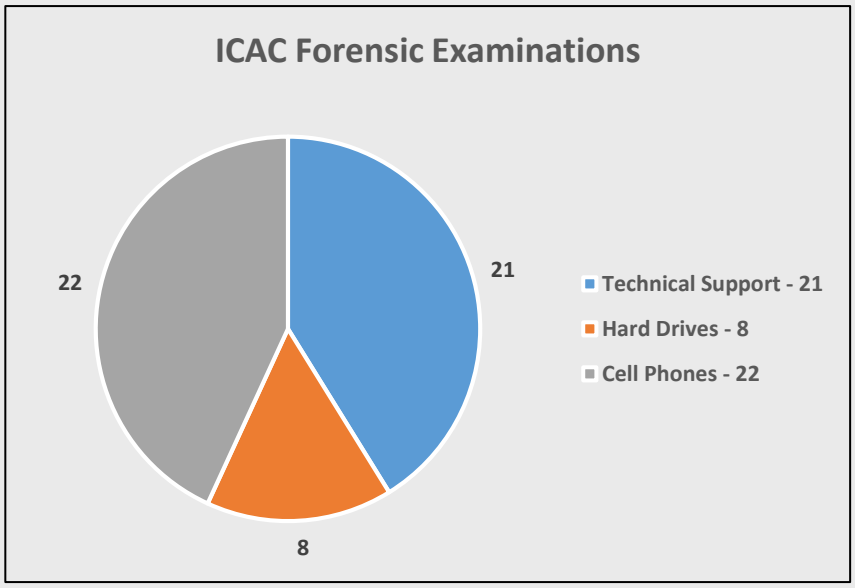
Did you know?

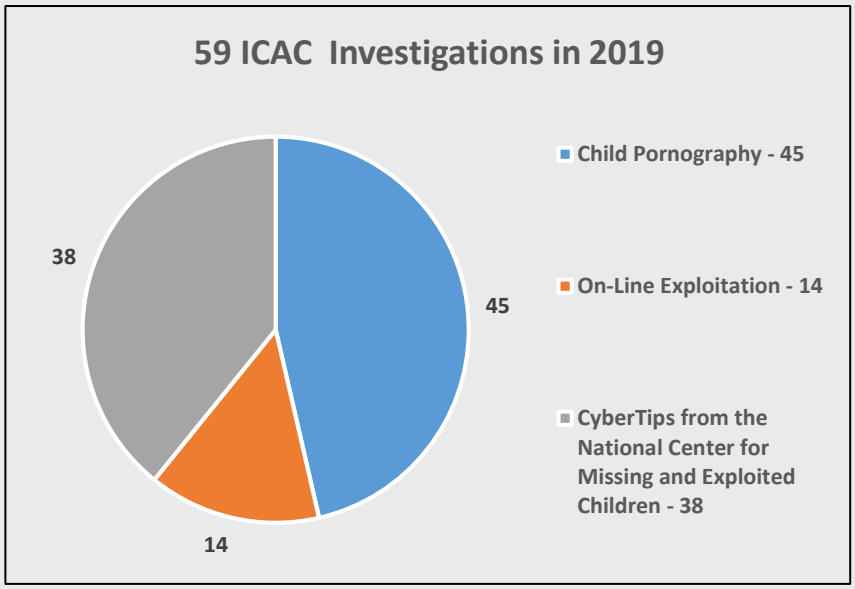
During 2019 the Billings ICAC Task Force Officer:

Provided 36 community outreach sessions reaching 2,433 participants.

Examined 7,955 gigabytes of electronic content searching for illegal activity.

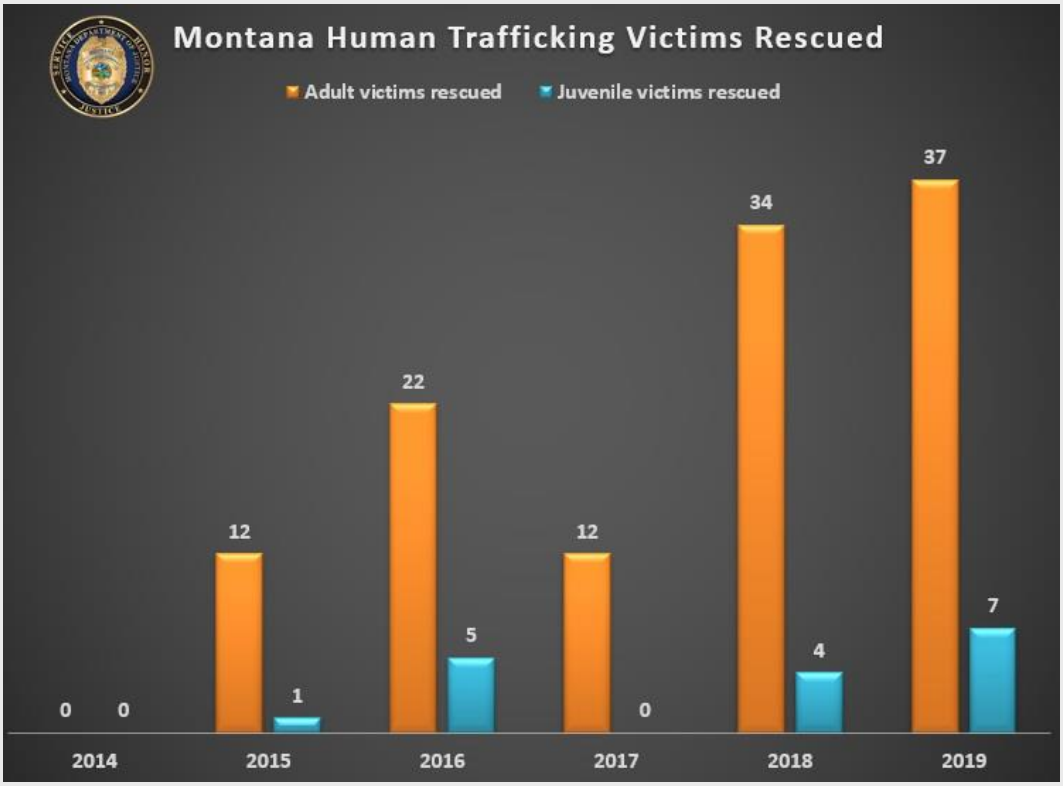
Was subpoenaed to Federal Courts 12 times.





The following information reflects state-wide Internet Crimes Against Children activity that includes investigations in Billings.





CITY OF BILLINGS
PUBLIC WORKS
EXCELLENCE • INNOVATION • INTEGRITY

THE NEWSLETTER

April 2020



KTVQ-Q2 visits the Wastewater Reclamation Facility to learn about the affects of non-flushable items in the sanity sewer system.

PAGE 2
We're Open (Solid Waste Services)
Don't Throw it Away

PAGE 3
COVID-19 Response Measures
Don't Flush That

PAGE 4
Essential Services

PAGE 5
Summer Construction

PAGE 6
Summer Construction Map

PAGE 7
Letter from the Director - *Continued from page 1*

PAGE 8
Contact Information

Letter from the Director

Dave Mumford

The COVID-19 virus has made all of us realize the importance of ensuring our residents have the essential services the City provides which safeguard our health and quality of life. We can all immediately see the benefits that law enforcement and emergency responders provide the residents of Billings, however there are many other essential services that may not be as obvious. It is these services that support every function of our daily lives, and are of paramount importance to continue as well. The staff at Public Works Department recognizes our role in ensuring that not only is community health protected during a crisis, but that we support the ability of our community to continue and prosper once economic recovery begins.

Public Works staff have diligently continued to provide the community with sanitized, safe water and to ensure that wastewater is treated to meet or exceed State and Federal regulations. Our Solid Waste Division are working hard to keep trash collected, properly disposed and to provide the additional services offered this time of year with yard waste pick-up.

With our residents at home during the shelter in place guidelines, we have experienced significant increases in both residential collection and landfill use.

(*continued on page 7*)

We're Open...

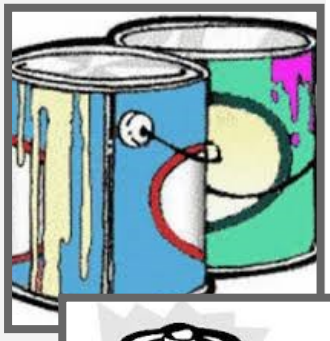


We are certainly getting off to an unexpected start this spring, and Public Works is dedicated to continuing services despite some of the challenges current circumstances have brought. This includes garbage collection services and public access to the Landfill. With many members of our community spending a greater amount of time at home, and possibly getting some work done around the house and yard, we wanted to share some information about best practices for disposal of certain items.



Yard Waste is composted and used at the Landfill

Yard Waste services resume the first full week of April every year. Something the community eagerly awaits and we increase staff for the season to ensure the best service is provided to our customers. This type of refuse should be placed out for pick-up on the same day as your household collection by 7:00am for the dedicated truck. It is important that only compostable items be included in the green barrel, such as garden waste, grass clippings, leaves, weeds, and small branches or twigs. Do not place dirt, sod, rocks, animal droppings, or plastic bags in your yard waste container.





Disposal of old and unused Household Hazardous Waste (HHW) requires special handling practices, both for drop-off at the landfill or pick-up on your collection route. We ask that certain items, such as paint, automotive or lawn chemicals, pesticides and batteries be separated from regular household waste (food scraps and paper products for example). They should be sealed, preferably in their original packaging with labels when possible. When taking these items to Billings Regional Landfill, let the Gate Attendant know and you will be directed to the proper location for disposal. If you are leaving this out for collection, please call ahead to schedule special pick-up at (406) 657-8260. Additional fees may apply based on size and quantity.

All of these essential services will continue without interruption during the COVID-19 response measures, and we want to express our appreciation to the dedicated staff who are making this commitment possible. We are employing all of the recommended safety practices during this time to do our part to slow the spread of the Novel Coronavirus, and to keep you as safe as possible.



Don't Throw it Away...

If you or your contractor will be painting or replacing siding on your home or business be sure to contact Public Works for assistance in moving (or replacing if broken) the RF meter unit on the exterior of your building. DO NOT THROW AWAY this equipment, it is a critical part of you water meter system. Call (406) 657-8331 for more information.

COVID-19 Response Measures...

As the Public Works Department looks to implement best practices to help flatten the curve in regards to the spread of the COVID-19 Coronavirus, we have taken some precautionary measures to help reduce contact between individuals when possible. The most notable of these changes is the suspension of meter changes and the closure of the customer service counter at the Utilities Service Center.

Customers who were previously scheduled for a meter change appointment during the Governor's 'Safer at Home' orders, have been contacted to reschedule their appointments to a later date. We appreciate the support and understanding of these customers as we work to keep them and staff as safe as possible during this time.

We are encouraging utility service customer to pay online or by phone during the closure of the customer service counter. However, payments may also be made at one of our drop-box locations at the Utility Service Center- 2251 Belknap Avenue, or downtown on 3rd Ave North between 27th and 28th Streets (next to the USPS mailbox). This is the perfect time for City Billings Water Utility customers to sign-up for an online account with WaterSmart and take advantage of the incredible tools available, such as usage/ leak alerts, conservation tips, and recurring or paperless billing options. Learn more at billingsmtpublicworks.gov on the Payments & Utility Account Services page.





Don't Flush That...

Maybe you are one of the unlucky consumers who have fallen victim to the purchasing drought of products like toilet paper, a critical resource. Like many communities around the world, we have come to rely on alternatives to replace items we could not find on store shelves. Sometimes, these solutions can have unexpected consequences, and this is true in the case of alternatives to toilet paper. Even products labeled as 'flushable' will not breakdown properly when flushed down the toilet. This leads to sewer back-ups and costly repairs for homeowners, businesses and the City alike. Never flush any type of wipe, tissue, paper towel, fabric, and hygiene or health products. Do your part to help keep the system running and only flush toilet paper!

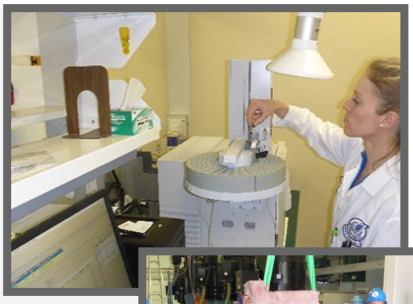








Essential Services...







During this divergent time being experienced around the world, the mission of the Public Works Department is emphatically brought home. The true value of our services and commitment to the community is effectively illustrated in an open letter to essential Water & Wastewater Utility staff from Jim Williams, President of the American Water Works Association, of which we are long-standing members:

"Consider that CDC's first piece of advice to prevent the spread of COVID-19 is to wash your hands with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing or sneezing. Without safe water at the tap, this simple, but critical step to protect against COVID-19 would not be possible. Neither would it be possible to flush our toilets, an everyday convenience that prevents waterborne disease in our communities". He goes on to say"Rarely seen but always on the job, you are a quiet army protecting our communities in ways they do not fully understand. Whether you are a distribution operator repairing a broken water main in frigid temperatures, or a chemist assuring the community water supply is safe to drink, or a wastewater worker freeing a clogged sewer system, or a customer service representative helping a concerned citizen with a difficult question, or a technology provider developing solutions that make our magnificent water systems even better – you are all essential in keeping our communities safe and healthy".

We are not here to revel in this praise, but rather to echo it, and offer our thanks to these staff members as well. They continue to make it possible for our daily lives to continue in the safest way possible while we shelter in our homes or continue to provide essential services. Neither of which would be possible without safe drinking water and sanitary sewer services.









It is an important point to make, that the City of Billings continues to have access to safe drinking water. At a time when many families and business are suffering economically, affordable and safe water is available through the City of Billings Water Utility service. There is no need for the additional costs of bottled drinking water, which is just another potential financial burden to take on.

It is imperative to continue to have a fully operational sanitary sewer system, without these systems diseases can run rampant in communities. The Public Works Department is currently sharing messaging with the community of Billings to highlight the importance of helping to keep our sewer mains and Wastewater Reclamation Facility free of blockages caused by non-flushable items making their way into the system. Even if a product is labeled as 'flushable', only toilet paper is designed to properly break-down when flushed and everything else should be placed in the garbage instead.

While we are still learning about the Novel Coronavirus as a global community, there are some significant known facts provided from reliable sources, such as the Centers for Disease Control (CDC), and the Environmental Protection Agency (EPA). We encourage everyone to be informed consumers, and seek information from trusted sources like these. Visit their official websites to learn more about COVID-19 and water/ wastewater:

https://www.cdc.gov/coronavirus/2019-ncov/php/water.html

https://www.epa.gov/coronavirus/coronavirus-and-drinking-water-and-wastewater

Summer Construction...

The summer of 2020 is shaping up to be a busy construction season for city projects! While there are several projects to address growth of the city, the vast majority of projects that will be completed this summer are for maintenance and rehabilitation of existing infrastructure. To give you an idea of the amount of infrastructure in the city that needs to be on regular maintenance and replacement cycles, here are some statistics for the city:

Miles of street: 1,160 lane miles
Traffic Signals: 122
Miles of water main: over 500 miles
Miles of sanitary sewer main: over 500 miles
Miles of storm drain pipe: 300 miles
Facilities (lift stations, pump stations, water treatment plant, wastewater treatment plant, etc): 35

When you pair this amount of work with our short construction seasons, it can seem like there is construction everywhere. On top of that, there are state, county and private projects trying to construct at the same time. So, while we know construction can be a hassle, we appreciate your patience while we do our best to keep our systems in good shape. Here are some of the projects you may come across this summer:

If you head to the landfill, notice the new scales and transfer station. The project will be completed in September and you will be able to drop off your waste in the building! There is also work being done on the road.

The water and sanitary sewer systems have replacement projects on 1st Avenue North from Exposition to 15th and 24th to 33rd; the neighborhood west of Division to 7th Street West between Grand and Broadwater; and on 1st Avenue North from Exposition east on Hwy 87.

King Avenue East from Orchard to Jackson and Wicks Lane from Bench to Hawthorne will both be widened and have sidewalks/trails added.

Chip seals, overlays and street reconstructions are happening in the Wanigan Subdivision (Shawnee, Radford Square); the metal streets (Copper, Silver, Gold, Vickery); the hospital corridor; Lake Elmo from Main to Pemberton; Governors from Wicks to Babcock and all of Senators; 14th Street W between Grand and Lewis; the triangle west of S. 27th between State and 1st Ave S; Jackson Street from King Ave E to State Street; 17th Street West from Grand to Rimrock; 32nd St W from King to Monad; and Zimmerman Trail from Poly to Rimrock.

New or improved signal work is being done at Grand & Virginia; King Avenue W and 36th ; and Overland & S. 24th Street W.

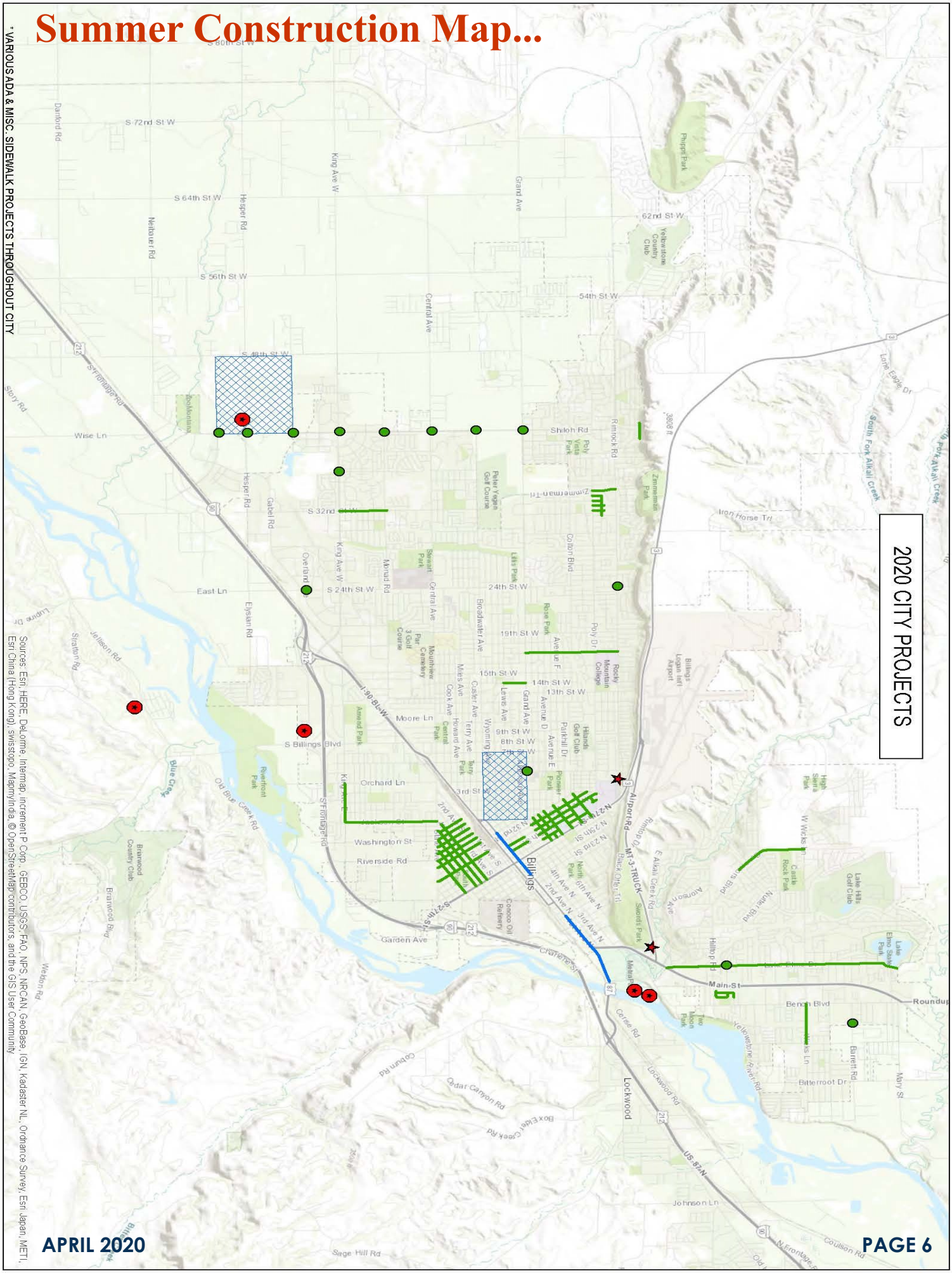
An exciting project is happening downtown too. Both N. 30th and N. 29th from 6th Ave N to Montana Ave will be converted from one way streets to two way streets.

The city is constantly working to make walking and biking safer in our community. We have pedestrian signals being installed at the roundabouts on Shiloh Road; Rimrock and Arvin; Lake Elmo and Milton; and Barrett and Kiwanis Trail.

We will be filling in the missing sidewalk segments along 11th Avenue North between North 22nd Street and North 27th Street. Also, ADA improvements will be completed at the corners along 4th Avenue North from Division Street to North 13th Street.

Check out the projects map on Page 6!

Summer Construction Map...



* VARIOUS ADA & MISC. SIDEWALK PROJECTS THROUGHOUT CITY







Letter from the Director…

continued from page 1

Last Saturday the landfill saw a banner day of use with over 600 residential customers using the landfill to dispose of their spring cleanup.

Through these times, Public Works is ensuring that all environmental guidelines and regulations are met both by City operations and private entities. As always, protecting our valuable resources not just for today, but with the future in mind.

Street Maintenance crews are busy cleaning up after the winter and preparing the storm drain system for spring rains. There are many projects completed each year to ensure that drivers in Billings are operating on safe and well-maintained roads, and this year will be no exception to our commitment to this mission.

The Public Works Engineering staff are working on numerous projects to improve the City's infrastructure. This year we will be designing and constructing over $41 million dollars in new and reconstruction projects. These projects will assist the community in our recovery from the economic effects of the Novel Coronavirus pandemic. Public Works' capital and operations & maintenance budget is in excess of $80 million annually. Over 90% of this budget is invested back into our community through payment for supplies, materials, contractor and consulting services. We are proud to be an investor in our community's growth and future.

It is our hope to see a return to normal very soon, and to see businesses and our customers able to return to full operations. While it can be difficult to be away from friends and family during this time, please know that Public Works staff are working hard to ensure we continue to deliver on our promise of excellence in service.









Stay Informed….
@billingsmtpublicworks

EXCELLENCE • INNOVATION • INTEGRITY

Contact Us

Division	Phone
Administration	406-657-8230
Engineering Services	406-657-8231
Environmental Affairs	406-247-8663
Solid Waste Services	406-657-8260
Street-Traffic Maintenance	406-657-8250
Utilities Customer Service	406-657-8315
Utility Emergency *(After Hours)*	406-657-8353

Community Partners	Phone
Billings Heights Water District	406-252-0539
Montana-Dakota Utilities	406-896-4250
Northwestern Energy	888-467-2669

Now it comes with a list of ingredients...

The City of Billings 2019 Water Quality and Consumer Confidence Report (CCR) is available. Check it out:

https://www.billingsmtpublicworks.gov/DocumentCenter/View/262/CCR-2019?bidId=



INTERNAL MEMORANDUM

Date: March 31, 2020

To: Billings City Council

From: Jim Tevlin

Subject: SBURA report for the period January 1, 2020 to March 31, 2020

The following is a report from the South Billings Urban Renewal Association (SBURA) related to activities in the South Billings Boulevard Urban Renewal District for the period January 1, 2020 to March 31, 2020.

Administrative

On January 7, 2020, the Board passed Resolution 20-01 which authorizes SBURA to collect fees related to the processing of Public Information Requests. SBURA will charge a $30 per hour research fee (minimum of 1 hour for all requests) and a $0.25 per page copying fee for documents copied either via paper or electronically. This practice mirrors the City of Billings policy for Public Information Requests.

On January 31, 2020 the terms for Board members Chuck Barrett and Sam Handley expired, creating vacancies for an Enterprise-Director (i.e. a person who owns a business in the District) and for a Resident-Director, respectively. At the February 4, 2020 meeting, the remaining five board members, acting in compliance with SBURA's By-Laws, agreed to accept applications from all interested and eligible persons, including Mr. Barrett and Mr. Handley. These openings were advertised in the Yellowstone County News and on the SBURA website. At the March 3, 2020 meeting, the Board (based upon consultation with SBURA's legal counsel), elected to reclassify Jeff Muri's board member position from an At-Large Director to an Enterprise-Director, thus opening a position for an At-Large Director. The Board, having received three applications, also voted to extend the application period for an additional 60 days in order to increase the number of applicants. Note that Mr. Handley and Mr. Barrett did not elect to submit applications.

Capital Projects

Given the uncertainty of the Covid 19 virus situation, the timetable for the capital projects below may impacted.

- **Optimist Park** – $304,986 of TIF funding is authorized for the installation of a picnic shelter, picnic tables, park benches, disc golf and lighting. Note this a Parks & Recreation project.

- **Billings Police Dept Evidence Center Expansion** – SBURA authorized $1,000,000 of TIF funds to assist with construction costs. As of February 29, 2020, $257k of funds have been drawn on this project. Additionally, the SBURA board anticipates funding the estimated $2.8 million of debt service associated with this project beginning in early FY21. Note this is a Police Department project.

- **South Billings Aquatics & Recreation Center** – Upon detailed review of the Master Plan prepared by A&E Architects, I noted issues with the Plan that needed clarification and/or additional information. Specifically, I had questions about 1.) The proposed construction cost of a facility with components of pool, ice and courts. 2.) The characterization of the Plan as a "Master Plan", as opposed to a "Concept Development Plan" as specified in A&E's contract. 3) The expected operating cost recovery. I consulted with Mitch Goplen, VP of Facility Services for Billings Clinic for advice on how to address these issues. Mr. Goplen addressed the Board at the March 4 meeting where he volunteered to facilitate a cost discussion with A&E Architects at a date to be determined. Additionally, I spoke with Dusty Eaton with A&E Architects whereupon I communicated the above issues I had with the Plan. I followed up with an email to Dusty detailing my concerns. Given the Covid-19 virus situation, I an uncertain as to when we can hold discussions with A&E Architects.

- **King Ave East** – On January 7, 2020, City Engineer Tyler Westrope provided an update on the King Ave East project. Included in the $3.8 million cost estimate was approximately $300k to $400k of lights to be installed which residents may not approve an associated light maintenance district. On February 25, 2020 Tyler and DJ Clark of Sanderson Stewart held their first public meeting regarding the project. Construction is expected to begin late Spring/early Summer. Note this is a Public Works project.

- **Hallowell Lane** – Public Works will select a design consultant during the second quarter of 2020. Construction could begin in the Fall. Construction costs are estimated at $2.0 million. Note this is a Public Works project.

- **Amend Park Turf & Lights Project** – SBURA authorized $1,650,000 of TIF funds for this project. To avoid construction immediately adjacent to actively used soccer fields, the installation of the turf is rescheduled for the Summer. Note this a Parks & Recreation project.

- **Orchard School Playground** – Construction began on replacing the pea gravel at the playground with rubberized mulch. As of March 2020, one of the two playgrounds have had rubberized mulch installed. Approximately $28k of the $46k of this award have been spent. Per discussion with Principal Melissa Soucy, remaining available funds will be used to install mulch on the second playground.

- **Unimproved Streets** – Public Works has identified the unimproved streets in the District along with estimated costs for improvements. At present, the cost, without SID's, would be approximately $9.2 million. The SBURA board will be developing a policy to prioritize street improvements as well as a policy to determine the level of property owner participation in improvement costs.