



CITY OF BILLINGS

POLICE DEPARTMENT

ANIMAL CONTROL DIVISION

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MEETING MINUTES

MEETING PURPOSE:

Licensing fee Increase
& Public Education

MEETING DATE AND LOCATION:

September 11, 2018
Zimmerman Center
1801 Virginia Lane

ATTENDEES:

Animal Control Board
Members, Jeanette
Vieg, Delmer Schmidt
Cara Chamberlain
John Scheuering

Animal Control Staff:
Tom Stinchfield,
Animal Control
Supervisor

Yellowstone Valley
Shelter Director, Chris
Anderson

RECORDED BY:

Kristal Ward

I. MEETING CALLED TO ORDER

Chairperson Cara Chamberlain called meeting to order

A. APPROVAL OF THE MINUTES

The minutes of the April 3, 2018 were approved and seconded



II. PRESENTATION OF ANIMAL LICENSING

(Presented by Chris Anderson)

- A.** Pet license fees
- B.** Purpose of licenses
- C.** Records keeping costs
- D.** Income generated from license sales
- E.** Veterinarian license sales
- F.** City's purchase of license and all forms associated
- G.** Small Animal Permits

Chairperson Cara Chamberlain proposes that the board look at the Current price of licensing and possible fee increase and ask for public Comment at the next Board Meeting

Any changes or fee increase would have to be required to be approved By City Counsel

III. UPDATE ON THE "DOGS IN CITY PARKS" ORDINANCE

(Update given by Tom Stinchfield)

- A.** Ordinance went into effect February 1, 2017
- B.** 107 calls for service in the Parks to date
- C.** Sporting events seem to be a problem as pets are not allowed, only Real "Service Animals", this eliminates emotional support pets
- D.** Parks Police are not having issues with dogs in the Parks
- E.** License increase from just over 10,000 to 11,243

IV. PUBLIC AWARENESS CAMPAIGN

Chairperson Cara Chamberlain starts the discussion

Animal Control Supervisor Tom Stinchfield discusses attending "Family and Friends Night at the Zoo" and coming event "Saturday Live" which is scheduled for September 22, 2018 at Pioneer Park. All Board members were invited to attend.

Animal Control Supervisor Tom Stinchfield also discussed the Re-do of the Animal Control Vehicles to update all emblems that are Displayed on the trucks and also adding an education board on the back panel Of each vehicle for education and advertisement of animal related issues

Discussion of working with the Schools to educate young people on Animal related issues.

V. MEETING WAS ADJOURNED

Chairperson Cara Chamberlain moves to adjourn the meeting