



## COMMUNITY DEVELOPMENT DIVISION

### Community Development Board Meeting Minutes

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#### Regular Meeting of the Community Development Board

February 5, 2019

**Board Members Present:** Rebecca Noell, Joe Stockburger, Bret Rutherford, Katrina Kruger

**Board Members Excused:** Laura Gittings-Carlson, Jim Corson

**Staff Present:** Brenda Beckett, Dina Harmon, Tam Rodier, Christina Escamilla, Wyeth Friday

**Welcome / Introductions / Announcements:** The Community Development (CD) Board met in the 6<sup>th</sup> Floor Conference Room, Miller Building, 2825 3<sup>rd</sup> Avenue North, Billings, Montana. Board member Rebecca Noell, called the meeting to order at 3:20pm.

**Public Comment:** No public comments were made.

**Meeting Minutes:** Board member Bret Rutherford moved to approve the January meeting minutes and Katrina Kruger seconded the motion. A vote was taken and the minutes were approved unanimously.

#### Staff Reports:

- **Foreclosure Acquisition / Housing Rehabilitation Program:** The Plainview Project is available for sale to an approved First Time Home Buyer applicant. Plainview was re-appraised after additional work to the house had been completed. The construction at 215 19<sup>th</sup> St. W. is substantially complete and the punch list has been mailed to the contractor. Construction continues at several Housing Rehabilitation homes. There were no new applications during January. Funding is available to assist one or two homeowners. There were no new applications for the Manufactured Home Repair Program. Funding is available to assist one or two homeowners.
- **Affordable Housing Development:** The Riverfront Pointe was scheduled to be completed January 2019, but was delayed. The project should be completed February 2019. Details about the available units have been mailed to approved First Time Home Buyer applicants.
- **First Time Home Buyer Program:** There are funds available for 15 more applicants. There are five pending closings.
- **Billings-Metro VISTA Project:** Recruitment for Summer Associates and July full-time members has begun.

**Review Applications:** An opportunity to review applications submitted for CDBG / HOME funding. There are no additional applications for loans outside of the City's programs. Staff are not recommending major changes to programs this fiscal year. Board member Stockburger suggested expanding funds available for the First Time Home Buyer Program.

**Project Activity Summary, Preliminary Revenues:** Beckett explained current revenue estimates and program recommendations. Please see the attached document for further detail.

**Neighborhood Concerns and Happenings:** No concerns and happenings were mentioned.

**Next Meeting:** Rebecca Noell adjourned the meeting. The next meeting will be held on March 12, 2019.