City Council Work Session
5:30 PM **Council Chambers** **August 20, 2018**
<u>**ATTENDANCE**</u>: <u>**Mayor/Council**</u> (please check)   x Cromley,   x Yakawich,   x Brewster, x Ewalt, x Joy, x Friedel,   x Gibbs,   x Ronning,   x Clark,   ☐ Brown. **CM excused: Brown Excused**
<u>**ADJOURN TIME:**</u>   8:14 pm

Agenda	
TOPIC #1	**One Big Sky Update**
PRESENTER	Allison Corbyn
NOTES/OUTCOME	Project Update Work Session Summary of market overview and key development trends Fiscal & Economic Impact Vision Statement & Program Summary Master Plan Convention and Events Center sub district General map location options for developments Marketing and Public Relations Communications Plan Key Deliverables

- Yakawich – at lunch meeting, appreciates getting message out, RMC and MSU-B presentations for younger age citizens.
- Friedel – why leave out area between 27th and Metra Park, seems to be area to examine, Mayor – area of study, downtown TIF.
- Ronning – good presentation at lunch, new faces in room, reiteration through communication through social media, Facebook active now, website by end of month.
- **Public Comment:**
- Kevin Nelson, 4235 Bruce Avenue, Billings, Montana: have more information, City put meetings on City's website, when and where public meetings are held, more formal place to get information than social media.

TOPIC #2	Chapel Court – St. John's Lutheran Ministries Low Income
PRESENTER	David Trost
NOTES/OUTCOME	Low income housing credits Growing senior population Montana one of fastest growth rates for senior plus largest number of senior Finalist of 8 projects across the state for 5 spots Asking council for formal support for St John's project Opportunity with tax credits for lower cost capital 54 Double (500+ sq ft) of residence units Display board of conceptual drawings for project 7 million dollars in tax credits, 3 million additional dollars = 10 million project

- Mayor – sample letter in packet, no formal Council action needed.
- Ewalt – independent or assisted living units? Independent living units, purchase additional services from St John's, housing would still be affordable if assisted living services would be needed.
- Gibbs – target population? Average age 89, qualifying age 62. What income? Tax credit project, citizens <60% area median income ($45,000), access to all amenities. What other organizations are supporting? Don Sterhan: Letters are still being collected, Riverstone Health, Family Service, Senior Service Center.
- Yakawich – Where will residence go during construction? Go nowhere, if awarded credits, stop new clients, during design stage relocate out of construction area to other parts, management of vacancies.
- Ronning – great project, affordable living for senior. Do you know who competitors are? Predominantly on western part of Montana.
- Mayor – if we sign letter there may still be other building, land use, etc. items to handle.
- **Public Comment:**
- Don Sterhan, 3104 East McDonald, Billings, Montana: project extremely important, trying to distinguish project from everyone else, should know sometime in November if the incentive is received.
- David Trost, 4351 Ridgewood Lane, Billings, Montana – has received letters from other supporters.
- Council consensus – sign letter.
- Mayor passing letter around for Council to sign.

TOPIC #3	Planning Board Public Participation Plan
PRESENTER	Scott Walker
NOTES/OUTCOME	Community Based Planning MPO Liaison Transportation Planning Process Strategies and Tools Review and Adoption Dates

- Yakawich – who are staff of MPO? Wyeth Friday, Monica Plecker, etc., about 10 people. Talking about planning board. Are people on board attending. neighborhood task force meetings? Need for department guru in this area.
- Mayor – television notifications, Twitter, etc. Need expert from City to communicate with public? Public Information Officer has been discussed.
- **Public Comment:**
- Kevin Nelson, 4235 Bruce Avenue, Billings, Montana: >50,000 urban concerns for City, left urban issues behind, issues central to core of City left behind, take care of small items before moving to larger items.
- Brewster – county members to be City residents, City is in county. Increase representative.
- Mayor – reviews board members according to City website.
- Clark – county seats by district and some are far from district.
- McCandless – item is on business meeting agenda.

TOPIC #4	2019 Unified Planning Work Program (UPWP)
PRESENTER	Scott Walker
NOTES/OUTCOME	Went over tables and funding

- Joy – haven't completed county growth study, how is data used? Wyeth commented on county planning.
- Friedel – Blue Creek Road what is happening? Micro-transportation plan identified many items.
- Yakawich – 2 million for program, what did we accomplish last year? Contract with transportation plan, public participation plan, modeling project, for planning not brick and mortar, put bullet points on outcomes of money.
- Gibbs – concerns around schools? On City's radar, and Public Works radar,
- **Public Comment:**
- Kevin Nelson, 4235 Bruce Avenue, Billings, Montana: wants to see plan expanded involving task forces, better engagement, plan and support project specific items to pursue
- Clark – inner belt loop study already done? Walker – includes traffic flow and land use.

- Brewster – 7 years before start of inner belt loop? Gas Tax revenue needs time to build up revenue for start.

TOPIC #5	Council Procedures
PRESENTER	Kevin Iffland
NOTES/OUTCOME	Presented options
	Day of week
	Timing of Friday packet information
	Staff Reports
	Time limit estimate on agenda items
	Brent Brooks, City Attorney – public speaker time limit of 3 minutes on all forums
	Soft meeting end times
	Written questions for staff follow-up
	Separating consent agenda items
	Work Session less formal
	Examining City Code and moving parts to a resolution

- Mayor – how do we proceed? Let staff know which items to proceed with.
- Friedel – time estimate for agenda items may help constituents tune in at appropriate time. Iffland – concern about people missing item if ahead of schedule.
- Ronning – ask questions Mayor – questions by email ahead of meeting. Ask questions during approval of entire consent agenda without separating.
- Brooks – recommend separating items to abstain.
- Mayor –
- Joy – don't resolutions take as long as ordinances? Brooks – resolution does not require public hearings and goes into effect immediately. Can be accomplished in one meeting instead of two meetings. Ordinances take 2 meetings and go into effect 30 days after 2nd meeting.
- Cromley – leave as is
- Ewalt – leave as is, works.
- Brewster – like ordinances to ensure more thought is put into item. Can suspend rules through motions. Would like Tuesday meetings.
- Clark – like Mondays, task forces meet on Tuesday and would conflict.
- Council consensus – don't think time targets would work well.
- Yakawich – Councilmembers can hold themselves more accountable for using less time, self-included.
- Moving packets from Friday to Thursday? Fine.
- Joy – does sending questions on Monday before meeting

- Gibbs – like executive summaries, assume Council has read packet.
- **Public Comment:**
- None

TOPIC #6	Council Discussion
PRESENTER	
NOTES/OUTCOME	

- Friedel – Central park picnic September 15.
- Yakawich – Tentative volunteer appreciation dinner October 25 at Senior Center.
- Yakawich – City Hall moving to Stillwater Building? Bruce McCandless, City Administrator – will have discussion, facilities plan in works. Should be on September Work Session agenda.
- Mayor – USS Billings Committee sold items at Montana Fair.
- Ronning – thanks Central Terry Task Force.

TOPIC #7	Public Comment on Items not on the Agenda
PRESENTER	
NOTES/OUTCOME	

- Clark Johnson, 6180 Masters Boulevard, Billings, Montana: handouts for Centennial Park – plan does not meet requirements, violates master plans, does not want lacrosse. Want family activities.
- Cromley – How long on park board?
- Joy – How much, if no baseball investment, would we be destroying in order to make to your desire? Designed as two big fields.