



## COMMUNITY DEVELOPMENT DIVISION

### Community Development Board Meeting Minutes

2825 3<sup>rd</sup> Avenue North, Billings, MT 59101 Phone: 406.657.8281 Fax: 406.294.7595 Relay: 711 [www.ci.billings.mt.us/ComDev](http://www.ci.billings.mt.us/ComDev)

#### Regular Meeting of the Community Development Board

October 4, 2016

**Board Members Present:** Patt Leikam, Fred Button, James Corson, Bret Rutherford, Kathleen Candelaria, Becky Bey, Katrina Kruger

**Staff Present:** Wyeth Friday, Brenda Beckett, Dina Harmon, Tam Rodier, Sandra Lopez

**Board Members Excused:** Laura Gittings-Carlson

**Guests:** Volunteers in Service to America (VISTA) member Ari Denson

**Welcome / Introductions / Announcements:** The Community Development Board met at its regular monthly meeting located in the 6<sup>th</sup> Floor Conference Room, Miller Building, 2825 3<sup>rd</sup> Avenue North, Billings, Montana. Chair, Patt Leikam, called the meeting to order at 3:04pm. Introductions were made around the table.

**Public Comment:** Staff distributed drafts of a homeless initiatives booklet to preview.

**Meeting Minutes:** Board member Jim Corson moved to approve the August meeting minutes and Fred Button seconded the motion. A vote was taken and the minutes were approved unanimously.

**Tiny House Presentation:** Fred Button gave a presentation about the merits of owning a tiny house and discussion ensued on the possibilities of tiny houses within city limits.

#### Staff Reports:

- **Foreclosure Acquisition / Housing Rehab Program:** Three projects from the previous fiscal year remain under construction, another three are in the process of closing out. Three projects that had been placed on hold during the previous fiscal year because of a lack of funding have been reactivated and are in various stages. Thus far, twenty-one applications have been received with nine determined to be ineligible, seven in various stages of information gathering, and five projects currently being processed. Staff also noted that an ad placed in the CityLink has already yielded one interested phone call.
- **First Time Home Buyer Program:** Staff reported having funding to assist approximately seven more households after committing or expending to eleven households thus far, without including the council funds. Once that fund is used, there is an estimated six more households that could receive assistance. The Custer property [619 Custer] closed and the Chamberlain home [3921 Chamberlain] is expected to close early to mid October.
- **VISTA:** Ari Denson reported the arrival of a few VISTAs arriving for their service in August, bringing the summer arrival total to 15. He mentioned a few fundraisers already set by the newest members.

**Comprehensive Annual Performance Evaluation Report (CAPER) Presentation:** Staff gave a presentation that was given at the previous City Council session (see attached).

**Community Outreach Brainstorm:** Patt Leikam tabled the item for next month [November].

**Neighborhood Concerns and Happenings:** Staff reminded the Board of the VISTA event “Movie Night for Veterans”, taking place at the Billings Public Library Thursday October 6<sup>th</sup>. Patt Leikam reiterated that there would be a Veterans Stand Down event in Billings on October 20<sup>th</sup>. Katrina Krueger mentioned that Tumbleweed would be having their fundraising event on October 13<sup>th</sup>. The Board also discussed filling the slot left by previous board member Michele Zahn.

**Next Meeting:** Patt Leikam adjourned the meeting and set the next for November 1<sup>st</sup>.

# COMPREHENSIVE ANNUAL PERFORMANCE EVALUATION REPORT

FY 2015-2016 CDBG & HOME  
PROGRAMS

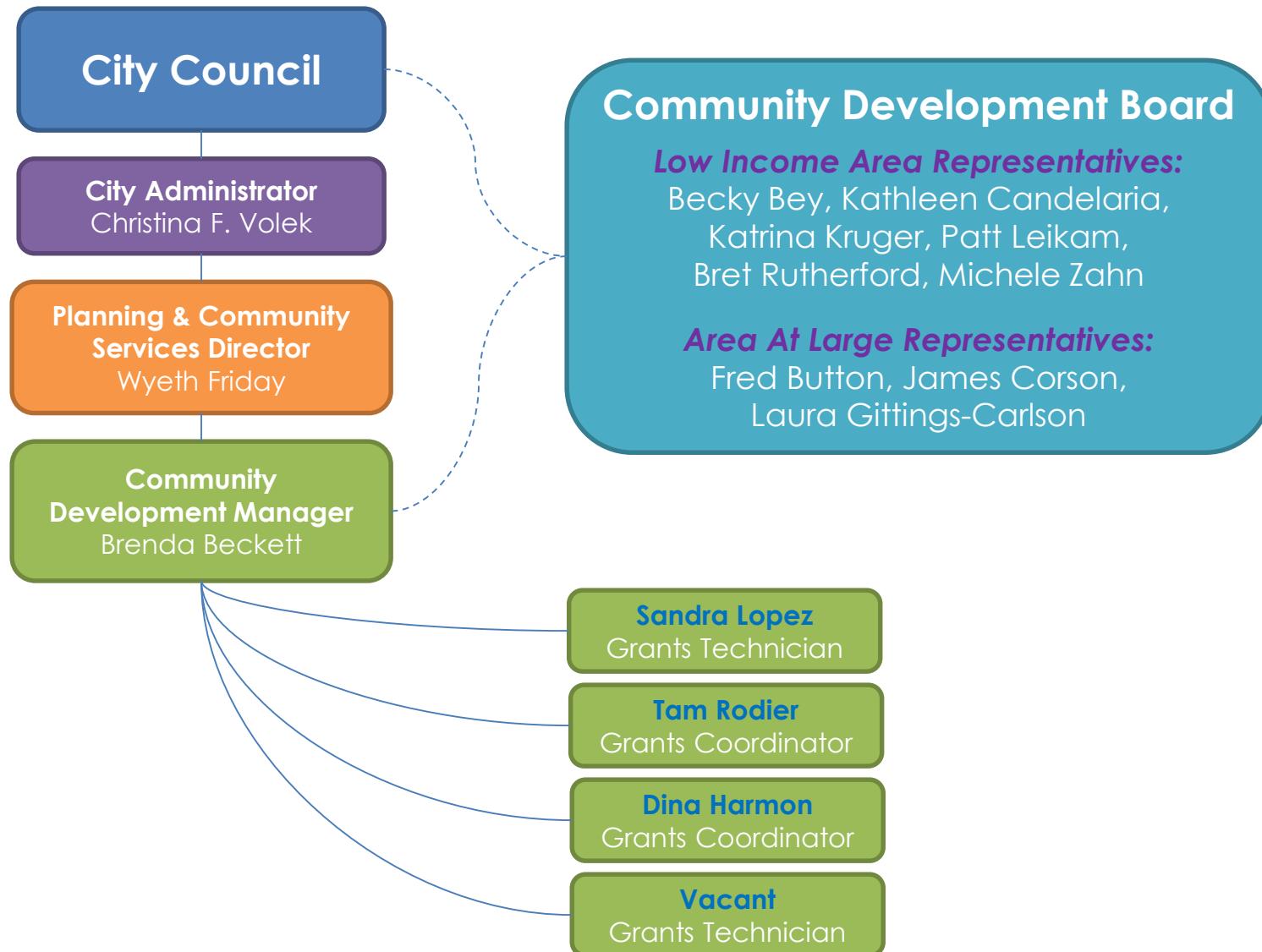
Community Development Division  
September 2016

# What is the CAPER?

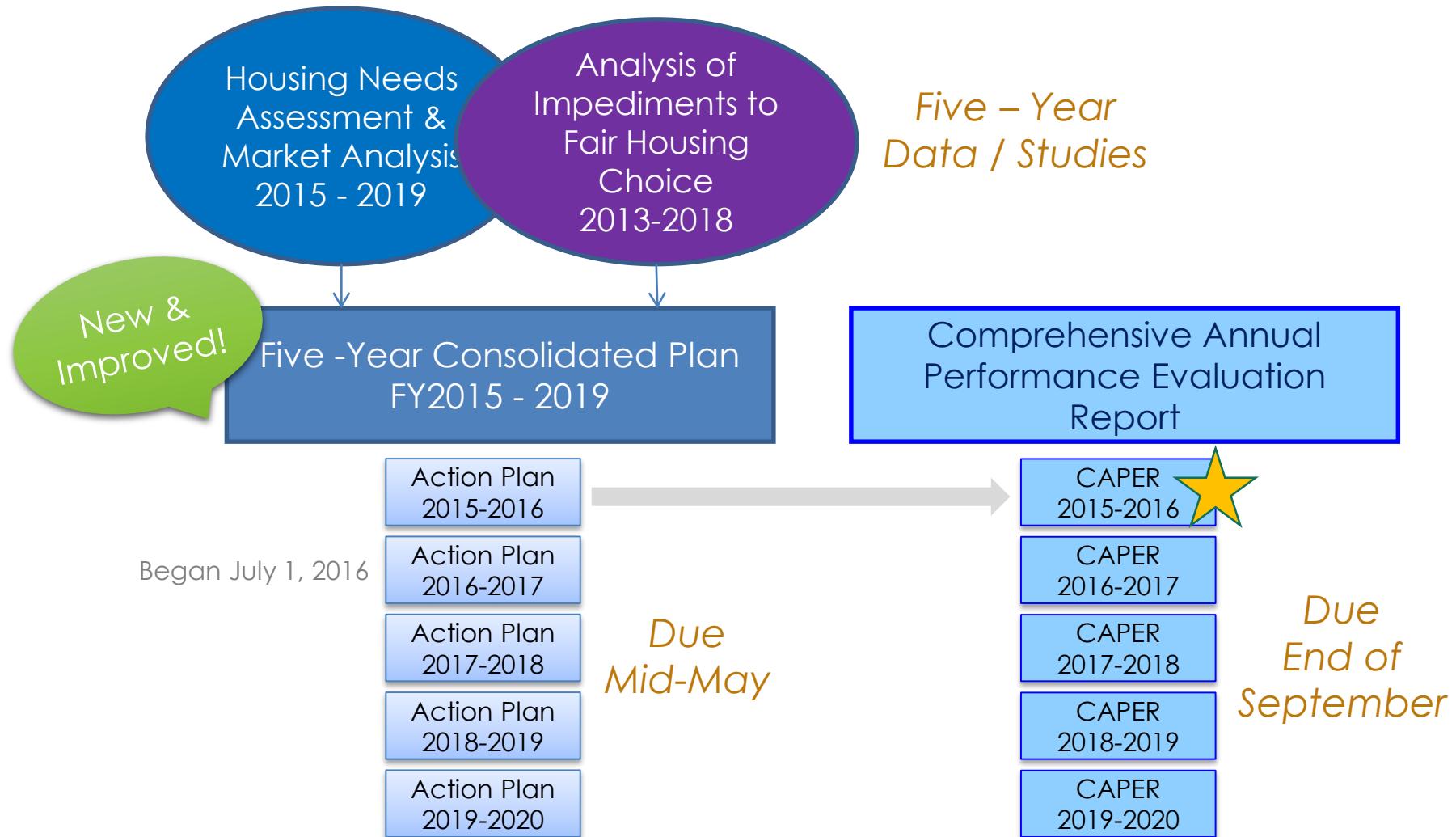


- Comprehensive Annual Performance Evaluation Report
- Report and public comment required
- Covers from July 1 to June 30
- Illustrates progress for the FY2015-2019 Consolidated Plan – first year

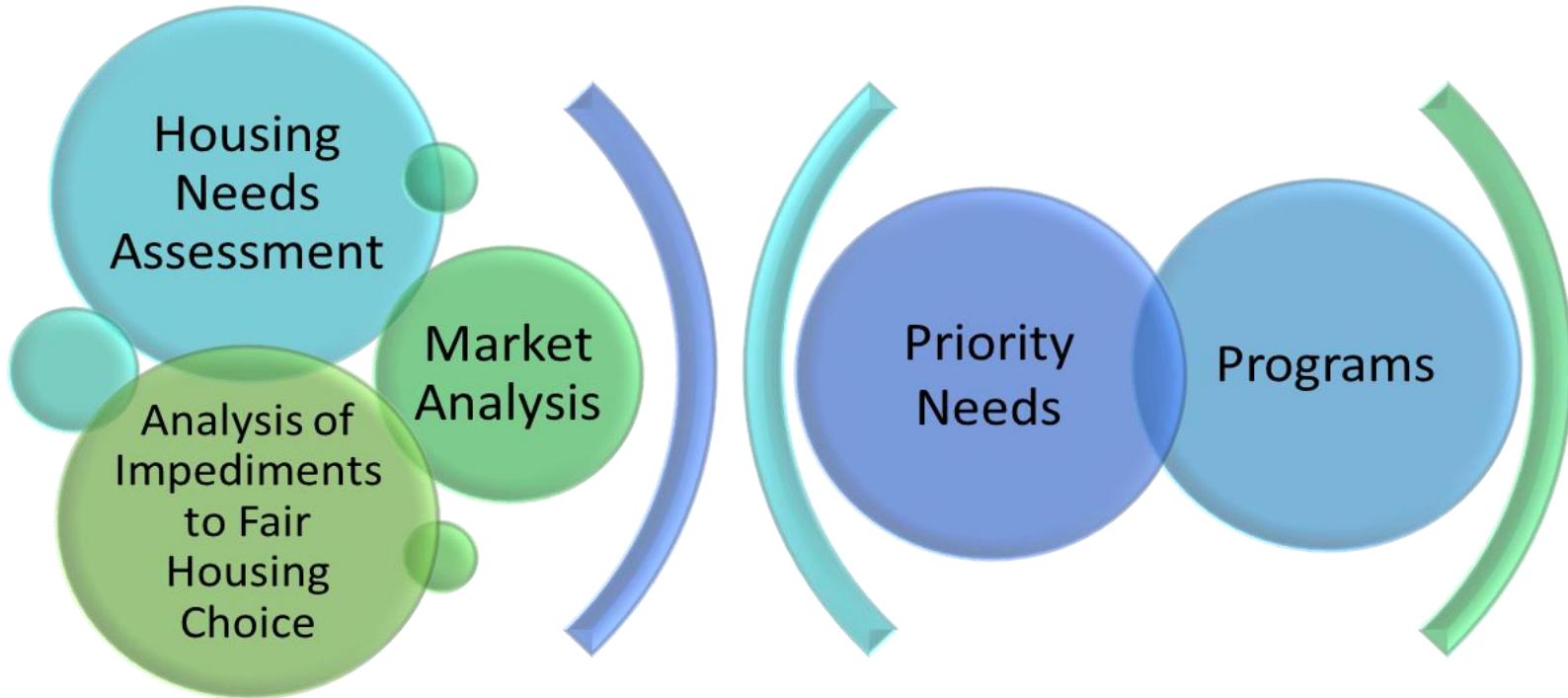
# Community Development



# Consolidated Plan



# Consolidated Plan



## Findings:

- Housing Cost Burden
- Minority Concentrations
- Need for Smaller Units
- Increasing Homeless

## Priorities / Programs:

- Housing Preservation
- New Housing Opportunity
- Housing Choice
- Poverty Impact



# Financial Resources

# CDBG & HOME Funding

Source of Funds	Resources Made Available	Amount Expended During Program Year*
CDBG	816,056	864,520
HOME	413,119	452,124

*\*Includes \$ from previous year*

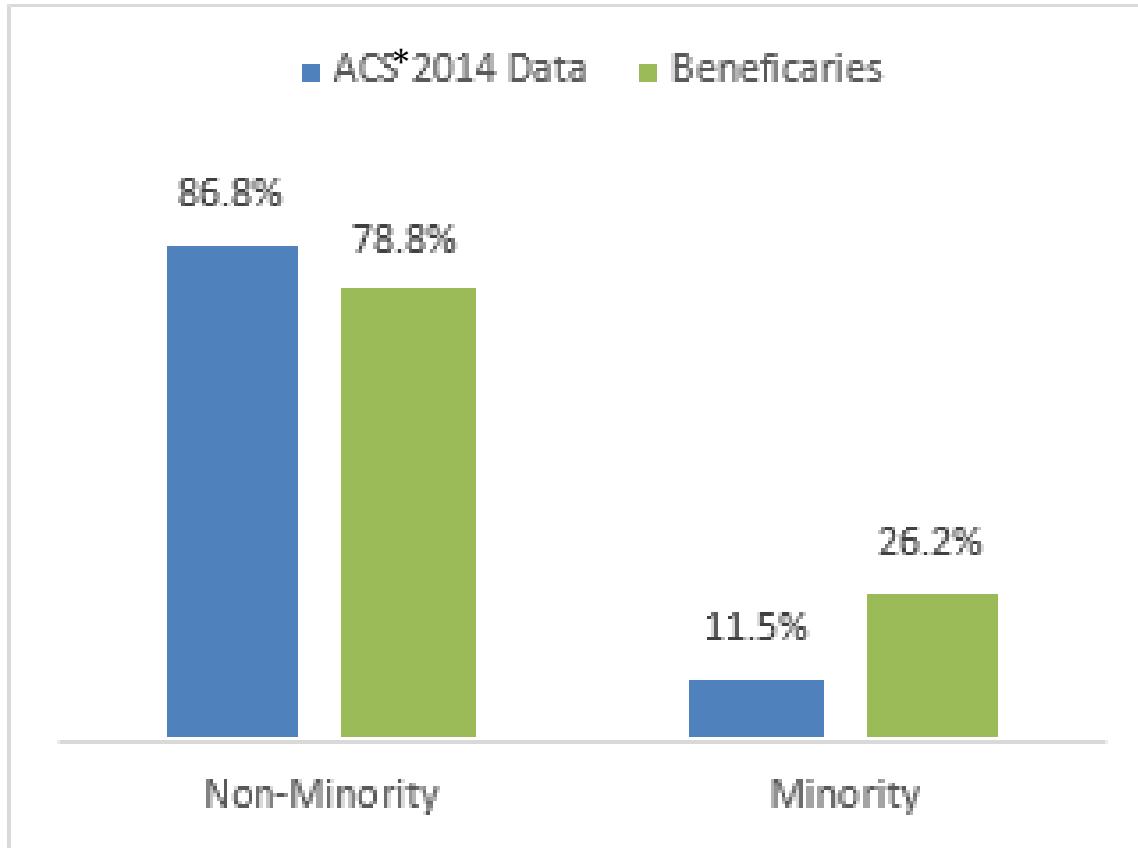
Total of **all grant** programs managed by the Division:

**\$1,645,554**  
expended and drawn

# Minorities

Race / Ethnicity	CDBG	HOME
White	926	25
Black or African American	31	0
Asian	8	0
American Indian or American Native	217	1
Native Hawaiian or Other Pacific Islander	0	0
<b>Total = 1,208</b>	<b>1,182</b>	<b>26</b>
Hispanic	59	1
Not Hispanic	1,123	25

# Minorities



\*American Community Survey

# Leveraging: \$8,064,143

First Time Home Buyer Program	\$7,197,078
Council Contribution – Housing Programs	\$195,321
VISTA Cash & In-Kind \$ Generated	\$327,834
VISTA Project Support – Cash Admin	\$343,910

≈1:10 Ratio

# Additional Grants



Total Grant Awards July 2005 to present:

**\$5,894,191**

outside of CDBG & HOME



# Accomplishments

# One Year Goals

## FY2015-2016

<i><b>Goal</b></i>	<i><b>Indicator</b></i>	<i><b>Expected Program Year</b></i>	<i><b>Actual Program Year</b></i>	<i><b>% Complete</b></i>
Affordable Housing Preservation	Homeowner Housing Rehabilitated	6	7	116.67%
New Affordable Housing Opportunity	Direct Financial Assistance to Homebuyers	35	45	128.57%
Poverty Impact	Public service activities other than Low/Moderate Income Housing Benefit	200	1,156	578%
	Homeless Person Overnight Shelter	0	131	-

# Five Year Goals

## FY2015-2019

<i><b>Goal</b></i>	<i><b>Indicator</b></i>	<i><b>Expected Strategic Plan</b></i>	<i><b>Actual Strategic Plan</b></i>	<i><b>% Complete</b></i>
Affordable Housing Preservation	Homeowner Housing Rehabilitated	31	7	22.58%
New Affordable Housing Opportunity	Rental units constructed & Homeowner housing added	4	0	0%
	Direct Financial Assistance to Homebuyers	175	45	25.71%
Poverty Impact	Public service activities other than Low/Moderate Income Housing Benefit	1,000	1,156	115.60%
	Homeless Person Overnight Shelter	0	131	-



# Questions?